

**Sherman County Safety Committee**  
**Meeting Minutes**  
**March 14, 2019**  
**Emergency Services Building**  
**(Location changed due to schedule conflict)**

**Present:** Tom Macnab, Kari Silcox, Dan Aldrich, Georgia Macnab, Alyssa Winslow, Julie McAllister-Wynne, Jenine McDermid, Shawn Payne.

The meeting was called to order at 10:05 by Jenine.

**Motion by Kari, 2<sup>nd</sup> by Dan, to approve the March 14, 2019 meeting minutes. Motion carried unanimously.**

**Correspondence/Guests: None**

**Old Business:**

Lighting in Over Flow Parking Lot- Dan reported that the pole was placed 2 days ago, so we are making progress.

Fire Drill / KnoxBox - Shawn reported that County Court approved the purchase of the KnoxBox for the Presbyterian Church. Shawn will order it. There was also discussion as to how to clear the two courthouse buildings in the event of a drill/event. Alyssa reported that the Sheriff's Office now has access to the Circuit Court. Jenine said that she could be the lead person for the downstairs in the original courthouse. Julie said that she would be the lead person for the downstairs in the new building. Alyssa will be the lead for the upstairs in the new building, but Shawn will also ask if someone from the DA's office could do that too, as Alyssa is only there part-time. Shawn will also ask someone from the Assessor's Office to be the lead person for upstairs in the original courthouse. It was agreed that everyone should be looking out for the occupants in each building. Shawn will send out a brief email to the county employees to remind them to look out for their fellow workers and other occupants in case of an emergency.

DeMoss Park Bandstand – Still waiting to hear from Mark Sedar.

Higher Toilet and Grab Bar - Shawn reported that the new toilet has been placed. The grab bar was installed, but she thinks that it needs to be moved. She will check into this further.

Senior Center Outside Lighting- Kari and Dan reported that Dan replaced the lightbulbs, but the lights still do not work. Kari will contact an electrician to check on it.

AED in County Court- Shawn and Dan reported that the AED cabinet is here. He has not installed it yet.

Wheelchair for courthouse - Kari reported that they put a wheelchair in the storage closet in the new building, upstairs.

Senior Center Outside Back Corner-Dan and Kari reported that the gutters at the Senior Center need to be replaced. She will check around for someone to do that. They will also remove the garbage cans that are behind the kitchen.

Electrical Fire at Burnet Extension Building-Dan reported that the fire was from the coffee maker plug, not the outlet. The outlet is OK.

Burnet Building Window Replacement- Joe was not at the meeting to report on status.

**Departmental Inspections:**

Burnet Building – Emergency Light by Georgia’s office isn’t working. Dan thinks it may just be a lightbulb that is burned out. He will check on it.

**New Business:**

Code 4 Training-Shawn presented a list of Code 4 Training that is available. The cost for onsite training is very expensive. Jenine suggested checking into CIS online courses. Shawn will check into that.

Library-There is a new leak in the entry of the library in the roof. Dan will check on it.

**Accident, Injuries and Fatalities Report: None.**

There being no further business of the Sherman County Safety Committee, the meeting was adjourned. The next meetings are scheduled as follows:

May 9, 2019	Burnet Building
June 13, 2019	Senior & Community Center
July 11, 2019	Emergency Services Building
Aug. 8, 2019	Courthouse Addition

Respectfully Submitted,

Shawn Payne  
Secretary