



Court Agenda

April 15, 2020

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Additions to Agenda

1.0 Appointment Schedule

- | | | | |
|------------|-----------------------|------------|--|
| 1.1 | 9:00 a.m. | 9:05 a.m. | Shawn Payne, Emergency Services – Quarterly Report |
| 1.2 | 9:15 a.m. | 9:18 a.m. | Marylou Martin, Sherman County Public/School Library – Quarterly Report |
| 1.3 | 9:30 a.m. | 9:27 a.m. | COVID-19 Policy |
| 1.4 | 9:45 a.m. | 9:57 a.m. | Fair Board – Quarterly Report |
| 1.5 | 10:00 a.m. | 10:04 a.m. | Jenine McDermid, Clerk – 2020-2021 County Assessment Function Funding Assistance (CAFFA) Grant Application, Racial and Ethnic Impact Statement, & Resolution |
| 1.6 | 10:15 a.m. | | Wes Owens, School Superintendent, Quarterly Report |
| 1.7 | 10:30 a.m. | | Dan Spatz, Columbia Gorge Community College |
| 1.8 | 11:00 a.m. | 10:56 a.m. | Mark Coles, Road Master – Consider Bid Award/Potential Protest |

2.0 Action Items

- 2.1** Remote Control Flagman with handheld remote quote

3.0 Discussion Items

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***If necessary, an Executive Session may be held in accordance with: ORS 192.660 (2) (d) Labor Negotiations ORS 192.660 (2) (h) Legal Rights
ORS 192.660 (2) (e) Property ORS 192.660 (2) (i) Personnel*

- 3.1 Kari Silcox, Senior Center – Written Quarterly Report
- 3.2 Paul Conway, Veteran Services – Written Quarterly Report
- 3.3 Ron McDermid, Justice Court – Written Quarterly Report
- 3.4 Rod Asher – Weed Department – Written Quarterly Report
- 3.5 Georgia Macnab – Planning Department – Written Quarterly Report
- 3.6 Updates
- 3.7 Commissioner Reports

4.0 Consent Agenda:

- 4.1 Revenue/Expenditure Summary – March 2020
- 4.2 Treasurer’s Report – February 2020

5.0 Future Agenda Items:



**SHERMAN COUNTY COURT
REGULAR SESSION
SHERMAN COUNTY COMMISSIONERS MEETING ROOM**

MINUTES

APRIL 15, 2020

Opened Court: 9:00 am

Physically Present: Commissioner Tom McCoy, Commissioner Joan Bird, Administrative Assistant Tammi Gaskey

By Phone Present: Judge Joe Dabulskis

A quorum was present. No news media was present.

Agenda Items Added

1.9 RFP Ryan LeBlanc

1.0 Appointment Schedule

1.1 9:00 a.m. 9:05 a.m. Shawn Payne, Emergency Services – Quarterly Report

Present: Shawn Payne

By Phone Present: Ryan LeBlanc

Shawn Payne, Emergency Services Coordinator, touched on some of the highlights that she been involved with recently. Shawn and her husband Jim helped deliver food boxes from the Rufus food pantry to people without homes down at Giles French Park. The Rufus food pantry would love to have the County Court come to visit the food pantry and see things in action. Shawn is getting ready to have an Instructor One class that will be distance learning style until May 30 and 31st. Hopefully everything will be opened back up by then but if not, the class is small enough that they can still meet and maintain their distance. Nine students are signed up so far. After completing this course, people will be able to teach Fire and Emergency Services classes. Shawn has been part of several phone conference meetings including Unified Command on Wednesdays with Steve Kramer. The National Guard came this week and brought more Personal Protective Equipment (PPE) for Sherman County.

1.2 9:15 a.m. 9:18 a.m. Marylou Martin, Sherman County Public/School Library – Quarterly Report call

Present: Shawn Payne

By Phone Present: Marylou Martin, Ryan LeBlanc

Marylou Martin, Sherman County Public/School Library Director, gave the Court highlights from her report. She briefly went over the budget. The library is closed due to COVID-19 but employees are still reaching out to residents in many ways. Natasha is still doing story time but now it is online. Abby is making craft bags that she leaves on her porch and she has tutorials on YouTube. Library To Go is still operating for those that read books online. Marylou has been working on the budget and reading emails and the library is continuing as much as possible. Employees are trying to be creative in coming up with ways to stay interactive with the community.

Some highlights of activities that happened before COVID-19. Soup night had 30 participants. They had a community read of the book Tribe and had 50 copies. For Valentine's Day they had Blind Date with a book and had 28 participants.

