



Court Agenda

September 18, 2019

Additions to Agenda

1.0 Appointment Schedule

- 1.1** 9:00 a.m. Jessica Metta, MCEDD; Marnene Benson-Wood, Transportation– Transportation Plan
- 1.2** 9:15 a.m. Dan Bubb, Gorge Networks – Fiber Proposals
- 1.3** 9:45 a.m. Bryant Hunt, Veterans’ Services – Hiring Part-time employee
- 1.4** 10:00 a.m. Debbie Hayden, Finance Director – PERS – Employer Investment Fund
- 1.5** 10:30 a.m. DeMoss Family – DeMoss Park Bandstand

2.0 Action Items

- 2.1 Resident Incentive Payment Amount
- 2.2 Transfer of Revenue Funds within Tri-County Veterans’ Fund
- 2.3 Windwave/Inland Development Contract
- 2.4 Sherman County Local Community Advisory Council (LCAC) – Appointment Recommendations
- 2.5 North Central Regional Solutions Advisory Committee – Cities Representative – Appointment Recommendation
- 2.6 Oregon State University Purchase Order – Chevrolet Traverse

3.0 Discussion Items

- 3.1 ~~Waste Management~~
- 3.2 Community Renewable Energy Association (CREA)
- 3.3 County Speed Bumps
- 3.4 Building Codes
- 3.5 County Employee Credit Card Policy
- 3.6 Utility Trailer – Tires
- 3.7 Senate Bill 2 – Eastern Oregon Land Use Legislation
- 3.8 Commissioner Reports

4.0 Consent Agenda

- 4.1 Minutes of September 4, 2019
- 4.2 Revenue/Expenditure Summary – August 2019
- 4.3 Treasurer’s Report – August 2019

5.0 Future Agenda Items

***If necessary, an Executive Session may be held in accordance with: ORS 192.660 (2) (d) Labor Negotiations ORS 192.660 (2) (h) Legal Rights
ORS 192.660 (2) (e) Property ORS 192.660 (2) (i) Personnel*



**SHERMAN COUNTY COURT
REGULAR SESSION
SHERMAN COUNTY COMMISSIONERS MEETING ROOM**

MINUTES

SEPTEMBER 18, 2019

Court Opened: 9:00 a.m.

Present: Judge Joe Dabulskis, Commissioner Tom McCoy, Commissioner Joan Bird, Deputy Clerk/Temporary Administrative Assistant Kristi Brown, County Council Jeff Wallace

A quorum was present. The Dalles Chronicle was present.

Additions to Agenda

1.0 Appointment Schedule

1.1 9:00 a.m. Jessica Metta, MCEDD; Marnene Benson-Wood, Transportation– Transportation Plan

Present: Jessica Metta, Marnene Benson-Wood, Dan Bubb

Jessica Metta, Mid-Columbia Economic Development District (MCEDD), presented a proposal, per the request of Marnene Benson-Wood, Transportation Director, to update Sherman County's Community Transit's Coordinated Transportation Plan. She explained the State of Oregon requires the Plan be updated every three years, and is a requirement to be eligible for Statewide Transportation Improvement Funds (STIF). The development of the plan would take roughly 12 months, and would be done primarily by Kathy Fitzpatrick, MCEDD's Mobility Manager.

Marnene Benson-Wood, Transportation Director, explained she had met with Regional Transit Director, Theresa Conley, and Public Transportation Manager, Marsha Hoskins, to discuss transportation funding. During that meeting it was discovered funds were available to be transferred from one grant to another which would cover all of the \$10,700 project budget, except the 10.27% in match funds the County would be required to pay.

A brief discussion was held on State consolidation of the STF and STIF funds.

Motion by Commissioner McCoy, second by Commissioner Bird, to approve the proposal and agreement to contract with Mid-Columbia Economic Development District (MCEDD), for an update of the Sherman County Coordinated Transportation Plan.

Vote: 3-0

Yes: Dabulskis, McCoy, Bird

No: 0

Abstain: 0

1.2 9:15 a.m. Dan Bubb, Gorge Networks – Fiber Proposals

Present: Dan Bubb

Dan Bubb, Gorge Networks, addressed the court regarding the numerous statements the County had received. He apologized for the misunderstanding, and explained why each proposal had been sent. Initially locations outside the city limits were not intended to be included in the fiber project, but Gorge Networks offered to extend the fiber network out for \$8,000, to provide services to the Planning Department, Weed District, RV Park, and Fairgrounds. He was unaware the County would be covering the installation cost, and thus the proposals reflected different payment and installation options. The latest proposal he provided the County had offered a discount off of the initially stated \$8,000 installation charge, due to the confusion. Dan did note that the fiber had already been built, whether the County will cover the installation cost or not, internet will be provided to those four locations.

A brief discussion was held on a work session that will be held in Rufus regarding fiber build issues.

Motion by Commissioner Bird, second by Commissioner McCoy, to approve Gorge Networks proposal to extend fiber to the Planning Department, Weed District, RV Park, and Fairgrounds, with a non-recurring installation charge of \$7,291, and a recurring monthly charge of \$259.85; this motion amends the previous motion passed, July 17, 2019.

