



Court Agenda

July 18, 2018

Additions to Agenda

**Today's agenda was significantly affected by the Substation Fire. Please see the July 18, 2018 Minutes for detailed changes regarding appointments.*

1.0 Appointment Schedule

- 1.1 9:00 a.m. Jenine McDermid – Clerk – Quarterly Report
- 1.2 9:15 a.m. Bryan Hunt – Veteran's Officer – Quarterly Report
- 1.3 9:30 a.m. Theresa Hepker - NORCOR Community Resources Coalition – Seeking Administrator
- 1.4 9:45 a.m. Gavenn Lohrey – Boy Scout Eagle Project Proposal
- 1.5 10:00 a.m. Brian Tuck, Cindy Brown – OSU Extension – Quarterly Report
- 1.6 10:15 a.m. Carrie Pipinich – Mid-Columbia Economic Development District – Quarterly Report
- 1.7 10:30 a.m. Nate Stice – Regional Solutions – Quarterly Report
- 1.8 10:45 a.m. Executive Session in accordance with ORS 192.660 (2) (f) Exempt Documents
- 1.9 11:00 a.m. Kari Silcox – Senior Center – Quarterly Report
- 1.10 11:15 a.m. Aaron Cook – Biggs Service District – Quarterly report
- 1.11 11:30 a.m. Rod Asher – Weed Violation Access
- 1.12 1:00 p.m. Executive Session in accordance with ORS 192.660 (2) (f) Exempt Documents

2.0 Action Items

- 2.1 Intergovernmental Agreement Between Wasco County And Sherman County for G.I.S. Services

3.0 Discussion Items

- 3.1 Building Codes
- 3.2 Wildlife Services
- 3.3 Fair Board
- 3.4 Thank you Note – Brianna McKinney

- 3.5 Emergency Services – Written Quarterly Report
- 3.6 Planning Department – Written Quarterly Report
- 3.7 Commissioner Reports

4.0 Consent Agenda

- 4.1 Minutes of June 6, 2018
- 4.2 Minutes of June 20, 2018
- 4.3 Claims – June 2018
- 4.4 Revenue/Expenditure Summary – June 2018
- 4.5 Treasurer’s Report – June 2018

5.0 Future Agenda Items

***If necessary, an Executive Session may be held in accordance with: ORS 192.660 (2) (d) Labor Negotiations ORS 192.660 (2) (h) Legal Rights
ORS 192.660 (2) (e) Property ORS 192.660 (2) (i) Personnel*



**SHERMAN COUNTY COURT
REGULAR SESSION
SHERMAN COUNTY HEARINGS ROOM**

MINUTES

JULY 18, 2018

Opened Court: 9:00 a.m.

Present: Commissioner Tom McCoy, Commissioner Joe Dabulskis, Administrative Assistant Kayla von Borstel

A quorum was present. No news media was present.

Additions to Agenda

**Today's agenda was significantly affected by the Substation Fire. Below are the adjusted detailed changes regarding appointments.*

1.0 Appointment Schedule

1.1 9:00 a.m. Jenine McDermid – Clerk – Quarterly Report

Present: Jenine McDermid, Theresa Hepkener, Tim Schechtel, Corliss Marsh

Jenine McDermid, Clerk, presented a quarterly report to the County Court. A letter was offered regarding the County Assessment Function Funding Assistance (CAFFA) grant, which shows the County submitted an application for expenses totaling \$527,459.00, and the County will receive an estimated \$85,481.27 back in fiscal year 2019. The CAFFA grant application of total estimated costs is submitted to the State every year. Once the State receives all applications, they are able to split the funding amount among all applicants. Submitted costs are any costs County wide, that go into assessment of property taxes which included Board Of Property Tax Appeal (BOPTA).

The primary election has been closed out, and the reports issued. There was a 56 percent voter turnout overall. County insurance renewal has been completed for 2018-2019. Jenine advertised for BOPTA positions; there have been a few applications received, however, they were disqualified due to working for a taxing district etc. Office of the County Clerk officially moved into the new office the week prior.

