



Court Agenda

October 3, 2018

Additions to Agenda

1.0 Appointment Schedule

~~1.1~~ 9:00 a.m. ~~Rod Asher~~ ~~Weed District~~ ~~Quarterly Report~~

~~1.2~~ 9:15 a.m. ~~Amy Asher~~ ~~Prevention~~ ~~Quarterly Report~~

1.3 9:30 a.m. Jenine McDermid – Clerk – Quarterly Report

1.4 9:45 a.m. Carrie Pipinich – Mid-Columbia Economic Development District – Quarterly Report

1.5 10:00 a.m. Shawn Payne – Emergency Services – Quarterly Report

1.6 10:15 a.m. Amber Degrange – Juvenile Department – Quarterly Report

2.0 Action Items

2.1 Appoint Board of Property Tax Appeals Pools

2.2 Wildlife Predator and Pest Control Personal Services Contract

~~2.3 Operating and Intergovernmental Agreements between Sherman County and GorgeNet~~

2.4 Building Codes

2.5 General Agreement between Sherman County Transit and Larry Tribelhorn

2.6 ODOT Grant Agreement No. 32211 Amendment Number 1

2.7 Library Window Leak

3.0 Discussion Items

3.1 County Owned Tables and Chairs

~~3.2 Written Quarterly Report – Planning Department~~

~~3.3 Senior Center Back-Up Cook~~

~~3.4 Commissioner Reports~~

4.0 Consent Agenda

County Court Agenda – 10/03/18

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***If necessary, an Executive Session may be held in accordance with: ORS 192.660 (2) (d) Labor Negotiations ORS 192.660 (2) (h) Legal Rights
ORS 192.660 (2) (e) Property ORS 192.660 (2) (i) Personnel*



**SHERMAN COUNTY COURT
REGULAR SESSION
SHERMAN COUNTY COMMISSIONERS MEETING ROOM**

MINUTES

OCTOBER 3, 2018

**County Court ended early due to the fire in Biggs which resulted in lack of quorum during the Session.*

Opened Court: 9:08 a.m.

Present: Judge Thompson, Commissioner Joe Dabulskis, Administrative Assistant Kayla von Borstel

A quorum was present. No media news was present.

Additions to Agenda

1.0 Appointment Schedule

1.1 ~~9:00 a.m. — Rod Asher — Weed District — Quarterly Report~~

Present: None

Rod Asher, Weed District, was unable to make it due to the fire in Biggs.

1.2 ~~9:15 a.m. — Amy Asher — Prevention — Quarterly Report~~

Present: None

Amy Asher, Prevention, was unable to make it due to the fire in Biggs.

1.3 9:30 a.m. Jenine McDermid – Clerk – Quarterly Report

Present: Jenine McDermid, Carrie Pipinich

Jenine McDermid, Clerk, reported the Clerk's Office has moved back down stairs to their permanent location, and has been reorganizing within the vault; the extra space has been great to work with. She recently received word during the 2018 physical inspection by the Passport Oversight Office, that Sherman County was listed third out of 56 passport facilities in the five State region with perfect scores. Kristi Brown, Deputy Clerk, has been trained as a Certified Passport Agent. Jenine and Kristi have been working on other office training as well

for recording documents, etc. General election preparations were under way for November 6, 2018. Military and overseas ballots were mailed September 21, 2018, absentee ballots were to be mailed October 8, 2018, the last day for new voters in Oregon to register would be October 16, 2018, and all non-absentee ballots would be mailed October 18, 2018. Brief discussion held on the new election system, and that there is no way for anyone to tamper with the election.

In regards to the Rental Housing Grants, there have been several individuals contacting the Clerk's Office wanting to get Certification/Notice of Completion forms for their housing grants; Clerk's Offices in Oregon have no ability to provide these forms, and suggested maybe County Counsel could handle the forms; Clerk's Office can only record the documents. Jenine also suggested these documents be included with the application packet. Carrie Pipinich, Mid-Columbia Economic Development District, stated the individuals need to have a mechanics lean by a contractor, and inspections done pre-project. She thought the County may need to require a post inspection to ensure everything was safe, and stated she is not qualified to do that; the Housing Committee has had discussions on inquiring with the Housing Authority on inspections. Carrie will send County Counsel a sample of the Certification/Notice.