Vote: 3-0

Yes: Dabulskis, McCoy, Bird

No: 0

Abstain: 0

1.3 9:45 a.m. Bryan Hunt, Veterans' Services – Hiring Part-time employee

Present: Bryan Hunt

Bryan Hunt, Veterans' Services, requested permission to hire a part-time employee. The position would be no more than 19 hours per week, and would assist with outreach services, administrative duties, and other responsibilities to help lighten the work that pulls him out of the office. He explained his out of office time is adding up, and making it more difficult to provide in-office services.

Judge Dabulskis discussed his concerns in regards to approving the addition of a part-time employee. He stated he would like to see a list of daily duties for Mr. Hunt, as well as a list of duties he would expect from the part-time employee, before he would make a decision on the matter.

Commissioner Bird questioned the cost for the position, and whether the funds were available in Mr. Hunt's budget.

Bryan presented the court with a sample pay salary, prepared by the Finance Department, and noted his budget would allow the addition of the requested employee.

Commissioner Bird asked about funding for Veteran transportation. Bryan stated he would not provide funding to Sherman County Transportation for Veteran rides, the state has provided funding already.

The Court requested Mr. Hunt to present a list of his duties, and a job description for the part-time position, before any decision would be made.

1.4 10:00 a.m. Debbie Hayden, Finance Director – PERS – Employer Investment Fund

Present: Debbie Hayden, Stacy Eakin

Debbie Hayden, Finance Director, inquired as to the Courts thoughts regarding investing in the Employee Retirement System (PERS) Employer Investment Fund side account. She stated there had been new information in the matter, requiring payment of the Transitional liability debt before the side account could be created. She explained the Transitional Liability was debt the County owed after joining the State pool, and felt it should be paid whether or not the Court decided to invest in the side account. The Court agreed with Debbie, to pay the Transitional Liability.

Commissioner McCoy asked what the downside of investing in the side account would be, and what could go wrong; Debbie replied that the unknown was a concern, and there were no assurances. The funds would be invested, and susceptible to the market.

Commissioner Bird stated some potential concerns, and questioned whether or not it would be worth taking the risk. Debbie explained if the side account was not created, the County's rates would still be subject to the market, and believed the County would be worse off without it, knowing the market will affect rates anyways. If the County invested \$1.2 million into another source, such as a Money Market account, the return would not be as substantial as the projected rate savings. At a \$1.2 million contribution, the 2019-2021 biennium savings was projected to be \$215,000, and with each biennium the savings are projected to increase.

Debbie stated she felt if the decision was made to invest; it should be done sooner rather than later, as savings would begin relatively soon after the investment was made.

Brief discussion was held on the history of side accounts, and the decisions made by neighboring Counties.

Stacy Eakin, Sherman County Budget Committee, stated her thoughts regarding the decision.

Motion by Commissioner Bird, second by Commissioner McCoy, to authorize Debbie Hayden, Finance Director, to payoff Sherman County's Transitional Liability in the amount of \$333,073.00, and make a contribution of \$1.2 million, in order to generate \$300,000.00 in matching funds, to create a new side account.

Vote: 3-0

Yes: Dabulskis, McCoy, Bird

No: 0

Abstain: 0

The Court thanked Debbie Hayden for all her time and effort spent on this matter, and Stacy Eakin for taking the time to look over the information and providing her input.

1.5 10:30 a.m. DeMoss Family – DeMoss Park Bandstand

Present: Stacy Eakin, Elbert DeMoss, Matthew Elbert Demoss, Elizabeth DeMoss, Lynette DeMoss

Elbert DeMoss, Matthew DeMoss, and Elizabeth DeMoss, addressed the court regarding the previously surplused deteriorating DeMoss Park Bandstand. They made a request that their family be given the opportunity to come up with funding to preserve the building, and prevent the building from being demolished.

Judge Dabulskis discussed the steps the County had tried in order to preserve the building, and explained safety was the Courts main concern. The building had deteriorated over the years, presenting a danger to the public. He would like the family to have the opportunity to restore the building, but explained due to its condition he did not want the process to drag out.

The Court conceded to grant the family time to work on funding, and made a plan to revisit the discussion in four months, to see what progress the family has made.

2.0 Action Items

2.1 Resident Incentive Payment Amount

Motion by Commissioner McCoy, second by Commissioner Bird, to approve the 2019 payment amount of \$590, to eligible recipients of Sherman County's Resident Compensation Plan.

Vote: 3-0

Yes: Dabulskis, McCoy, Bird

No: 0

Abstain: 0

2.2 Transfer of Revenue Funds within Tri-County Veterans' Fund

Motion by commissioner McCoy, second by Judge Dabulskis, to approve Resolution No. 06-09-2019 transferring Revenue Funds within the Tri-County Veterans Fund.

Vote: 3-0

Yes: Dabulskis, McCoy, Bird

No: 0

Abstain: 0

2.3 Windwave/Inland Development Contract

A brief discussion was held regarding the Inland Development Contract, regarding the quoted price and a non-compete clause.

