



Court Agenda

June 5, 2019

Additions to Agenda

- 2.11 Sherman County Withdrawing as Fiscal Agent for Early Learning Hub
- 2.12 Service Agreement between Sherman County Sheriff's Office and Bob Thomas – Addition to Sherman County Wildlife Trapper Agreement

1.0 Appointment Schedule

- 1.1 9:00 a.m. Jim Winterbottom, The Dalles Disposal – The Dalles Disposal Annual Rate Review
- 1.2 9:15 a.m. Debbie Hayden, Finance Director – Budget Hearing
- 1.3 9:30 a.m. Debbie Hayden, Finance Director – Supplemental Budget Hearing
- 1.4 10:00 a.m. Public Hearing: SHIFT Festival Mass Gathering Permit Application
- 1.5 11:00 a.m. Jenine McDermid, Clerk – Cybersecurity Policy
- 1.6 11:15 a.m. Executive Session in Accordance with ORS 192.660 2 (i) Personnel
- 1.7 11:30 a.m. Public Hearing: Jeff Wallace, County Counsel; Mark Coles, Road Department – Emergency Procurement for Finnegan Creek Bridge

2.0 Action Items

- 2.1 Appointment: Sherman County Surveyor – Daryl G. Ingebo
- 2.2 Appointment: Sherman County Public/School Library Board – Sheri Carlson, Arla Melzer
- 2.3 Federal Lands Access Program (FLAP) Grant
- 2.4 Oregon Office Of Emergency Management Grant Cover Sheet: FY19 EMPG
- 2.5 Intergovernmental Agreement between Oregon Department of Revenue and Sherman County
- 2.6 Vehicle Request – Oregon State University (OSU) Sherman County Extension
- ~~2.7 Vehicle Bid Approval – Veteran's Service Office~~
- 2.8 Early Childhood Program Funding Requests
- 2.9 Oregon Department of Transportation STF Agreement #33499 between State of Oregon and Sherman County
- 2.10 Reading of Sealed Bids for the Surplused County Vehicles



**SHERMAN COUNTY COURT
REGULAR SESSION
SHERMAN COUNTY COMMISSIONERS MEETING ROOM**

MINUTES

JUNE 5, 2019

Opened Court: 9:01 a.m.

Present: Judge Joe Dabulskis, Commissioner Tom McCoy, Commissioner Joan Bird, Administrative Assistant Kayla von Borstel

A quorum was present. No news media was present.

Additions to Agenda

- 2.11 Sherman County Withdrawing as Fiscal Agent for Early Learning Hub
- 2.12 Service Agreement between Sherman County Sheriff's Office and Bob Thomas – Addition to Sherman County Wildlife Trapper Agreement

1.0 Appointment Schedule

- 1.1 9:00 a.m. Jim Winterbottom, The Dalles Disposal – The Dalles Disposal Annual Rate Review**

Present: Jim Winterbottom

Jim Winterbottom, The Dalles Disposal, requested an annual rate review on trash services for 2019-2020. The 3.3% rate increase was based off of the Consumer Price Index (CPI), using the Standard Metropolitan Statistical Area Benchmark. CPI is impacted by driver wages, health care, equipment, tires, fuel, containers, etc. From July 2017-2018 CPI was 3.9%, he believed they could operate more efficiently at 3.3%. This increase will average \$.71 per month, or \$.17 per pick up of a 32 gallon can, and \$3.46 per month for a yard and a half container. The Dalles Disposal collects waste and delivers to the Waste Management facility. Waste Management (WM) charges a separate fee to the County; The Dalles Disposal receives a franchise fee from WM, which in turn is returned to the County. Jim touched on their success with community cleanups, and who to contact regarding the Welk road Transfer Station.

Motion by Commissioner McCoy, second by Commissioner Bird, to approve a 3.30% increase in The Dalles Disposal fees for annual operational costs to be effective July 1, 2019.

Vote: 3-0

Yes: Dabulskis, McCoy, Bird

No: 0

Abstain: 0

1.2 9:15 a.m. Debbie Hayden, Finance Director – Budget Hearing

Present: Debbie Hayden

Budget Hearing Opened: 9:15 a.m.

