



Court Agenda

March 16, 2022

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Additions to Agenda

1.0 Appointment Schedule

- 1.1 9:00 a.m. Compensation Board
- 1.2 9:20 a.m. Executive Session in Accordance with ORS 192.660 (2) (i) Personnel
- 1.3 ~~10:25 a.m.~~ 10:30 a.m. Insurance – Kristi Weis
- 1.4 ~~10:40 a.m.~~ 10:44 a.m. Executive Session in Accordance with ORS 192.660 (2) (e) Property

2.0 Action Items

- 2.1 Security Cameras
- 2.2 Pro tem Justice Court Judge
- 2.3 Grant Agreement No. 21-103U (OYC)
- 2.4 Visa Card
- 2.5 NCPHD Budget Committee member – one year
- 2.6 LONG Scheduled Service Agreement
- 2.7 Prevention Committee Appointment
- 2.8 IGA for NCPHD
- 2.9 Budget Transfers/payments

3.0 Discussion Items

- 3.1 Sherman County Justice of the Peace legal education
- 3.2 County-wide Cleanup – May 7, 2022
- 3.3 Library
- 3.4 Thank You – CGCC Foundation
- 3.5 Employee Handbook

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***If necessary, an Executive Session may be held in accordance with: ORS 192.660 (2) (d) Labor Negotiations ORS 192.660 (2) (h) Legal Rights
ORS 192.660 (2) (e) Property ORS 192.660 (2) (i) Personnel*



**SHERMAN COUNTY COURT
REGULAR SESSION**

MINUTES

MARCH 16, 2022

Opened Court:

Present: Judge Joe Dabulskis, Commissioner Justin Miller, Commissioner Joan Bird, Administrative Assistant Tammi Gaskey

A quorum was present. No news media was present.

Additions to Agenda

1.0 Appointment Schedule

1.1 9:00 am Compensation Board

Present: James Burgett, Julie McAllister-Wynne, Jennifer Willie, Amber DeGrange, Mark Coles, Rick Jauken, Ryan Owens, Ray Mabe, Lee von Borstel, Bruce Olsen, Brad Lohrey, Melanie Corey, Theresa Olsen, Kyle Pfeifer, Kyle Burnett, Georgia Macnab, Kristi Weis, Rod Asher, Drew Messenger

Debbie Hayden, Sherman County Finance Officer, stated that insurance will be increasing up to 11.5% which is the highest increase in 10 years. Judge Dabulskis stated that AOC was going to be giving a 6.2% COLA. Lake County is under a contract and will be giving a 4, 4, 3, COLA for the next three years. Grant County is under a contract and will be giving a 4, 3, 2 COLA for the next three years.

Rod Asher asked if the County is considering a COLA and if there is a range that they are considering?

Sheriff Lohrey stated that when you look at other counties it is hard to compare COLA's because Sherman County employees pay their own PERS, our insurance is different, etc. We have a different inflation rate in Sherman County (higher) due to gas prices, travel to services and being rural.

Undersheriff Burgett asked if Sherman County considers CPI West when looking at COLA's?

There was a very good discussion about what neighboring counties were thinking about doing, who was contractually obligated and who wasn't. County Court is going to take all of this information under advisement and meet on March 21, 2022 to make a final decision.

1.2 9:20 a.m. Executive Session in Accordance with ORS 192.660 (2) (i) Personnel

Entered into Executive Session in Accordance with ORS 192.660 (2) (i) Personnel at 9:20 a.m.
Exited Executive Session at 10:30

During Executive Session merit raises and certificates were discussed for Sherman County employees.

1.3 ~~10:25 a.m.~~ 10:30 a.m. Insurance – Kristi Weis

Present: Kristi Weis

Kristi Weis, County Clerk, came to County Court to discuss an insurance agents suggestions for changes. Kristi stated that her office is very buy and going through a lot of changes right now and she didn't feel this was the right time to look at changes. County Court came to the consensus not make any changes with insurance at this time.

1.4 ~~10:40 a.m.~~ 10:44 a.m. Executive Session in Accordance with ORS 192.660 (2) (e) Property

Entered into Executive Session in Accordance with ORS 192.660 (2) (e) Property at 10:44 a.m.
Exited Executive Session at 11:15 a.m.

