



**SHERMAN COUNTY COURT  
SPECIAL SESSION  
SHERMAN COUNTY COMMISSIONERS MEETING ROOM**

**MINUTES**

**JANUARY 31, 2020**

**Opened Court:**

Present: Judge Joe Dabulskis, Commissioner Tom McCoy, Commissioner Joan Bird, Administrative Assistant Tammi Gaskey.

A quorum was present. No news media was present.

Additions to Agenda  
Add Building Codes  
Add Regular Monthly Bills

**1.0 Appointment Schedule**

**1.1 2:00 Building Codes – Tom McCoy**

Present: Debbie Hayden, Ross Turney, Merrie Von Borstel

Commissioner McCoy reported that we are on hold with splitting the MCCOG Building Code reserves until the MCCOG attorney researches whether Hood River County has a claim. On Wednesday, Feb. 5<sup>th</sup> the Wasco County Commission will be having a meeting to finalize their building codes program for Wasco County and authorize making Sherman County an offer.

**1.2 2:05 Annual Audit and letter – Debbie Hayden**

Present: Debbie Hayden, Ross Turney, Merrie Von Borstel

Debbie Hayden presented the 2019 Annual Financial Report. We have to address any deficiencies in a letter. One deficiency is that we hire their company to do our financial statements. They write down this deficiency every year but they are fine the way it is. The other deficiency is that we didn't have an explicit policy on the review of the monthly bank reconciliation. Mrs. Hayden has updated the policy to include the review of the monthly bank reconciliation.

**Motion by Commissioner McCoy, second by Commissioner Bird, to approve the Plan of Action letter.**

**Vote: 3-0**

**Yes: Dabulskis, Bird, McCoy**  
**No: 0**  
**Abstain: 0**

**Motion by Commissioner Bird, second by Commissioner McCoy, to approve 2019 Annual Audit and authorize Judge Dabulskis to sign.**

**Vote: 3-0**  
**Yes: Dabulskis, Bird, McCoy**  
**No: 0**  
**Abstain: 0**

### 1.3 2:12 **Regular Monthly Bills**

Present: Debbie Hayden, Ross Turney

Debbie Hayden asked the board to add the RV Park, Burnet Building and the Fair to the Gorge Network Services bill.

**Motion by Commissioner Bird, second by Commissioner McCoy, to approve adding the RV Park, Burnet Building and the Fair to the Gorge Network Services bill as part of the regular monthly county bills.**

**Vote: 3-0**  
**Yes: Dabulskis, Bird, McCoy**  
**No: 0**  
**Abstain: 0**

### 1.4 2:16 **Moro property foreclosure**

Present: Debbie Hayden, Ross Turney

Debbie Hayden let the Court know that she foreclosed on a property as a tax foreclosure. SDL has a loan against the property as well. Next steps are to record the deed, put the house on our insurance and then have an auction to sale the property.

### 1.5 2:21 **VISA requests**

Present: Debbie Hayden, Ross Turney

Debbie Hayden talked to the Court about Visa card requests. Paul Conway, Veteran Service Officer, would like his own department credit card. Magee Kennedy, in the Assessor's Office, needs a card for training and travel purposes.

**Motion by Commissioner Bird, second by Commissioner McCoy, to authorize Paul Conway to have a Veteran's Department Visa card and for Magee to use the County Visa card.**

**Vote: 3-0**  
**Yes: Dabulskis, Bird, McCoy**  
**No: 0**  
**Abstain: 0**

**1.6 2:25 5310 Discretionary Grant Application**

**Present: Debbie Hayden, Ross Turney, Merrie Von Borstel**

**The Court discussed the 5310 Discretionary Grant Application brought forward by Marnene Benson-Wood. It is a \$112,000 grant with \$28,000 matching funds with a total of \$140,000. There was a question as to where the matching funds would come from.**

**Motion by Commissioner McCoy, second by Commissioner Bird, to authorize Judge Dabulskis to sign 5310 Discretionary Grant Application after having further discussion with Kelsi, Debbie and Marnene.**

**Vote: 3-0**

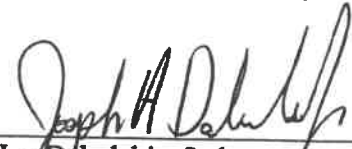
**Yes: Dabulskis, Bird, McCoy**

**No: 0**

**Abstain: 0**

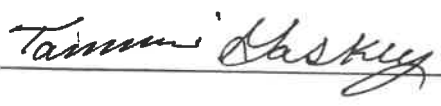
**Being no further business before the Court, the meeting was adjourned at 2:33.**

**Sherman County Court**

  
\_\_\_\_\_  
Joe Dabulskis, Judge

  
\_\_\_\_\_  
Tom McCoy, Commissioner

  
\_\_\_\_\_  
Joan Bird, Commissioner

Attest:   
\_\_\_\_\_  
Administrative Assistant