



**Court Agenda  
June 29, 2022**

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**Additions to Agenda**

**1.0 Appointment Schedule**

- |     |            |           |  |
|-----|------------|-----------|--|
| 1.1 | 9:00 a.m.  | 9:02 a.m. | Debbie Hayden, Financials  |
| 1.2 | 9:15 a.m.  | 9:06 a.m. | Jim Winterbottom– Dalles Disposal proposed rate increase for 2022/2023 |
| 1.3 | 9:30 a.m.  |           | Tri-County Household Hazardous Waste program update                    |
| 1.4 | 9:45 a.m.  | 9:54 a.m. | Jacque Schei – Housing Application review                              |
| 1.5 | 10:30 a.m. |           | Katie Bearden – SAIF   |
| 1.6 | 11:00 a.m. |           | Kalie Rolfe – Pre-K discussion   |
| 1.7 | 11:30 a.m. |           | Ryan LeBlanc, Sage Technologies  |
| 1.8 | 12:00 p.m. |           | Executive Session ORS 192.660 (2) (i)                                  |
| 1.9 | 1:00 p.m.  |           | Swearing-In New Sherman County Deputy                                  |

**2.0 Action Items**

- 2.1 Employee Handbook
- 2.2 Library Board Appointment
- 2.3 Planning Commissioner Appointment
- 2.4 CAPECO Services Agreement

**3.0 Discussion Items**

- 3.1 Committee Updates
- 3.2 Library
- 3.3 Kent Water Update
- 3.4 Commissioner Reports and Updates

**4.0 Consent Agenda**

- 4.1 Minutes of May 4, 2022
- 4.2 Minutes of May 9, 2022
- 4.3 Minutes of June 8, 2022
- 4.4 Revenue/Expenditure Summary – May 2022
- 4.5 Treasurer's Report – May 2022

**5.0 Future Agenda Items**



**SHERMAN COUNTY COURT  
SPECIAL SESSION  
SHERMAN COUNTY COMMISSIONERS MEETING ROOM**

**MINUTES**

**JUNE 29, 2022**

**Opened Court: 9:00 am**

Present: Judge Joe Dabulskis, Commissioner Justin Miller, Commissioner Joan Bird, Administrative Assistant Tammi Gaskey

A quorum was present. No news media was present.

**Additions to Agenda**

**1.0 Appointment Schedule**

**1.1 ~~9:00 a.m.~~ 9:02 a.m. Debbie Hayden, Finance Director – Financials**

Present: Debbie Hayden, Ross Turney, Jim Winterbottom

**Motion by Commissioner Miller, second by Commissioner Bird, to adopt Resolution No. 01-06-2022 to authorize the transfer of money within certain funds and accounts in the County General, Ambulance, CAMI, Emergency Services, General Road, County Fair, Wellness Center, Senior Center and Resident Incentive Funds and authorize County Court to sign.**

**Vote: 3-0**

**Yes: Dabulskis, Miller, Bird**

**No: 0**

**Abstain: 0**

**Motion by Commissioner Bird, second by Commissioner Miller, to authorize Finance Director Debbie Hayden be allowed and hereby ordered to destroy the void, unissued county checks from the 2021-2022 fiscal year listed in Exhibit A and authorize County Court to sign.**

**Vote: 3-0**

**Yes: Dabulskis, Miller, Bird**

**No: 0**

**Abstain: 0**

**1.2 ~~9:15 a.m.~~ 9:06 a.m. Jim Winterbottom – Dalles Disposal proposed rate increase for 2022/2023**

Present: Jim Winterbottom, Ross Turney

County Court wanted to thank The Dalles Disposal crew for all their hard work all year long.

