



Court Agenda

November 7, 2018

Additions to Agenda

1.3.1 Financing For Fiber to the Home

1.0 Appointment Schedule

- 1.1 9:00 a.m. Kathy Fitzpatrick – Mid-Columbia Economic Development District – Gorge Trans Link Alliance Project
- 1.2 9:30 a.m. Shawn Payne – Emergency Services – Match request for backup generators for Sherman Cities
- 1.3 9:45 a.m. Carrie Pipinich – Mid – Columbia Economic Development District – Grant Housing Review Committee
- 1.3.1 Financing For Fiber to the Home
- 1.4 10:00 a.m. Dan Meader, Carol von Borstel – City of Grass Valley – Housing
- 1.5 10:15 a.m. Perry Thurston – Community Member – Wellness Center Recognition

2.0 Action Items

- 2.1 Appointment: Tri County Hazardous Waste & Recycling Program Steering Committee Alternate – Bruce Lumper
- 2.2 Helion Software Contracts
- 2.3 ODOT and WSDOT Mobility Management Match 2018-2019
- 2.4 Rural Technology Group Fairgrounds and Kent Repairs

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- 3.1 Library Drains
- 3.2 Written Quarterly Report – Veteran's Service Officer
- 3.3 "Queen of Hearts" Seeking Business Location
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**SHERMAN COUNTY COURT
REGULAR SESSION
SHERMAN COUNTY COMMISSIONERS MEETING ROOM**

MINUTES

NOVEMBER 7, 2018

Opened Court: 9:01 a.m.

Present: Judge Gary Thompson, Commissioner Tom McCoy, Commissioner Joe Dabulskis, Administrative Assistant Kayla von Borstel

A quorum was present. No news media was present.

Additions to Agenda

1.3.1 Financing for Fiber to the Home

1.0 Appointment Schedule

1.1 9:00 a.m. Kathy Fitzpatrick – Mid-Columbia Economic Development District – Gorge TransLink Alliance Project

Present: Kathy Fitzpatrick, Marnene Benson-Wood

Kathy Fitzpatrick, Mid-Columbia Economic Development District, gave the Court a brief background of her topic. The five transportation providers in the five Counties: Sherman, Wasco, Hood River, Klickitat, and Skamania, came together in 2001 as an informal group to share and coordinate resources, to eliminate duplicate services. In 2008, they signed a formal agreement to be the TransLink Alliance. Kathy is staff for TransLink Alliance which is funded by ODOT, WSDOT, and County Match. Recently they developed an Employee Pass Program; it's a yearly pass to use public transportation in the designated region. Commissioner McCoy inquired on cost. Kathy replied it depended on how much was included in the pass; lowest was \$50 per pass and the employer must purchase for all employees as a universal buy in. Kathy and Marnene are working on the Everybody Rides campaign to show communities the bus system is not just for seniors. The pass lets individuals ride public transportation from the The Dalles to Hood River or Portland which runs several times a day. The Columbia Gorge Express has teamed up with the Employee Pass Program as well.

Another project Kathy has been working on was website redesign which will give each provider their own page, as well as let the public access an interactive map for trip planning. She is also working with the transportation providers and the healthcare with any technology that would be innovative to work with the inflexibility of Dial a Ride; the community has been looking for something more like Uber or Lyft services. Kathy would like Sherman County support of the TransLink Alliance and its efforts; County Court supports the organization.

Marnene Benson-Wood, gave a STIF update to the Court. Sherman will apply by May 1st 2019; the first year the County will receive \$50,000, and then each year after that, \$100,000 will be received from the State. Marnene hopes that money will be able to build a new bus barn, and coordinate with the County on a car wash area. The bus barn will be first priority, as Sherman County just purchased a large bus and a Toyota Sienna. Judge Thompson reported the County was in the process of acquiring land to build a bus barn with grant funds and County match. When Marnene met with her board last, they approved a rough draft of bylaws which will be presented to the Court at a later date. The board needs an additional one to two members. One of the new requirements for STIF funds was to transport students 9th -12th grade to activities they couldn't go to otherwise. Brief discussion was held on possibilities of activities.

1.2 9:30 a.m. Shawn Payne – Emergency Services – Match request for backup generators for Sherman Cities

Present: Shawn Payne, Perry Thurston, Carrie Pipinich, Dan Son, Rod Asher

Shawn Payne, Emergency Services, stated there was some mitigation money available to the Counties for the Substation fire. She will be writing a grant for a back-up generator for each of the Cities; Grass Valley stated they were not interested as they have one already. Shawn wrote a Letter of Intent to the State, with an estimated pump value of \$20,000-\$25,000 per City, as the Cities never responded with to her with specifications for types of pumps they wanted. There was some concern from the Cities when Shawn told them there would need to be a 25% match for the generators as part of the grant. Shawn inquired if the Cities could not provide enough match, would the Court consider providing the appropriate match amount. Commissioner McCoy asked if this could happen at budget time; Shawn replied she thought so but had not heard if the Letter of Intent qualified Sherman for the Grant. These generators would be mounted and permanent at each site. The City of Moro burned up a pump during the Substation fire, which got the attention of many, as the Fire Departments are dependent on water to shuttle to fires. The County mentioned there needed to be a building, like the Wasco Events Center or the School District, which could receive back up power in the event of a major power outage for an extended period of time; this would be to keep people safe and warm if need be. Shawn will look into it.

