



**Court Agenda
April 19, 2023**

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Additions to Agenda

- 2.7 Fair Board
- 2.8 Tri-County Mental Health Resolution
- 3.7 NCPHD

1.0 Appointment Schedule

- 1.1 ~~9:00 a.m.~~ 9:02 a.m. Gorge Regional Transit Strategy Update – Kathy Fitzpatrick
- 1.2 ~~9:30 a.m.~~ 9:33 a.m. Debbie Hayden – Budget Items
- 1.3 ~~9:45 a.m.~~ 9:50 a.m. Kelsi Phillips, Transportation Quarterly Report
- 1.4 10:00 a.m. Wes Owens, Sherman County School Superintendent Quarterly Report
- 1.5 10:15 a.m. Fritz Bachman, Community Corrections Quarterly Report

2.0 Action Items

- 2.1 Credit Card for Weed Department Employee
- 2.2 Weed District Surplus Polaris Ranger
- 2.3 OSU Extension IGA
- 2.4 Resolution to Declare a Drought Emergency in Sherman County
- 2.5 Sherman County Assessment Function Funding Assistance Program Grant Application (CAFFA)
- 2.6 Library Window

3.0 Discussion Items

- 3.1 Preschool/Daycare Budget
- 3.2 Frontier 911
- 3.3 Legal Counsel
- 3.4 Written Veteran's Services Quarterly Report
- 3.5 Written Justice Court Quarterly Report
- 3.6 Commissioner Reports and updates

4.0 Consent Agenda:

- 4.1 Revenue/Expenditure Summary – March 2023
- 4.2 Treasurer's Report – March 2023

5.0 Future Agenda Items:

County Court Agenda – 04/19/23

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**SHERMAN COUNTY COURT
REGULAR SESSION
SHERMAN COUNTY COMMISSIONERS MEETING ROOM**

MINUTES

April 19, 2023

Court Opened: 9:00am

Present: Judge Joe Dabulskis, Commissioner Justin Miller, Commissioner Joan Bird, Administrative Assistant Tammi Gaskey

A quorum was present. No media was present.

County Court stood and said the Pledge of Allegiance

Agenda Items Added

- 2.7** Fair Board
- 2.8** Tri-County Mental Health Resolution
- 3.7** NCPHD

1.0 Appointment Schedule

- 1.1 ~~9:00 a.m.~~ 9:02 a.m. Gorge Regional Transit Strategy Update – Kathy Fitzpatrick**

Present: Kathy Fitzpatrick, Kelsi Phillips, Drew Messenger, Brittany Dark, Wes Owens, Audrey Ihrke

Kathy Fitzpatrick of MCEDD gave a Gorge Regional Transit Strategy update to County Court.

Phase 1: Vision Statement and Goals

Public transit supports thriving Columbia River Gorge communities by providing access to critical services, higher education, jobs, and outdoor recreation while protecting the natural wonders of the Gorge.

Goal Areas:

- Community & Economic Vitality
- High Quality Service and Experience
- Environmental Stewardship
- Financial Sustainability

Phase 2: AC and PMT Members

Advisory Committee

- WSDOT: Chelsea Martin
- ODOT: Valerie Egon
- Mt Adams Transportation Services: Sharon Carter, Morma Pickett
- Columbia Area Transit: Amy Schlappi, Ty Graves
- Sherman County Transit: Marnene Benson-Wood, Kelsi Phillips
- The Link: Jesús Mendoza
- Skamania County Transit: Sophie Miller
- SW WA Regional Transportation Council: Dale Robins, Adam Fiss

Project Management Team/Consultant Team

- WSDOT: Bill Baumann
- ODOT: Don Morehouse
- MCEDD: Kathy Fitzpatrick
- Kittelson: Susan Wright, Amy Griffiths, Krista Purser
- Plangineering: Carole Richardson
- JLA Public Involvement: Jessica Pickul, Nicole Metildi
- ECONNorthwest: Andrew Dyke, Bonnie Gee Yosick, Natalie Walker

Phase 3: 3 Focus Areas

1. Operationalizing the Vision (practical, concrete strategies to improve regional transit services and operations).
2. Organizational structures
 - a. Regional Coordination and decision-making
 - b. Efficiencies
 - c. Individual Provider capacity
 - d. Regional standing
3. Financial Opportunities

