



Court Agenda

March 17, 2021

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Additions to Agenda

1.0 Appointment Schedule

- | | | | |
|-----|-----------------------|------------|--|
| 1.1 | 9:00 a.m. | 9:01 a.m. | Compensation Board |
| 1.2 | 9:05 a.m. | 9:23 a.m. | Executive Session in Accordance with ORS 192.660 (2) (i) Personnel |
| 1.3 | 10:00 a.m. | 10:18 a.m. | Compensation Board Merit Decision |
| 1.4 | 10:15 a.m. | 10:23 a.m. | Dan Spatz, Columbia Gorge Community College |
| 1.5 | 10:45 a.m. | 10:42 a.m. | Rod Asher – Weed Department |

2.0 Action Items

- 2.1 Budget Committee Appointment
- 2.2 Budget Transfers/Payments
- 2.3 Certification – Whistleblower Protection
- 2.4 A Corrective Action Plan
- 2.5 Fair Board Appointment

3.0 Discussion Items

- 3.1 County-wide Cleanup – May 1, 2021
- 3.2 Commissioner Reports and updates

4.0 Consent Agenda

- 4.1 Minutes of February 17, 2021

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***If necessary, an Executive Session may be held in accordance with: ORS 192.660 (2) (d) Labor Negotiations ORS 192.660 (2) (h) Legal Rights
ORS 192.660 (2) (e) Property ORS 192.660 (2) (i) Personnel*

- 4.2 Revenue/Expenditure Summary – February 2021
- 4.3 Treasurer’s Report – December 2020
- 4.4 Treasurer’s Report – February 2021

5.0 Future Agenda Items



**SHERMAN COUNTY COURT
REGULAR SESSION**

MINUTES

MARCH 17, 2021

Opened Court:

Present: Judge Joe Dabulskis, Commissioner Justin Miller, Commissioner Joan Bird, Administrative Assistant Tammi Gaskey

A quorum was present. No news media was present.

Additions to Agenda

1.0 Appointment Schedule

1.1 ~~9:00 am~~ 9:01 a.m. Compensation Board

Present: Sol Jacobson, Ron McDermid, Julie McAllister-Wynne, Rod Asher, Mark Coles, Georgia Macnab, James Burgett, Rick Jauken, Bruce Olsen, Gary Shull, Ross Turney, Debbie Hayden, Audrey Rooney

Debbie Hayden, Finance Director, presented information on the COLA rates nationally as well as regionally. James Burgett, Undersheriff, gave a presentation about the inflation rate of the dollar as well as how much food, electric and gas has gone up.

Motion by Judge Dabulskis, second by Commissioner Bird, to approve a 2.5% COLA

Vote: 3-0

Yes: Dabulskis, Miller, Bird

No: 0

Abstain: 0

Debbie Hayden, Finance Director, stated that medical costs should not increase more than 5% and Dental should not increase more than 2%.

Motion by Commissioner Bird, second by Judge Dabulskis, to approve the projected PERS, Medical and Dental at the current level for the 2021-2022 year.

Vote: 3-0

Yes: Dabulskis, Miller, Bird

No: 0

Abstain: 0

1.2 9:05 a.m. 9:23 a.m. Executive Session in Accordance with ORS 192.660 (2) (i) Personnel

Motion by Commissioner Bird, second by Commissioner Miller to enter into Executive Session in Accordance with ORS 192.660 (2) (i) Personnel.

Vote: 3-0

Yes: Dabulskis, Miller, Bird

No: 0

Abstain: 0

Entered into Executive Session at 9:23 a.m.

Exited Executive Session at 10:18 a.m.

During Executive Session merit raises were discussed for Sherman County employees.

1.3 10:15 a.m. 10:18 a.m. Compensation Board Merit Decision

Present: Debbie Hayden, Audrey Rooney

Motion by Commissioner Bird, second by Commissioner Miller to approve a one-step increase starting on July 1, 2021 for the following Sherman County employees: Drew Messenger, Magee Kennedy, Dan Son, Dave Rooney, Kari Silcox, Paul Conway, Dana Pursley-Haner, Amy Asher, Paul Yoon, Travis West, Kyle Pfeifer, Rick Jauken, and Kristi Lesch.

