



## Court Agenda

**August 6, 2014**

**9:00 a.m.**

### **1.0 Appointment Schedule:**

- 1.1** 9:00 a.m. Peter Tarzian – School District Superintendent – Quarterly Update
- 1.2** 9:30 a.m. Brad Lohrey, Amber DeGrange, Molly Rogers – Prevention Coordinator Proposal
- 1.3** 10:00 a.m. Amanda Hoey, Eric Nerdin – Mid-Columbia Economic Development District – Sherman County Intermediary Relending Program Loan Fund
- 1.4** 10:30 a.m. Oregon Youth Conservation Corps Work Crew – Report on Summer Activities

### **Additions to Agenda:**

## 2.0 Action Items:

- 2.1 Appointment – Wolf Committee: Mark Corey
- 2.2 Intergovernmental Agreement between Mid-Columbia Economic Development District and Sherman County for Local Economic Development Services
- 2.3 Extension Building Window Repair – Hale Construction NW Proposal
- 2.4 Resident Incentive Program – Letter of Appeal
- 2.5 Budget Transfers/Payments
- 2.6 Cell Phone Allowance Request – Bryan Hunt
- 2.7 Window Cleaning Proposal – ProGlow Window Cleaning, LLC

### 3.0 Discussion Items:

- 3.1 Convention Reimbursement Policy – Fair Board
- 3.2 Sherman County Facilities Observation Report – Seder Architecture
- 3.3 Wasco Annex Walk Through Notes – DiLoreto Architecture
- 3.4 Sage Grouse Plan
- 3.5 Thank You Card – Kali Busler
- 3.6 Commissioner Reports

#### **4.0 Consent Agenda:**

- 4.1 Minutes of July 16, 2014  
4.2 Claims – July

## 5.0 Future Agenda Items:

*\*\*If necessary, an Executive Session may be held in accordance with:*



SHERMAN COUNTY COURT  
REGULAR SESSION  
SHERMAN COUNTY CIRCUIT COURTROOM

MINUTES

August 6, 2014 9:00am

Present: County Judge Gary Thompson, Commissioner Tom McCoy, Administrative Assistant Melva Thomas, County Clerk Jenine McDermid.

**Summary of Actions Taken**

**Motion** by Commissioner McCoy, second by Judge Thompson, to approve an expansion of the Sherman County USDA Intermediary Relending Program loan fund to include Wasco and Hood River Counties with the fund retaining a preference for Sherman County businesses seeking funding for starting and growing their businesses in the County.

**Vote: 2-0**

**Yes: McCoy, Thompson**

**No: 0**

**Abstain: 0**

**Motion carried.**

**Motion** by Commissioner McCoy, second by Judge Thompson, to appoint Mark Corey to the Sherman County Wolf Advisory Committee as a member who supports wolf conservation or coexistence with wolves.

**Vote: 2-0**

**Yes: McCoy, Thompson**

**No: 0**

**Abstain: 0**

**Motion carried.**

**Motion** by Commissioner McCoy, second by Judge Thompson, to approve Intergovernmental Agreement between Mid-Columbia Economic Development District and Sherman County for the provision of Local Economic Development Services and authorizing Judge Thompson to sign.

**Vote: 2-0**

**Yes: McCoy, Thompson**

**No: 0**

**Abstain: 0**

**Motion carried.**

**Motion** by Commissioner McCoy, second by Judge Thompson, to approve a proposal from Hale Construction NW Inc. in the amount of \$489.83 to repair a window at the Steve Burnet Extension & Research Center and authorizing Judge Thompson to sign.

**Vote:** 2-0

**Yes:** McCoy, Thompson

**No:** 0

**Abstain:** 0

**Motion carried.**

**Motion** by Commissioner McCoy, second by Judge Thompson, to deny the resident compensation appeal received from Elizabeth Lingo since she does not qualify as Head of Household in Sherman County for at least one year.

**Vote:** 2-0

**Yes:** McCoy, Thompson

**No:** 0

**Abstain:** 0

**Motion carried.**

**Motion** by Commissioner McCoy, second by Judge Thompson, to authorize the transfer of \$34,000.00 from SIP Additional Fees Fund to County Fair Fund as requested by Finance Director.

**Vote:** 2-0

**Yes:** McCoy, Thompson

**No:** 0

**Abstain:** 0

**Motion carried.**

**Motion** by Commissioner McCoy, second by Judge Thompson, to approve a cell phone allowance of \$30.00 plus a data plan allowance of \$10.00 for Tri-County Veteran Service Officer Bryan Hunt with funding to come from the Veteran Services budget.

