



Court Agenda

January 16, 2019

Additions to Agenda

1.0 Appointment Schedule

- 1.1** 9:00 a.m. Jenine McDermid – Clerk – Quarterly Report
- 1.2** 9:15 a.m. Carrie Pipinich – Mid-Columbia Economic Development District – Quarterly Report
- 1.3** 9:45 a.m. Wes Owens – Sherman County School District – Quarterly Report
- 1.4** 10:00 a.m. Supplemental Budget Hearing
- 1.5** 10:15 a.m. Bob Thomas – Wildlife Services – Quarterly Report
- 1.6** 10:30 a.m. Executive Session in Accordance with ORS 192.660 (2) (i) Personnel

2.0 Action Items

- 2.1 Appointment: Mid-Columbia Housing Authority
- 2.2 North Central Public Health District Medical Examiner Services Agreement
- 2.3 Sherman County Scholarship – Columbia Gorge Community College Foundation
- 2.4 Automated External Defibrillator (AED) Cabinets and Stop The Bleed Kits
- 2.5 Approve Revised Frontier TeleNet Loan Document
- 2.6 Solar Loan Final Payment – Winslow
- 2.7 Senior Center Outside Light Replacement

3.0 Discussion Items

- 3.1 Written Quarterly Report – Senior Center
- ~~3.2 Written Quarterly Report – Veterans' Officer~~
- 3.3 Written Quarterly Report – Prevention
- 3.4 Written Quarterly Report – Emergency Services
- 3.5 Written Quarterly Report – Justice Court
- 3.6 Sherman County Scholarship – Columbia Gorge Community College Foundation Recipient Thank You Letters
- 3.7 Commissioner Reports

4.0 Consent Agenda

- 4.1 Minutes of November 7, 2018
- 4.2 Minutes of November 28, 2018 Work Session
- 4.3 Revenue/Expenditure Summary – December 2018
- 4.4 Treasurer’s Report – November 2018

5.0 Future Agenda Items

***If necessary, an Executive Session may be held in accordance with: ORS 192.660 (2) (d) Labor Negotiations ORS 192.660 (2) (h) Legal Rights
ORS 192.660 (2) (e) Property ORS 192.660 (2) (i) Personnel*



**SHERMAN COUNTY COURT
REGULAR SESSION
SHERMAN COUNTY COMMISSIONERS MEETING ROOM**

MINUTES

JANUARY 16, 2019

Opened Court: 9:05 a.m.

Present: Judge Joe Dabulskis, Commissioner Tom McCoy, Administrative Assistant Kayla von Borstel

A quorum was present. No news media was present.

Additions to Agenda

1.0 Appointment Schedule

1.1 9:00 a.m. Jenine McDermid – Clerk – Quarterly Report

Present: Jenine McDermid, Mike McArthur, Paul Sather

Jenine McDermid, Clerk, gave a quarterly report to the County Court. She reported there was a 75% voter turnout for the election. A Board of Property Tax Appeals (BOPTA) Hearing will take place on February 21, 2019; there is one appeal. She reminded the selected Court members on the BOPTA Committee they would attend a BOPTA training the next day, which was required by law. The Sherman County Clerk's website page there has information linking to the Oregon Government Ethics Commission, where rules and other research can be found. The City County Insurance (CIS) website, as well as the Sherman County Personnel manual, also contains information on ethics. Judge Dabulskis stated the Court has also been in contact with County Counsel regarding ethics training. Jenine stated the Special District Election would take place on May 21, 2019. She will be attending a County Clerk's convention the following week, and she serves on four of their committees

1.2 9:15 a.m. Carrie Pipinich – Mid-Columbia Economic Development District – Quarterly Report

Present: Carrie Pipinich, Mike McArthur, Paul Sather, Aaron Cook

Carrie Pipinich, Mid-Columbia Economic Development District (MCEDD), has continued working with others on the fiber agreements to keep the project moving forward. She has not received anything regarding the Intergovernmental Agreement, or City Agreements, from the City/Frontier TeleNet (FTN) Attorney. Commissioner McCoy reported that FTN approved use of dark fiber at their last meeting; Sherman County will hold off on any loan payment until the proper agreements were completed and received. Carrie will follow up with the attorney, and will schedule another joint meeting with the Cities. MCEDD has continued to engage with the Lower John Day River Territory. Carrie and Marla Harvey, MCEDD, have been working on the Grant

Housing work session. The Biggs audit discussion with the auditor had been rescheduled to January 30, 2019. Carrie has been waiting for the United States Department of Agriculture to return from the government shutdown to move forward with paperwork, and clarification on reducing Bonding Authority for the Biggs Service District Water Project. Carrie and Merrie von Borstel, Biggs Service District Administrator, will be meeting to discuss moving forward with a rate study; the second reading for the Biggs Water Ordinances will need to take place as well. Carrie reported the meeting held for the Economic Opportunities Analysis went well, and the next meeting will be in February