Debbie Hayden, Finance Director, presented the 2019-2020 budget to be approved as recommended by the Budget Committee. Commissioner Bird inquired about the budget rate; Debbie replied the budget rate is consistently the same at \$8.7141.

Motion by Judge Dabulskis, second by Commissioner Bird, to adopt the budget approved by the Budget Committee for the 2019-2020 fiscal year in the total sum of \$57,490,220, and imposing the taxes provided for in the adopted budget at the rate of \$8.7141 per \$1,000 of assessed value for operations, and that these taxes are hereby imposed and categorized for tax year 2019-2020 upon the assessed value of all taxable property within the County of Sherman as of 1:00 a.m., July 1, 2019. Additionally to approve appropriations as recommended by the Finance Director, and authorized County Court to sign.

Vote: 3-0

Yes: Dabulskis, McCoy, Bird

No: 0

Abstain: 0

Budget Hearing Closed: 9:19 a.m.

1.3 9:30 a.m. Debbie Hayden, Finance Director – Supplemental Budget Hearing

Present: Debbie Hayden, Georgia Macnab, Dan Meader

Supplemental Budget Hearing Opened: 9:30 a.m.

Debbie Hayden, Finance Director, presented the Resolution Summary of Proposed Budget Changes due to funds needed that were unknown during budget time.

Motion by Commissioner Bird, second by Commissioner McCoy, to approve the resolution summary of proposed budget changes appropriating fund totals of \$8,544,720 to the County General Fund, \$146,100 to the Ambulance Fund, and \$2,591,343 to the General Road Fund, \$162,375 to the County Fair Fund, \$1,140,000 to the Courthouse Facility Fund, and \$120,000 to the Sheriff Vehicle Reserve Fund, for the Fiscal Year beginning July 1, 2018, and authorize County Court to sign.

Vote: 3-0

Yes: Dabulskis, McCoy, Bird

No: 0

Abstain: 0

Supplemental Budget Hearing Closed: 9:46 a.m.

1.4 10:00 a.m. Public Hearing: SHIFT Festival Mass Gathering Permit Application

Present: Georgia Macnab, Dan Meader, Erik Glover, Fred Justesen, Jean Hulbert, Talik Eichinger, Josh Monifi, Jeff Wallace, Merrie von Borstel

Public Hearing Opened: 10:00 a.m.

Motion by Commissioner Bird, second by, Judge Dabulskis to adopt the decision and order in the matter of the appeal to the denial of a conditional use permit for a mass gathering in the exclusive farm use zone on behalf of Tectonic LLC, with the 2 added conditions in the event of an emergency, the Sherman County Sheriff has the authority shut down the event, and ticket sales limited to 800 people. Also including the other conditions of approval made by the Planning Commission.

Vote: 2-1

Yes: Dabulskis, Bird

No: McCoy

Abstain: 0

Georgia Macnab, Sherman County Planner, explained the purpose of the hearing was to consider the Mass Gathering Permit application, and stated there were no additions to the staff report; all plans have been received. She noted that insurance confirmation had yet to be submitted. Josh Monifi, Tectonic LLC, responded that insurance was currently pending.

Commissioner Bird, inquired as to whether the noise level requirements had been met. Josh responded they did not intend to exceed the noise limits specified within the conditions.

Event representatives:

Josh acknowledged and accepted the conditions set forth within the staff report, and the additions from the previous hearing. He thanked the County for the appeal hearing, and Georgia Macnab for her help in the permit process.

Commissioner Bird questioned the use of camp stoves, generators, and the storage of gas cans; and whether Glenn Fluhr, South Sherman Fire & Rescue Chief, was aware of their usage. Josh replied, Glenn was, and noted these items were addressed in the Fire Plan.

Proponents:

No proponents spoke.

Opponents:

Erik Glover, Sherman County Planning Commission, mentioned that the use of fire trenches, importing sand, and the removal of land from the Conservation Reserve Program (CRP), were not compatible with the provisions ORS 433.763, and asked the court to consider these issues in their decision.

Proponent Rebuttal:

Josh responded to Erik's concerns, that no trenches were dug; a strip of land was trimmed down and then tilled to create a fire barrier.