During Executive Session BLM property was discussed.

2.0 Action Items

2.1 Security Cameras

Motion by Commissioner Bird, second by Commissioner Miller, to approve expanding security camera contract with ASET to include Burnett building, Community and Senior Center, Road Department and Weed District after getting department heads approval and communication with ASET concerning Burnett building front door.

Vote: 3-0

Yes: Dabulskis, Miller, Bird

No: 0

Abstain: 0

2.2 Pro tem Justice Court Judge

Motion by Commissioner Miller, second by Commissioner Bird, to appoint Cris Patnode, Gilliam County Justice of the Peace, as pro tem Justice Court Judge for Sherman County for the 2022 calendar year.

Vote: 3-0

Yes: Dabulskis, Miller, Bird -

No: 0

Abstain: 0

2.3 Grant Agreement No. 21-103U (HECC)

Motion by Commissioner Miller, second by Commissioner Bird, to approve the Higher Education Coordinating Commission (HECC) Grant Agreement No. 21-103U not to exceed \$30,000 with grant ending June 30, 2023.

Vote: 3-0

Yes: Dabulskis, Miller, Bird

No: 0

Abstain: 0

2.4 Visa Card

Tabled discussion on credit cards

County Court tabled discussion on Weed Department and Sheriff's Office getting credit cards for their new employees. Judge Dabulskis is going to do a little research on who can purchase chemicals and credit card usage vs. store credit.

2.5 NCPHD Budget Committee

Motion by Commissioner Bird, second by Commissioner Miller, to appoint Gary Thompson as a Sherman County representative to serve on the NCPHD Budget Committee for a term of one year.

Vote: 3-0

Yes: Dabulskis, Miller, Bird

No: 0

Abstain: 0

2.6 LONG Scheduled Service Agreement

Motion by Commissioner Miller, second by Commissioner Bird, to approve a LONG Scheduled Service Agreement for mechanical maintenance of the Boiler 1 and 2, Pump 1, 2 and 3, LG CU 2,1A, and 1B, HRV 1, and Fan Coil Units not to exceed \$6,648.00 per year for 3 year and authorize Judge Dabulskis to sign.

Vote: 3-0

Yes: Dabulskis, Miller, Bird

No: 0

Abstain: 0

2.7 Prevention Committee Appointment

Motion by Commissioner Bird, second by Commissioner Miller, to appoint Pyeper Walker to the Prevention Committee for a period of two years ending June 2024.

Vote: 3-0

Yes: Dabulskis, Miller, Bird

No: 0

Abstain: 0

2.8 IGA for NCPHD

Table until there is more information about when the IGA would start.

2.9 Budget Transfers/Payments

Motion by Commissioner Bird, second by Commissioner Miller, to authorize transfer and payments recommended on March 16, 2022 by Sherman County Finance Director Debbie Hayden to be made on March 31, 2022.

Vote: 3-0

Yes: Dabulskis, Miller, Bird

No: 0

Abstain: 0

3.0 Discussion Items

3.1 Sherman County Justice of the Peace legal education

Justice of the Peace Ron McDermid seems to be doing a lot of education even during the pandemic when training was mostly online. Great job Ron.

3.2 County-wide Cleanup May 7th

The Sherman County Cleanup day will be May 7th, 2022.

Tammi will email Jim Winterbottom at The Dalles Disposal and Judge Dabulskis will follow-up with a phone call to request additional dumpsters at the event and to make sure that the dumpsters are empty.

3.3 Library

Commissioner Bird sent Library paperwork to Jeff Wallace, County Court Legal Counsel.

3.4 Thank You – CGCC Foundation

Columbia Gorge Community College Foundation sent a Thank You note for Sherman County's annual gift to the Sherman County Scholarship fund.

3.5 Employee Handbook

Consensus from County Court to have Debbie Hayden send the updated draft of the employee handbook to CIS for review.

3.6 Building Codes

Judge Dabulskis reached out to Warren Jackson. Warren is drafting an IGA that the county should receive within the month.