**Motion by Commissioner Bird, second by Commissioner Miller, to approve a rate adjustment for the Dalles Disposal averaging approximately 5.05% effective July 1, 2022.**

**Vote: 3-0**

**Yes: Dabulskis, Miller, Bird**

**No: 0**

**Abstain: 0**

**1.3 9:30 a.m. Tri-County Household Hazardous Waste program update**

Present: David Skakel, Morgaine Riggins, Brittany Dark

Tri-County Hazardous Waste & Recycling Program sponsors annual Hazardous Waste Collection events in Sherman County to give farmers, households and small businesses the opportunity to properly dispose of leftover, unwanted chemicals such as pesticides, paints, solvents, fluorescent bulbs and batteries. In addition to these events held in rural communities, the Tri-County Program holds quarterly hazardous waste collections at its permanent facilities at Hood River Garbage Service and The Dalles Disposal. Special events for agricultural producers only are held in Hood River & The Dalles each November too. In 2021, eighty-one (81) Sherman County residents took advantage the opportunity to clean up and properly dispose of **13,307** pounds of leftover, unwanted hazardous materials at the free collection events held on April 30th in Moro and October 29th in Wasco.

Upcoming collections for households and businesses:

Friday, August 19, 2022 Hood River Garbage Service, 3440 Guignard Drive, 9am-2pm

Saturday, August 20, 2022 The Dalles Disposal Service, 1317 W First St, 9am-2pm

Saturday, Sept. 17, 2022 Wasco County Fairgrounds, Tygh Valley, 10am-2pm

Friday, Oct. 28, 2022 Wasco Community Center, Wasco, 10am-2pm

**1.4 9:45 a.m. 9:54 a.m. Jacque Schei – Housing Application Review**

Present: Jacque Schei, Brittany Dark

Jacque Schei, MCEDD, handed out a Broadband Speed Survey that MCEDD is trying to get out to residents to get more feedback.

County Court went into Executive Session ORS192.660 (2) (f) Records that are exempt by law from public inspection, at 10:00 a.m.

Exited Executive Session at 10:13 a.m.

During executive session housing applications were reviewed.

**Motion by Commissioner Bird, second by Commissioner Miller, to approve Alan and Judy von Borstel's Housing Rehabilitation Grant application for an amount that is 20% of the approved project budget, up to \$20,000, and authorize Judge Dabulskis to approve project completion and grant payment, conditional upon meeting all program requirements.**

**Vote: 3-0**

**Yes: Dabulskis, Miller, Bird**

**No: 0**

**Abstain: 0**

**Motion by Judge Dabulskis, second by Commissioner Miller to approve Paul and Carol Sather's Housing Property Preparation Grant application for an amount that is 50% of the approved project budget, up to \$20,000, and authorize Judge Dabulskis to approve project completion and grant payment, conditional upon meeting all program requirements.**

**Vote: 3-0**

**Yes: Dabulskis, Miller, Bird**

**No: 0**

**Abstain: 0**

**Motion by Commissioner Miller, second by Commissioner Bird, to approve an extension to the project completion dates for Amy Coy until October 16, 2022, and authorize Judge Dabulskis to approve project completion and grant payment, conditional upon meeting all program requirements.**

**Vote: 3-0**

**Yes: Dabulskis, Miller, Bird**

**No: 0**

**Abstain: 0**

**Motion by Commissioner Miller, second by Commissioner Bird, to approve an extension to the project completion dates for Pat Powell until October 7, 2022, and authorize Judge Dabulskis to approve project completion and grant payment, conditional upon meeting all program requirements.**

**Vote: 3-0**

**Yes: Dabulskis, Miller, Bird**

**No: 0**

**Abstain: 0**

**Consensus of County Court was to set a max of \$20,000 per dwelling unit with a combination of housing grants. If you apply for the Housing Property Preparation Grant and then use the Housing Rehabilitation Grant – the max you can get is \$20,000 total between the two grants.**

**1.5 10:30 a.m. Katie Bearden – SAIF**  
**Present: Katie Bearden, Debbie Hayden, Brittany Dark**

Katie Bearden, SAIF Senior Account Representative, gave an overview of Sherman County's SAIF renewal packet. Sherman County has had no claims in 2020 and 2021.

Consensus is that the Sherman County SAIF report is good and Judge Dabulskis can sign the SAIF report.