1.4 9:45 a.m. Carrie Pipinich – Mid-Columbia Economic Development District – Quarterly Report

Present: Carrie Pipinich, Bob Thomas

Carrie Pipinich, Mid – Columbia Economic Development District (MCEDD), reported the Broadband Grant through the Regional Infrastructure fund was officially approved for \$200,000. She stated she has been working on the Biggs Service District and Broadband documents with Counsel and the Auditors as needed, and learning lessons regarding the housing programs as she works through projects with applicants. The Economic Analysis through the Department of Land Conservation Department has outstanding Memorandum of Understandings (MOU's) still with a few of the Sherman Cities. Lastly, MCEDD has a Resource Assistance doe Rural Environments (RARE) student coming onboard through the John Day River Territory who will be housed in Gilliam County.

1.5 10:00 a.m. Shawn Payne – Emergency Services – Quarterly Report

Present: Shawn Payne, Carrie Pipinich, Bob Thomas

Judge Thompson mentioned Shawn Payne, Emergency Services, just received the Emergency Services Coordinator of the Year Award for the State of Oregon. Shawn stated the Hazardous Mitigating Grant Program was looking at getting generators through a grant for all of the Sherman Cities (one generator for one critical structure per City) as a backup in the event electricity is lost; the City of Grass Valley was not interested. Shawn has had challenges obtaining information from the Cities; there will need to be a 25% match for generators. Shawn inquired if the Cities cannot provide the required match, if the County would consider helping with the match amount. Shawn will send a letter if interest to the State to get the process started, and she will write the grant with help of Carrie Pipinich, Nate Stice, and Kathleen Cathy.

Shawn also inquired as to when the Biggs Water System would be installed. The Court replied there had been some hold ups, and it would be re-submitted soon. Shawn stated when the first travel center (Pilot) was approved it was agreed upon that water could be draft from a pool in the area, however the pool is no longer there so they are out of compliance. Shawn also commended Oregon Department Of Transportation's efforts during Biggs fire during the previous night. She reported the News stated 500 acres had burned, however, there had been no acres measured at that time, and the start of fire was under investigation. Brief discussion held on air support for major fires.

The Ambulance Service Area Plan Committee was going well, and she continually reaches out to all Fire Districts, but was not getting any responses back for trainings etc.; she will continue to reach out.

1.6 10:15 a.m. Amber Degrange – Juvenile Department – Quarterly Report

Present: Amber DeGrange, Bob Thomas

Amber Degrange, Juvenile Department, submitted a written quarterly report to the Court. Her case load size remains the same, and Northern Oregon Regional Corrections (NORCOR) has consumed the majority of her time for the past several months. NORCOR board approved to change the Administrative structure at the facility; the Administrator position has been divided among to all the Department Directors. There had been some alcohol and marijuana use issues in juveniles that she has been looking into; Fair had a slight issue of some lax oversight. There has been a change in the way dependency cases are processed; the Attorney General's Office filed petitions, and is taking control of the cases. Amber continues to work on Hub; Christa Rude, Early Learning Hub, had all of her employees quit, and she has been trying to figure out how to move forward. Amber had an idea for Local Public Safety Coordinating Coordinator (LPSCC) carry over funds which could be spent on training at NORCOR for effective supervision for those in custodial situations on how to interact with children. Amber has been working to figure out what to do with the juvenile crime prevention funds. She has continued to work on planning prevention with Amy Asher, Prevention, and stated Swim Bus occurred again this past summer with 40-50 kids.

2.0 Action Items

2.1 Appoint Board of Property Tax Appeals Pools

Motion by Judge Thompson, second by Commissioner Dabulskis, to approve the appointment of Jeanne Kuettel and Mike McArthur from the Non-Office Holding Pool, and Commissioner Dabulskis with Commissioner McCoy as alternate from the Office Holding Pool to the 2018-2019 Board of Property Tax Appeals.

Vote: 2-0

Yes: Dabulskis, Thompson

No: 0

Abstain: 0

2.2 Wildlife Predator and Pest Control Personal Services Contract

Motion by Commissioner Dabulskis, second by Judge Thompson, to approve the County of Sherman Personal Services Contract for Wildlife Predator and Pest Control Services between Sherman County and Bob Thomas of Thomas Wildlife Damage and Pest Control in the amount of \$7,416.66 per month to fulfill the duties of a County Trapper starting on October 1, 2018 and ending June 30, 2024, with a probationary period ending July 30, 2019.

