



## Court Agenda

November 6, 2019

### Additions to Agenda

1.3 Sol Jacobsen – County Property

2.4 Order Authorizing the Destruction of Unissued County Checks

2.5 Order voiding Resident Incentive checks issued December 11, 2018

3.3 Consider Declaring as Holiday – Tuesday, December 24, 2018 and Tuesday, December 31, 2019

### 1.0 Appointment Schedule

1.1 9:00 a.m. Merrie von Borstel, Biggs Service District – Water Project Update

1.2 9:07 a.m. ~~9:15 a.m.~~ Aaron Cook, City of Rufus – Downtown Improvement Funds

1.3 9:30 a.m. Sol Jacobsen – County Property

1.4 10:40 a.m. ~~10:15 a.m.~~ Executive Session in Accordance with ORS 192.660 (2) (f) Exempt Documents

### 2.0 Action Items

2.1 Written Quarterly Report – Transit

2.2 Oregon Wheat Foundation Scholarship

2.3 Oregon Military Department Office of Emergency Management, Emergency Management Performance Grant

2.4 Order Authorizing the Destruction of Unissued County Checks

2.5 Order voiding Returned Resident Incentive checks issued December 11, 2018

### 3.0 Discussion Items

3.1 Quarterly Report Summary

3.2 Commissioner Reports

3.3 Consider Declaring as Holiday – Tuesday, December 24, 2018 and Tuesday, December 31, 2019

### 4.0 Consent Agenda

4.1 Minutes of October 16, 2019

4.2 Claims – October 2019

### 5.0 Future Agenda Items

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*\*\*If necessary, an Executive Session may be held in accordance with:* ORS 192.660 (2) (d) Labor Negotiations ORS 192.660 (2) (h) Legal Rights  
ORS 192.660 (2) (e) Property ORS 192.660 (2) (i) Personnel



**SHERMAN COUNTY COURT  
REGULAR SESSION  
SHERMAN COUNTY COMMISSIONERS MEETING ROOM**

**MINUTES**

**NOVEMBER 6, 2019**

**Opened Court: 9:00 a.m.**

Present: Judge Joe Dabulskis, Commissioner Tom McCoy, Commissioner Joan Bird, Deputy Clerk/Temporary Administrative Assistant Kristi Brown, Kevin Stuart, Darian Davis, Heidi Rhodes Baker, Gillean Witherspoon, Alyssa Hill, Jordan Barrett, Valeria Ambriz, Izabella Montesanti-Raczykowski, Necia Baker, Catherine Rhodes, Morgan Lesh, Angel Olea, Owen Christiansen, Tyler Bledsoe, Nick Riggs, Luke Stone, Makayla Macnab, Jaelyn Justesen, Bailee Owens, Emma Robbins, Mike DePaepe, Jonathan Burgess

A quorum was present. No news media was present.

**Additions to Agenda**

**1.0 Appointment Schedule**

**1.1 9:00 a.m. Merrie von Borstel, Biggs Service District – Water Project Update**

Present: Merrie von Borstel, Aaron cook, Don Hilderbrand

Merrie von Borstel, Biggs Service District Administrator, gave an update on the Biggs Water Project. She reported the United States Department of Agriculture (USDA) had approved the application for a loan/grant; though no date has been stated when the funding will be available, funding is anticipated within the 2020 Federal Fiscal Year. A Notice of Availability of an Environmental Assessment had been posted with the Times Journal, beginning November 7, 2019. The notice will run 2 consecutive weeks, allowing time for comments. She continued to work with USDA supplying requested documents, and hoped to have a final approval by the end of the year.

Merrie noted the local USDA contact she had been working with, had given notice of his impending retirement. As a result all applications needing approval, will be approved at the Federal level, potentially causing further delay in the process.