**Vote:** 2-0

**Yes:** McCoy, Thompson

**No:** 0

**Abstain:** 0

**Motion carried.**

**Motion** by Commissioner McCoy, second by Judge Thompson, to approve proposals from ProGlow Window Cleaning, LLC, in the total amount of \$1,600.00 to clean windows inside and outside at the Sherman County Courthouse, Steve Burnet Extension & Research Center and Sherman County Senior & Community Center and authorizing Judge Thompson to sign.

**Vote:** 2-0

**Yes:** McCoy, Thompson

**No:** 0

**Abstain:** 0

**Motion carried.**

**Motion by Commissioner McCoy, second by Judge Thompson, to approve the Minutes of July 16, 2014, as amended.**

**Vote: 2-0**

**Yes: McCoy, Thompson**

**No: 0**

**Abstain: 0**

**Motion carried.**

**Motion by Commissioner McCoy, second by Judge Thompson, to approve the claims for July.**

**Vote: 2-0**

**Yes: McCoy, Thompson**

**No: 0**

**Abstain: 0**

**Motion carried.**

**Additions to agenda: None**

**1.1 9:00 a.m. Peter Tarzian – School District Superintendent – Quarterly Update**

Also present were Angela Thompson, Bill Martin, Amber DeGrange, Brad Lohrey, and Ron McDermid.

Bill Martin introduced Superintendent Peter Tarzian. Mr. Tarzian said this is his fifteenth year as a superintendent and went on to describe his background. He reported the district has had several retirements/resignations recently, finances of the district are good, they appreciate the SIP dollars, and are still in the process of reviewing their options with regard to possible closure of the grade school. They are not sure when they will have a plan and need to emphasize what's best for the education program. The superintendent said one of the biggest problems at the elementary building is substandard classroom size resulting in insufficient space for blended classes. The state issued a waiver in the event they decide to move elementary students from the current grade school. A project manager will develop construction specs and they could have a plan in couple of months. Judge Thompson asked about trade education programs. There is an Ag program and the district is developing programs related to wind energy. According to the judge drilling companies need qualified employees and he hopes the district will establish classes focused on development of trade skills. He explained how the County has helped fund the energy program at Columbia Gorge Community College. Sheriff Lohrey noted Deputy DeHaven has been mapping the school facilities over the summer utilizing the CadZone computer aided drawing program. The plan will be useful in the event of an emergency situation. A blueprint will be provided to the district.

**1.2 9:30 a.m. Brad Lohrey, Amber DeGrange, Molly Rogers – Prevention Coordinator Proposal**

Ted Sabey and Tim Breeding were also present. Molly provided an updated draft funding agreement for prevention services. There is a requirement for a prevention specialist to manage the AD70 dollars received from the state which fund prevention programs. Sherman County does not currently have a specialist on staff, but Debbie Jones in Wasco County is certified. The proposed agreement can be submitted to legal

counsel for approval and includes \$30,000 for admin, \$12,500 for Sherman County programs, \$5,000 for materials and \$15,000 for contracted services. Molly stated Barb Seatter is very supportive of this plan. Judge Thompson will be meeting with Duke Shepard of the Governor's Office regarding the Early Learning Hub. Molly said they need \$100,000 for administration and hopes they will stop identifying this region as "disqualified". There was discussion about ELC members serving on the governance board. This is now under the Department of Education and is most likely a local decision. **It was the consensus of the court to move forward with an agreement/contract for prevention services after approval by legal counsel.**

### **1.3 10:00 a.m. Amanda Hoey, Eric Nerdin – Mid-Columbia Economic Development District – Sherman County Intermediary Relending Program Loan Fund**

Amanda Hoey was present. The group discussed background information for the USDA loan received in the amount of \$200,000 and a \$50,000 match from Sherman County. This must be fully loaned out by October 14, 2014 in order to be maintained long term as a resource for businesses in the county/region. She has one active application to date. No more than 75% of a project can be covered by the IRP fund. Amanda is proposing to expand the loan fund to Wasco and Hood River counties with the fund retaining a preference for Sherman County businesses seeking funding for starting and growing their businesses in the County. It was said Commissioner Smith is supportive of this concept.

