

**Court Agenda****June 7, 2023****9:00 a.m.**

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Additions to Agenda**1.0 Appointment Schedule**

1.1 9:30 a.m. Budget Hearing

2.0 Action Items

- 2.1 4th of July Holiday
- 2.2 CPACE
- 2.3 Amendment to OYC Grant
- 2.4 IGA Amendment No. 1 between Sherman County and Frontier TeleNet
- 2.5 Sherman County Sheriff's Office Service Contract
- 2.6 Community Energy Planning Project
- 2.7 VSO Credit Card

3.0 Discussion Items

- 3.1 Written Clerk's Quarterly Report
- 3.2 Frontier 911 Update
- 3.3 Commissioner's Meeting Room Sound Update
- 3.4 Cotton Wood Tower Update
- 3.5 Boat Ramp Update
- 3.6 Kent Water Project Update
- 3.7 Bus Barn Update
- 3.8 Maintenance Work Truck
- 3.9 Maintenance Agreement with Bohn's
- 3.10 County Counsel
- 3.11 Commissioner Reports and Updates

4.0 Consent Agenda

- ## 5.0 Future Agenda Items



**SHERMAN COUNTY COURT
REGULAR SESSION
SHERMAN COUNTY COMMISSIONERS MEETING ROOM**

MINUTES

June 7, 2023

Court Opened: 9:00 am

Present: Judge Joe Dabulskis, Commissioner Justin Miller, Commissioner Joan Bird, Administrative Assistant Tammi Gaskey

A quorum was present. No news media was present.

Additions to Agenda

1.0 Appointment Schedule

1.1 9:30 a.m. Budget Hearing

Present: Debbie Hayden, Verna McClennan, Audrey Ihrke

Opened Budget Hearing at 9:30 a.m.

Closed Budget Hearing at 9:33 a.m.

Motion by Commissioner Miller, second by Commissioner Bird, to adopt the budget approved by the budget committee for the 2023-2024 fiscal year in the total sum of \$ 78,895,843. and imposing the taxes provided for in the adopted budget at the rate of \$8.7141 per \$1,000 of assessed value for operations, and that these taxes are hereby imposed and categorized for tax year 2023-2024 upon the assessed value of all taxable property within the County of Sherman as of 1:00 a.m., July 1, 2023. Additionally, to approve appropriations as recommended by the Finance Director and authorize County Court to sign.

Vote: 3-0

Yes: Dabulskis, Miller, Bird

No: 0

Abstain: 0

Motion by Commissioner Bird, second by Commissioner Miller, to authorize the Sherman County approved salaries for the fiscal year beginning July 1, 2023 as presented and authorize County Court to sign.

Vote: 3-0

Yes: Dabulskis, Miller, Bird

No: 0

Abstain: 0

Motion by Commissioner Bird, second by Commissioner Miller, to authorize the Transfer of Funds within the County General, Community Transit, Ambulance, Prevention, CAMI, Community Development, Court Security, Emergency Services, DA-V/WAP, General Road, County Fair, Community Corrections, Wellness Center, Tri-County Veterans', Senior Center, Renewable Resources, Resident Incentive Program and SIP Additional Fees Funds as recommended by Debbie Hayden, Sherman County Finance Office and authorize County Court to sign.

Vote: 3-0

Yes: Dabulskis, Miller, Bird

No: 0

Abstain: 0

Motion by Commissioner Miller, second by Commissioner Bird, to authorize the Intergovernmental Agreement between Lane Council of Governments (LCOG) and Sherman County to provide a Salary Study as outlined in Attachment A, Work Program and authorize Judge Dabulskis to sign.

Vote: 2-0

Yes: Miller, Bird

No: 0

Abstain: 0

2.0 Action Items

2.1 4th of July Holiday

It was brought to County Court's attention that in 2017 when the 4th of July fell on a Tuesday, like it is again this year, the County gave employees the 3rd of July off as part of the holiday. County Court has decided to keep the holiday as is which means that the 3rd of July is a work day unless an employee uses a vacation day.

2.2 CPACE IGA

Motion by Judge Dabulskis, second by Commissioner Miller, to authorize the Intergovernmental Agreement between Mid-Columbia Economic Development District and Sherman County for CPACE Program Services effective June 7, 2023 through June 30, 2024 and authorize Judge Dabulskis to sign.

Vote: 3-0

Yes: Dabulskis, Miller, Bird

No: 0

Abstain: 0

2.3 Amendment to OYC Grant

Motion by Commissioner Bird, second by Commissioner Miller, to authorize an amendment to the OYC Grant with no substantial changes and authorize Judge Dabulskis to sign.