Shawn reported the City of Moro has never been flood mapped, even though the other Cities have. There was a grant for Federal Emergency Management Agency and Department of Land Conservation Development to complete the Moro mapping, and to re-map the other Cities. Shawn must send out notices to all residents in the Middle Columbia Hood, that live within 500 feet of a stream beginning in November. If a resident does not want the surveyors on their property, they will need to contact the agency to be taken off the list. Once flood mapping is done, any federal loans will require flood insurance. Due to the mass quantity of notices to be mailed, Shawn asked if the County would cover the postage amount; County Court agreed to pay postage.

1.3 9:45 a.m. Carrie Pipinich – Mid-Columbia Economic Development District – Grant Housing Review Committee

Present: Shawn Payne, Perry Thurston, Carrie Pipinich, Dan Son, Rod Asher, Carol von Borstel, Dan Meader, Georgia Macnab

Carrie Pipinich, Mid-Columbia Economic Development District, presented a few requests for the Housing Program on behalf of the Grant Housing Committee. There was a request to approve the modification as recommended by the Committee to remove the requirement for the Mechanics Lien on the Hctor grant. A second request was for approval of the Hctor and West projects with the provided documents for completion, to move forward with payment pending Judge Thompson's final review.

Motion by Commissioner McCoy, second by Commissioner Dabulskis, to waive the Mechanics Lien for the Rebecca Hctor grant, and to approve funding for the Travis West grant in the

amount of \$17,396.62 and the Rebecca Hocter grant for \$9,394.26. Judge Thompson will approve payment after a final review.

Vote: 3-0

Yes: Dabulskis, Thompson, McCoy

No: 0

Abstain: 0

1.3.1 Financing for Fiber to the Home

Present: Shawn Payne, Perry Thurston, Carrie Pipinich, Dan Son, Rod Asher, Carol von Borstel, Dan Meader, Georgia Macnab

Commissioner McCoy presented a spreadsheet detailing all parties cost share amounts, which also showed a funding gap of \$42,530.64 to still be paid after the grant was received. It was discussed there would be a percentage or a \$5.00 charge added to each users bill to help offset this funding gap. If Gorge Net had over a certain percentage of the Community enrolled in their services, that added amount to the bill would come back to the Cities; if under that certain percentage was enrolled, the money would stay with Gorge Net to be used for maintenance purposes. If the Cities do not receive money back from Gorge Net, the County will not make them pay towards the funding gap, the County will cover that amount. The payment for Moro's work went to the Finance Office the day prior as Gorge Net needed to be paid; the agreement for Moro is in the final stages and the agreement for Grass Valley should be in progress soon. It was agreed upon having a work session with the County, Gorge Net, and a representative from each City, followed by a work session on dark fiber use. The rate of the fee added to the users bill will be set between Gorge Net and the Cities.

1.4 10:00 a.m. Dan Meader, Carol von Borstel – City of Grass Valley – Housing

Present: Perry Thurston, Carrie Pipinich, Carol von Borstel, Dan Meader, Georgia Macnab

Dan Meader, Land Use Planning Consultant, and Carol von Borstel, Grass Valley Administrator, wanted to discuss the housing crisis in Grass Valley with the Court. Previous discussion had been held on the lack of housing for employees of the hemp facility in Grass Valley. The facility had done some conditional use permits for some housing units to be brought in which have been placed in the Grass Valley RV park. There are currently 25 employees at the facility, and the facility is looking at hiring more; this creates an even bigger housing shortage issue. Grass Valley has marked on a map all land that could be buildable, and Dan will be helping them figure out some of the housing issues at hand. A buildable land map was created in 2007 that was part of the comprehensive plan update. The map will be updated with the floodplain, and with lands that are large enough to be buildable and can support subsurface sewage disposal. A letter will be sent to property owners that are identified in the buildable areas informing them of the housing shortage, and asking if any owners would be interested in selling their identified property. The map shows half of Grass Valley is not developed. The analysis of the City will cost about \$2,000 to complete, and the City does not have the funds; Grass Valley would like to know if the County could cover the cost.

Motion by Commissioner McCoy, second by Commissioner Dabulskis, to allocate \$2,000 from the Housing Fund or the infrastructure Fund for the Grass Valley Housing Analysis.