3.7 Commissioner Reports and Updates

Commissioner Bird – Attended a Mid-Columbia Community Action meeting; Mid-Columbia Housing meeting; met with consultant for Center For Living; Library Board meeting; Town Hall with Senator Merkley; met with representatives from NCPHD and Moro Medical Clinic; City of Grass Valley meeting; Watershed meeting; SWCD meeting; Center For Living meeting; NCPHD meeting; met with Nicole Bailey from NCPHD; Extension interviews; and Toured duplex in Grass Valley.

Commissioner Bird spoke to Ted Swindels who would like to put in four housing units for use for contractors.

Commissioner Bird spoke to Nicole Strong from OSU Extension about the possibility of making the Extension Secretarial position an OSU position. Debbie Hayden is collecting information for the county regarding costs.

Commissioner Miller – Attended a BOPTA meeting; Extension Interviews; and gave Fair Board updates.

Judge Dabulskis – Attended a CREA meeting; Extension Interviews; AOC Legislative Committee meeting; AOC Board meeting; AOC Board of Directors Retreat; Town Hall with Senator Merkley; MCEDD Executive Board meeting; MCEDD Loan Board meeting; NORCOR meeting; Pa Tu Wind Tour; Court House meeting in Salem; met with Alan Higenbottom regarding renewal energy; drove to Starvation Boatramp; BOPTA meeting.

Judge Dabulskis stated that the paperwork for the \$820,000 Fiber grant from Business Oregon has been turned in.

Judge Dabulskis suggested that when the County Court decided on a COLA this year, a memo should be sent to employees about the 6% PERS. Consensus from County Court was to send the memo after getting Debbie Hayden's approval.

4.0 Consent Agenda

4.1 Minutes of February 2, 2022

Motion by Commissioner Bird, second by Commissioner Miller, to approve minutes of February 2, 2022 as presented.

Vote: 3-0

Yes: Dabulskis, Miller, Bird

No: 0

Abstain: 0

4.2 Minutes of February 16, 2022

Motion by Commissioner Bird, second by Commissioner Miller, to approve minutes of February 16, 2022 as presented.

Vote: 3-0

Yes: Dabulskis, Miller, Bird

No: 0

Abstain: 0

4.3 Revenue/Expenditure Summary – February 2022

Motion by Commissioner Bird, second by Commissioner Miller, to approve the Revenue/Expenditure Summary for the month of February 2022, as presented.

Vote: 3-0

Yes: Dabulskis, Miller, Bird

No: 0

Abstain: 0

4.4 Revised Treasurer’s Report – December 2021

Motion by Commissioner Miller, second by Commissioner Bird, to approve the Revised Treasurer’s Report of December 2021, as presented.

Vote: 3-0

Yes: Dabulskis, Miller, Bird

No: 0

Abstain: 0

4.5 Treasurer’s Report – January 2022

Motion by Commissioner Miller, second by Judge Dabulskis, to approve the Treasurer’s Report of January 2022, as presented.

Vote: 3-0

Yes: Dabulskis, Miller, Bird

No: 0

Abstain: 0

4.6 Claims – February 2022

Motion by Commissioner Miller, second by Commissioner Miller, to approve the Claims of February 2022, as presented.

Vote: 3-0

Yes: Dabulskis, Miller, Bird

No: 0

Abstain: 0

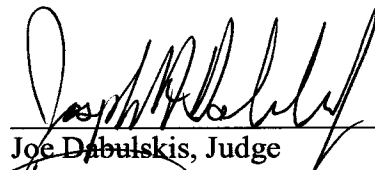
5.0 Public Comment

5.1 Written Comment


Judge Dabulskis will contact Mike Weedman and give him a list of emails that he can send his letter to.

Being no further business before the Court, the meeting was adjourned at 1:00 p.m.

Sherman County Court



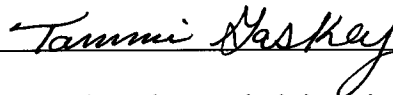
Joe Dabulskis, Judge



Justin Miller, Commissioner



Joan Bird, Commissioner

Attest: 

Tammi Gaskey, Administrative Assistant