



Court Agenda

July 17, 2019

Additions to Agenda

- 2.8 Building Codes
- 3.9 Larry Hoctor Property

1.0 Appointment Schedule

- 1.1** 9:00 a.m. Carrie Pipinich, Mid-Columbia Economic Development District – Quarterly Report
- 1.2** 9:15 a.m. Carrie Pipinich, Mid-Columbia Economic Development District – Rental Incentive Housing Grant Application Review; Rental Housing Grant Language Modifications
- 1.3** 9:30 a.m. Bob Thomas, County Trapper/Wildlife Services – Quarterly Report
- 1.4** 9:45 a.m. Jenine McDermid, Clerk – Quarterly Report
- 1.5** 10:00 a.m. Bryan Hunt, Veteran’s Officer – Quarterly Report
- 1.6** 10:15 a.m. Marc Czornij, Community Partnership & Engagement Program – 2020 Census Update
- 1.7** 10:45 a.m. Kari Silcox, Senior Center – Quarterly Report
- 1.8** 11:00 a.m. Perry Thurston, City of Moro Mayor – Downtown Improvement Funds Follow Up
- 1.9** 11:15 a.m. Ron McDermid, Justice Court – Quarterly Report
- 1.10** 11:30 a.m. Brad Lohrey, Sheriff – Quarterly Report

2.0 Action Items

- 2.1 Reading of Sealed Bids for the Surplused County Vehicles
- 2.2 Appointment: Mid-Columbia Economic Development District Board of Directors – Erik Glover
- 2.3 Gorge Networks Fiber Proposal – Planning Department, Weed District, Sherman County RV Park
- 2.4 Service Agreement between Community Action Program of East Central Oregon (CAPECO) and Sherman County for Aging and People with Disabilities/Area Agency on Aging
- 2.5 Intergovernmental Agreement Number 11093, Amendment Number 2, between Oregon Department of Education Youth Development Division and Sherman County

- 2.6 Sherman County Natural Hazards Mitigation Plan
- 2.7 Intergovernmental Agreement between Sherman County and the Cities of Moro, Wasco, Grass Valley, Rufus for Fiber to the Home Gap Funding Repayment
- 2.8 Building Codes Program

3.0 Discussion Items

- 3.1 Thank You Card – Demoss Springs Park
- 3.2 Written Quarterly Report – Emergency Services
- ~~3.3 Written Quarterly Report – Veteran’s Service Officer~~
- 3.4 Gorge Networks Fiber to the Home Additions
- 3.5 Written Quarterly Report – Planning Department
- ~~3.6 Written Quarterly Report – Senior Center~~
- 3.7 Senior Center Fire Suppression System
- 3.8 Commissioner Reports
- 3.9 Sherman County/Hoctor Property

4.0 Consent Agenda

- ~~4.1 Minutes of April 10-11, 2019 – Budget Committee~~
- 4.2 Minutes of April 24, 2019 – Tri County Court
- 4.3 Minutes of June 5, 2019 – as corrected
- 4.4 Minutes of June 11, 2019 Work Session
- 4.5 Minutes of June 19, 2019
- 4.6 Minutes of June 27, 2019 Special Session
- 4.7 Minutes of July 8, 2019 Work Session – as corrected
- 4.8 Claims – June 2019
- 4.9 Revenue/Expenditure Summary – June 2019
- 4.10 Treasurer’s Report – June 2019

5.0 Future Agenda Items

***If necessary, an Executive Session may be held in accordance with: ORS 192.660 (2) (d) Labor Negotiations ORS 192.660 (2) (h) Legal Rights
ORS 192.660 (2) (e) Property ORS 192.660 (2) (i) Personnel*



**SHERMAN COUNTY COURT
REGULAR SESSION
SHERMAN COUNTY COMMISSIONERS MEETING ROOM**

MINUTES

JULY 17, 2019

Court Opened: 9:03 a.m.

Present: Judge Joe Dabulskis, Commissioner Tom McCoy, Commissioner Joan Bird, Administrative Assistant Kayla von Borstel, Deputy Clerk/Temporary Administrative Assistant Kristi Brown

A quorum was present. Times Journal was present.