Vote: 3-0

Yes: Dabulskis, Miller, Bird

No: 0

Abstain: 0

Motion by Commissioner Bird, second by Commissioner Miller to approve a 2% increase starting on July 1, 2021 in addition to a COLA increase for Kelsi Phillips.

Vote: 3-0

Yes: Dabulskis, Miller, Bird

No: 0

Abstain: 0

Motion by Commissioner Bird, second by Commissioner Miller to approve a .50 increase starting on July 1, 2021 for Joyce Combs.

Vote: 3-0

Yes: Dabulskis, Miller, Bird

No: 0

Abstain: 0

Motion by Commissioner Bird, second by Commissioner Miller to approve a .5% increase starting on July 1, 2021 in addition to COLA for all Sherman County Transportation Drivers.

Vote: 3-0

Yes: Dabulskis, Miller, Bird

No: 0

Abstain: 0

Motion by Commissioner Bird, second by to approve a two-step increase starting on July 1, 2021 for the following Sherman County employee: Tammi Gaskey.

Vote: 3-0

Yes: Dabulskis, Miller, Bird

No: 0

Abstain: 0

1.4 10:15 a.m. 10:23 a.m. Dan Spatz, Columbia Gorge Community College

Present: Dan Spatz, Marta Yera Cronin, Audrey Rooney

Dan Spatz and Marta Year Cronin, Columbia Gorge Community College, came to County Court to discuss the regional skills training center and student residential hall. Construction Technologies and Advanced Manufacturing/Metals Fabrication will be housed in the regional skills training center now under construction on The Dalles Campus. This 24,000-square-foot facility will provide high-bay spaces to accommodate these new programs, together with a design lab, flex lab/maker space, and two large classrooms. The building's design provides flexibility to accommodate workforce training needs well into the future. The skills center, and a separate student residential hall, are both scheduled for completion by July 23, 2021.

Following is a breakdown of their requests.

Construction Technologies:

Instructor Glenn Wood will lead this program. He anticipates assigning to his students the design and construction of some equipment needed over the long term, such as work benches and shelving. This reduces up-front program costs and offers students early hands-on training. On-going assignments will include design and construction of "tiny homes," which may find use elsewhere in our communities and region. (Ideally, such projects may even help alleviate our region's chronic shortage of affordable housing.)

Request:

- Adjunct guest faculty and instructional supplies: \$15,000 per year. These are trades professionals, serving as guest instructors on specialty topics (drywall, tile, interior finishes, etc.)
- Year 1 tools and supplies: This includes a wide range of portable hand tools, essentially all the standard carpentry tools and safety gear needed to build a home. Estimated cost: \$30,000
- Industrial shelving (storage of plywood, dimensional lumber) \$2,500
- Work benches, fixtures: \$25,000

Sub-total: \$72,500

Advanced manufacturing/Metals fabrication:

Instructor Robert Clark leads this program. With the transition to the new skills center, and the expansion of the college's existing welding program from 16 credits to 43 and eventually to a full AA/AAS degree offering, new equipment and expanded machinery will provide students the best possible education and outcomes. These equipment purchases are one-time needs that will last many

cohorts of new future employees as they learn their trade at CGCC. All of this equipment is intended to mirror what is used in industry, of the highest quality to ensure durability. Since the program focuses on a broad range of skills revolving around metals fabrication, equipment that would only occasionally be used in a “welding-only” training environment can instead receive consistently high usage.

Request:

- Two industrial band saws (\$3,836 each) = \$7,672
- Twelve new GMAQ welders (\$2,895 each) = \$34,740
- Ten new SMAW welders (1,056 each) = \$10,560

Sub-total: \$52,972

Total funding requested: \$125,472

County Court discussed the requests and would make a decision at a later time. Judge Dabulskis said that he would listen to a call between Columbia Gorge Community College and Gilliam County on March 30th at 2:00 p.m.