1.3 9:45 a.m. Wes Owens – Sherman County School District – Quarterly Report

Present: Wes Owens, Carrie Pipinich, Aaron Cook, Mike McArthur, Paul Sather

Wes Owens, Sherman County School District, thanked the Court for attending School Board meetings, for the annual Strategic Investment Plan (SIP) payments, for the \$50,000 science teacher grant, and for the scholarship association funds for the school and students. Every year the District goes through the process of evaluating their missions, values, and goals for the year. Goals include the positive behavior support system, and K-12 reading program with a focus on elementary reading. The State Department came to visit the Preschool which did a great job presenting themselves. Wes thanked the Court for the continued support on safety initiatives. Oregon Department of Transportation (ODOT) has been helping make weather safety decisions with the School District. The District has been working with Mid-Columbia Center for Living and Greater Oregon Behavioral Health, Inc. to work with students with mental health and behavioral issues; Wes would like to have someone permanently on site and to be a School employee, versus someone who comes from an outside organization.

Mike McArthur, public guest, gave an update on the District well situation. He stated he met with the head of the Well Division at Water Resources; the reason the District is having trouble finding someone to drill the well is the liability issue; if a contractor does anything with the well, they would be liable for the entire well. The Oregon Health Authority is involved due to the water health issues, as there is too high of nitrates in the water; this was why the well needed to be cased. Mike reported he was trying to get a waiver of liability, or to have a bill drafted to waive liability for wells pre-1950.

1.4 10:00 a.m. Supplemental Budget Hearing

Present: Debbie Hayden, Carrie Pipinich, Mike McArthur, Paul Sather

Opened Hearing: 10:00 a.m.

Debbie Hayden, Finance Director, stated there were two funds that needed to be addressed. Both funds came in with more revenue than anticipated during the budget season. The Supplemental Budget Hearing would put these funds into place so we can use them.

Motion by Commissioner McCoy, second by Judge Dabulskis, to approve the Summary of Proposed Budget Changes, for the Tri County Veterans in the amount of \$160,148.00, and the SIP Income Tax Distribution in the amount of \$123,412.00 as recommended by the Finance Director, and authorize County Court to sign.

Vote: 2-0

Yes: Dabulskis, McCoy,

No: 0

Abstain: 0

Closed Hearing: 10:03 a.m.

1.5 10:15 a.m. Bob Thomas – Wildlife Services – Quarterly Report

Present: Bob Thomas, Mike McArthur, Paul Sather

Bob Thomas, Wildlife Services, reported everything has been going great, and loved the work. He has been working primarily with coyotes, bob cats, skunks, mountain lions, beavers, turkeys, raccoons, and porcupines. Bob has signed up about 30 landowners/ranchers to provide services to. This is something that needs to be done every year. Court inquired what happens if turkeys were in someone's yard in town. Bob would talk to Jeremy Thompson, Oregon Department of Fish and Wildlife, to help trap and relocate. In some cases a kill permit may be issued, however, the turkeys must be given to a non-profit organization. Court inquired if Bob does any work for the School or the Cemeteries regarding gophers and other pests; Bob responded yes he advises and assists with gophers since maintenance has their pesticides license. Bob does not have his pesticides license, and does not plan to get one, so he cannot legally take care of the gophers solely. In the past he's also participated at Outdoor School, and hopes to continue with the program. Bob would like to see a contract between Sherman County, and the School and the Cemeteries, and have them contribute funds towards the overall cost of the Wildlife Services program. Judge Dabulskis asked if signs needed to be put in place when traps are set. Bob stated there was no rule on private or public lands needing to have signs, it is usually a curtesy, and many landowners do not want them; if a landowner requests signs, he will put them out.

1.6 10:30 a.m. Executive Session in Accordance with ORS 192.660 (2) (i) Personnel

Motion by Commissioner McCoy, second by Judge Dabulskis, to enter into Executive Session in Accordance with ORS 192.660 (2) (i) Personnel.

Vote: 2-0

Yes: Dabulskis, McCoy

No: 0

Abstain: 0

Entered Executive Session: 10:47 a.m.

Discussion was held on County Personnel.

Exited Executive Session: 10:54 a.m.

2.0 Action Items

~~**2.1 Appointment: Mid-Columbia Housing Authority**~~

2.2 North Central Public Health District Medical Examiner Services Agreement

Motion by Commissioner McCoy, second by Judge Dabulskis, to approve the Medical Examiner Services Agreement between Sherman County and the North Central Public Health District whereas Sherman County wishes to enter an agreement with North Central Public Health District for medical examiner services, as Sherman County does not have a County Medical Examiner, which is required by Oregon Law.

Vote: 2-0

Yes: Dabulskis, McCoy

No: 0

Abstain: 0

2.3 Sherman County Scholarship – Columbia Gorge Community College Foundation

Motion by Commissioner McCoy, second by Judge Dabulskis, to authorize the expenditure of \$2,500 as a scholarship donation to Columbia Gorge Community College Foundation 2019-2020 academic year, in support of Sherman County students attending Columbia Gorge Community College.