Additions to Agenda

- 2.8 Building Codes
- 3.9 Larry Hoctor Property

1.0 Appointment Schedule

1.1 9:00 a.m. Carrie Pipinich, Mid-Columbia Economic Development District – Quarterly Report

Present: Carrie Pipinich

Carrie Pipinich, Mid-Columbia Economic Development District (MCEDD), gave a quarterly report, stating she continued to work on the Sherman Cities Broadband project. She had worked with County Counsel to develop a Draft Intergovernmental Agreement (IGA) for the project, presented the IGA to the Grass Valley City Council, and worked with them regarding the questions they had. She explained to the Court that she had received the final consultant's draft of the Economic Opportunity Analysis back, but had not had a chance to look it over yet, and will present it to the Court once it has been looked over.

1.2 9:15 a.m. Carrie Pipinich, Mid-Columbia Economic Development District – Rental Incentive Housing Grant Application Review; Rental Housing Grant Language Modifications

Present: Carrie Pipinich, Shawn Payne, Bob Thomas

Carrie Pipinich, Mid-Columbia Economic Development District (MCEDD), presented a new Rental Housing Grant application that had been recommended to be approved by the Housing Grant Review Committee for Ron Mobley. Carrie explained to the Court they would not be able to discuss the application, as an Executive Session would be needed to do so, and it had not been advertised for. No discussion was held, and the Court agreed to proceed with the information presented.

Motion by Commissioner McCoy, second by Commissioner Bird, to approve \$10,000 for the Rental Development Grant application for Ron Mobley to build one new rental unit, and authorize the County Judge to approve project completion and authorize final payment.

Vote: 3-0

Yes: Dabulskis, McCoy, Bird

No: 0

Abstain: 0

Carrie stated the Rental Housing Committee had compiled a few language modifications for the Rental and Rehabilitation Housing Grant applications. Modifications for the Rehabilitation Grant would involve Mechanics Lien requirements, before and after pictures of the improvements, and defining a clearer timeline for Rehab applications. She noted the program was not intended for owner occupied homes, but rather for individuals who have purchased a home, plan to fix it up, and eventually occupy it. As a result, the committee would like to include a restriction that applicants must apply for the grant within 30 days of closing on a home, and their move in date would need to be after they had submitted the grant application. The Rental Development Grant modifications would clarify timelines, and update completion documentation. Commissioner Bird brought up concerns regarding the ineligibility of manufactured homes for the Rehabilitation Grant. Carrie offered to have the committee put together a proposal to include manufactured dwellings; the Court agreed.

Motion by Commissioner Bird, second by Judge Dabulskis, to approve changes to the Sherman County Rental and Rehabilitation Housing Grant program, and the Rental and Rehabilitation Applications, as presented and recommended by the Rental Housing Grant Committee.

Vote: 3-0

Yes: Dabulskis, McCoy, Bird

No: 0

Abstain: 0

1.3 ~~9:30 a.m.~~ 9:40 a.m. Bob Thomas, County Trapper/Wildlife Services – Quarterly Report

Court Recessed at 9:40 a.m.

Court Reconvened at 9:44 a.m.

Present: Bob Thomas, Jenine McDermid

Bob Thomas, County Trapper/Wildlife Services, gave his quarterly report, stating the Macks Canyon project was close to being finished, after receiving assistance from two state agencies, the sheriff's department, a neighboring county, and a contract pilot who donated his time. His Spring was spent working dens. He helped out with outdoor school again this year for the 21st year, and said it is always well received by the kids attending. He plans to work with OYCC in August, and intends to attend a Fur trapper's convention in Nebraska.

1.4 ~~9:45 a.m.~~ 9:50 a.m. Jenine McDermid, Clerk – Quarterly Report

Present: Jenine McDermid

Jenine McDermid, Clerk, presented her quarterly report, stating she had received a formal response from the County Assessment Function Funding Assistance (CAFFA) grant, and the county will see a return of approximately \$88,885.72. The May Special District Election was finalized, with a 33.6% voter turnout, and preparations were underway for the May 19, 2020 Election. She participated in the annual Continuity of Operations Plan work session, to revise the 2018-2019 plan; attended a 2019 Western States Election

conference; and met with Secretary of State, Bev Clarno, who viewed Election equipment and toured the Courthouse.