1.5 ~~10:45 a.m.~~ 10:42 a.m. Rod Asher, Weed District

Present: Rod Asher,

Rod Asher, Weed District, came to County Court to discuss the need for a new 2021 Chevrolet Silverado MD 4WD Reg Cab Work Truck to replace the Road Department Spray Truck. Rod explained that as of December 16th, 2020, the Weed District officially took over spraying County Roads (herbicide treatments to control vegetation on County right-of-ways). The Weed District took ownership of the 2001 Ford F-350 Road Department spray truck, ROAD 4, and all herbicides that the Road Department had on hand. During discussions in October, November and December of 2020 between Mark Coles, County Road master, Rod Asher, Weed Supervisor and Judge Dabulskis, all parties agreed that the spray truck and spray equipment needed to be upgraded. This subject was also discussed at the Dec. 16th Court meeting. Some of the problems are:

- Road 4 is a ‘1 ton’ truck with a 600 gallon tank (600 gallons of water weighs 2,400 pounds which is more than 1 ton, not to mention all the other equipment that is on the truck). The new truck would be able to hold more weight.
- Road 4 relies on the driver’s foot to maintain a consistent speed to apply an accurate herbicide rate. New technology since 1990’s uses a radar-based system to control rates and speed.
- Road 4 relies on ‘tank-mixing’ for the herbicides and the rate can vary based on the volume of water in the tank. New technology allows for chemical injection from separate tanks that makes for precision applications.

Rod was asking County Court for approval to purchase the truck while a discount was available. Rod said that he would then come to the Budget Committee in May to ask for money for the spray equipment. County Court decided it was best if Rod approached the Budget Committee for everything all together.

2.0 Action Items

2.1 Budget Committee Appointment

Motion by Commissioner Bird, second by Judge Dabulskis, to appoint Jeffery Judah to the Sherman County Budget Committee for a term of three years expiring December 2023.

Vote: 3-0

Yes: Dabulskis, Miller, Bird

No: 0

Abstain: 0

2.2 Budget Transfers/Payments

Debbie recommended the Budget Transfers/Payments to be made March 31, 2021 as follows: County General Fund to RV Park Admin Fee, Weed Sinking Fund, Wellness Center and Senior Center. Ambulance Fund to Emergency Services Contractual Services and Ambulance Reserve Fund. Court Security Fund to Sheriff Security Contract. Emergency Services Fund to Emergency Services Reserve Fund. General Road Fund to General Road Reserve Fund. Also the Annual Administrative Service Fees paid to County General from the following Special Funds: Community Transit, Ambulance, Community Development, Emergency Services, County Fair, Tri-County Community Corrections, Tri-County Veterans', Senior Center, Renewable Resources, Resident Incentive and SIP Additional Fees for \$2,000 each; DA-V/WAP for \$500; and General Road for \$40,000 totaling \$62,500.

Motion by Commissioner Bird, second by Commissioner Miller, to approve the recommendations for Budget Transfers/Payments to be made March 31, 2021 by Debbie Hayden.

Vote: 3-0

Yes: Dabulskis, Miller, Bird

No: 0

Abstain: 0

2.3 Certification – Whistleblower Protection

Motion by Commissioner Miller, second by Commissioner Bird, to accept all of the requirements contained in the Whistle-blower protection statute (41 U.S.C s4712) and authorize Judge Dabulskis to sign.

Vote: 3-0

Yes: Dabulskis, Miller, Bird

No: 0

Abstain: 0

2.4 A Corrective Action Plan

Motion by Judge Dabulskis, second by Commissioner Bird, to approve the Corrective Action Plan, written by Debbie Hayden, to the Oregon Audit's Division.

Vote: 3-0

Yes: Dabulskis, Miller, Bird

No: 0

Abstain: 0

2.5 Fair Board Appointment

Motion by Commissioner Miller, second by Commissioner Bird, to appoint Betsy von Borstel, Andy Anderson and Kristi Weis to the Fair Board contingent on a criminal background check and a volunteer form. The first year of their term will be a probationary year to be review by the Fair Board and County Court at the end of their first year and then, if in agreement, finish out the their assigned term.

Vote: 3-0

Yes: Dabulskis, Miller, Bird

No: 0

Abstain: 0

3.0 Discussion Items

3.1 County-wide Cleanup May 1st

The Sherman County Cleanup day will be May 1st, 2021.

Commissioner Miller asked if we could look into having a litter collection event after the County-wide Cleanup Day to collect all of the litter that flies out of trucks on Van Gilder and Welk roads.

