





**SHERMAN COUNTY COURT  
REGULAR SESSION  
SHERMAN COUNTY COMMISSIONERS MEETING ROOM**

**MINUTES**

**DECMEBER 19, 2018**

**Opened Court: 9:06 a.m.**

Present: Judge Gary Thompson, Commissioner Joe Dabulskis, Commissioner Tom McCoy, Administrative Assistant Kayla von Borstel

A quorum was present. No news media was present.

**Additions to Agenda**

**1.0 Appointment Schedule**

**1.1 9:00 a.m. Katie Woodruff – Victims Assistance – Life Jacket Kiosk Update**

Present: Katie Woodruff, Larry Hocter, Jessy Rose, Mike McArthur, Brad Lohrey

Katie Woodruff, Victims Assistance, gave the Court an update on the life jacket kiosks. The shop teacher at The Dalles High School, had his students build two kiosks, one for Giles French Park and one for Phillipe Park. Katie supplied pictures of the life jacket kiosk at Giles French; the one for Phillipe Park will be installed soon.

Brad Lohrey provided some background on park kiosks. Cliff Jet was a Marine Deputy at LePage Park, and provided some life jackets on a kiosk. The Corp of Engineers liked the idea of providing life jackets to borrow, and adopted the idea.

**Motion by Commissioner Dabulskis, second by Commissioner McCoy, to have a plaque created in honor of Cliff Jett to be hung at the LePage Park kiosk.**

**Vote: 3-0**

**Yes: Dabulskis, McCoy, Thompson**

**No: 0**

**Abstain: 0**

**1.2 9:15 a.m. Brad Lohrey – Sheriff – Quarterly Report; Traffic Safety Overtime Grant**

Present: Larry Hocter, Jessy Rose, Mike McArthur, Brad Lohrey

Brad Lohrey, Sheriff, reported the Sheriff's Office applied for an Oregon Department of Transportation (ODOT) grant for overtime funds to be used for seat belt enforcement, driving under the influence (DUI)

enforcement, and distracted driving. They were awarded \$14,000 that Brad didn't account for it in his budget, as he did not know if they would receive the grant. It will look like a lot of extra overtime is being spent by the County, however, it's being paid for by the grant. If the Office goes over budget, he will have to present a supplemental budget. The grant states specific times that they can work traffic safety, such as when there would be an influx of people on the roads due to events, holidays, and the Super Bowl.

Brad has been overseeing at Northern Oregon Regional Corrections (NORCOR), and has been, for the last month and a half; he has learned a lot and enjoying the work. His time has increased at NORCOR, and he's doing more daily work.

The Sheriff's Office normally has around 600 cases per year; this last year it increased to 750. There have always been mental health issue cases, however, it seemed to have increased during the past year, and appears to be mostly non-local individuals. The deputies are doing great, and have written over 2,000 citations now that he's become fully staffed again.

### **1.3 10:00 a.m. Georgia Macnab – Planning – Rural Renewable Energy Development Zone (RRED)**

Present: Georgia Macnab, Larry Hoctor, Ross Turney, Mike McArthur, Drew Messenger, Carrie Pipinich

Georgia Macnab, Planning, informed the Court the Rural Renewable Energy Development Zone (RRED) was last done in 2006 and has expired; however, the County can reapply if they wish. RRED is for smaller renewable energy projects for three to five years. She stated instead of trying to expand Enterprise Zone, the County might want to look at doing another RRED Zone as it would be helpful for small community wind farms. RRED covers the whole county while Enterprise Zone only covers the Cities, race track, and Biggs Service District. Georgia stated if the County wants to move forward there would need to be a public hearing, notification of Special Districts and Cities, and create a resolution; the County agreed for Georgia to move forward with a new RRED Zone.