Talik Eichinger, added the land was tilled no differently than during normal farming practices, and the sand was brought in to an already rocky beach.

Fred Justesen, noted CRP is a contracted agreement, and could be entered into and ended at any time.

Motion by Commission Bird, second by Judge Dabulskis, to approve the Mass Gathering Application submitted by Tectonic LLC, to hold the SHIFT Festival during the dates of July 18-22, 2019, located at Justesen Ranch Recreation, pending insurance approval, and authorize Judge Dabulskis to sign.

Vote: 2-1

Yes: Dabulskis, Bird

No: McCoy

Abstain: 0

Public Hearing Closed: 10:30 a.m.

1.5 11:00 a.m. Jenine McDermid, Clerk – Cybersecurity Policy

Present: Jenine McDermid, Ron McDermid

Jenine McDermid, Clerk, stated the insurance renewal process was almost complete with the exception that Citycounty Insurance Services (CIS) now required Cyber Liability policy holders to implement a Cyber Security Policy. CIS provided a policy template; Jenine, Ron and Debbie will be adapting to the County's needs. The new policy will need to be adopted by the middle of June. Ron, Justice Court, reported Redhawk Network Security provided a security audit for the County last year, and suggested fine tuning the current policy; the new policy will be comprehensive.

1.6 ~~11:15 a.m.~~ 11:20am Executive Session in Accordance with ORS 192.660 2 (i) Personnel

Motion by Commissioner Bird, second by Commissioner McCoy, to enter into Executive Session in Accordance with ORS 192.660 (2) (i) Personnel.

Vote: 3-0

Yes: Dabulskis, McCoy, Bird

No: 0

Abstain: 0

Entered Executive Session: 11:20 a.m.

Discussion held on employee time accrual.

Exited Executive Session: 11:33 a.m.

County Court agreed to table the discussion until the next Court session.

1.7 11:30 a.m. Public Hearing: Jeff Wallace, County Counsel; Mark Coles, Road Department – Emergency Procurement for Finnegan Creek Bridge

Present: Jeff Wallace, Aaron Geisler, Mark Coles

Entered Public Hearing: 11:33 a.m.

Jeff Wallace, County Counsel, requested to adopt findings in support of an emergency status and emergency procurement, and to approve an expedited emergency status procurement process for the purchase of precast bridge slabs and abutments. He provided exhibits giving reason for the procurement, and noted Knife River was the only company who has the ability to fabricate all of the needed components.

Aaron Geisler, Project Engineer and Bridge Inspector, stated his concerns with the current conditions of the bridge. The procurement process would speed up the time frame with construction finishing this year. Without the procurement, the project would be delayed until 2020. He believes if the project was started the beginning of September, completion could be as soon as November.

Motion by Judge Dabulskis, second by Commissioner McCoy, to approve resolution 01-06-2019 in the matter of adopting findings in support of emergency status and emergency procurements and approving an expedited emergency procurement process for the purchase of precast bridge slabs, and precast concrete abutments for the Finnegan Creek Bridge, and to include exhibit A, B, and C.

Vote: 3-0

Yes: Dabulskis, McCoy, Bird

No: 0

Abstain: 0

Commissioner McCoy, Commissioner Bird, to approve Judge Dabulskis to sign the Knife River contracts for the emergency procurements for the Finnegan Creek Bridge.

Vote: 3-0

Yes: Dabulskis, McCoy, Bird

No: 0

Abstain: 0

Exited Public Hearing: 11:45 a.m.

2.0 Action Items

2.1 Appointment: Sherman County Surveyor – Daryl G. Ingebo

Motion by Commissioner Bird, second by Commissioner McCoy, to appoint Daryl G. Ingebo as Sherman County Surveyor with a term to expire June 2020.

Vote: 3-0

Yes: Dabulskis, McCoy, Bird

No: 0

Abstain: 0

2.2 Appointment: Sherman County Public/School Library Board – Sheri Carlson, Arla Melzer

Motion by Commissioner McCoy, second by Commissioner Bird, to appoint Sheri Carlson for a four-year term, to expire July 1, 2023, and Arla Melzer to complete the remainder of Larry Hactor's term that expires July 1, 2020, to the Library Board as recommended by the Sherman County Public/School Library Board.