Interviews and the Key Initiatives Workshop

Key takeaways:

- Overall support for regional coordination: create a stronger transit network.
- Some smaller communities are worried about losing their voice or decision-making capacity but hopeful that a plan can be crafted to successfully meet all needs.
- Maximize the increased economy of scale.
- Increase consistency and usability of routes, schedules, maps, websites, bus stops, etc.
- Expand ridership

Next Steps:

- Now – June: Advisory Committee and Stakeholder Meetings for continued refinement and input
- June: Revised Transit Strategy
- July-Sept: Governmental Presentations

1.2 9:30 a.m. 9:33 a.m. Debbie Hayden, Budget Items

Present: Debbie Hayden, Karl Ihrke, Drew Messenger, Brittany Dark

Debbie Hayden, Sherman County Finance Officer, came to County Court to ask a few questions about budget for next fiscal year so that she can finish preparing the budget for the budget committee meeting.

- NORCOR is asking for a 7% increase
- Library is asking for \$50,000
- Extension is asking for a 24.5% increase
- Resident Incentive Program – we have been adding 5% each year. Currently, there are funds to keep this program going for an additional 10 years. Do you want to keep adding the same percentage for the 2023/24 fiscal year? County Court does want to keep adding the same percentage to the Resident Incentive Program for the 2023/24 fiscal year.
- For Biggs Budget – Debbie will put \$500,000 as a place holder as the amount that will be spent on the Biggs Water project for the 2023/24 fiscal year.

Debbie also mentioned that Avangrid has called to question payments on the Golden Hills Community Service fees or SIP additional fees. They thought that they were following the 2017 rules even though the contract didn't get signed until late 2018.

1.3 9:45 a.m. 9:50 a.m. Kelsi Phillips – Transportation Quarterly Report

Present: Kelsi Phillips, Wes Owens, Brittany Dark, Drew Messenger, Karl Ihrke, Audrey Ihrke

Kelsi Phillips, Sherman County Transportation Director, came to County Court to give her quarterly report. Kelsi reported that there is currently \$480,000 for the bus barn project and she has applied for another \$600,000 in grants.

Kelsi stated that she is going to surplus vehicles number 7 and number 10 soon. Both vehicles are at APEX now getting ready to be surplus. Kelsi mentioned that she is not looking to replace either of these vehicles right away. She will hold onto the money and replace another vehicle in a few years.

1.4 10:00 a.m. Wes Owens, Sherman County School Superintendent Quarterly Report

Present: Wes Owens, Brittany Dark, Drew Messenger, Karl Ihrke

Wes Owens came to County Court to give his Sherman County School quarterly report as follows:

- May 15 upcoming budget meeting
- Currently in negotiations with Certified and Classified staff.
- Hired a Nurse, Matt Bagwell.
- Passed a policy on NARCAN and Matt will be able to administer if needed
- Oregon Department of Education State testing underway
- Discussions on a 4 day school week did not pass but the school board did approved a modified 4.5 day week.
- Transportation contract with North Wasco School District is a great fit and is working well. This is a three year contract.

Commissioner Bird thanked Wes for all his hard work on the IGA for the Public/School Library.

Wes thanks Commissioner Bird for all her hard work and dedication on the IGA for the Public/School Library as well.

1.5 10:15 a.m. Fritz Bachman, Community Corrections Quarterly Report

Present: Fritz Bachman, Brittany Dark, Drew Messenger, Karl Ihrke

Fritz showed a PowerPoint and discussed the philosophy behind community corrections. Fritz explained that you need to have patience, rapport and empathy with the clients in order for them to trust you.

Fritz talked about the different residential housing available to clients. Fritz stated that no client with sex offences, arson crimes, or severe mental health issues were eligible to live in these houses and clients with assault crimes were looked at on a case by case basis. The first house has a house manager, peer mentors and room for up to 12 residents.

The second house is also a residential house but it has less rules. The thought behind this is to ease the clients into residential living where they follow strict rules at first like they did in jail/prison and then as they transition in to the other house the rules get more lenient and they can make more choices on their own getting them ready for independent living.

Judge Dabulskis thanked Fritz and his team for all that they do.