3.2 Commissioner Reports and updates

Commissioner Bird – Attended a Prevention meeting; a Soil and Water Conservation District (SWCD) meeting; a Center For Living meeting; an Executive session for Center For Living; a North Central Public Health District (NCPHD) meeting; a Mid-Columbia Housing Authority meeting; met with Executive Director of Mid-Columbia Housing Authority; and Mid-Columbia Community Action.

Commissioner Bird asked about the Parole and Probation contract and if there was any progress? Judge Dabulskis stated that Jeff Wallace, County Counsel and Kristen Campbell, Wasco County Counsel, spoke on March 12th and Jeff provided Kristen with the current IGA between Sherman, Gilliam and Wheeler Counties.

Commissioner Bird asked about the Ambulance By-Laws. It was stated that the Ambulance By-Laws have been reviewed by CIS and Jeff Wallace, County Counsel. The By-Laws will be on the April 7th County Court agenda.

Commissioner Bird met with Ruben, the mason, regarding the Library.

Commissioner Miller – Attended a Lower John Day Area Commission on Transportation (LJDACT) meeting; a Sherman County Local Community Advisory Council (LCAC) meeting; a Fair Board meeting; a Red Cross meeting; a Regional Community Advisory Council (RCAC) meeting; County College.

Commissioner Miller stated that Center For Living is now seeing clients at their new office in the Wasco Events Center.

Recessed at 12:00 p.m.

Reconvened at 12:02 p.m.

Judge Dabulskis – Attended an AOC Natural Resource Steering Committee Meeting; an AOC Legislative Committee meeting; an AOC Board meeting; a Senator Findley call; a 911 Compensation Board meeting; a 911 Budget meeting; a Leah Horner conference call; a Safety Meeting; a CREA meeting; met with Ryan LeBlanc and Zpher representatives; had a phone conversation with Shelby Stroud concerning the Wellness Center; met with representatives from Jacobs in regards to Biggs; met with Dan Son.

Judge Dabulskis stated that he reached out to Tenneson Engineering and will also be reaching out to John Grim and Associates to get proposals on the Biggs Service District Sewer Plant.

4.0 Consent Agenda

4.1 Minutes of February 17, 2021

Motion by Commissioner Miller, second by Commissioner Bird, to approve minutes of February 17, 2021 as written.

Vote: 3-0

Yes: Dabulskis, Miller, Bird

No: 0

Abstain: 0

4.2 Revenue/Expenditure Summary – February 2021

Motion by Judge Dabulskis, second by Commissioner Miller, to approve the Revenue/Expenditure Summary for the month of February 2021, as presented.

Vote: 3-0

Yes: Dabulskis, Miller, Bird

No: 0

Abstain: 0

4.3 Treasurer's Report – December 2020

Motion by Judge Dabulskis, second by Commissioner Miller, to approve the Treasurer's Report of December 2020, as presented.

Vote: 3-0

Yes: Dabulskis, Miller, Bird

No: 0

Abstain: 0

4.4 Treasurer's Report – February 2021

Motion by Judge Dabulskis, second by Commissioner Miller, to approve the Treasurer's Report of February 2021, as presented.

Vote: 3-0

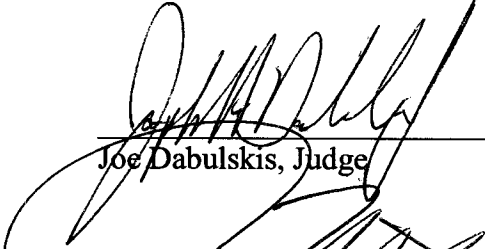
Yes: Dabulskis, Miller, Bird

No: 0

Abstain: 0

Being no further business before the Court, the meeting was adjourned at 12:23 p.m.

Sherman County Court



Joe Dabulskis, Judge

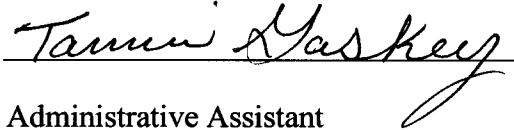


Justin Miller, Commissioner



Joan Bird, Commissioner

Attest:



Administrative Assistant