

**BIGGS SERVICE DISTRICT
SHERMAN COUNTY COMMISSIONERS MEETING ROOM**

MINUTES

NOVEMBER 7, 2018

Opened Biggs Service District: 8:30 a.m.

Present: Chairman Gary Thompson, Director Tom McCoy, Director Joe Dabulskis, Administrative Assistant Kayla von Borstel.

A quorum was present. No news media was present.

Additions to Agenda

1.0 Agenda Items

1.1 8:30 a.m. Call to Order

Chairman Thompson called the meeting to order at 8:35 a.m.

1.2 8:30 a.m. Public Hearing: Biggs Water System Ordinances – First Reading

Present: Carrie Pipinich, Aaron Cook, Dan Son, Rod Asher, Perry Thurston

Opened Public Hearing: 8:30 a.m.

Carrie Pipinich, Mid- Columbia Economic Development District, stated there was feedback from the last meeting which resulted in making one small change to section 12 on page 8. She referenced other Cities' ordinances, and added some new standard language to the last sentence in that section, regarding Inspection of Premises. This was to handle cross flows, and the back and forth across the home. She spoke with Jeff Wallace, Biggs Service District Council, to make sure both parties involved were protected within normal boundaries. Draft Ordinances will be available in Biggs, and the Office of the County Court. Brief discussion was held on water rates. Carrie attended the Wasco City Council meeting, and is working to get a proposal together for a potential water operator.

Exited Public Hearing: 8:50am

1.3 8:40 a.m. Biggs Service District and City of Rufus Contract Termination for Administrative Services

Kayla von Borstel, Sherman County Court Administrator Assistant, sent letter on behalf of the Biggs Service District Board to the City of Rufus that was effective November 1, 2018 and would serve as a thirty day notice to terminate the contract with Biggs Service District and the City of Rufus for Administrative Services. November 30, 2018 will be Aarons last day. The position has been advertised on the Sherman County website and Facebook, local newspapers, as well as the E-news; applications will be accepted until 5:00 p.m. Thursday November 8, 2018, with interviews conducted on Friday November 9, 2018. The new Administrator will start

training with Aaron on November 13, 2018; Aaron stated he would be available for additional help after November as needed.

1.4 8:50 a.m. Other Business/Project Update

Chair Thompson reported he purchased approximately 700 feet pipe for the Water Project that will be delivered on Thursday November 15, 2018 to the new truck stop in Biggs. Pipe line digging will start the following week; Carrie was asked to contact Windwave about the conduit. Carrie reported the drafts from the auditors for 2016 and 2017 are ready to be reviewed with Aaron. She will call Kim Young, United States Department of Agriculture, to discuss next steps. Brief discussion was held on fiber in Biggs.

Kayla von Borstel, Sherman County Court Administrator Assistant, will meet with Pat and Lori Beers to sign paperwork and to provide payment from Biggs Service District for well site.

1.5 8:55 a.m. Approval of Minutes

- Minutes of July 18, 2018
- Minutes of August 1, 2018
- Minutes of August 29, 2018 Work Session
- Minutes of September 19, 2018

Motion by Director McCoy, second by Joe Dabulskis, to approve Biggs Service District minutes of July 18, 2018, August 1, 2018, August 29, 2018 Work Session, and September 19, 2018, as presented.

Vote: 3-0

Yes: Thompson, Dabulskis, McCoy,

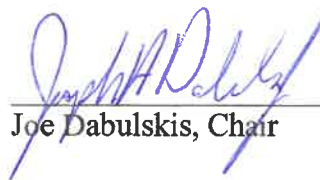
No: 0

Abstain: 0


1.6 9:00 a.m. Adjourn

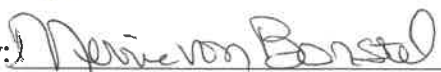
Being no further business before Biggs Service District, the meeting was adjourned at 9:00 a.m.

Biggs Service District


Joe Dabulskis, Chair


Tom McCoy, Director

Attest: 
Kayla von Borstel
County Court Administrative Assistant

Written By: 
Merrie von Borstel
Biggs Service District Administrator

Director