Fritz wrapped up his report by saying if you hear of needs or questions, please feel free to reach out.

Recess at 11:02 a.m.

Reconvened at 11:09 a.m.

2.0 Action Items

2.1 Credit Card for Weed Department Employee

Motion by Commissioner Bird, second by Commissioner Miller, to approve a county Visa credit card for Weed District Employee Bruce Olsen in the amount of \$1,000 effective immediately.

Vote: 3-0

Yes: Dabulskis, Miller, Bird

No: 0

Abstain: 0

2.2 Weed District Surplus Polaris Ranger

Motion by Commissioner Miller, second by Commissioner Bird, to authorize the Weed District to surplus a 2013 Polaris Ranger VIN # 4XATH90D6D2710096.

Vote: 3-0

Yes: Dabulskis, Bird, Miller

No: 0

Abstain: 0

2.3 OSU Extension IGA

Motion by Judge Dabulskis, second by Commissioner Miller, to authorize the IGA between OSU and Sherman County for the provision of the delivery of OSU educational programs

to residents of Sherman County in consideration of the mutual promises stated herein and authorize County Court to sign.

Vote: 3-0

Yes: Dabulskis, Bird, Miller

No: 0

Abstain: 0

2.4 Resolution to Declare a Drought Emergency in Sherman County

Motion by Commissioner Miller, second by Commissioner Bird, to authorize Resolution 05-04-2023 declaring a State of Drought Emergency in Sherman County and authorize County Court to sign.

Vote: 3-0

Yes: Dabulskis, Bird, Miller

No: 0

Abstain: 0

2.5 Sherman County Assessment Function Funding Assistance Program Grant Application (CAFFA)

Motion by Judge Dabulskis, second by Commissioner Miller, to approve the 2023-24 Sherman County Assessment Function Funding Assistance (CAFFA) Program Grant Application, Racial and Ethnic Impact Statement, and Resolution in the amount of \$576,202 and authorize Judge Dabulskis to sign.

Vote: 3-0

Yes: Dabulskis, Bird, Miller

No: 0

Abstain: 0

This is an increase of \$4,350.

2.6 Library Windows

Motion by Commissioner Bird, second by Commissioner Miller, to approve the \$16,335.00 invoice from Bend Commercial Glass and Door to demo old Storefront window (SF), supply new SF and install in Sherman County Public/School Library.

Vote: 3-0

Yes: Dabulskis, Bird, Miller

No: 0

Abstain: 0

2.7 Fair Board Appointment

Motion by Commissioner Miller, second by Commissioner Bird, to appoint Tionie Kock to the Fair Board for a term ending December 2023.

Vote: 3-0

Yes: Dabulskis, Bird, Miller

No: 0

Abstain: 0

2.8 Tri-County Mental Health Board

Motion by Judge Dabulskis, second by Commissioner Miller, to approve Tri-County Mental Health Board Resolution and authorize Commissioner Bird to sign.

Vote: 3-0

Yes: Dabulskis, Bird, Miller

No: 0

Abstain: 0

3.0 Discussion Items

3.1 Preschool/Daycare Budget

Looking at the three applications received, the total ask is \$108,334. This is \$8,334 more than what is budgeted. The question that County Court is pondering is whether to leave the amount as is or to ask the Budget Committee to give a little more to this fund.

County Court did not make a decision on this topic today.

The WIR District has money that they are donating to education and Debbie is waiting to hear if they are going to donate to this line item. This could cover the extra costs requested.

3.2 Frontier 911

Judge Dabulskis stated that there is no real update on Frontier Regional 911 at this time. Judge Dabulskis will be having a meeting with Wasco County later today. He also had a meeting with Jefferson County last week. One suggestion that came out of that meeting by Jefferson County was to set up two 911 consoles for day time use in Jefferson County to help with the volume of calls that come from Jefferson County.

3.3 Legal Counsel

County Court has used Meredith Smith's legal services for a 90 day trial period when attorney Jeff Wallace stepped down as County Legal Counsel for personal reasons. Now that the 90 day trial period is over, County Court would like to sign a Personal Service Agreement for Legal Services with Timmons Law PC and Meredith J. Smith as County Legal Counsel.

