



**Court Agenda
May 5, 2021**

Please join my meeting from your computer, tablet or smartphone.
<https://global.gotomeeting.com/join/570685789>

You can also dial in using your phone.
United States (Toll Free): [1 866 899 4679](tel:18668994679)
United States: [+1 \(571\) 317-3116](tel:+15713173116)

Access Code: 570-685-789

Additions to Agenda

1.0 Appointment Schedule

- 1.1** 9:00 a.m. Marylou Martin – Library Quarterly Report
- 1.2** 9:15 a.m. Rod Asher – Executive Session - Personnel
Enter into Executive Session in Accordance with ORS 192.660 (2) (i) Personnel
- 1.3** ~~9:30 a.m.~~ 9:40 Wes Owens – Quarterly Report
- 1.4** ~~9:45 a.m.~~ 9:50 Carrie Pipinich – MCEDD Quarterly Report
- 1.5** 10:15 a.m. Carrie Pipinich - Draft forms- New Housing Grant Programs
- 1.6** 10:30 a.m. Tenneson Engineering Corp.

2.0 Action Items

- 2.1 Ambulance By-Laws
- 2.2 EMS Proclamation
- 2.3 Wasco façade
- 2.4 Regular monthly bills
- 2.5 Sherman County Prevention Team Bylaws

3.0 Discussion Items

- 3.1 Burn Ban – May 15th
- 3.2 Tables and chairs
- 3.3 Prevention Quarterly Report
- 3.4 Review of Library documents
- 3.5 Commissioner Reports and updates

4.0 Consent Agenda

- 4.1 Minutes of April 7, 2021
- 4.2 Claims – April 2021

5.0 Future Agenda Items

County Court Agenda – 05/05/21

- 1 -

***If necessary, an Executive Session may be held in accordance with: ORS 192.660 (2) (d) Labor Negotiations ORS 192.660 (2) (h) Legal Rights
ORS 192.660 (2) (e) Property ORS 192.660 (2) (i) Personnel*



**SHERMAN COUNTY COURT
REGULAR SESSION
SHERMAN COUNTY COMMISSIONERS MEETING ROOM**

MINUTES

MAY 5, 2021

Court Opened: 9:00 am

Present: Judge Joe Dabulskis, Commissioner Justin Miller, Commissioner Joan Bird, Administrative Assistant Tammi Gaskey

A quorum was present. No news media was present.

Additions to Agenda

1.0 Appointment Schedule

1.1 9:00 a.m. Marylou Martin – Library Quarterly Report
Present: Marylou Martin

Marylou Martin, Sherman County Public School Library Director, presented the Sherman County Public School Library quarterly report. Marylou presented the Library budget and County Court asked a few questions regarding cleaning and yard maintenance on the budget.

Marylou explained that the library staff have gotten creative with the way that they are offering services and programs during the pandemic. Craft kits are being handed out on a weekly basis at pickup locations at Rufus City Hall, Wasco Farm Store, Sherman County Public School Library and Grass Valley Market. 1,325 craft kits have been handed out so far. Zoom Community Story time was happening once a week with an average of 6 participants. Zoom Community Story time has stopped for now and staff are gearing up for the summer reading program. Last years' summer reading program had 367 participants. The Book Club started back up in February 2021, meets once a month online and has 13 participants.

Curbside service is available from 8:30 a.m. – 7:00 p.m., Monday – Friday and 10:00 a.m. – 4:00 p.m., Saturdays. You can call, e-mail or use the Sage system to place holds. When your books/materials are ready, staff will call or email for pick up. Please call the library when you arrive and they will bring your books out to you. 30 minute appointments are available from 4:00 p.m. – 7:00 p.m., Monday – Friday and 10:00 a.m. – 4:00 p.m., on Saturdays. You can call or e-mail the library to make an appointment. The phone number is 541-565-3279 and the email is shermanlibrary@sherman.k12.or.us

1.2 9:15 a.m. Rod Asher, Executive Session – Personnel
Enter into Executive Session in Accordance with ORS 192.660 (2) (i) Personnel

Present: Rod Asher, Debbie Hayden

Entered Executive Session at: 9:17 a.m.

Exited Executive Session at: 9:39 a.m.

During Executive Session Vacation Leave Donation and Use Policy and sick leave were discussed.

1.3 9:40 a.m. Wes Owens – Quarterly Report
Present: Wes Owens

Wes Owes, Sherman County School District Superintendent, gave his quarterly report. He started off by reading part of his Superintendent’s Message of the SCS Newsletter: “This year has brought on many challenges, but we are all thankful that we have experienced so many successes as our students continue to learn onsite. May is a perfect time to thank our staff who have worked tirelessly through some of the most challenging circumstances we have faced in recent memory.”