**Motion by Commissioner McCoy, second by Judge Thompson, to approve an expansion of the Sherman County USDA Intermediary Relending Program loan fund to include Wasco and Hood River Counties with the fund retaining a preference for Sherman County businesses seeking funding for starting and growing their businesses in the County.**

**Vote: 2-0**

**Yes: McCoy, Thompson**

**No: 0**

**Abstain: 0**

**Motion carried.**

A document will be signed after receiving approval by legal counsel. Other discussion included the upcoming CGBREZ meeting the first Friday of September. Judge Thompson will be meeting with Governor Kitzhaber regarding the proposed pump storage project, with the date to be scheduled.

### **1.4 10:30 a.m. Oregon Youth Conservation Corps Work Crew – Report on Summer Activities**

Also present were Dee Lane, Audrey Kaseberg, Katie Asher and Janet Guzman. Crew leader Audrey Kaseberg described the activities this year which included working at the high school, Deschutes and Cottonwood State Parks and the museum, painting fire hydrants and curbs in Wasco, clearing out a storage room for the county, cleaning the Bill Todd Memorial Nursery and working at the fairgrounds and they did litter patrol whenever there was down time. Dee said nine kids applied for five positions this year and she has had work requests for next year's crew. She added this has been a good crew.



**2.0    Action Items:**

**2.1    Appointment – Wolf Committee: Mark Corey**

A community member supporting wolves was to be appointed to the advisory committee.

**Motion by Commissioner McCoy, second by Judge Thompson, to appoint Mark Corey to the Sherman County Wolf Advisory Committee as a member who supports wolf conservation or coexistence with wolves.**

**Vote: 2-0**

**Yes: McCoy, Thompson**

**No: 0**

**Abstain: 0**

**Motion carried.**

**2.2    Intergovernmental Agreement Between Mid-Columbia Economic Development District and Sherman County for Local Economic Development Services**

The court reviewed the proposed agreement.

**Motion by Commissioner McCoy, second by Judge Thompson, to approve Intergovernmental Agreement between Mid-Columbia Economic Development District and Sherman County for the provision of Local Economic Development Services and authorizing Judge Thompson to sign.**

**Vote: 2-0**

**Yes: McCoy, Thompson**

**No: 0**

**Abstain: 0**

**Motion carried.**

**2.3    Extension Building Window Repair – Hale Construction NW Proposal**

A proposal for window repair was reviewed.

**Motion by Commissioner McCoy, second by Judge Thompson, to approve a proposal from Hale Construction NW Inc. in the amount of \$489.83 to repair a window at the Steve Burnet Extension & Research Center and authorizing Judge Thompson to sign.**

**Vote: 2-0**

**Yes: McCoy, Thompson**

**No: 0**

**Abstain: 0**

**Motion carried.**

**2.4    Resident Incentive Program – Letter of Appeal**

The court reviewed documentation concerning a Resident Incentive Program appeal.

**Motion by Commissioner McCoy, second by Judge Thompson, to deny the resident compensation appeal received from Elizabeth Lingo since she does not qualify as Head of Household in Sherman County for at least one year.**

**Vote: 2-0**

**Yes: McCoy, Thompson**

**No: 0**

**Abstain: 0**

**Motion carried.**

## **2.5 Budget Transfers/Payments**

A request was made to transfer funds from SIP Additional Fees Fund to County Fair Fund.

**Motion by Commissioner McCoy, second by Judge Thompson, to authorize the transfer of \$34,000.00 from SIP Additional Fees Fund to County Fair Fund as requested by Finance Director.**

**Vote: 2-0**

**Yes: McCoy, Thompson**

**No: 0**

**Abstain: 0**

**Motion carried.**

## **2.6 Cell Phone Allowance Request – Bryan Hunt**

The court reviewed a request for cell phone allowance received from Bryan Hunt.

**Motion by Commissioner McCoy, second by Judge Thompson, to approve a cell phone allowance of \$30.00 plus a data plan allowance of \$10.00 for Tri-County Veteran Service Officer Bryan Hunt with funding to come from the Veteran Services budget.**

**Vote: 2-0**

**Yes: McCoy, Thompson**

**No: 0**

**Abstain: 0**

**Motion carried.**

## **2.7 Window Cleaning Proposal – ProGlow Window Cleaning, LLC**

A proposal for window cleaning was reviewed.