1.2 9:15 a.m. Bryan Hunt – Veteran's Officer – Quarterly Report

Present: Bryan Hunt, Theresa Hepkener, Tim Schechtel, Corliss Marsh

Bryan Hunt, Veteran's Officer, presented a quarterly report to the County Court. In Sherman County Bryan conducted a total of 24 interviews, filed two original claims, and filed two other new claims. When an

individual files a claim, and comes back the following year to submit another claim, it is not considered a new claim. Total recoveries for the quarter, of Sherman County only, were \$3,991.90. Bryan used the Wasco Memorial Day and 4th of July in Condon for outreach, and obtained a few new Veterans. He attended National Veterans training in Reno, Nevada in June, and will be attending another training regarding pension in Bend during August. In regards to Tri County services, there was a total 59 interviews, four original claims, eight other new claims, one medical claim, no notice of disagreements, and recoveries totaled \$13,529.75. Commissioner Dabulskis stated a food bank opened in Rufus, and suggested putting flyers up in that location.

1.3 9:30 a.m. Theresa Hepkener – NORCOR Community Resources Coalition – Seeking Administrator

Present: Theresa Hepkener, Tim Schechtel, Corliss Marsh

Theresa Hepkener, Northern Oregon Regional Correctional (NORCOR) Community Resources Coalition, spoke to the Court on the hiring of the new Administrator for NORCOR, as Sherman County makes up one representative on the NORCOR Board. There was some concern among the Coalition of how quickly the NORCOR Board would want to have a new Administrator hired. The Coalition asked for the NORCOR Board to consider extending the hiring timeline, have more community involvement during the initial process, to have current NORCOR Administrator excuse himself from the hiring process, and encourage more frequent meetings of the NORCOR Board. The Coalition believed this would be the opportune time to improve involvement, and would like to see the jail as a whole improve; they understand there are many challenges, and they would like to help be the voice of the community in solving those challenges. Brief discussion was held on community and jail needs.

Brad Lohrey, Sheriff, called in and asked Court if they would provide sandwiches to those who were currently fighting the Substation fire to keep our community safe. The Court agreed.

1.4 9:45 a.m. — ~~Gavenn Lohrey — Boy Scout Eagle Project Proposal~~

Gavenn Lohrey, Boy Scout, was unable to make it due to the Substation Fire.

**9:45 a.m. Executive Session in accordance with ORS 192.660 (2) (f) Exempt Documents
(Previously scheduled as 1.8)**

Motion by Commissioner Dabulskis, second by Commissioner McCoy, to enter into Executive Session in Accordance with ORS 192.660 (2) (f) Exempt Public Records.

Vote: 2-0

Yes: Dabulskis, McCoy,

No: 0

Abstain: 0

Entered Executive Session: 9:47 a.m.

Discussion clarification held on housing applications

Exited Executive Session: 9:53 a.m.

Motion by Commissioner McCoy, second by Commissioner Dabulskis, to approve the Housing Grant Review Committee recommendation for Travis and Amanda West in the amount of \$18,934.60, and Jeff Webber in the amount of \$1,400.00.

Vote: 2-0

Yes: Dabulskis, McCoy,

No: 0

Abstain: 0

- 1.5 9:53 a.m. Carrie Pipinich – Mid-Columbia Economic Development District – Quarterly Report**
Nate Stice – Regional Solutions – Quarterly Report
(Combined reports due to Substation Fire – Previously scheduled as 1.6 and 1.7)

Present: Carrie Pipinich, Nate Stice, Brian Tuck

Carrie Pipinich, Mid-Columbia Economic Development District, submitted a written quarterly report due to the emergency time constraint due to the Substation Fire Briefing, and the need to rearrange the agenda. The John Day River Territory submitted an application for a RARE student, and are in the interview process currently. Applications were submitted to Oregon Department of Land Conservation and Development (DLCD) for technical assistance relating to a housing needs analysis for Moro and Grass Valley, and relating to economic opportunities analysis for the County. DLCD has been working on narrowing down the communities for approval. The Sherman County Fiber Project was presented to the Advisory Committee the week prior, in which the Committee ranked the Fiber project as the top priority for the region with Dee irrigation project ranking second. The Committee would like the allocated \$200,000 to include the irrigation project. If the State Committee, take the local recommendations, the expense gap of \$147,000 will be filled.

- ~~**1.6 10:00 a.m. Brian Tuck, Cindy Brown – OSU Extension – Quarterly Report**~~
~~*(Previously scheduled as 1.5)*~~

Recessed: 10:00 a.m.

Attended Substation Fire Briefing at Sherman County High School; Moro issued at a level 2 evacuation.

Resumed: 10:40 a.m.