Wes said that in April they celebrated Administrative Professionals Day and May 3-7 they were celebrating National Teacher Appreciation Week.

Wes also said that the traditional end of year celebrations will happen this year with a few tweaks. Graduation will be held inside and will include at least 10 invitation admissions for family members/friends of each graduate. Attendance for graduation will be limited to the graduates family/friends and school staff. The school is currently working on a Livestream platform and recording of the ceremony to provide access to those not in attendance. Many of the other end of the year assemblies/award programs will be held virtually or in small groups.

Wes stated that the dugouts are still happening – thanks to the Sherman County Athletic Foundation.

Wes also mentioned that the Green House will be constructed this summer thanks to the Weir District.

The school district is investigating options for mental health in addition to the counseling services offered by the school district.

1.4 9:50 a.m. Carrie Pipinich – MCEDD Quarterly Report
Present: Carrie Pipinich

Carrie Pipinich, MCEDD representative, gave her quarterly report.

- **Business Training:** We are hosting several additional business trainings in the coming months focused on business resiliency. Topics include Business Preparedness, Succession Planning, and Cyber Security. We hosted five trainings sessions in the last quarter with another round of trainings beginning later in February. Additionally, we are hosting a Lender’s Roundtable Wednesday, February 3 at 1pm virtually. You are welcome to attend! Please see the flyers for this and the other February trainings attached.
- **Housing Assistance:** We had three completed applications for the housing program and supported their processing. Two rental incentives for units in the Grass Valley area and one for a housing rehab grant in Moro. Staff also worked with the Housing Grant Review Committee to create additional housing programs per discussion with the Court and Committee.
- **Broadband:** Staff supported the County in submitting the Cottonwood Canyon tower as well as an expansion of the existing wireless network to improve coverage to Business Oregon’s Request for Information on broadband projects. Staff also shared information with the consultants working on

ODOT's Intelligent Transportation Systems about broadband infrastructure in the County to better inform their planning process.

- **MCEDD CEDS:** MCEDD is beginning the process for a major update its five-year Comprehensive Economic Development Strategy. Austin Evans is serving on the Steering Committee and representing Sherman County's business community. The first two meetings have been held.

1.5 10:15 a.m. Carrie Pipinich – Draft forms – New Housing Grant Programs
Present: Carrie Pipinich

Carrie Pipinich, MCEDD, presented two new housing grant programs—one to support property preparation (demolition, abatement, utilities, etc) and one to support construction of new housing units for sale or owner occupation rather than rentals.

Carrie will send the two drafts for Jeff Wallace, County Counsel, to review and then the final proposals will come back to County Court as an action item.

1.6 10:30 a.m. Tenneson Engineering Corp.
Present: Kirk Fatland, Ben Beseda

Ben Beseda and Kirk Fatland, from Tenneson Engineering Corporation, came to County Court today to talk about a letter that they were submitting to County Court to present the anticipated scope of work regarding an evaluation of the Biggs Junction Wastewater Treatment System and the related System Development Charges (SDC). Ben had some questions that he thought could be answered if he could get a copy of the original Wastewater facilities plan, project specifications, and Operations & Maintenance Manual. He thought it would also be useful to see the District's budget to assist with the fee structure evaluation.

At the end of the discussion, Ben said that he would email Judge Dabulskis a proposal of Biggs SDC's study.

2.0 Action Items

2.1 Ambulance By-Laws

County Court found a few additional changes they would like to have made before they make a motion to approve the Ambulance By-Laws.

Section 9 – Quorum

County Court would like it explained what makes a quorum of an ambulance personnel meeting and of the Ambulance Board.

Section 12

1. County Court would like Dana Pursley-Haner to combined #1 and #10 of section 12, both using the word recommended instead of elected. (Section 12 #1 goes along with Section 2 #5).

Tammi will send these comments to Dana Pursley-Haner.

2.2 EMS Proclamation

Motion by Commissioner Bird, second by Commissioner Miller, to proclaim the week of May 16-22, 2021, as Emergency Medical Services Week.

Vote: 3-0

Yes: Dabulskis, Miller, Bird

No: 0

Abstain: 0

2.3 Wasco facade

Motion by Judge Dabulskis, second by Commissioner Bird, to approve The City of Wasco, Wasco Store Façade project, with an overall total budget being \$10,000 and the counties portion being \$3,334.00.

