



**Court Agenda  
September 20, 2023**

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**Additions to Agenda**

2.6 Highly Rural Veterans Transportation Grant 2024 Funding

2.7 Library Board Member

2.8 CIS Risk Management Security Camera Grant

**1.0 Appointment Schedule**

**1.1** 9:00 a.m. Fair Board – Fair Re-Cap

**1.2** ~~9:30 a.m.~~ 9:39 a.m. Fritz Bachman – Community Corrections Biennial Plan

**1.3** ~~10:00 a.m.~~ 10:27 a.m. Rod Asher - Equipment

**2.0 Action Items**

2.1 Senior Center Credit Card

2.2 Biggs Water and Waste Water Fiber Funding

2.3 EOCA Dues

2.4 School MOU Tables and Chairs

2.5 Housing Grant Extension Requests

**3.0 Discussion Items**

3.1 Website

3.2 Cottonwood Canyon Tower Update

3.3 North Central Public Health District

3.4 Committee/Board Training

3.5 OSU County Fund Balance

3.6 Kent Water Update

3.7 Deputy Cody Callahan

3.8 Commissioner Reports and Updates

**4.0 Consent Agenda**

4.1 Minutes of August 2, 2023

4.2 Minutes of September 6, 2023

4.3 Claims of August, 2023

4.4 Revenue/Expenditure Summary – August 2023

4.5 Treasurer's Report – August 2023

**5.0 Future Agenda Items**

192.660(2)(a) – Employment of Public Officers, Employees & Agents, ORS 192.660(2)(b) – Discipline of Public Officers & Employees, ORS 192.660(2)(e) – Real Property Transactions, ORS 192.660(2)(f) To consider information or records that are exempt by law from public inspection, ORS 192.660(2)(h) - Conferring with Legal Counsel regarding litigation, ORS 192.660(2)(i) – Personnel



**SHERMAN COUNTY COURT  
REGULAR SESSION  
SHERMAN COUNTY COMMISSIONERS MEETING ROOM**

**MINUTES**

**September 20, 2023**

**Court Opened: 9:00 a.m.**

**Present: Judge Joe Dabulskis, Commissioner Justin Miller, Commissioner Joan Bird, Administrative Assistant Tammi Gaskey**

**A quorum was present. Times Journal was present.**

**Pledge of Allegiance**

**Additions to Agenda**

2.6 Highly Rural Veterans Transportation Grant 2024 Funding

2.7 Library Board Member

2.8 CIS Risk Management Security Camera Grant

**Appointment Schedule**

**1.1 9:00 a.m. Fair board – Fair Re-Cap**

Present: Bryce Coelsch, Andy Anderson, Betsy von Borstel, Verna McClennan, Brittany Dark

Bryce Coelsch gave an update from the fair board. Bryce stated that they are receiving inquiries into booking the new arena but are not doing so until the final inspection has taken place and is approved.

Bryce stated that the current secretary has resigned. Betsy von Borstel had considered withdrawing as a Fair board member and become the fair board secretary but then they would lose a valued board member and Bryce tried to talk Betsy out of doing that.

The fair board has discussed paying Betsy a stipend to train the new secretary for the first year. This would be a temporary position.

The fair board would also like to hire a maintenance person.

The fair board would also like to hire someone to do the scheduling/bookings and unlock the buildings for people/groups that have rented the buildings.

**1.2 ~~9:30 a.m.~~ 9:39 a.m. Fritz Bachman – Community Corrections Biennial Plan**

Present: Fritz Bachman, Kimi Hulke, Audrey Ihrke, Verna McClennan, Brittany Dark, Brittany Woods

Fritz Bachman presented the Sherman County 2023-2025 Community Corrections Biennial Plan.

The overview of the plan includes:

- Meet the supervision needs of Sherman County according to the mutual agreement.
- Support the Sherman County work crew program through referrals and coordination.
- Support workgroup efforts toward establishing the Columbia Gorge Resolution Center, a behavioral health facility in The Dalles.
- Expand our use of electronic monitoring to provide us with non-jail sanction alternatives.
- Continue positive movements in statewide performance measures: recidivism reduction, engagement with treatment, and connections with employment and education.
- Continue promoting the values of Sherman County and the Sheriff's Office through policing legitimacy, procedural justice, and connections with victims' services.

**1.3    ~~10:00 a.m.~~    10:27 a.m.    Rod Asher – Equipment**

Present: Rod Asher, Brittany Dark, Brittany Woods, Verna McClennan, Audrey Ihrke

Rod came to County Court to discuss equipment. He wanted to buy a new trailer, as well as a snow plow for clearing snow around the Court House and other County properties.