**1.6 11:00 a.m. Kalie Rolfe – Pre-K discussion**  
**Present: Carrie Sommnis, Kalie Rolfe, Jim Deason**

Carrie Sommnis and Kalie Rolfe came to County Court to discuss the needs of the community to offer an additional section of preschool and offer a possible solution. The ladies discussed how there were more preschool students needing to enroll this year than there was room available and that one solution was to offer a class through Head Start early intervention program with the curriculum of the current preschool. The ladies were proceeding with this option. An advertisement went out the week of June 20<sup>th</sup>, 2022 for a preschool teacher. A location is being sought. The funding is already there to offer another section of

preschool at a different location. Busing would not be available. This option will only be viable if a teacher is located by early August.

**1.7 11:30 a.m. Ryan LeBlanc, Sage Technologies**  
Present: Ryan LeBlanc, Scott Ferguson, Brittany Dark, Jim Deason

County Court was asking questions about the following:

1. Lowell – Smith – Erskine
2. Brown – Weedman (don't know solution yet)
3. Melzer (reach out to Melzer to give Ryan's phone number)

Ryan and Scott suggested that instead of placing a solar trailer, that County Court could consider using a smaller version that is just a cement pad, a pole and solar panels. The 4 foot square cement pad and pole would be placed by the land owner. The equipment would be about \$12,000 and currently is estimated to take 6-8 weeks to receive parts.

**Motion by Commissioner Bird, second by Commissioner Miller, to approve up to 3 solar repeaters for approximately \$12,000 each from Sage Technologies with money to come from Broadband expansion in SIP dollars, as long as landowners are ok with providing the concrete pad and pole.**

**Vote: 3-0**

**Yes: Dabulskis, Miller, Bird**

**No: 0**

**Abstain: 0**

Recess at 11:54 a.m.

Reconvene at 12:00 p.m.

**1.8 12:00 p.m. Executive Session ORS 192.660 (2) (i) Personnel**

Entered into Executive Session at 12:00 p.m.

Exited Executive Session at 1:00 p.m.

During Executive Session County Personnel were discussed.

**1.9 1:00 p.m. Swearing-In New Sherman County Deputy**

**Imanol Arconada was sworn in as the newest Sherman County Deputy.**

Recessed at 1:20 p.m.

Reconvened at 1:50 p.m.

**2.0 Action Items**

**2.1 Employee Handbook**

Keep veterans preference; any reference to bargaining will come out; contact should be supervisor, HR or County Court depending on context; holiday time off wording for some departments needs to be clearer i.e. Sheriff's Office employees work the holidays but if County Court declares other days off to

observe, then Sheriff Deputy's follow those days and not the actual holidays. Judge Dabulskis is going to work with Debbie and CIS to find clearer language for this.

Debbie will send out wording on Holiday pay for department heads to look at and make comment on. After all departments have had time to review, Debbie will send out the handbook for employees to review and then County Court will see this item again for final approval.

## **2.2 Library Board Appointment**

**Motion by Judge Dabulskis, second by Commissioner Bird, to appoint Janet Pinkerton to the Sherman County Public/School Library Board for one term (four years) effective July 1, 2022.**

**Vote: 3-0**

**Yes: Dabulskis, Miller, Bird**

**No: 0**

**Abstain: 0**

## **2.3 Planning Commissioner Appointment**

**Motion by Commissioner Miller, second by Commissioner Bird, to appoint Mike McArthur as a Planning Commissioner to complete Eric Glover's term ending December 2023.**

**Vote: 3-0**

**Yes: Dabulskis, Miller, Bird**

**No: 0**

**Abstain: 0**

## **2.4 CAPECO Services Agreement**

**Motion by Judge Dabulskis, second by Commissioner Miller, to approve the CAPECO Services Agreement in the amount of \$31,219.36 and authorize Judge Dabulskis to sign.**

**Vote: 3-0**

**Yes: Dabulskis, Miller, Bird**

**No: 0**

**Abstain: 0**

## **3.0 Discussion Items**

### **3.1 Committee Updates**

**Road Advisory Committee – Should be property owner or resident. Judge Dabulskis will reach out to each current Road Advisory Committee member to see if they want to continue or come off. We need to get a copy of by-laws and amend the length of terms.**

**LCAC - Commissioner Miller will get me an update.**

**Housing – Commissioner Bird will get me an update.**

### **3.2 Library**

**We need to make a list of all duties of the Library staff.**

### **3.3 Kent Water update**

**Judge Dabulskis asked who has the plans for the foundation. Judge Dabulskis would like to look over the plans and a number so he can call someone and try to move things along.**

### **3.4 Commissioner Reports and Updates**

**Judge Dabulskis –**

Judge Dabulskis contacted Senator Hansel for a list of underutilized resources.