Vote: 2-0

Yes: Dabulskis, McCoy

No: 0

Abstain: 0

2.4 Automated External Defibrillator (AED) Cabinets and Stop The Bleed Kits

Motion by Judge Dabulskis, second by Commissioner McCoy, to approve the purchase of 1 Automated External Defibrillator (AED) cabinet in the amount of \$199, and Stop The Bleed Kits in the amount of \$40.80 each, with the amount as recommended by the Safety Committee.

Vote: 2-0

Yes: Dabulskis, McCoy

No: 0

Abstain: 0

2.5 Approve Revised Frontier TeleNet Loan Document

Motion by Commissioner McCoy, second by Judge Dabulskis, to approve the revised Frontier TeleNet Loan agreement and promissory note between Sherman County and Frontier TeleNet in the amount of \$100,000 at 0% interest, with repayment at the end of June 2019 with the funds coming out if the SIP Additional fees.

Vote: 2-0

Yes: Dabulskis, McCoy

No: 0

Abstain: 0

2.6 Solar Loan Final Payment – Winslow

Motion by Judge Dabulskis, second by Commissioner McCoy, to approve the final Winslow Solar Loan payment to Sherman County in the amount of \$1,500, and authorize Judge Dabulskis to sign.

Vote: 2-0

Yes: Dabulskis, McCoy

No: 0

Abstain: 0

2.7 Senior Center Outside Light Replacement

Motion by Commissioner McCoy, second by Judge Dabulskis, to approve the expenditure of \$ 2,284.40 for the replacement of two LED Bollard outside lights at the Senior Center and any additional incidental costs not covered.

Vote: 2-0

Yes: Dabulskis, McCoy,

No: 0

Abstain: 0

3.0 Discussion Items

3.1 Written Quarterly Report – Senior Center

County Court accepted the Written Quarterly Report.

~~3.2 Written Quarterly Report – Veterans' Officer~~

3.3 Written Quarterly Report – Prevention

County Court accepted the Written Quarterly Report. Judge Dabulskis wants to follow up with Amy on the Summer Youth Crew vehicle.

3.4 Written Quarterly Report – Emergency Services

County Court accepted the Written Quarterly Report.

3.5 Written Quarterly Report – Justice Court

County Court accepted the Written Quarterly Report.

3.6 Sherman County Scholarship – Columbia Gorge Community College Foundation Recipient Thank You Letters

Thank you letters from Bethany Lohrey and Kiersten Casper for the Columbia Gorge Community College Foundation scholarship were reviewed.

3.7 Commissioner Reports

Judge Dabulskis – Attended meeting for Census Bureau 2020; Rufus City Council; Economic Opportunity Analysis; Safety Committee; Senior Center Advisory Committee; Frontier TeleNet; Association of Oregon Counties Legislative Session; Mid-Columbia Economic Development District Loan Board; Frontier Regional 911; Tri-County Community Corrections.

Commissioner McCoy – Attended Moro Health Clinic meetings; Center for Living; North Central Public Health District; Frontier TeleNet; Northern Oregon Regional Corrections.

Court Recessed: 10:54 a.m.

Re-Entered Session: 11:00 a.m.

4.0 Consent Agenda

4.1 Minutes of November 7, 2018

Motion by Judge Dabulskis, second by Commissioner McCoy, to approve minutes of November 7, 2018, as presented.

Vote: 2-0

Yes: Dabulskis, McCoy

No: 0
Abstain: 0

4.2 Minutes of November 28, 2018 Work Session

Motion by Judge Dabulskis, second by Commissioner McCoy, to approve the minutes of November 28, 2018, as presented.

Vote: 2-0

Yes: Dabulskis, McCoy

No: 0

Abstain: 0

4.3 Revenue/Expenditure Summary – December 2018

Motion by Judge Dabulskis, second by Commissioner McCoy, to approve the Revenue/Expenditure Summary for the month of December 2018, as presented.

Vote: 2-0

Yes: Dabulskis, McCoy

No: 0

Abstain: 0

4.4 Treasurer's Report – November 2018

Motion by Judge Dabulskis, second by Commissioner McCoy, to approve the Treasurer's Report for the month of November 2018, as presented.

Vote: 2-0

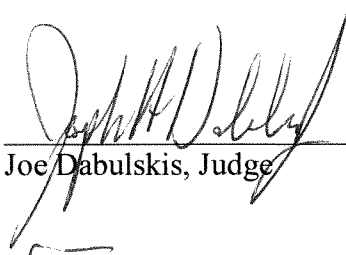
Yes: Dabulskis, McCoy

No: 0


Abstain: 0

Being no further business before the Court, the meeting was adjourned at 11:02 a.m.

Sherman County Court

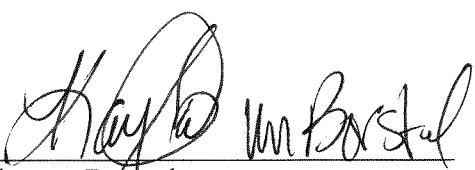


Joe Dabulskis, Judge



Tom McCoy, Commissioner

Joan Bird, Commissioner

Attest: 

Kayla von Borstel
Administrative Assistant