Vote: 3-0
Yes: Dabulskis, Miller, Bird
No: 0
Abstain: 0

2.4 IGA Amendment No. 1 between Sherman County and Frontier TeleNet

Motion by Commissioner Bird, second by Commissioner Miller, to authorize an Intergovernmental Agreement Amendment No. 1 between Sherman County and Frontier TeleNet to add paragraph 3 regarding “the expiration or earlier termination of the land lease upon which the Project is sited if and only if Frontier is defunct, meaning bankrupt or has ceased to exist, County will assume Frontier’s land lease obligation to remove any and all Project structures and/or equipment from and restore the leased premises pursuant to the terms of the lease” and authorize Judge Dabulskis to sign final draft.

Vote: 3-0
Yes: Dabulskis, Miller, Bird
No: 0
Abstain: 0

2.5 Sherman County Sheriff’s Office Service Contract

Motion by Judge Dabulskis, second by Commissioner Miller, to authorize a service contract between Sherman County Sheriff’s Office and Elmer M. Dickens, LLC. Effective June 1, 2023 through June 30, 2025 to be paid for out of the Sheriff’s Office Budget and authorize Judge Dabulskis to sign.

Vote: 3-0
Yes: Dabulskis, Miller, Bird
No: 0
Abstain: 0

2.6 Community Energy Planning Project

Motion by Commissioner Bird, second by Commissioner Miller, to authorize spending \$77,000 out of SIP funds to upfront the cost of this Community Energy Planning Project with the understanding that these funds will be reimbursed from the Oregon Department of Energy and authorize Judge Dabulskis to sign paperwork for this project.

Vote: 3-0
Yes: Dabulskis, Miller, Bird
No: 0
Abstain: 0

2.7 VSO Credit Card

Motion by Commissioner Miller, second by Commissioner Bird, to authorize Eric Akin, the new VSO, a department credit card in the amount of \$2,000.

Vote: 3-0

Yes: Dabulskis, Miller, Bird

No: 0

Abstain: 0

3.0 Discussion Items

3.1 Written Clerk's Quarterly Update

Commissioner Bird mentioned that it was great going into the Clerk's Office and seeing the smiling faces.

3.2 Frontier 911 Update

Judge Joe Dabulskis reported that Frontier 911 has hired Jessica Lynch as the new Director of Frontier 911. Joe's first initial discussion with Jessica was positive. Joe will have more of an update after the next Frontier 911 meeting being held on June 13th at 1:00 p.m.

Judge Joe Dabulskis wrote a letter to Wasco and Hood River Counties thanking them for their willingness to start dialogue about Sherman County joining either of their counties for 911 services. Joe stated in the letter that at this time, Sherman County would like to give the new director a chance to turn things around for Frontier 911. This means that at this time Sherman County is not going to continue any dialogue with either county about joining their 911 services.

3.3 Commissioner's Meeting Room Sound Update

Judge Dabulskis is going to call Aaron Poff with AVL Services that did the initial work on the Commissioner's Meeting Room sound system and report back to County Court on June 21st.

3.4 Cotton Wood Tower Update

Broke ground on this project a couple of weeks ago. The tower will be going up on the 19th. Day Wireless is the company building this project.

3.5 Boat Ramp Update

Judge Dabulskis has been told that the boat ramp project should start in July or August when water levels are lower. County Court had a discussion and decided that Judge Dabulskis would write a letter to Oregon State Parks indicating that Sherman County will not write a letter of support for the International Dark Sky Association Dark Sky Park or any other project until the boat ramp gets completed. We have been waiting for years for the boat ramp to be completed and until it does, we will not start any new projects with this agency.

3.6 Kent Water Project Update

Liz Mills sent a text to Commissioner Bird to update her on the Kent Water Project. The surveyor came back out and found 9 monuments. Now they need to get the data back. There is no timeframe for receiving this data. This project is not on the top of the list in the surveyor's office.

Once this information is received, the Kent Water Project can move forward.

3.7 Bus Barn Update

Commissioner Miller reported that Justin, Jeff Schott, Jacque Schei, and Kelsi Phillips met to discuss the Bus Barn. At the meeting the lot lines were discussed. The old Hoctor property is three lots and the bus barn property is two lots. The hope was to be able to combine the lots so that the bus barn can be built closer to the edge of the old Hoctor property and leave plenty of room for the easements on the bus barn property. Judge Dabulskis was going to call Georgia Macnab, the County Planner, to see what the next steps were to start the process of changing the plot lines with the City of Moro.

Commissioner Miller stated that construction bids would hopefully come in this fall with construction starting next spring.

3.8 Maintenance Work Truck

County Court wants to let Steve know that County Court needs 3 quotes since the amount is above \$10,000.

Commissioner Miller suggested that the quotes be sent to County Court and that they could vote on them electronically if quotes are ready before June 21st. This way Steve does not have to wait 2 weeks before he gets an answer. Waiting for an answer may change which vehicles are available.

Motion by Commissioner Bird, second by Judge Dabulskis, to authorize County Court to make a motion and vote on the motion electronically in between regularly scheduled County Court sessions regarding the maintenance work truck and canopy/ladder rack.