**Motion by Judge Dabulskis, second by Commissioner Miller, to authorize the Sherman County Weed District to replace current plow to match up to new Rangers with cost of \$2,724.96.**

**Vote: 3-0**

**Yes: Dabulskis, Miller, Bird**

**No: 0**

**Abstain: 0**

**2.0    Action Items**

**2.1    Senior Center Credit Card**

**Motion by Judge Dabulskis, second by Commissioner Bird, to authorize Keely Slay, the Senior Center Head Cook, to be issued a County credit card in the amount of \$2,000 for department use effective immediately.**

**Vote: 3-0**

**Yes: Dabulskis, Miller, Bird**

**No: 0**

**Abstain: 0**

**2.2    Biggs Water Reservoir Funding**

**Motion by Commissioner Miller, second by Commissioner Bird, to authorize a loan to Biggs Service District for up to \$50,000 from County SIP Fiber Expansion funds to put fiber to water reservoir and sewer plant in Biggs (this loan will be added to the channel mit agreement).**

**Vote: 3-0**

**Yes: Dabulskis, Miller, Bird**

**No: 0**

**Abstain: 0**

**2.3 Eastern Oregon Counties Association Dues**

**Motion by Commissioner Bird, second by Commissioner Miller, to authorize payment of EOCA Membership Dues in the amount of \$2,500 for the 2023-2024 year.**

**Vote: 3-0**

**Yes: Dabulskis, Miller, Bird**

**No: 0**

**Abstain: 0**

**2.4 School MOU Tables and Chairs**

**Motion by Commissioner Miller, second by Commissioner Bird, to authorize a Memorandum of Understanding regarding County Tables and Chairs between Sherman County and the Sherman County School District with added statement about keeping tables and chairs within Sherman County.**

**Vote: 3-0**

**Yes: Dabulskis, Miller, Bird**

**No: 0**

**Abstain: 0**

**2.5 Housing Grant Extension Requests**

**Motion by Judge Dabulskis, second by Commissioner Miller, to approve an extension to the project completion date for Kristi and Nick Weis until January 6, 2024.**

**Vote: 3-0**

**Yes: Dabulskis, Miller, Bird**

**No: 0**

**Abstain: 0**

**Motion by Judge Dabulskis, second by Commissioner Miller, to approve an extension to the project completion date for Carol and Paul Sather until April 6, 2024.**

**Vote: 3-0**

**Yes: Dabulskis, Miller, Bird**

**No: 0**

**Abstain: 0**

**Motion by Judge Dabulskis, second by Commissioner Miller, to approve an extension to the project completion date for Shelby and James Stroud until April 6, 2024.**

**Vote: 3-0**

**Yes: Dabulskis, Miller, Bird**

**No: 0**

**Abstain: 0**

**2.6 Highly Rural Veterans Transportation Grant 2024 Funding**

**Motion by Commissioner Bird, second by Judge Dabulskis, to approve Judge Dabulskis to sign Highly Rural Veterans Transportation Grant 2024 funding application for \$45,000 per year.**

**Vote: 3-0**

**Yes: Dabulskis, Miller, Bird**

**No: 0**

**Abstain: 0**

**2.7 Library Board Member**

**Motion by Judge Dabulskis, second by Commissioner Miller, to appoint Mary Lou Martin as a Library Board member for a 4 year term ending June 30, 2027, pending a background check.**

**Vote: 3-0**

**Yes: Dabulskis, Miller, Bird**

**No: 0**

**Abstain: 0**

**2.8 CIS Risk Management Security Camera Grant**

**Motion by Commissioner Bird, second by Commissioner Miller, to authorize Judge Dabulskis to sign the CIS Risk Management Security Camera Grant application for Fiscal Year 2023/24 in the amount of \$717.**

**Vote: 3-0**

**Yes: Dabulskis, Miller, Bird**

**No: 0**

**Abstain: 0**

**3.0 Discussion Items**

**3.1 Website**

The question came up as to how often a website should be overhauled. Proud City, the company we are currently with continually does updates so we do not need to do an overhaul to our website. County Court would like to have Tammi take some course on website management through Proud City to take full advantage of all of the updates that we receive. It would be nice if Kristi or Audrey or someone else could also attend these classes so that we have multiple people trained on the website.

**3.2 Cottonwood Canyon Tower Update**

Cottonwood Canyon Tower is done including the fence. Day Wireless needs to hang equipment on the tower and on Gordon Ridge. The signal for Cottonwood Canyon Tower will come from Gordon Ridge Tower.

### **3.3 North Central Public Health District**

Commissioner Bird stated that there will be a meeting on October 3<sup>rd</sup> that will include Sherman County Commissioner Bird, Sherman County Finance Officer Debbie Hayden, and Commissioner Phil Brady from Wasco County, Wasco County Finance Officer, NCPHD Finance Officer and NCPHD Director.

