

SHERMAN COUNTY

PUBLIC TRANSPORTATION ADVISORY COMMITTEE

PROPOSED AMENDMENT TO THE BYLAWS

ARTICLE I-NAME

The name of this Advisory Committee shall be Sherman County Public Transportation Advisory Committee.

ARTICLE II-PURPOSE

The Advisory Committee is established in the interest of the elderly, disabled and the general public in the Sherman County area. Its purpose is to advise the Sherman County Court on matters that pertain to the transportation needs of persons who are elderly or disabled, to encourage and promote in particular their needs, and to advocate for a range of services that directly affect the welfare of all persons who desire or require our services.

ARTICLE III-MEMBERSHIP

1. The Advisory Committee shall consist of a minimum of five (5) voting members.
2. An Advisory Committee member shall be appointed for a period of four (4) years after staggering two (2) voting member positions for two (2) year terms first.
3. Advisory Committee appointments will be by the Governing Body in February.
4. To be qualified to serve on the Committee, an individual must be knowledgeable about the public transportation needs of residents or employees located within or traveling to and or from the Sherman County and must represent a public transportation stakeholder group as recognized by Sherman County. The Advisory Committee must include at least one member who is a member of or represents each of the following three groups:
 - i. low-income individuals;
 - ii. individuals age 65 or older or people with disabilities; and
 - iii. Public Transportation Service Providers or non-profit entities which provide public transportation services

DEFINITIONS OF THE THREE GROUPS LISTED IN # 4

- a. **Low Income Household:** A household the total income of which does not exceed 200% of the poverty guidelines updated periodically in the Federal Register by the U.S. Department of Health and Human Services under the authority of 42 U.S.C. 9902(2) for the 48 Contiguous States and the District of Columbia.

High Percentage of Low Income Households: A geographic area where the percentage of low income households is higher than the State of Oregon percentage of low-income households in the same year.

Public Transportation Service Provider: A Qualified Entity or a city, county, Special District, Intergovernmental Entity or any other political subdivision or municipal or Public Corporation that provides Public Transportation Services.

5. Interim vacancies on the Advisory Committee shall be filled by the Sherman County Court without undue delay. The replacement shall service the remainder of the predecessor's term.
6. Members of the Advisory Committee may be reimbursed for expenses incurred relative to Business of the Organization. Reimbursement requests will be submitted on the required form to the Administrator for Sherman County within the month the expenditure occurs or the beginning of the next month.
7. Regular meetings of the Advisory Committee shall be held semi-annually.
8. Special meetings may be called by the chair or any other members upon a 24-hour written notice to members and posting written notice to the communities through the regular channels.
9. A quorum of the Advisory Committee shall consist of a majority of all the members. A quorum must be present for any business to be conducted. A majority of vote of those members present is needed to approve any action. Members may vote when physically present.
10. In points of question, the proceedings of the Advisory Committee shall be governed by Roberts Rules of Order, as revised (or approved method of conducting business).
11. All meetings of the Advisory Committee shall be open to the public.
12. The Advisory Committee may recommend removal of a member by the Sherman County Court by a vote of two-thirds of the majority of all its members. Such removal shall be for cause.

ARTICLE IV-ROLES AND RESPONSIBILITIES

1. The Advisory Committee is responsible for reviewing and making recommendations to the Sherman County Court on projects for STF, STIF, and 5310 formula funds and other fund sources as requested.

2. The Advisory Committee's decision making criteria used to determine project recommendations shall include:
 - i. How well the project meets the eligibility criteria and intended use of the funds put forth by the State of Oregon, Federal Transit Administration, or other applicable funding partner
 - ii. How well projects meet needs identified in the Sherman County Coordinated Plan
 - iii. Whether the project increases service to seniors, people with disabilities, or communities with a high percentage of low income households
 - iv. Whether the project improves regional coordination or the frequency or reliability of service between communities
 - v. Whether the project accomplishes the requirement to provide 1%, if practicable, of STIF funding for students grades 9 through 12
 - vi. Whether the project meets the broader public transportation goals of Sherman County

ARTICLE V – THE TRANSPORTATION COORDINATOR

The Coordinator shall act as an advisor to the Advisory Committee. The duties of the Coordinator shall be as follows:

1. Act as the official liaison of the Advisory Committee to the County Court.
2. Notify the County Court of all actions taken by the Advisory Committee.
3. Attend meetings and trainings as required to enable Sherman County the opportunity to apply for grants and funding opportunities.
4. Administrator for STF, STIF and 5310 formula program applications and other discretionary program applications as applicable.

ARTICLE VI-BYLAWS AMENDMENTS

The Sherman County Public Transportation Advisory Committee shall recommend to the Sherman County Court alterations or amendments to the By-Laws of the organization, except as prohibited by law, by two-thirds vote of all the members at any regular or special meeting of the Advisory Committee provided that such notice of intention to make, alter, or amend, the By-Laws shall have been given in writing to all committee members ten days prior to such meeting.

ARTICLE VII – PUBLIC RECORDS & MEETING LAW AND PUBLIC ENGAGEMENT:

Section 1 - Public Records and Meeting Law: The Committee is a public body for the purposes of ORS Chapter 192, and is subject to Oregon Public Meeting Law. Written

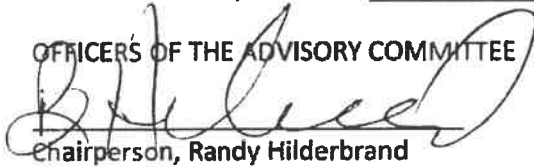
copies of Advisory Committee agendas, minutes, and By-Laws shall be made available to the public for a period of no less than six (6) years.

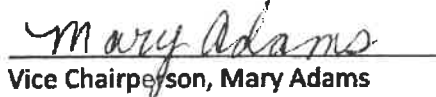
Section 2 - Public Engagement: The Committee shall strive to seek public engagement in all its deliberative processes. The Committee will work with the Transportation Coordinator to ensure public access to information and public participation in priority-setting exercises and development of project funding recommendations. This will include publicizing meetings, holding public comment periods during Committee meetings, and holding public forums as appropriate.

ARTICLE VII – FISCAL YEAR

The Fiscal Year of the Sherman County Public Transportation Committee shall be a twelve (12) month period from July 1 to June 30. We the Sherman County Advisory Committee have executed these By-Laws this 28th day of September 2018.

OFFICERS OF THE ADVISORY COMMITTEE


Chairperson, Randy Hilderbrand


Vice Chairperson, Mary Adams


Secretary, Bonne Whitley

Other Members
Serving the Committee:

Ree Ella von Borstel

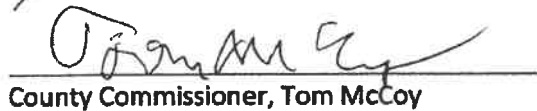
Ken Silcox

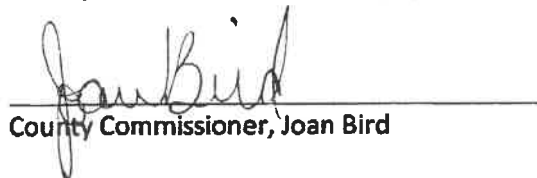
Dan Aldrich
Dan Aldrich
Signed March 1, 2019

APPROVED BY THE SHERMAN COUNTY COURT ON

3/6/19


County Judge, Joe Dabulskis


County Commissioner, Tom McCoy


County Commissioner, Joan Bird