1.3 ~~9:30 a.m.~~ 9:27 a.m. COVID – 19 Policy

Present: Shawn Payne, Debbie Hayden
By Phone Present: Ryan LeBlanc

There was discussion about the draft COVID-19 Policy that Commissioner McCoy had send out. Judge Dabulskis would like to add a log page and a signature page. Commissioner Bird will update the policy and add an agreement/signature page and send out for agreement.

Motion by Commissioner McCoy, second by Commissioner Bird, to approve the Sherman County COVID-19 Policy and will go into effect as soon as final changes are made.

Vote: 3-0

Yes: Dabulskis, McCoy, Bird

No: 0

Abstain: 0

1.4 9:45-a.m. 9:57 a.m. Fair Board – Quarterly Report

Present: Kristi Brown

Kristi Brown, Fair Board Secretary, gave highlights on fair happenings. The County Fair is on track for August 17-22 this year. The fair theme is Blue Jeans and Country Dreams. The 4-H Pavilion building is getting new siding and new doors. The 2020-21 budget has been approved by the Fair Board and submitted to the Fair Budget Committee.

1.5 ~~10:00 a.m.~~ 10:04 a.m. Jenine McDermid, Clerk – 2020-2021 County Assessment Function Funding Assistance (CAFFA) Grant Application, Racial and Ethnic Impact Statement, & Resolution

Present: Jenine McDermid

Motion by Commissioner McCoy, second by Commissioner Bird, to approve the 2020-21 Sherman County Assessment Function Funding Assistance (CAFFA) Program Grant Application, Racial and Ethnic Impact Statement, and Resolution in the amount of \$552,482 and authorize Judge Dabulskis to sign.

Vote: 3-0

Yes: Dabulskis, McCoy, Bird

No: 0

Abstain: 0

1.6 10:15 a.m. Wes Owens, School Superintendent, Quarterly Report call

Present: Merrie von Borstel

By Phone Present: Wes Owens, Dan Spatz, Dr. Marta Cronin

Wes wanted to say thank you to all the front line workers, emergency responders, school staff and the county for their help and support during this time.

The school is setting up education online. Online course work has been a slow and rocky process but teachers are doing their best to give the students great interactive curriculum. The school is continuing to offer “to go” lunches. Staff have been delivering chrome books and band instruments to students. Our hearts go out to our seniors who won’t be able to participate in all of the senior festivities this spring.

Wes stressed that the internet is a problem for parents, students and teachers. He is asking the Court to help with this problem. Commissioner Bird and Commissioner McCoy told Wes that each community has a hotspot in it that was hooked up while the fiber was being installed. They also told Wes that Judge Dabulskis had asked Ryan LeBlanc with Sage Technologies to look into this problem and see what can be done so that the school and health professionals as well as residents can use internet. This falls under Section 8 of the Order 2020 in the Sherman County Emergency Declaration Resolution 04-03-2020.

1.7 10:30 a.m. Dan Spatz, Columbia Gorge Community College - call

By Phone Present: Dan Spatz, Dr. Marta Cronin, Wes Owens

Dr. Marta Cronin shared that Columbia Gorge Community College recognizes a serious gap in skilled workers and affordable housing in the Mid-Columbia region. Thanks to commitments from City of The Dalles, Wasco County and the College Board. Columbia Gorge Community College secured \$7.3 million to leverage \$7.3 million in state bonds. As a result, we have raised \$14.6 million for this project.

Total construction budget (not including soft costs) is \$11.2 million. The college designed its housing business model on 72-bed capacity. Escalating construction costs and the college’s commitment to its funding partners to invest a minimum of \$7 million in the workforce skills center require the college to reduce housing bed capacity, together with value engineering measures identified for both the housing and skills center. The college still wishes to provide at least 51 beds, which is still economically sustainable. Under current construction budget projections (100 percent design development), the college anticipates a short fall of approximately \$2.1 million for the combined skill center and student housing projects.

The college proposes that Sherman and Gilliam counties invest a combined total of \$2.5 million in the skill center and student housing projects, enabling the college to provide housing capacity for 51 students and complete all construction as scheduled by Summer 2021. This would cover the anticipated construction budget deficit and provide nearly \$400,000 toward the initial costs of skill center instruction. In return for this investment, and in order to encourage long-term enrollment growth from Sherman and Gilliam counties at Columbia Gorge Community College, the college proposes to waive up to \$5,000 in annual tuition per student for up to 17 residents each from Sherman and Gilliam counties (34 total) for a period of 15 years. Waiver would apply to incoming high school graduates and older workers seeking new skills.