**Motion by Commissioner McCoy, second by Judge Thompson, to approve proposals from ProGlow Window Cleaning, LLC, in the total amount of \$1,600.00 to clean windows inside and outside at the Sherman County Courthouse, Steve Burnet Extension & Research Center and Sherman County Senior & Community Center and authorizing Judge Thompson to sign.**

**Vote: 2-0**

**Yes: McCoy, Thompson**

**No: 0**

**Abstain: 0**

**Motion carried.**



### **3.0 Discussion Items:**

#### **3.1 Convention Reimbursement Policy – Fair Board**

Also present were Ted Sabey and Tim Breeding. There was support voiced for a consistent reimbursement policy. The court reviewed documentation received pertaining to reimbursement of convention expenses. Commissioner McCoy stated that according to the finance director the budget is overspent. The conversation was tabled until the September 3<sup>rd</sup> meeting when Commissioner Smith can be present as he is the fair board liaison. Melva will provide a copy of the county employee policy as requested.

#### **3.2 Sherman County Facilities Observation Report - Seder Architecture**

Seder Architecture issued a report concerning the courthouse and fairgrounds grandstand. For courthouse repairs it was decided to contact a company who worked on the Wasco Annex roof recently. The fair board will be provided with a copy of the report and be asked to bring repair estimates to the court for review and approval.

#### **3.3 Wasco Annex Walk Through Notes – DiLoreto Architecture**

The court reviewed notes taken by Brian Melton of DiLoreto Architecture, LLC regarding the July 9<sup>th</sup> “walk through” at the Wasco Annex. A report from the building inspector is expected. Jenine advised a grant can be obtained from CityCounty Insurance Services for financial assistance with the new sidewalk and ADA ramp. Melva will contact Terry Chamness for an estimate.

#### **3.4 Sage Grouse Plan**

Judge Thompson attended an Eastern Oregon Association meeting in John Day and learned there are several efforts in play to keep the Sage Grouse off the endangered species list. According to US Fish & Game maps the grouse habitat is located in 11 states, with the area reaching south to Mexico and north to the border with Canada and includes Sherman County. This could affect cattle grazing, tillage, spraying, private property owners, and BLM land. Judge Thompson says it is an attempt at a land grab and he plans to bring the issue to AOC.

#### **3.5 Thank you Card – Kali Busler**

The court read her card thanking the county for scholarship funding.

#### **3.6 Commissioner Reports:**

Commissioner McCoy met with Jim Weed regarding the NORCOR funding proposal; is attending Columbia Gorge CCO meetings; met with finance director Debbie Hayden regarding discretionary reserves, would like to develop a list of special projects the county may consider funding in the future, and he provided preliminary spread sheets.

Judge Thompson provided a recommendation to Evergreen Economics concerning their draft economic impact study which included clarification of their figures, and the final version was shared with AOC for economic development purposes; he will learn more about avoided costs pertaining to natural gas prices and hopes to locate the correct

formula to determine energy costs; will discuss valuations with the Department of Energy and wants to learn how power will be valued after the SIP agreements end as this will be important to the county; he plans to meet with Bob Whelan and Peter Richardson about this topic.

Commissioner Smith submitted a written report outlining the following meetings: attended MCEDD Regional Solutions to discuss regional projects and learned there is support for our fiber project and possible capital project funding assistance; Center for Living is developing a new rapid response team for emergency mental health issues; attended Oregon Broadband Advisory Council meeting and saw that RTG and Sherman's WIND projects were added to the legislative report; learned about an FCC innovation fund which may benefit the fiber project; attended AOC leadership training; at the request of NACO presented a podcast concerning the development of our internet system; along with Sheriff Lohrey and others attended the Region 35 FCC hearing at Salem and fought against the State Radio Project's proposal to reduce the number of channels available in our region, although the decision has been appealed; attended Federal certification review for NCPHD; attended EOCCO board meeting at Pendleton.

**It was the consensus of the court not to meet on August 20<sup>th</sup>, the date of the next regularly scheduled court meeting.**

**4.0 Consent Agenda:**

**4.1 Minutes of July 16, 2014**

**Motion by Commissioner McCoy, second by Judge Thompson, to approve the Minutes of July 16, 2014, as amended.**

**Vote: 2-0**

**Yes: McCoy, Thompson**

**No: 0**

**Abstain: 0**

**Motion carried.**

**4.2 Claims - July**

**Motion by Commissioner McCoy, second by Judge Thompson, to approve the claims for July.**

**Vote: 2-0**

**Yes: McCoy, Thompson**

**No: 0**

**Abstain: 0**

**Motion carried.**

**5.0 Future Agenda Items: None**

**WITH THERE BEING NO FURTHER MATTERS AT ISSUE, COURT WAS ADJOURNED AT 11:23AM.**

ATTEST: Jenine McDermid  
Jenine McDermid, County Clerk

Gary Thompson  
Gary Thompson, County Judge

Tom McCoy  
Tom McCoy, County Commissioner