Vote: 3-0

Yes: Dabulskis, Miller, Bird

No: 0

Abstain: 0

2.4 Regular monthly bills

Motion by Commissioner Bird, second by Commissioner Miller, to approve the authorization of Rita Wilson to pay regular monthly County bills as presented to the Court.

Vote: 3-0

Yes: Dabulskis, Miller, Bird

No: 0

Abstain: 0

2.5 Sherman County Prevention Team By-Laws

County Court would like CIS to look over the Prevention Team By-Laws.

Motion by Commissioner Miller, second by Commissioner Bird, to approve the Sherman County Prevention Team By-Laws pending a review from CIS.

Vote: 3-0

Yes: Dabulskis, Miller, Bird

No: 0

Abstain: 0

3.0 Discussion Items

3.1 Burn Ban – May 15th

Information only

3.2 Tables and chairs

The Wasco Event Center has purchased their own tables and chairs and would like the County to find someone else to store and run the Sherman County Tables, Chairs & Trailer program. The consensus of County Court is to have the program run out of the County Court office. Judge Dabulskis will look into a location to store the trailer, possibly the Hoctor property.

3.3 Prevention Quarterly Report

Commissioner Bird will send Amy Asher an email with some questions.

3.4 Review of Library documents

County Court reviewed the 2008 Agreement between Sherman County Court and the Sherman County School District in regards to maintaining the Sherman County Public/School Library. There was discussion around item number 7 in the document. “The school district will act as the fiscal and personnel agent for the SCP/SL”. It was discussed that County Court gives money to a few agencies to help with personnel costs such as NCPHD and the school (Science teacher position) but that doesn’t mean that the employees are Sherman County employees.

County Court also reviewed the Lease of Building document from January 20, 2011 between Sherman County and Sherman County School District in regards to the structure known as the Sherman County Public/School Library Facility, located on Tax Lot IS-17E-5200, in the Northeast quarter of Section 17, Township 1 South, Range 17 East of the Willamette Meridian, all within the City of Moro, Sherman County, Oregon.

Commissioner Bird was looking for direction before she talked to Jeff Wallace, County Counsel.

3.5 Commissioner Reports and updates

Judge Dabulskis – Attended the Landowners pre-construction meeting; a NACo call; a Micro grid conversation with MCEDD; met with SURECO at DeMoss Park about lighting in the parking lot; Nate Stice phone call; a AOC Audit Committee meeting; weekly Senator Findley call; met with Insurance broker; a Columbia Gorge Resolution Center meeting; met with Jeff Wallace, County Counsel; and met with Ryan LeBlanc.

Judge Dabulskis drove around the county with Mark Coles, Road Master, looking at roads.

Judge Dabulskis needs to look for office space for Kimi Hulke.

Judge Dabulskis is now starting to work on reaching out to someone to bring fiber from Rufus to Biggs.

Commissioner Miller – Attended a Lower John Day Area Commission on Transportation (LJDACT); and a Weed District meeting.

Commissioner Miller announced that the HWY 97/Biggs Canyon blasting should be completed by the second week in June.

Commissioner Miller also announced that The Dalles Bridge will have weekend closures September 2021 through May 2022. The detour will be the Sam Hill Memorial Bridge also known as The Biggs Bridge.

Commissioner Bird – Attended a NCPHD meeting; a Mid-Columbia Housing Authority meeting; a meeting with Kenny LaPoint, Executive Director, Mid-Columbia Community Action Council; met with Executive Director of Center For Living; a Mid-Columbia Community Action meeting; and a phone call with Representative Bentz.

Commissioner Bird talked with Kelsi Phillips regarding transportation questions.

Commissioner Bird talked with Rod Asher regarding weeds in the South end of the county.

4.0 Consent Agenda

4.1 Minutes of April 7, 2021

Motion by Commissioner Bird, second by Commissioner Miller, to approve minutes of April 7, 2021, as presented.

Vote: 3-0

Yes: Dabulskis, Miller, Bird

No: 0

Abstain: 0

4.2 Claims – April 2021

Motion by Judge Dabulskis, second by Commissioner Miller, to approve the Claims for the month of April 2021, as presented.

Vote: 3-0

Yes: Dabulskis, Miller, Bird

No: 0

Abstain: 0

Being no further business before the Court, the meeting was adjourned at 11:57 a.m.

Biggs Service District




Joe Dabulskis, Chair

Attest: 

Tammi Gaskey
County Court Administrative Assistant



Justin Miller, Director



Joan Bird, Director