**1.2 9:07 a.m. ~~9:15 a.m.~~ Aaron Cook, City of Rufus – Downtown Improvement Funds**

Present: Aaron Cook, Don Hilderbrand

Aaron Cook, Rufus City Recorder, requested funds from the Downtown Improvement program for new siding on the City of Rufus City Hall, and to mend the Community Center roof. He stated their main focus would be the City Hall, as it had cracks and was missing siding. Only one side of the building would require siding; the other three side of the building were concrete. Aaron stated they were looking at different materials, and obtaining quotes. The Community Center roof project would be the secondary request. They would like to spot repairs on the roof, for preventative measures. Shingles often blew off, and there were repairs needed.

Aaron noted there had been no interest from other businesses in Rufus in the funding.

The Court conceded to revisit the request, once Aaron had received quotes, and the Court verified the projects qualified for the fund.

### **1.3 9:30 a.m. Sol Jacobsen – County Property**

Present: Sol Jacobsen

Sol Jacobsen addressed the Court in regards to his concerns with three locations within Sherman County. The first location was County owned property 91415 Biggs-Rufus Hwy, which contained structures that were unable to be secured, leading to a large number of transient traffic either living or staying in the structures. He stated as a Sherman County Sheriff's Deputy, he patrols the area on a daily basis, and had been involved in altercations by transient individuals during a visit to the location.

Judge Dabulskis stated the County was looking into the necessary steps to sell the property, and the consensus of the Court was to follow through with the sale of the property.

Another location Sol spoke in regards to, was the China Hollow creek in Biggs Junction. He stated the creek had created a trapping ground for garbage, and suggested the County contact the new owner of 91576 Biggs-Rufus Hwy, and ask them to build a fence in order to block the garbage from entering the creek. Sol offered his time to clean up as well.

Commissioner McCoy inquired of the County's littering ordinance. Sol stated he would research whether an ordinance was in place.

Additionally he expressed concerned with winter travel on Scott Canyon Road. He suggested a potential "local traffic only" barrier to divert traffic, and prevent the public from putting themselves into a potentially unsafe situation. He would also like to make the commercial vehicle signs more visible, and would like to relocate them to allow vehicles adequate time to turn around. Sol had been working on the design and purchase of new signs.

He recommended the County vehicles be marked with the County logo, and possibly a vehicle ID number; to help identify each vehicle, for both the public as well as law enforcement.

The Court thanked Sol for his service as a Sherman County Deputy, as well as bringing these issues to the Court. The Court will research the issues, and address them appropriately.

### **1.4 Executive Session in Accordance with ORS 192.660 (2) (f) Exempt Documents**

Judge Dabulskis entered the Court into Executive Session in Accordance with ORS 192.660 (2) (f) Exempt Documents at 10:40 am.

Discussion held on Rental Development Grant application.

Exited Executive Session at 10:45 am.

**Motion by Commissioner McCoy, second by Commissioner Bird, to approve \$10,000 for the Rental Development Grant application for Roger Whitley to develop one new rental unit contingent upon meeting all grant requirements, and authorize Judge Dabulskis to approve project completion and authorize final payment.**

**Vote: 3-0**

**Yes: Dabulskis, McCoy, Bird**

**No: 0**

**Abstain: 0**

## **2.0 Action Items**

### **2.1 Written Quarterly Report – Transit**

A brief discussion was held on the Transit budget, and Transit owned vehicle storage.

**Motion by Commissioner Bird, second by Commissioner McCoy, to approve the Transit written quarterly report, as presented.**

**Vote: 3-0**

**Yes: Dabulskis, McCoy, Bird**

**No: 0**

**Abstain: 0**

### **2.2 Oregon Wheat Foundation Scholarship**

No action taken at this time. Court conceded moving topic to a later date to allow time for research.