- 1.7 10:40 a.m. Brian Tuck, Cindy Brown – OSU Extension – Quarterly Report**
(Previously scheduled as 1.5)

Present: Brian Tuck

Cindy Brown, OSU Extension, submitted a written report. Brian Tuck, OSU Extension, informed the Court that Dana Martin will be taking over as director for the region covering Central Oregon, becoming the biggest region in the State. The 10 extension regions in the State have been combined down to six. Brian will be retiring at end of the fiscal year, and Dana will then take over from there. In the current biennium there is no funding to place another extension agent in Moro to replace Sandy Macnab's position. Brian hopes to have adequate funding to hire an extension agent next biennium. The Court was concerned with both Sandy and Brian's retirements; there will not be a representative for Sherman County. Brian suggested writing a letter strongly encouraging to fill the dry land crops/cattle position, and recommend housing the Agriculture agent in Sherman County. The Cereals Specialist position has been filled by Ryan Graebner who is conducting variety trials.

1.8 11:00 a.m. Kari Silcox – Senior Center – Quarterly Report
(Previously scheduled as 1.9)

Present: Kari Silcox

Kari Silcox, Senior Center, presented a quarterly report. She stated the Senior Center was closed for lunch due to the Substation Fire. The Senior Center has held 47 events or meetings in the past quarter, a new freezer seal was ordered to replace the one broken, and there was one job injury in the kitchen; the employee has been released back to work. There have been record breaking numbers of those served lunch, and the numbers continually increase. There are three new members on Senior Center Advisory Board that were Court approved; there is still one spot to fill. Additionally Kari will be planning a possible bingo pie night fund raiser for the fall.

1.9 11:15 a.m. Aaron Cook – Biggs Service District – Quarterly Report
(Previously scheduled as 1.10)

Present: Aaron Cook

Aaron Cook, Biggs Service District, gave an update on Biggs Service District (BSD). As stated in the past, BSD needs to have an audit done for the last few years to be up to date, and on the right path for the United States Department of Agriculture grant. The sewer operation in BSD is going well; a few weeks prior the fire shut off power which was a good test of the generators. Brief discussion was held on how the generators function during an emergency such as the fire. Aaron was notified the sewer processing sample refrigerator in the lab needed to be replaced, and he was waiting to receive a quote of the replacement cost in order to be in compliance with submitting sewer samples to Department of Environmental Quality. Amendment 10 for CH2M Hill has been submitted, and a new contract will be brought next year. County Court/Biggs Service District Board discussed concerns with Aaron on completing tasks in a timely manner as it is vital to the water project.

1.10 11:30 a.m. Rod Asher – Weed District – Weed Violation Access
(Previously scheduled as 1.11)

Present: Rod Asher

Rod Asher, Weed District, spoke with Ruben Cleaveland, County Counsel, regarding weed violation access. Ruben provided a memo to the Court with proper procedures on how to move forward; Rod will be more than happy follow the procedure. Ruben's suggested procedure would be to notify the landowner first to gain permission to access the land to identify weeds; if unsuccessful, Court may grant Rod access by issuing a warrant. Ruben contacted Oregon Department of Agriculture to speak on the issue; they never returned his call. Rod stated if an individual failed to take to action in timely manner, trying to time gaining access for inspection or treatment with Court sessions could be challenging. The Court may hold a special session with 24 hour notice if needed. Photo documentation should be presented to the Court if possible. Most landowners take care of their weed issue if they have one. Rod noted during surveying he will try to stay on the County right of way instead contacting landowners, unless he knows he already has the permission from the landowner to enter the property. Brief discussion held on land access with Bonneville Power Association contract to spray for noxious weeds following power lines. Commissioner McCoy asked if Rod would share Ruben's memo with Azure Farms so they are aware of the procedure moving forward. Commissioner McCoy will speak with Ruben to obtain clarification what is considered as a warrant.

1.11 11:50 a.m. Executive Session in accordance with ORS 192.660 (2) (f) Exempt Documents
(Previously scheduled as 1.12)

Motion by Commissioner Dabulskis, second by Commissioner McCoy, to enter into Executive Session in Accordance with ORS 192.660 (2) (f) Exempt Public Records.

Vote: 2-0

Yes: Dabulskis, McCoy,

No: 0

Abstain: 0

Entered Executive Session: 11:53 a.m.

Reviewed information from an Executive Committee Meeting held in October, supplied by the Committee's Legal Counsel.

Exited Executive Session: 12:00 p.m.

2.0 Action Items

2.1 Intergovernmental Agreement Between Wasco County And Sherman County for G.I.S. Services

Motion by Commissioner Dabulskis, second by Commissioner McCoy, to accept the Intergovernmental Agreement between Wasco County and Sherman County for Geographic Information System (GIS) services effective July 1, 2018 through June 30, 2021, and authorize County Court to sign.