### **1.4 10:15 a.m. Public Hearing: Golden Hills SIP Agreement (Draft available in the Office of the County Court)**

Present: Georgia Macnab, Larry Hoctor, Ross Turney, Mike McArthur, Drew Messenger, Carrie Pipinich

Opened Public Hearing: 10:07 a.m.

Commissioner McCoy stated for the record he has a potential conflict of interest as he was on the negotiation committee for the Golden Hills Project, and owns land within the project area.

The Court asked for questions or comments. Mike McArthur, Audience Member, inquired how the estimated value per megawatt was calculated. Commissioner McCoy stated the County hired Brian Skeahan as an expert on renewables, who gave an estimate of \$1.6 million per megawatt. Commissioner McCoy and Brian met with Brian Walsh, Avangrid, who stated there has been a secular decline in building these projects; by 2020 the estimated cost would be \$1.25 million. After their discussions, Commissioner McCoy was comfortable accepting the proposed project cost from Avangrid. This would be the cost of building the project and determining property tax. Mike inquired what figure of tax rate was used to calculate the max assessed value. Commissioner McCoy replied 8.7141 percent. Mike asked what the total tax rate was for Sherman County. Commissioner McCoy stated including the school it would be 15 percent; if the school was taken out, and Fire Districts added in it would be approximately 10 percent. Mike stated the agreement contemplates up to 200 megawatts, and asked what would need to happen if Avangrid wanted to go up to 400 as permitted; Commissioner McCoy replied they would have to create a new SIP agreement. Sherman County did not create a new SIP agreement; the County only negotiated an amendment to the original SIP that was created in 2009.

Mike asked for some clarification on language presented on page 3, #4A; Commissioner McCoy stated the language was in all of the past agreements.

**Motion by Commissioner Dabulskis, second by Judge Thompson, to approve and the Oregon Strategic Investment Program (SIP) Agreement, amending the 2009 SIP Agreement between Sherman County and Golden Hills Wind Farms LLC to promote industrial competitiveness and to improve employment in the area where projects are to be located by encouraging businesses engaged in projects to hire local employees and will forward onto Business Oregon.**

**Vote: 2-0**

**Yes: Dabulskis, Thompson**

**No: 0**

**Abstain: 1**

**Motion by Commissioner Dabulskis, second by Judge Thompson, to approve and the Resolution #07-12-2018, amending the 2009 SIP Agreement between Sherman County and Golden Hills Wind Farms LLC to promote industrial competitiveness and to improve employment in the area where projects are to be located by encouraging businesses engaged in projects to hire local employees and will forward onto Business Oregon.**

**Vote: 2-0**

**Yes: Dabulskis, Thompson**

**No: 0**

**Abstain: 1**

The Court decided to leave to the Public Hearing open for the remainder of the Court Session in case there was additional public comment.

Exited Public Hearing: 10:53 a.m.

#### **1.5 10:30 a.m. Debbie Hayden – Finance Officer – Financial Software Upgrade**

Present: Georgia Macnab, Larry Hocter, Ross Turney, Mike McArthur, Drew Messenger, Carrie Pipinich,

Debbie Hayden, Finance Officer, stated this software was different than the Helion upgrade that was recently approved. Helion doesn't support financial software; it only supports Assessment and Taxation. In October, Debbie submitted a Request for Qualification, and she would like Court approval on the process as it will be less than \$150,000; only three bids were required. Debbie sent the request to three companies: Caselle, Chaz Consulting, and Springbrook; only Caselle and Chaz Consulting responded. Chaz Consulting was the most economical, however, they have been running the same software for past 30 years, and have no intentions of upgrading their software. Their cost estimate was \$17,575 not including the conversion of the County's current information; Chaz Consulting recommended going to their competitor, Caselle, for the conversion. Several other Counties are currently switching to Caselle as well; their estimated quote was for \$107,162 which includes onsite training, conversion, and total software set up. Software maintenance would be \$1,551 per month, which would be about half of what the County currently pays for maintenance. Debbie has been able to see a demo of their product as well. Court agreed to have her move forward and have the paperwork drawn up.