Judge Dabulskis stated that the County received paperwork regarding the \$1,000,000 that the fairgrounds will be receiving.

Judge Dabulskis attended the Sherman County School Board meeting and some of the local city council meetings to ask for letters of support for the resiliency project.

Judge Dabulskis met with Nate Stice down in Rufus and looked at the park and other areas of Rufus. Nate is looking into the issues of the Dirty Cowgirl and the liquor License.

Judge Dabulskis sat on the ODOT Interview committee.

Judge Dabulskis was part of the Building Maintenance interview committee for the vacant County position.

**Commissioner Miller – No report**

**Commissioner Bird –** Attended a Library meeting; a Watershed meeting; a SWCD meeting; a Center For Living meeting; a NCPHD meeting; an Experiment Station Field Day; NCPHD Strategic Planning Session; Mid-Columbia Housing meeting; a CAPECO meeting; and a Mid- Columbia Community Action meeting.

Commissioner Bird stated that the number of families being helped at the Rufus Food Pantry are still down.

Commissioner Bird sat on the Mid-Columbia Center For Living Interview committee

## **4.0 Consent Agenda**

### **4.1 Minutes of May 4, 2022**

**Motion by Judge Dabulskis, second by Commissioner Miller, to approve Minutes of May 4, 2022, as presented.**

**Vote: 3-0**

**Yes: Dabulskis, Miller, Bird**

**No: 0**

**Abstain: 0**

### **4.2 Minutes of May 9, 2022**

**Motion by Judge Dabulskis, second by Commissioner Miller, to approve Minutes May 9, 2022, as presented.**

**Vote: 3-0**

**Yes: Dabulskis, Miller, Bird**

**No: 0**

**Abstain: 0**

#### **4.3 Minutes of June 8, 2022**

**Motion by Judge Dabulskis, second by Commissioner Miller, to approve Minutes June 8, 2022, as presented.**

**Vote: 3-0**

**Yes: Dabulskis, Miller, Bird**

**No: 0**

**Abstain: 0**

#### **4.4 Revenue/Expenditure Summary – May 2022**

**Motion by Commissioner Bird, second by Commissioner Miller, to approve Revenue/Expenditure Summary of May 2022, as presented.**

**Vote: 3-0**

**Yes: Dabulskis, Miller, Bird**

**No: 0**

**Abstain: 0**

#### **4.5 Treasurer's Report – May 2022**

**Motion by Commissioner Miller, second by Commissioner Bird, to approve Treasurer's Report May 2022, as presented.**

**Vote: 3-0**

**Yes: Dabulskis, Miller, Bird**

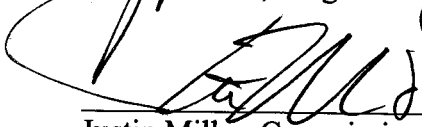
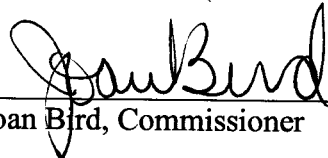
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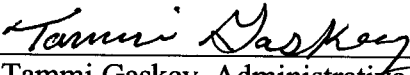
**Abstain: 0**

Being no further business before the Court, the meeting was adjourned at 2:55 p.m.



**Sherman County Court**

  
\_\_\_\_\_  
Joe Dabulskis, Judge  
\_\_\_\_\_  
Justin Miller, Commissioner  
\_\_\_\_\_  
Joan Bird, Commissioner

Attest:   
\_\_\_\_\_  
Tammi Gaskey, Administrative Assistant