Vote: 3-0

Yes: Dabulskis, Miller, Bird

No: 0

Abstain: 0

County Court does not want to approve another vehicle unless the two maintenance vehicles we already have get new homes and are off the County's list of property. Consensus was to give the White truck to Rufus for the Biggs Service District employee to use and to surplus the maroon truck.

Commissioner Bird asked if County Court had By-laws that might cover electronic voting.

3.9 Maintenance Agreement with Bohn's

Bring back to the June 21st County Court meeting.

3.10 County Counsel

Judge Dabulskis stated that while he and Meredith, County Counsel, were talking she asked if Sherman County would cover some of the costs for her to attend a conference. Meredith mentioned that when she was working for Wasco County, they were willing to cover room and conference registration fees for her to attend a conference. The room and registration fees will be about \$500.00. County Court felt that this would be worth the \$500.00 for Meredith to attend

at least once and then she can report back and let them know if this is something she feels she should attend every year, once in a while or just the one time.

Break at 10:47 a.m.

Reconvene at 10:52 a.m.

3.11 Commissioner Reports and Updates

Commissioner Bird – Attended a Library meeting; a Senior Advisory Committee meeting; a Mid-Columbia Housing Authority meeting; a Mid-Columbia Community Action meeting; an Ethos training; and a Center for Living Budget meeting.

Commissioner Bird met with Michael Held, from Business Oregon, and they toured the Grass Valley Market, the Racetrack and Carson Shoes.

Commissioner Bird met with Scot Ferguson, of Sage Technologies, and toured parts of rural Sherman County looking at internet options.

Commissioner Bird gave an update on the Rufus Food Pantry. Commissioner Bird stated that the food pantry building suffered a broken pipe which has led them to have to temporarily close the food pantry until an alternative is found. The pantry served over 40 families every 2 weeks and has not been able to serve them in over 4 weeks now.

Commissioner Bird has met with a couple of residents with concerns regarding solar projects.

Commissioner Bird welcomed Cycle Oregon on the evening of Friday, May 19th.

Commissioner Miller – Attended a Bus Barn meeting and a Fair Board meeting.

Judge Dabulskis – Attended a Gorge Transit Strategy meeting; a Senator Finley call; a Frontier Telenet Budget Hearing; a Frontier Telenet meeting; a Central Oregon Coalition Budget meeting; met with Nate Stice; and a MCEDD Loan Administration Board meeting.

Judge Dabulskis was a guest speaker at the WIR conference in Utah.

Jacque Schei wrote and submitted an EV grant through ODOT on behalf of Sherman County. This grant would allow Sherman County to get 3 vehicles and an EV charging station to try out and see how well these cars will work in different situations in a rural county. 1 car would be for the Sheriff's Office, 1 would be for Transit and 1 would be for general County business.

Judge Dabulskis gave a short speech at Cycle Oregon on the evening of Saturday, May 20th.

Judge asked the other members of County Court for feedback regarding AOC Dues so that he can complete a survey for AOC.

Judge Dabulskis asked County Court to think of interesting places to take Governor Kotek when she comes to Sherman County. The visit has not been planned and Judge Dabulskis doesn't know how much advanced notice he will get, so County Court took a few minutes to brainstorm ideas.

- Visit Fair Grounds
- Visit Preschool

- Visit a Wind Turbine
- Visit a Solar Farm
- Visit the Grass Valley EV Station that can't get the parts to be completed

4.0 Consent Agenda

4.1 Minutes of April 19, 2023

Motion by Commissioner Bird, second by Commissioner Miller, to approve the Minutes of April 19, 2023, as corrected.

Vote: 3-0

Yes: Dabulskis, Miller, Bird

No: 0

Abstain: 0

4.2 Minutes of May 17, 2023

Motion by Commissioner Bird, second by Commissioner Miller, to approve Minutes of May 17, 2023, as corrected.

Vote: 3-0

Yes: Dabulskis, Miller, Bird

No: 0

Abstain: 0

4.3 Claims – May 2023

Motion by Judge Dabulskis, second by Commissioner Miller, to approve the Claims for the month of May 2023, as presented.

Vote: 3-0

Yes: Dabulskis, Miller, Bird

No: 0

Abstain: 0

Future Agenda Items:

Frontier 911 Update

Commissioner's Meeting Room Sound Update

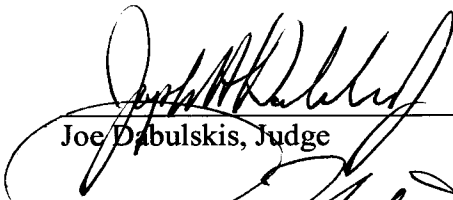
Maintenance Work Truck


Maintenance Agreement with Bohn's


RV Park

Being no further business before the Court, the meeting was adjourned at 12:03 p.m.


Sherman County Court



Joe Dabulskis, Judge

Justin Miller, Commissioner

Joan Bird, Commissioner

Attest: 

Tammi Gaskey, Administrative Assistant