1.8 11:00 a.m. 10:56 a.m. Mark Coles, Road Master – Consider Bid Award/Potential Protest

Present: Mark Coles, Aaron Geisler

Motion by Commissioner Bird, second by Commissioner McCoy, to approve the recommendation to award the Finnegan Bridge project to Marcum and Sons in the amount of \$474, 749.79.

Vote: 3-0

Yes: Dabulskis, McCoy, Bird

No: 0

Abstain: 0

The project should be ready to start construction in 6 weeks. Jeff Wallace will review and Judge Dabulskis can sign documents when ready. The contract should be ready to sign in about two weeks.

The contractor will submit a preliminary schedule and will hold a pre-construction conference. He will provide the county his preliminary schedule, a list of his subs and materials and then we will issue him a notice to proceed. We are about four weeks before we issue him a notice to proceed.

1.9 9:35 a.m. Ryan LeBlanc, Sage Technologies, LLC

Present: Ryan LeBlanc

Ryan discussed how he had previously sent an RFP agreement for the Court to look over. The needs of the county have changed recently with the COVID-19 pandemic and now the scope of work and timelines have changed. The needs of the County residents fall under the emergency declaration for school and emergency responders to get internet and other internet related issues to the rural residents.

Judge Dabulskis has given Ryan the go ahead to start looking into these emergency issues.

2.0 Action Items

2.1 Remote Control Flagman with handheld remote quote

Motion by Commissioner McCoy, second by Commissioner Bird, to approve the purchase of a Remote Control Flagman with handheld remote in the amount of \$28,650 from Alert.

Vote: 3-0

Yes: Dabulskis, McCoy, Bird

No: 0

Abstain: 0

3.0 Discussion Items

3.1 Kari Silcox, Senior Center – Quarterly Report written

3.2 Paul Conway, Veteran Services – Quarterly Report written
Very detailed report. Really appreciate all the good work that he is doing to make connections with Veterans.

- 3.3 Ron McDermid, Justice Court – Quarterly Report written
- 3.4 Rod Asher – Weed Department – Quarterly Report written
Why is both Dave and Mike 20% Grounds? Judge Dabulskis will ask to have contracts broke down; funds coming in and funds going out.

3.5 Georgia Macnab – Planning Department – Quarterly Report Written

3.6 Updates

No updates

3.7 Commissioner Reports

Commissioner Bird – Attended Fair Building meeting conference call; NCPH conference call, Fair meeting conference call; Situational Report conference calls; Court Special Session conference call; SWCD meeting conference call; talked to Marc Coles regarding policy on stockpiling rock in various areas of the county.

Commissioner McCoy- Attended Court Special Session; Situational Report conference calls; Center For Living Board Meeting.

Judge Dabulskis – Attended weekly AOC conference call; weekly OHA conference call; weekly Situational Report conference call; weekly conference call with Congressman Greg Walden’s Office; CREA conference call; MCEDD Loan Board conference call; MAC conference call; visits with teachers as they hand out lunches in Moro occasionally; Court Special Session; TA Truck Stop Grand Opening; updates: Road department has been fixing road on Starvation Lane; permit to fix boat ramp is supposed to be approved for July; check-in with Kari Silcox at the Senior Center weekly.

4.0 Consent Agenda:

4.1 Revenue/Expenditure Summary – March 2020

Motion by Commissioner Bird, second by Commissioner McCoy, to approve the Revenue/Expenditure Summary for the month of March 2020, as presented.

Vote: 3-0

Yes: Dabulskis, McCoy, Bird

No: 0

Abstain: 0

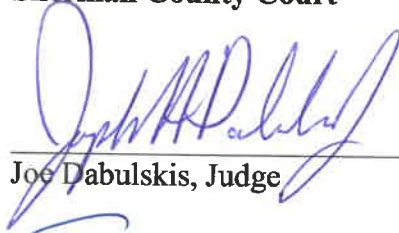
~~4.2 Treasurer’s Report – February 2020~~

5.0 Future Agenda Items:

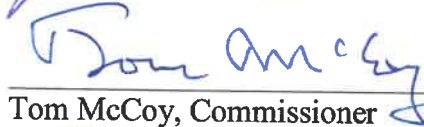
None

Being no further business before the Court, the meeting was adjourned at 11:13.

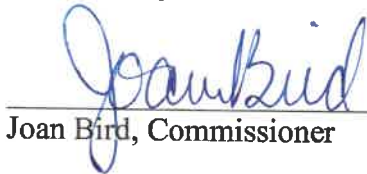
Sherman County Court



Joe Dabulskis, Judge



Tom McCoy, Commissioner



Joan Bird, Commissioner

Attest: 

Administrative Assistant