**Motion by Commissioner Dabulskis, second by Judge Thompson, to approve Debbie Hayden, Finance Officer, to move forward with the financial upgrade with Caselle.**

**Vote: 2-0**

**Yes: Dabulskis, Thompson**

**No: 0**

**Abstain: 1**

## **2.0 Action Items**

### **2.1 John Day River Territory Annual Contribution**

**Motion by Commissioner McCoy, second by Commissioner Dabulskis, to approve the John Day River Territory Annual Contribution for July, 1 2018 – July 30, 2019 in the amount of \$4,000.00 with a request for a yearly update in County Court.**

**Vote: 3-0**

**Yes: Dabulskis, McCoy, Thompson**

**No: 0**

**Abstain: 0**

### **2.2 Sherman County and Helion Software Agreements**

**Motion by Commissioner McCoy, second by Commissioner Dabulskis, to approve the following contracts between Sherman County and Helion Software Inc: The Client Software Support Agreement for Helion to provide Sherman telephone, electronic, remote and onsite assistance, the Personal Services Contract For Computer Services Agreement for Helion to provide Sherman comprehensive computer services in data conversion, data importing and ORCATS system training, and the Helion Software Licensing Agreement allowing the Sherman the right to make lawful use of the product belonging to Helion, and authorize Judge Thompson to sign.**

**Vote: 3-0**

**Yes: Dabulskis, McCoy, Thompson**

**No: 0**

**Abstain: 0**

### **2.3 Surplus: Mobile Home**

**Motion by Commissioner Dabulskis, second by Commissioner McCoy, to surplus the 1972 Royal 24 x 62 mobile home located at 401 Hood Street in Moro, to either demolish or sell as negotiated by the County Judge.**

**Vote: 3-0**

**Yes: Dabulskis, McCoy, Thompson**

**No: 0**

**Abstain: 0**

### **2.4 Lease Of Office Space – Biggs Service District**

**Motion by Commissioner Dabulskis, second by Commissioner McCoy, to approve the Lease of Office Space Agreement, between Biggs Service District and Sherman County, to lease office space in the Sherman County Courthouse to conduct Administrative Services.**

**Vote: 3-0**

**Yes: Dabulskis, McCoy, Thompson**

**No: 0**

**Abstain: 0**

### **2.5 Operating Loan to Frontier TeleNet**

**Motion by Commissioner Dabulskis, second by Commissioner McCoy, to approve an operating loan to Frontier TeleNet in the amount of \$100,000, and up to another \$100,000 authorized by the County Judge before the end of the 2019 fiscal year, if needed.**

**Vote: 3-0**  
**Yes: Dabulskis, McCoy, Thompson**  
**No: 0**  
**Abstain: 0**

Commissioner McCoy attended the last Frontier TeleNet (FTN) meeting, where it was presented they do not have enough funds to pay their bills as they are not receiving their e-rate dollars. Commissioner McCoy does not want to see FTN falter, and proposed a loan for \$100,000 right now, and if no e-rate dollars were received by the end of the year, the County would authorize another loan for \$100,000, with the hope that Gilliam County would do the same. This amount should allow FTN to remain open through the rest of their fiscal year. Brad Lorey, Sheriff, stated he was concerned about management of FTN as the manager had been previously let go along with other staff, due to insufficient funds. Commissioner McCoy stated a manager and finance director would need to be rehired to get FTN through the rest of the fiscal year, and there were other major changes that needed to occur as well. Brad stated there needed to be a long term manager as the tower in Cottonwood Canyon needed to be completed, as the Sheriff's Office provided funds for its installation.