1.5 10:00 a.m. Bryan Hunt, Veteran's Officer – Quarterly Report

Present: Bryan Hunt, Marc Czornij, Angie Irzyk, Perry Thurston

Bryan Hunt, Veteran's Officer, presented his Fourth quarter activity. In Sherman County he had 14 in office visits, one out of office, and six claims. Tri-County services had 53 in office visits, 4 out of office, and 13 total claims. He reported his first Veteran's outreach, held in Arlington, was a success. Many Veterans resource agencies were present, along with a Dentist and Dental Hygienist who donated their time. A brief discussion was held on Veterans rides through Sherman County Transit.

1.6 10:15 a.m. Marc Czornij, Community Partnership & Engagement Program – 2020 Census Update

Present: Marc Czornij, Perry Thurston, Angie Irzyk

Marc Czornij, Community Partnership & Engagement Program, presented information regarding the 2020 Census. The Census is performed every 10 years, is required by the constitution, and its key purpose is to apportion the US House of Representatives seats. The data collected is also used to help distribute Federal funding for many programs, like those such as the National school lunch program, Head Start, Highway planning and Construction, and Medicaid. He stated self-reporting would be available via the internet, by phone, paper, or in-person, beginning March 12, 2020; mailings would be sent out with information on self-reporting, and for those who do not self-report, an enumerator will visit their home to collect data. All data collected is prohibited by law to be released to any person or organization, and all Census employees swear to a lifetime of confidentiality. Marc discussed some of the challenges involved with collecting data, the questions that will be asked, and the resources available. He stated the bureau is currently hiring enumerators in Sherman County, and suggested interested individuals access available jobs via the Census website. He encouraged the County to form a Complete Count Committee to help educate county residents.

1.7 10:45 a.m. Kari Silcox, Senior Center – Quarterly Report

Present: Kari Silcox, Perry Thurston, Erik Glover, Angie Irzyk,

Kari Silcox, Senior Center Director, reported the Senior Center rented space to 46 events, meetings, or groups last quarter. They held an Easter lunch and bake sale was held, which raised \$436, and was the most successful fundraiser to date. She noted the new Head Cook, Kristi Lesh, had been doing an excellent job, and was a wonderful addition. The Cleaning Services position had been filled by Becky Coles, who has been doing a great, thorough job. Elizabeth Harper, Community Action Program of East Central Oregon (CAPECO), hosted a Healthy Dessert class in April, where she discussed low-sugar and diabetic-friendly desserts, ingredient substitutions, and recipes; the class was a great success, and they plan to have them on a regular basis. Kari stated the new commercial dishwasher had been ordered, and should be installed in August. The Meals on Wheels program had seen an increase in home delivered meals served, due to temporarily disabled individuals, but she expects the numbers to reduce once those individual no longer are in need. She and Kristi had been working on fundraiser ideas, and had a few in mind. She will be attending an Elder Abuse training July 31st. Judge Dabulskis inquired about the cleaning about the Senior Center fire Suppression System; Kari stated it was scheduled to be cleaned the following day, and will be set up for regular cleanings. Brief discussion held on meal donations.

1.8 11:00 a.m. Perry Thurston, City of Moro Mayor – Downtown Improvement Funds Follow Up

Present: Perry Thurston, Erik Glover, Angie Irzyk, Ron McDermid, Brad Lohrey

Perry Thurston, City of Moro Mayor, inquired whether there would be funds added to the Downtown Improvement program, and if the Court intended to have funds available for Moro's participation. He stated the city of Moro was interested in continuing the program, and had set aside matching funds.

Judge Dabulskis stated, funds were not available for Moro at the time, as other Cities had expressed interest in using their portions. He explained the program was set up to be funded one-time, with each City being offered a set amount to use towards the program. The existing funds are the result of the other cities not using their share, as Moro was the only city to use their funds.

County court held a discussion on the program requirements, and setting a project submission deadline.

Motion by Commissioner McCoy, second by Judge Dabulskis, to set a, November 1, 2019, deadline for the Cities of Rufus, Wasco, and Grass Valley to submit projects for the Downtown Improvement Fund.