Vote: 2-0

Yes: Dabulskis, McCoy,

No: 0

Abstain: 0

3.0 Discussion Items

3.1 Building Codes

Commissioner McCoy left a message for Shane Sumption, Building Codes Division, to speak on Sherman County building codes. Shane has not responded. Sherman County cannot set up its own building codes, has no one to partner with currently, and it needs to be left with the State.

3.2 Wildlife Services

Sherman County received some paperwork from APHIS Wildlife Services, which will be discussed at Tri-County Court next week, and again on the August 1st, 2018 County Court meeting, before any final decisions will be made.

3.3 Fair Board

In the past it has been imperative for Fair Board to record all meetings and submit them to County Court due to past concerns. It was noted that there had been a few missing recordings over the past year, however, County Court accepted the number of submitted recordings as Fair Board has improved over the past few years. The Court stated the Fair Board needs to be sure there will be significant public input for the new Fair building.

3.4 Thank You Note – Brianna McKinney

Thank you note from Brianna McKinney for the scholarship she received.

3.5 Emergency Services – Written Quarterly Report

County Court accepted the written report.

3.6 Planning Department – Written Quarterly Report

County Court accepted the written report. A new RV Park Camp host was hired; Court asked for an update on the host.

3.7 Commissioner Reports

Commissioner Dabulskis – Attended County/Cities Joint Broadband meeting; Rufus City Council; Food Bank tour – just opened; Fair Board; Fair Building Committee; Golden Hills Amendment; spoke with an individual interested in buying a business in Sherman County; met with Sonny Perdue; Fundraiser for Prevention Department; met with Jesse Rose, LPSCC Coordinator, who is interested in doing more for the County; Special session for weed violation; Tour of Evergreen State Holdings LLC and the housing they brought in; met with Senator Hansel; Tour of Azure Farms with Weed Master.

Commissioner McCoy – Attended Northern Oregon Regional Corrections; met with Lewis Berry and Christen Sean; met with Brian Walsh; met with Secretary of Agriculture; Special session for weed violation; Grant Housing Review Committee; met with Senator Hansel; met with Don Coats on reforming CREA for big wind projects.

4.0 Consent Agenda

4.1 Minutes of June 6, 2018

Motion by Commissioner Dabulskis, second by Commissioner McCoy, to approve the minutes of June 6, 2018, as presented.

Vote: 2-0

Yes: Dabulskis, McCoy,

No: 0

Abstain: 0

4.2 Minutes of June 20, 2018

Motion by Commissioner Dabulskis, second by Commissioner McCoy, to approve the minutes of June 20, 2018, as presented.

Vote: 2-0

Yes: Dabulskis, McCoy,

No: 0

Abstain: 0

4.3 Claims – June 2018

Motion by Commissioner Dabulskis, second by Commissioner McCoy, to approve the Claims for the month of June 2018 as presented.

Vote: 2-0

Yes: Dabulskis, McCoy,

No: 0

Abstain: 0

4.4 Revenue/Expenditure Summary – June 2018

Motion by Commissioner Dabulskis, second Commissioner McCoy, to approve the Revenue/Expenditure Summary for the month of June 2018, as presented.

Vote: 2-0

Yes: Dabulskis, McCoy,

No: 0

Abstain: 0

4.5 Treasurer's Report – June 2018

Motion by Commissioner Dabulskis, second by Commissioner McCoy, to approve the Treasurer's Report for the month of June 2018, as presented.

Vote: 2-0

Yes: Dabulskis, McCoy,

No: 0

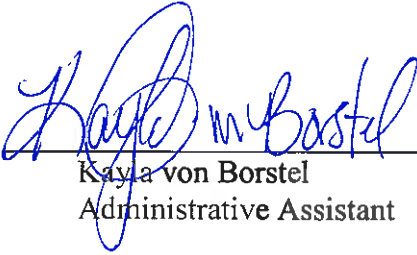
Abstain: 0

Being no further business before the Court, the meeting was adjourned at 12:00 p.m.

Sherman County Court

Gary Thompson, Judge

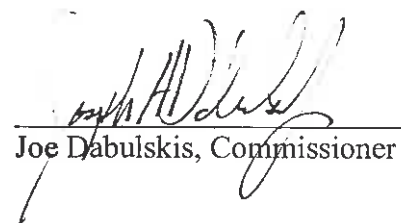
Attest:



Kayla von Borstel
Administrative Assistant



Tom McCoy, Commissioner



Joe Dabulskis, Commissioner