### **2.3 Oregon Military Department Office of Emergency Management, Emergency Management Performance Grant**

**Motion by Commissioner McCoy, second by Commissioner Bird, to approve the Oregon Military Department Office of Emergency Management Emergency Management Performance Grant No. 19-528, and authorize Judge Dabulskis to sign.**

**Vote: 3-0**

**Yes: Dabulskis, McCoy, Bird**

**No: 0**

**Abstain: 0**

### **2.4 Order Authorizing the Destruction of Unissued County Checks**

**Motion by Judge Dabulskis, second by Commissioner Bird, to authorize the Sherman County Finance Director to Destroy Unissued County Checks due to incorrect amounts and/or printer error.**

**Vote: 3-0**

**Yes: Dabulskis, McCoy, Bird**

**No: 0**

**Abstain: 0**

**2.5 Order Voiding Returned Resident Incentive checks issued December 11, 2018**

**Motion by Commissioner McCoy, second by Commissioner Bird, to approve voiding returned Resident Incentive checks issued December 11, 2018, that were returned as undeliverable.**

**Vote: 3-0**

**Yes: Dabulskis, McCoy, Bird**

**No: 0**

**Abstain: 0**

**2.6 Consider Declaring as Holiday – Tuesday, December 24, 2019, and Tuesday, December 31, 2019**

**Motion by Commissioner McCoy, second by Commissioner Bird, to declare Tuesday, December 24, 2019, and Tuesday, December 31, 2019 as Courthouse Holidays.**

**Vote: 3-0**

**Yes: Dabulskis, McCoy, Bird**

**No: 0**

**Abstain: 0**

**3.0 Discussion Items**

**3.1 Quarterly Report Summary**

Discussion held on the current Quarterly Report Schedule. The Court requested the Maintenance Department give a report bi-annually.

**3.2 Commissioner Reports**

Judge Dabulskis – Attended Local Public Safety Coordinated Council (LPSCC); Senate Bill 2 meeting; Tri-County Court; Frontier TeleNet; met with Dana Peck regarding Opportunity Zone; toured Sherman County Ford Family Foundation funded projects; Association of Oregon Counties (AOC) Board meeting; Mid-Columbia Economic Development District (MCEDD) Loan Administration board; Northern Oregon Regional Correctional Facility (NORCOR); Gorge Technical Alliance.

Commissioner McCoy – Attended a stabilization center meeting; Sherman County School Hall of Honors Banquet; Center for Living; Tri-County Court; Frontier TeleNet; Northern Oregon Regional Correctional Facility (NORCOR) work session; Mid-Columbia Housing Authority (MCHA); Housing Committee; Center for Living interviews; Mid-Columbia Economic Development District (MCEDD) symposium; meeting with Greg Smith regarding establishing a stabilization center in The Dalles.

Commissioner Bird – Attended the Afternoon of Sherman County Talent; met with USPS; Tri-County Court; Frontier TeleNet; toured Sherman County Ford Family Foundation funded projects; spoke with Nate Stice regarding Kent Water issues; Mid-Columbia Economic Development District (MCEDD) symposium.

**4.0 Consent Agenda**

**4.1 Minutes of October 16, 2019**

**Motion by Commissioner McCoy, second by Commissioner Bird, to approve the Minutes of October 16, 2019, as presented.**

**Vote: 3-0**

**Yes: Dabulskis, McCoy, Bird**

**No: 0**  
**Abstain: 0**

**4.2 Claims – October 2019**

**Motion by Commissioner Bird, second by Commissioner McCoy, to approve the October 2019 Claims.**

**Vote: 3-0**

**Yes: Dabulskis, McCoy, Bird**

**No: 0**

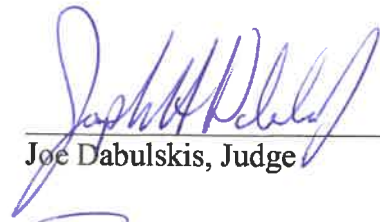
**Abstain: 0**

**5.0 Future Agenda Items**

Being no further business before the Court, the meeting was adjourned at 10:50 a.m.

**Sherman County Court**

**Sherman County Court**




Joe Dabulskis, Judge



Tom McCoy, Commissioner



Joan Bird, Commissioner

Attest:   
Kristi Brown  
Deputy Clerk/Temporary Administrative Assistant