Vote: 3-0

Yes: Dabulskis, Thompson, McCoy

No: 0

Abstain: 0

1.5 10:15 a.m. Perry Thurston – Community Member – Wellness Center Recognition

Present: Perry Thurston, Carrie Pipinich

Perry Thurston, Community Member, would like to recognize Don Thompson, Latrel Smoot, and other primaries, at the Wellness Center for all of their efforts. He would like the Court to sanction holding a fundraiser to formally recognize the key founders of the Wellness Center with pictures and/or plaques. Perry offered to be the Treasurer of the fundraiser. Court consensus to move forward with the recognition fundraiser.

2.0 Action Items

2.1 Appointment: Tri County Hazardous Waste & Recycling Program Steering Committee Alternate – Bruce Lumper

Motion by Commissioner Dabulskis, second by Judge Thompson, to approve Bruce Lumper as the Tri County Hazardous Waste & Recycling Program Steering Committee alternate.

Vote: 3-0

Yes: Dabulskis, Thompson, McCoy

No: 0

Abstain: 0

2.2 Helion Software Contracts

Motion by Commissioner McCoy, second by Commissioner Dabulskis, to approve with Legal Counsel approval, and authorized Judge Thompson to review and sign the final version of the Helion Software Contracts with Debbie Hayden and Ross Turney.

Vote: 3-0

Yes: Dabulskis, Thompson, McCoy

No: 0

Abstain: 0

~~**2.3 ODOT and WSDOT Mobility Management Match 2018-2019**~~

~~**Motion by _____, second by _____, to approve**~~

~~**Vote: 3-0**~~

~~**Yes: Dabulskis, Thompson, McCoy**~~

~~**No: 0**~~

~~**Abstain: 0**~~

2.4 Rural Technology Group – Fairgrounds Upgrade and Kent Repairs

Motion by Commissioner McCoy, second by Commissioner Dabulskis, to approve to pay both invoices for the Rural Technology Group Fairgrounds upgrade and the Rural Technology Group Kent repairs.

Vote: 3-0

Yes: Dabulskis, Thompson, McCoy

No: 0

Abstain: 0

The repairs in Kent were due to a lightning strike, and this will be an insurance claim. Judge Thompson stated this is the backbone to our rural broadband. The County needs inventory of all the backbone material to submit to insurance, which the County does not currently have a list of inventory. The County will pay the invoices and file an insurance claim.

3.0 Discussion Items

3.1 Library Drains

Commissioner Dabulskis was informed the roof needs to be cleaned at the School District due to the overhangs on roof collecting leaves and dirt, which is clogging the drains. He stated that might be part of the roof leak issue as well. He compared this area of the School to gutters on a house; it's something that needs to be cleaned every year. Dan Aldrich, County Maintenance, will help School Maintenance this year. County Court stated this should be the School's responsibility every year; Wes will check into the agreement.

3.2 Written Quarterly Report – Veteran's Service Officer

County Court accepted the written quarterly report.

3.3 "Queen of Hearts" Seeking Business Location

Queen of Hearts was seeking a location to relocate their business within the County, as their current location was no longer available to them. Court suggested the possibility of space available in the Wasco School Events Center. Commissioner Dabulskis will follow up.

3.4 Consider Declaring as Holiday – Monday December 24, 2018 and Monday December 31, 2018

Motion by Commissioner Dabulskis, second by Commissioner McCoy, to declare Monday December 24, 2018, and Monday December 31, 2018, as Courthouse Holidays.

Vote: 3-0

Yes: Dabulskis, Thompson, McCoy

No: 0

Abstain: 0

3.5 November 21, 2018 Court Session Potential Cancellation

Commissioner McCoy recommended to not hold a County Court meeting on November 21, 2018 due to the proximity of the Thanksgiving Holiday. A Special Session could be held if the need arise.

3.6 Commissioner Reports

Commissioner Dabulskis – Attended Energy Facility Siting Council (EFSEC); Looked at Library roof; Overlooked the Library window replacement; Tri County Court; Housing Work Session.

Judge Thompson – Attended economic development meetings with Mid-Columbia Economic Development District (MCEDD); MCEDD Loan Board and Executive Board; Energy Facility Siting Council (EFSEC); Oregon Department of Transportation (ODOT); Tri County Court.

Commissioner McCoy – Attended Norther Oregon Regional Corrections (NORCOR); Potential mental health and sobering facility meeting; Tri County Court; Community Counseling Solutions; Mid-Columbia Economic Development District (MCEDD) conference.

4.0 Consent Agenda

4.1 Claims – October 2018

Motion by Commissioner McCoy, second by Commissioner Dabulskis, to approve the Claims for the month of October 2018 as presented

Vote: 3-0

Yes: Dabulskis, Thompson, McCoy


No: 0

Abstain: 0

Brief discussion held on the Kent water issue, and the Kent truck stop.

Being no further business before the Court, the meeting was adjourned at 11:30 a.m.

Sherman County Court



Joe Dabulskis, Judge



Tom McCoy, Commissioner

Attest:



Kayla von Borstel
Administrative Assistant

Commissioner