## **2.6 Association of Oregon Counties Annual Dues**

**Motion by Commissioner McCoy, second by Commissioner Dabulskis, to approve the Association of Oregon Counties (AOC) Annual Dues for 2019 in the amount of \$7,540.19.**

**Vote: 3-0**  
**Yes: Dabulskis, McCoy, Thompson**  
**No: 0**  
**Abstain: 0**

## **2.7 Budget Transfers/Payments**

**Motion by Commissioner Dabulskis, second by Commissioner McCoy, authorize budget transfers/payments as recommended by the Finance Director, including \$123,700 from the County General Fund, \$116,520.13 to the Community Transit Fund, \$1,478,788.91 to the SIP Community Service Fees Fund, and \$5,015,070.00 to the SIP Additional Fees Fund, and authorize Judge Thompson to sign.**

**Vote: 3-0**  
**Yes: Dabulskis, McCoy, Thompson**  
**No: 0**  
**Abstain: 0**

## **2.8 Appeal: 2018 Resident Incentive Denial**

**Motion by Commissioner Dabulskis, second by Judge Thompson, to deny the 2018 Resident Incentive Application Appeal by Lisa Miranda.**

**Vote: 2-0**  
**Yes: Dabulskis, Thompson**  
**No: 0**  
**Abstain: 1**

Applicant stated in the appeal letter, she mailed her application in before the deadline; Debbie Hayden, Finance Director, reported it was never received. Applicant acknowledged she didn't receive a confirmation card; she has received them for the past two years, but did not realize that you must receive a confirmation card every year to qualify. The letter accompanied with the application sent out by the County states the applicant must

receive a confirmation card to qualify; it is the applicant's responsibility to ensure their application is received by the deadline and that they receive confirmation of its submission.

### **3.0 Discussion Items**

#### **3.1 Commissioner Reports**

Commissioner Dabulskis – Attend Fair Board appreciation dinner; School Board meeting; Sherman County Soil and Water Conservation District; Rufus City Council; Community Renewable Energy Association; Regional Solutions Advisory Committee; Commissioner Runyon's farewell dinner.

Judge Thompson – Attended Mid-Columbia Economic Development District (MCEDD) Loan Board; MCEDD Executive Board; MCEDD full board meeting; Regional Solutions Advisory Committee; Community Renewable Energy Association.

Commissioner McCoy – Attended Community Action Council; North Central Public Health District; Center For Living; Regional Solutions Advisory Committee; Frontier TeleNet.

### **4.0 Consent Agenda**

#### **4.1 Minutes of October 17, 2018**

**Motion by Commissioner Dabulskis, second by Judge Thompson, to approve minutes of October 17, 2018, as presented.**

**Vote: 2-0**

**Yes: Dabulskis, Thompson**

**No: 0**

**Abstain: 1**

#### **4.2 Minutes of November 6, 2018 Work Session**

**Motion by Commissioner Dabulskis, second by Judge Thompson, to approve minutes of November 6, 2018 Work Session, as presented.**

**Vote: 2-0**

**Yes: Dabulskis, Thompson**

**No: 0**

**Abstain: 1**

#### **4.3 Revenue/Expenditure Summary – November 2018**

**Motion by Commissioner Dabulskis, second by Judge Thompson, to approve the Revenue/Expenditure Summary for the month of November 2018, as presented.**

**Vote: 2-0**

**Yes: Dabulskis, Thompson**

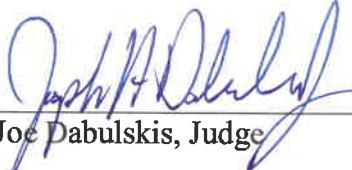
**No: 0**

**Abstain: 1**

#### **~~4.4 Treasurer's Report – November 2018~~**

Being no further business before the Court, the meeting was adjourned at 10:54 a.m.


**Sherman County Court**

  
\_\_\_\_\_  
Joe Dabulskis, Judge

  
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Tom McCoy, Commissioner

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Joan Bird, Commissioner

Attest:

  
\_\_\_\_\_  
Kayla von Borstel  
Administrative Assistant