Vote: 2-0

Yes: Dabulskis, Thompson

No: 0

Abstain: 0

~~2.3 Operating and Intergovernmental Agreements between Sherman County and GorgeNet~~

2.4 Building Codes

Motion by Commissioner Dabulskis, second by Judge Thompson, to approve committing to being included in the Building Codes Program service area in the event that the City of The Dalles assumes the local building services program from Building Codes Division.

Vote: 2-0

Yes: Dabulskis, Thompson

No: 0

Abstain: 0

2.5 General Agreement between Sherman County Transit and Larry Tribelhorn

Motion by Commissioner Dabulskis, second by Judge Thompson, to approve the revision of the general contract between Sherman County Community Transit and Larry Tribelhorn updating the vehicles he is authorized to maintain on behalf of the County.

Vote: 2-0

Yes: Dabulskis, Thompson

No: 0

Abstain: 0

2.6 ODOT Grant Agreement No. 32211 Amendment Number 1

Motion by Commissioner Dabulskis, second by Judge Thompson, to approve Oregon Department of Transportation Agreement No. 32211, Amendment Number 1, between the State of Oregon and Sherman County to amend the original agreement by moving funds between projects and removing one vehicle purchase.

Vote: 2-0

Yes: Dabulskis, Thompson

No: 0

Abstain: 0

2.7 Library Window Leak

Motion by Commissioner Dabulskis, second by Judge Thompson, to approve the bid proposal from Bend Commercial Glass in the amount of \$7,400.00 to remove and install storefront frame and glass to fix the window leak at the Sherman County Public Library, and to have a local contractor to supervise and observe.

Vote: 2-0

Yes: Dabulskis, Thompson

No: 0

Abstain: 0

Bend Commercial Glass suggested having a local contractor be present during the repair. This would be to witness the repair. and for that individual to have the ability to repair any other issues with the building as it relates to the window, but is out of Bend Commercial Glass's scope of work. Court asked Kayla von Borstel, Administrative Assistant, to contact Bob Nisbet as the local contractor.

3.0 Discussion Items

3.1 County Owned Tables and Chairs

The Wasco School Events Center (WSEC) houses the tables and chairs that are owned by the County. The required deposit to rent the tables and charges is written to the County; however, the WSEC is spending quite a bit of time and supplies, cleaning tables and chairs after they are returned to make sure they are in useable condition for the next renter. The WSEC would like to hold some of the deposit to use for their time and the cost of supplies if the tables and chairs are returned dirty or damaged. Court agreed that that the deposit should remain at \$250, and if the tables and chairs are brought back dirty or damaged, the entire \$250 will be forfeited to the renter. The forfeited moneys will be used to reimburse the WSEC for their time and supplies used, which they will be required to bill the County for. If the table and chairs are returned clean and in good shape, the deposit will be returned in full to the renter.

~~3.2 — Written Quarterly Report — Planning Department~~

~~3.3 — Senior Center Back-Up Cook~~

~~3.4 — Commissioner Reports~~

4.0 Consent Agenda

4.1 Minutes – August 20, 2018

Motion by Commissioner Dabulskis, second by Judge Thompson, to approve minutes of August 20, 2018, as presented.

Vote: 2-0

Yes: Dabulskis, Thompson

No: 0

Abstain: 0

4.2 Minutes – August 29, 2018

Motion by Commissioner Dabulskis, second by Judge Thompson, to approve minutes of August 29, 2018, as corrected.

Vote: 2-0

Yes: Dabulskis, Thompson

No: 0

Abstain: 0

4.3 Claims – September 2018

Motion by Commissioner Dabulskis, second by Judge Thompson, to approve the Claims for the month of September 2018 as presented.

Vote: 2-0

Yes: Dabulskis, Thompson

No: 0

Abstain: 0

Being no further business before the Court, the meeting was adjourned at 10:25 a.m.

Sherman County Court


Gary Thompson, Judge


Tom McCoy, Commissioner


Joe Dabulskis, Commissioner

Attest: 
Kayla von Borstel
Administrative Assistant