Vote: 3-0

Yes: Dabulskis, McCoy, Bird

No: 0

Abstain: 0

2.3 Federal Lands Access Program (FLAP) Grant

Judge Dabulskis spoke with the Regional Director of State Parks, and has set up a tour of Starvation Lane with the new State Park Manager. Brief discussion held on grant proposal details. No action was taken at this time.

2.4 Oregon Office Of Emergency Management Grant Cover Sheet: FY19 EMPG

Motion by Commissioner Bird, second by Commissioner McCoy, to approve the Office of Emergency Management Grant Cover Sheet FY19 EMPG with a total project fund amount of \$129,594, split 50/50 between Federal funds and match funds, as recommended by the Emergency Services Director, and authorize Judge Dabulskis to sign.

Vote: 3-0

Yes: Dabulskis, McCoy, Bird

No: 0

Abstain: 0

2.5 Intergovernmental Agreement between Oregon Department of Revenue and Sherman County

Motion by Commissioner McCoy, second by Commissioner Bird, to approve the Intergovernmental Agreement between Oregon Department of Revenue and Sherman County, for \$60 per hour, with a total of 66.66 hours per year, for Oregon Department of Revenue to perform map maintenance and cartographic activities, and authorize County Court to sign.

Vote: 3-0

Yes: Dabulskis, McCoy, Bird

No: 0

Abstain: 0

2.6 Vehicle Request – Oregon State University (OSU) Sherman County Extension

Cindy Brown, Oregon State University (OSU), requested to purchase a used Minivan that would offer more space for her activities, and limit use of her personal vehicle. County Court offered to let Cindy lease the Veteran's Officer's retired Chevy Traverse. Cindy replied that she would like to look into the space the Traverse offers, and will get back to the court. Brief discussion was held on ownership of the potential new vehicle, maintenance costs and storage. Item to be addressed at a later date; no action was taken at this time.

Brief discussion held on future 4-H funding.

2.7 Vehicle Bid Approval – Veteran's Service Office

Brief discussion was held on current vehicle bids. Item to be addressed at next Court Session; no action was taken at this time.

2.8 Early Childhood Program Funding Requests

Motion by Commissioner Bird, second by Commissioner McCoy, to approve Early Childhood Education funding for 2019-2020 fiscal year as follows: Little Wheats \$26,667; Sherman County Child Care Foundation (ABC Huskies Child Care) \$26,667; Sherman County Preschool \$26,667.

Vote: 3-0

Yes: Dabulskis, McCoy, Bird

No: 0

Abstain: 0

2.9 Oregon Department of Transportation STF Agreement #33499 between State of Oregon and Sherman County

Motion by Judge Dabulskis, second by Commissioner McCoy, to approve the Rail and Public Transit Division/Oregon Department of Transportation STF Agreement #33499, between Sherman

County and the State of Oregon, in the amount of \$135,400, ending June 30, 2021, and authorize County Court to sign.

Vote: 3-0

Yes: Dabulskis, McCoy, Bird

No: 0

Abstain: 0

2.10 Reading of Sealed Bids for the Surplused County Vehicles

Motion by Commissioner Bird, second by Commissioner McCoy, to approve Paula King's sealed big for the 2008 PT cruiser for \$3,501.

Vote: 3-0

Yes: Dabulskis, McCoy, Bird

No: 0

Abstain: 0

One bid was received for the 2008 PT Cruiser. Discussion was held on next steps for the remaining surplused vehicles; vehicles will be re-advertised, and bids read at next Court Session.

2.11 Sherman County Withdrawing as Fiscal Agent for Early Learning Hub

Motion by Commissioner McCoy, second by Commissioner Bird, to approve Sherman County Withdrawing as Fiscal Agent for the Four Rivers Early Learning and Parenting Education Hub once a new entity has assumed the Fiscal Agent role.