Meredith drew up the Personal Services Agreement for both Sherman County Court and Biggs Service District to sign with a note that her hourly rate will be \$285.00 an hour which is slightly higher than our previous contract.

Motion by Commissioner Miller, second by Commissioner Bird, to approve the Personal Services Agreement with Timmons Law PC and Meredith J. Smith as County Legal Counsel and authorize County Court to sign.

Vote: 3-0

Yes: Dabulskis, Bird, Miller

No: 0

Abstain: 0

3.4 Written Veteran's Services Quarterly Report

Good report. Paul has done a great job serving Veterans in the Tri-County area and beyond.

3.5 Written Justice Court Quarterly Report

Good report.

3.6 Commissioner Reports and updates

Commissioner Bird – Attended a SWCD meeting; a Center for Living meeting; a NCPHD meeting; a Library Board meeting; and an Avangrid meeting.

Commissioner Bird met with Nicole Strong to go over the OSU Extension Budget. Commissioner Bird asked for an update on the solar trailers. Judge Dabulskis told her to email Scot for an update. Last Judge Dabulskis heard, Ryan and Scot were waiting on parts.

Kent Water project update – Liz Mills reported to Commissioner Bird that the surveyor couldn't find the land markers to determine plot lines, but Todd Mills was able to find the markers and took pictures and sent the pictures to the surveyor. Liz has not heard back from the surveyor yet.

Commissioner Miller- Attended a Fair Board meeting; and an Avangrid meeting.

Judge Dabulskis – Attended an Avangrid meeting; a NORCOR work session; an Eastern Oregon Caucus conference call; AOC Legislative Committee meeting; AOC Board meeting; NACA meeting; CREA meeting in Prineville; went to Wilsonville and attended a meeting on alcohol awareness through CIS; a Frontier Regional 911 meeting; and VSO interviews.

3.7 NCPHD

Commissioner Bird talked about North Central Public Health District (NCPHD) and the changes that are ahead. NCPHD has been in the beginning conversation stage with Wasco and Sherman County to potentially dissolve the current IGA (Intergovernmental Agreement) for the Health District and move public health services back under Wasco County as a department and contract public health services with Sherman County. This would mean that Sherman County may need to pay Shellie Campbell, current Director of NCPHD, a fee for her services as counties are required from the state when establishing a public health department to hire a public health director.

Commissioner Bird asked County Court a few questions and will take the answers back to the NCPHD's next meeting.

4.0 Consent Agenda:

4.1 Revenue/Expenditure Summary – March 2023

Motion by Commissioner Bird second by Commissioner Miller, to approve the Revenue/Expenditure Summary for the month of March 2023, as presented.

Vote: 3-0

Yes: Dabulskis, Bird, Miller

No: 0

Abstain: 0

4.2 Treasurer's Report – March 2023

Motion by Commissioner Miller, second by Commissioner Bird, to approve the Treasurer's Report for the month of March 2023, as presented.

Vote: 3-0

Yes: Dabulskis, Bird, Miller

No: 0

Abstain: 0

5.0 Future Agenda Items:

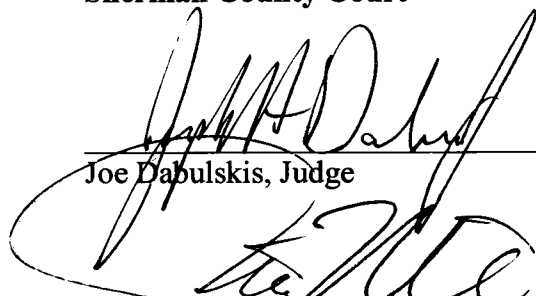
ARPA Funds

Frontier Regional 911

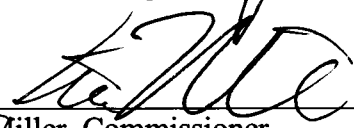
LPSCC Appointment

Being no further business before the Court, the meeting was adjourned at 12:18 p.m.

Sherman County Court



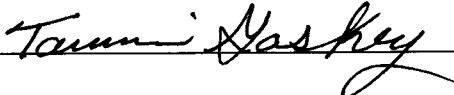
Joe Dabulskis, Judge



Justin Miller, Commissioner



Joan Bird, Commissioner

Attest: 

Administrative Assistant