Jeff Wallace, County Counsel, suggested the Court approve the contract as is, and any changes the Court would like to make could be done through a change order. By approving the contract as is, it would allow Inland to begin purchasing materials and start the project.

Motion by Commissioner McCoy, second by Judge Dabulskis, to approve the Fiber Development contract between Inland Development and Sherman County.

Vote: 3-0

Yes: Dabulskis, McCoy, Bird

No: 0

Abstain: 0

2.4 Sherman County Local Community Advisory Council (LCAC) – Appointment Recommendations

Motion by Commissioner McCoy, second by Commissioner Bird, to recommend Mike Smith, Caitlin Blagg, Cindy Brown, Kristen Slatt, Ashley Danielson, and Nadja McConville, be appointed or reappointed to the Sherman County Local Community Advisory Council (LCAC).

Vote: 3-0

Yes: Dabulskis, McCoy, Bird

No: 0
Abstain: 0

2.5 North Central Regional Solutions Advisory Committee – Cities Representative – Appointment Recommendation

Motion by Commissioner Bird, second by Judge Dabulskis, to recommend Rita Wilson be appointed to the North Central Regional Solutions Advisory Committee.

Vote: 3-0
Yes: Dabulskis, McCoy, Bird
No: 0
Abstain: 0

2.6 Oregon State University Purchase Order – Chevrolet Traverse

Motion by Judge Dabulskis, second by Commissioner Bird, to accept Oregon State University's Purchase Order, in the amount of \$17,347.00 for the 2014 Chevrolet Traverse.

Vote: 3-0
Yes: Dabulskis, McCoy, Bird
No: 0
Abstain: 0

3.0 Discussion Items

3.1 ~~Waste Management~~

3.2 Community Renewable Energy Association (CREA)

Discussion on future plans for the Community Renewable Energy Association (CREA). Court would like more information on the CREA program before any suggestions would be made.

3.3 County Speed Bumps

A brief discussion was held on the construction of speed bumps by community members on County roads.

3.4 Building Codes

Judge Dabulskis updated the Court on the Wasco County Building Codes program. Stating there had been no clarifications from Wasco County, and the State would like a letter of intent once a building code program was chosen.

3.5 County Employee Credit Card Policy

Court reviewed the proposed policy. Court consensus to move forward with the policy.

3.6 Utility Trailer – Tires

Judge Dabulskis stated he was notified the tables and chairs utility trailer was in need of brakes and tires. He intended to take it in and have it looked at.

3.7 Senate Bill 2 – Eastern Oregon Land Use Legislation

Brief discussion on partaking in the Economic Opportunity Analysis. Consensus of the Court to authorize Judge Dabulskis to gather further information.

3.8 Commissioner Reports

Judge Dabulskis – Attended a meeting with Bryan Skeeahan regarding Community Renewable Energy Association (CREA); attended City of Rufus council meeting; met with County Counsel regarding the Inland Development contract; Safety Committee meeting; Mid-Columbia Economic Development District (MCEDD) loan board; Lower John Day Area Commission on Transportation (LJDACT).

Commissioner McCoy – Attended Sherman County Community Advisory Council (CAC); Center for Living meeting.

Commissioner Bird – Attended Sherman County Prevention Coalition meeting; Sherman County Watershed; Soil & Water Conservation District (SWCD); North Central Public Health District (NCPHD); Sherman County Public School Library Board; Sherman County Fair board; met with Neil Pattee, Mayor, City of Grass Valley, regarding concerns with the fiber project gap funding.

4.0 Consent Agenda

4.1 Minutes of September 4, 2019

Motion by Commissioner McCoy, second by Commissioner Bird, to approve the Minutes of September 4, 2019, as presented.

Vote: 3-0

Yes: Dabulskis, McCoy, Bird

No: 0

Abstain: 0

4.2 Revenue/Expenditure Summary – August 2019

Motion by commissioner McCoy, second by Judge Dabulskis, to approve the August 2019 Revenue/Expenditure Summary.

Vote: 3-0

Yes: Dabulskis, McCoy, Bird

No: 0

Abstain: 0

4.3 Treasurer's Report – August 2019

Motion by Judge Dabulskis, second by Commissioner McCoy, to approve the August 2019 Treasurer's Report, as presented.

Vote: 3-0

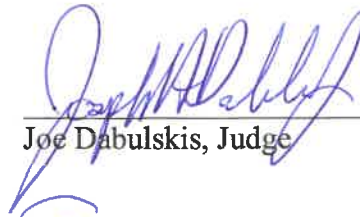
Yes: Dabulskis, McCoy, Bird

No: 0

Abstain: 0

Being no further business before the Court, the meeting was adjourned at 11:57 a.m.

Sherman County Court




Joe Dabulskis, Judge



Tom McCoy, Commissioner

Attest: _____
Kayla von Borstel
Administrative Assistant

Attest:  _____
Kristi Brown
Deputy Clerk/Temporary Administrative Assistant



Joan Bird, Commissioner