Vote: 3-0

Yes: Dabulskis, McCoy, Bird

No: 0

Abstain: 0

1.9 11:15 a.m. Ron McDermid, Justice Court – Quarterly Report

Present: Ron McDermid, Angie Irzyk, Brad Lohrey

Ron McDermid, Justice Court, presented his quarterly report, explaining the fiscal year revenue, and budget. He stated there had been a reduction in citation revenue, due to many factors, but notably law enforcement had been warning more, and citing less. He stated the recently ended Legislative session did not enact any changes affecting the suspension of driver's licenses as previously predicted. Although, he does expect those changes to be reintroduced during the next session, and if passed, believes it will have a significant effect on their revenue. He attended Judicial training in Bend, during which he and his cohorts compiled a list of best practices. The Court thanked Ron for giving Senator Merkley, and Secretary of State Clarno tours of the Courthouse.

1.10 11:30 a.m. Brad Lohrey, Sheriff – Quarterly Report

Present: Brad Lohrey, Ron McDermid, Angie Irzyk

Brad Lohrey, Sheriff, gave his quarterly report. He discussed the Sheriffs Event Activity Analysis report: stating they typically see about 600 calls of service per year, but had experienced a higher than normal call volume, with 400 calls thus far, and he believed if the trend continued, they could easily see about 800 calls for the year. He noted they had a reduction in traffic violations, due to the department being down two traffic cars, and deputies having to share vehicles. Two new cars had been ordered, but noted it typically takes roughly 6 months once the car has been ordered, before it is in use. Brad announced, Deputy Sol Jacobsen, had been awarded the Senior Deputy title, a new title issued when a Deputy has been with department for five years. Bob Thomas, Wildlife Services, had been deputized as a non-paid Special Deputy, due to his involvement in assisting the Sheriff's Department with pet removal during traffic incidents, and other special situations. He reported his job with NORCOR was working well, and expressed gratitude for his current staff.

Angie Irzyk, questioned building codes on behalf of the times journal. Brief discussion held.

Court recessed 11:55 a.m.
Court reconvened 1:00 p.m.

2.0 Action Items

2.1 Reading of Sealed Bids for the Surplused County Vehicles

The court opened and read sealed bid for surplused vehicles. Peggy Dollarhyde submitted two bids; \$1000 for the 2008 Jeep Patriot, and \$3000 for the 2010 Dodge Charger. Bids were lower than advertised minimum bid requirements, and were not accepted.

Motion by Commissioner Bird, second by Commissioner McCoy, to allow Judge Dabulskis to move forward with researching appropriate means to sell, and the authority to approve the sale as he sees fit for all current surplused vehicles, due to lack of minimum bids being met.

Vote: 3-0

Yes: Dabulskis, McCoy, Bird

No: 0

Abstain: 0

2.2 Appointment: Mid-Columbia Economic Development District Board of Directors – Erik Glover

Motion by Commissioner McCoy, second by Commissioner Bird, to appoint Erik Glover to the Mid-Columbia Economic Development District Board of Directors, to serve a two year term beginning September 1, 2019.

Vote: 3-0

Yes: Dabulskis, McCoy, Bird

No: 0

Abstain: 0

2.3 Gorge Networks Fiber Proposal – Planning Department, Weed District, Sherman County RV Park

Brief discussion was held on Extension Office internet service. Court contacted Dan Bubb, Gorge Networks, via phone to discuss the presented, June 20, 2019, proposal and service availability for the Extension Office.

Motion by Commissioner McCoy, second by Commissioner Bird, to approve the Gorge Networks Fiber Build Proposal to the Sherman County RV Park, Sherman County Weed District, and Sherman County Planning Department, in the amount of \$259.85 monthly charge and \$492.00 one-time hookup fee.

Vote: 3-0

Yes: Dabulskis, McCoy, Bird

No: 0

Abstain: 0

2.4 Service Agreement between Community Action Program of East Central Oregon (CAPECO) and Sherman County for Aging and People with Disabilities/Area Agency on Aging

Motion by Commissioner Bird, second by Commissioner McCoy, to approve the Service Agreement between Community Action Program of East Central Oregon (CAPECO) and Sherman County, for Aging and People with Disabilities (Area Agency on Aging) and authorize Judge Dabulskis to sign.