Vote: 3-0

Yes: Dabulskis, McCoy, Bird

No: 0

Abstain: 0

2.12 Service Agreement between Sherman County Sheriff's Office and Bob Thomas – Addition to Sherman County Wildlife Trapper Agreement

Motion by Commissioner Bird, second by Judge Dabulskis, to approve the Service Agreement between the Sherman County Sheriff's Office and Bob Thomas as an addition to the Sherman County Wildlife Trapper Agreement, whereas Bob Thomas will provide professional services in the capacity of a Special Deputy, to provide care and service for the capture and/or euthanasia of feral or free ranging canines, and resolution of damage issues caused by such canines. The Annual Agreement fee of \$5,000 is part of the total County contribution to the trapping program and not in addition to the designated contractual obligations currently in place.

Vote: 3-0

Yes: Dabulskis, McCoy, Bird

No: 0

Abstain: 0

3.0 Discussion Items

3.1 Senior Center Dishwasher Replacement

Kayla von Borstel, Court Administrative Assistant, updated the Court on the dishwasher replacement at the Senior Center; Court consensus to move forward.

3.2 Commissioner Reports

Judge Dabulskis – Attended Flap Grant Public Hearing; Contacted Boardman about building codes; Oregon Association Water and Utilities; East Cascade Works Budget Committee; Mid-Columbia Economic Development District; Loan Board; Tri-County Management Team; Frontier TeleNet Budget; Discussion on Asher Subdivision lot inquiry; Extended the bid deadline for the bid process for Wasco to Rufus Fiber; Spoke with Bend Commercial Glass regarding replacement of library windows and window ventilation; Spent a day at Juniper Point with Day Wireless.

Commissioner McCoy – Attended Sherman County Education Foundation; Flap Grant Public Hearing; Center for Living; Northern Oregon Regional Corrections Budget.

Commissioner Bird – Attended Fair Board; Flap Grant Public Hearing; Association of Oregon Counties County College; Economic Opportunity Analysis, Substance Misuse Prevention and Intervention and Substance Use Disorder Treatment Stakeholder meeting; Researched sewer systems that might work with septic systems in Grass Valley.

4.0 Consent Agenda

4.1 Minutes of April 17, 2019

Motion by Commissioner McCoy, second by Commissioner Bird, to approve minutes of April 17, 2019, as presented.

Vote: 3-0

Yes: Dabulskis, McCoy, Bird

No: 0

Abstain: 0

4.2 Minutes of May 1, 2019

Motion by Commissioner McCoy, second by Commissioner Bird, to approve minutes of May 1, 2019, as presented.

Vote: 3-0

Yes: Dabulskis, McCoy, Bird

No: 0

Abstain: 0

~~**4.3 Minutes of May 15, 2019**~~

4.4 Minutes of May 15, 2019 Work Session

Motion by Commissioner McCoy, second by Commissioner Bird, to approve minutes of May 15, 2019 Work Session, as presented.

Vote: 3-0

Yes: Dabulskis, McCoy, Bird

No: 0

Abstain: 0

4.5 Claims – May 2019

Motion by Commissioner McCoy, second by Judge Dabulskis, to approve the Claims for the month of May 2019, as presented.

Vote: 3-0

Yes: Dabulskis, McCoy, Bird

No: 0

Abstain: 0

4.6 Treasurer's Report – April 2019

Motion by Commissioner McCoy, second by Judge Dabulskis, to approve the Treasurer's Report for the month of April 2019, as presented.

Vote: 3-0

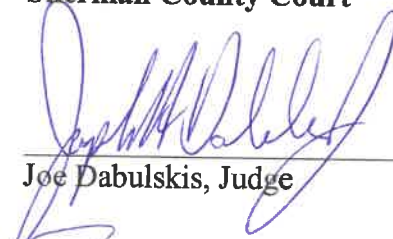
Yes: Dabulskis, McCoy, Bird

No: 0

Abstain: 0

Being no further business before the Court, the meeting was adjourned at 11:54 a.m.

Sherman County Court




Joe Dabulskis, Judge




Tom McCoy, Commissioner



Joan Bird, Commissioner

Attest: 
Kayla von Borstel
Administrative Assistant

Attest: 
Kristi Brown
Deputy Clerk/Temporary Administrative Assistant