Vote: 3-0
Yes: Dabulskis, McCoy, Bird
No: 0
Abstain: 0

2.5 Intergovernmental Agreement Number 11093, Amendment Number 2, between Oregon Department of Education Youth Development Division and Sherman County

Motion by Judge Dabulskis, second by Commissioner Bird, to approve the Juvenile Crime Prevention Intergovernmental Agreement Number 11093, Amendment Number 2, between the State of Oregon acting through Oregon Department of Education Youth Development Division and Sherman County, effective July 1, 2019 through June 30, 2021, and authorize Judge Dabulskis to sign.

Vote: 3-0
Yes: Dabulskis, McCoy, Bird
No: 0
Abstain: 0

2.6 Sherman County Natural Hazards Mitigation Plan

Motion by Commissioner McCoy, second by Judge Dabulskis, to approve Resolution # 05-07-2019 adopting the County of Sherman Representation in the Updates to the Sherman County Multi-Jurisdictional Natural Hazards Mitigation Plan, and authorize Judge Dabulskis to sign.

Vote: 3-0
Yes: Dabulskis, McCoy, Bird
No: 0
Abstain: 0

2.7 Intergovernmental Agreement between Sherman County and the Cities of Moro, Wasco, Grass Valley, Rufus for Fiber to the Home Gap Funding Repayment

Motion by Commissioner Bird, second by Judge Dabulskis, to approve the Intergovernmental Agreement between Sherman County and the Cities of Moro, Wasco, Grass Valley, and Rufus to reimburse the County for the \$43,320.95 Gap Funding for the Sherman County Broadband Initiative Fiber to the Home Project, and authorize County Court to sign.

Vote: 3-0
Yes: Dabulskis, McCoy, Bird
No: 0
Abstain: 0

2.8 Building Codes

Motion by Commissioner McCoy, second by Commissioner Bird, to accept a share of 10% of the Mid-Columbia Council of Governments (MCCOG) Building Codes reserves distribution, if agreed upon by all parties.

Vote: 3-0
Yes: Dabulskis, McCoy, Bird
No: 0
Abstain: 0

Yes: Dabulskis, McCoy, Bird

No: 0

Abstain: 0

Discussion was held on Wasco County's Building Codes program. Consensus of the court to have Wasco County prepare an Intergovernmental Agreement to review.

3.0 Discussion Items

3.1 Thank You Card – Demoss Springs Park

Court read and accepted card from Vada DeMoss.

3.2 Written Quarterly Report – Emergency Services

Shawn Payne, Emergency Services, presented her quarterly report in person. She explained Sherman County Ambulance would have a site survey performed, examining their policies, ambulances, personnel files, and other items. She attended the South Sherman Fire Protection District board meeting. The board approved the Active 911 filters for all non-fire and EMT personnel to be implemented, and she had been working on getting that set up. She announced the South Sherman Fire Protection District had 12 volunteer firefighters resign, and there was concern on fire protection within the district. Discussion was held on potential assistance from other fire districts.

~~3.3 Written Quarterly Report – Veteran's Service Officer~~

3.4 Gorge Networks Fiber to the Home Additions

A brief discussion was held on the notice provided by Dan Bubb, Gorge Networks, informing the court that sections of the Rufus fiber build had been left out of the initial quote. Consensus of the court was to research the matter further, and postpone until the August 7, 2019 meeting.

3.5 Written Quarterly Report – Planning Department

Court reviewed and accepted the Planning Department Quarterly report.

~~3.6 Written Quarterly Report – Senior Center~~

3.7 Senior Center Fire Suppression System

Kari Silcox, Senior Center Director, addressed the Fire Suppression System during her quarterly report.

3.8 Commissioner Reports

Judge Dabulskis – Biggs Service District Budget meeting; Opportunity Zone workshop; Biggs Service District Rate Study; Frontier TeleNet Board meeting; Special Court Session; Continuity of Government meeting; Hemp Facility tour and town hall with Senator Wyden; Mid-Columbia Economic Development District Loan Board; Building Codes meeting; Wasco County Building Codes program review; site visit regarding the Biggs Waste Water treatment repairs; Safety Committee; Community Renewable Energy Association; interview with the Capital Press; Demoss Park site survey with Mark Seder regarding bandstand removal; Transported Veterans

Services vehicle from Sherrell Chevrolet; spoke with Oregon Department of Fish and Wildlife on removal of weeds in Rufus; Regional 911.

Commissioner McCoy – Mid-Columbia Housing Authority annual meeting; Northern Oregon Regional Corrections Board meeting; Greater Oregon Behavioral Health Board meeting; Biggs Service District Budget meeting; Courthouse tour with Senator Merkley; Building Codes meeting; Wasco County Building Codes program review; phone interview about the Golden Hills Wind Project.

Commissioner Bird – Biggs Service District Budget meeting; Association of Counties County College; Sherman County Fair building meeting; Sherman County Fair Board meeting; Special Court Session; Hemp Facility tour and town hall with Senator Wyden; Sherman County Soil and Water Conservation District; Meeting with Prevention department; Courthouse tour with Senator Merkley; Building Codes meeting; Wasco County Building Codes program review; Biggs Service District; North Central Public Health.

3.9 Larry Hctor property

Judge Dabulskis reported he spoke with Larry Hctor, and he expected to be completely moved out of the premises within a week to ten days.

4.0 Consent Agenda

~~4.1 Minutes of April 10-11, 2019 Budget Committee~~ Next court session

4.2 Minutes of April 24, 2019 – Tri County Court

Motion by Commissioner McCoy, second by Commissioner Bird, to approve minutes of April 24, 2019 Tri County Court, as presented.

Vote: 3-0

Yes: Dabulskis, McCoy, Bird

No: 0

Abstain: 0

4.3 Minutes of June 5, 2019

Motion by Commissioner McCoy, second by Commissioner Bird, to approve minutes of June 5, 2019, as corrected.

Vote: 3-0

Yes: Dabulskis, McCoy, Bird

No: 0

Abstain: 0

4.4 Minutes of June 11, 2019 Work Session

Motion by Commissioner McCoy, second by Commissioner Bird, to approve minutes of June 11, 2019 Work Session, as presented.

Vote: 3-0

Yes: Dabulskis, McCoy, Bird

No: 0

Abstain: 0

Yes: Dabulskis, McCoy, Bird

No: 0

Abstain: 0

4.6 Minutes of June 27, 2019 Special Session

Motion by Commissioner McCoy, second by Commissioner Bird, to approve minutes of June 27, 2019 Special Session, as presented.

Vote: 3-0

Yes: Dabulskis, McCoy, Bird

No: 0

Abstain: 0

4.7 Minutes of July 8, 2019 Work Session

Motion by Commissioner McCoy, second by Commissioner Bird, to approve minutes of July 8, 2019 Work Session, as corrected.

Vote: 3-0

Yes: Dabulskis, McCoy, Bird

No: 0

Abstain: 0

4.8 Claims – June 2019

Motion by Commissioner Bird, second by Commissioner McCoy, to approve the Claims for the month of June 2019, as presented.

Vote: 3-0

Yes: Dabulskis, McCoy, Bird

No: 0

Abstain: 0

4.9 Revenue/Expenditure Summary – June 2019

Motion by Commissioner McCoy, second by Judge Dabulskis, to approve to Revenue/Expenditure Summary for the month of June 2019, as presented.

Vote: 3-0

Yes: Dabulskis, McCoy, Bird

No: 0

Abstain: 0

4.10 Treasurer's Report – June 2019

Motion by Judge Dabulskis, second by Commissioner McCoy, to approve the Treasurer's Report for the month of June 2019, as presented.

Vote: 3-0

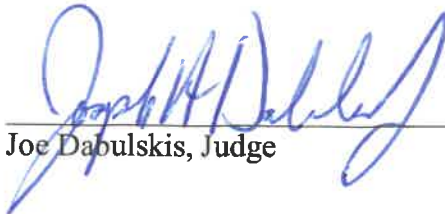
Yes: Dabulskis, McCoy, Bird

No: 0

Abstain: 0

Being no further business before the Court, the meeting was adjourned at 2:37 p.m.

Sherman County Court



Joe Dabulskis, Judge




Tom McCoy, Commissioner



Joan Bird, Commissioner

Attest: _____
Kayla von Borstel
Administrative Assistant

Attest:  _____
Kristi Brown
Deputy Clerk/Temporary Administrative Assistant