### **3.4 Committee/Board Training**

Commissioner Bird has been talking with League of Oregon Cities to come to Sherman County to hold a training for committees and boards. This training would cost \$600 and be paid for by Sherman County and all committees and boards within Sherman County would be invited and encouraged to attend. Meeting rules are updated every once in a while and this would be a good refresher course for existing committee and board members and a great course for newer committee and board members. Commissioner Bird was going to reach out to the League of Oregon Cities to see if November 30<sup>th</sup> would be a good evening to hold the training.

### **3.5 OSU County Fund Balance**

Nicole Strong sent Sherman County an email from Ivory Lyles, Vice Provost, OSU Director of Extension Service regarding county fund balances. The intent of the letter was OSU informing Sherman County of their carry over balance for the 2023 Fiscal Year as part of being transparent and having open communication. The fund balance was \$3,245.24.

### **3.6 Kent Water Update**

Contractor is coming out to pour the foundation the week of September 25<sup>th</sup>. After the foundation is in, the tank can be delivered.

### **3.7 Deputy Cody Callahan**

Sheriff's Deputy Cody Callahan earned the respect of staff, students and instructors at the police academy by being awarded the "Victor G. Atiyeh Award Outstanding Student", upon graduation.

County Court want to say congratulations.

### **3.8 Commissioner Reports and Updates**

**Judge Dabulskis** – Attended the Governor's tour; an AOC Natural Resources meeting and the County Potluck.

Gordon Ridge – Signal goes to Cottonwood Tower. Gordon Ridge payment will be going up.

Sent Thank you note to TC Energy for the Kids Zone grant of \$10,000.

Talked to Jessica Ball about surplus the older wellness equipment that has been in storage the last year or two.

Judge Dabulskis is going to call Bryce Coelsch to see if they have storage at the fairgrounds to store 4-H stuff.

Judge Dabulskis noted that Sherman County received the EV grant for 3 cars and 2 chargers.

Judge Dabulskis mentioned that Moro is having weed issues inside the city but the County cannot make an ordinance that targets Azure. The city of Moro needs to make an ordinance.

**Commissioner Miller** – Attended an LCHP meeting; a Fair board meeting; County Potluck; and the Governor's Farm Tour/Luncheon.

Fairgrounds: It was discussed that the fairgrounds needs an updated business plan that includes the following:

- Added Revenue
- Added Expenses
- Job Descriptions

**Commissioner Bird** – Attended the County Potluck; a FEMA meeting; a NCPHD meeting; SWCD meeting; Library Board meeting; NCPHD Leadership meeting; Governor's luncheon; ODOT, Sheriff and Mid-Columbia Community Action joint meeting.

Commissioner Bird met with a resident at Sagewind Manor.

Commissioner Bird received a call from a resident regarding a rescue dog. Sherman County had a contract with Home-At-Last in 2014-15. Sherman County no longer has a contract and there is interest to see if we can start a new contract.

#### **4.0 Consent Agenda**

##### **4.1 Minutes of August 2, 2023**

**Motion by Commissioner Bird, second by Commissioner Miller, to approve the Minutes of August 2, 2023, as corrected.**

**Vote: 3-0**

**Yes: Dabulskis, Miller, Bird**

**No: 0**

**Abstain: 0**

##### **4.2 Minutes of September 6, 2023**

**Motion by Judge Dabulskis, second by Commissioner Miller, to approve the Minutes of September 6, 2023, as corrected.**

**Vote: 3-0**

**Yes: Dabulskis, Miller, Bird**

**No: 0**

**Abstain: 0**

##### **4.3 Claims of August 2023**

**Motion by Commissioner Bird, second by Judge Dabulskis, to approve the Claims of August 2023, as presented.**

**Vote: 3-0**

**Yes: Dabulskis, Miller, Bird**

**No: 0**

**Abstain: 0**

**4.4 Revenue/Expenditure Summary – August 2023**

**Motion by Commissioner Bird, second by Commissioner Miller, to approve the August 2023 Revenue/Expenditure Summary.**

**Vote: 3-0**

**Yes: Dabulskis, Miller, Bird**

**No: 0**

**Abstain: 0**

**4.5 Treasurer's Report – August 2023**

**Motion by Commissioner Miller, second by Commissioner Bird, to approve the August 2023 Treasurer's Report, as presented.**

**Vote: 3-0**

**Yes: Dabulskis, Miller, Bird**

**No: 0**

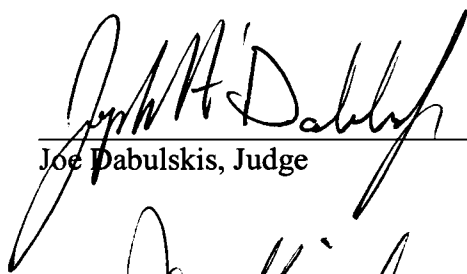
**Abstain: 0**

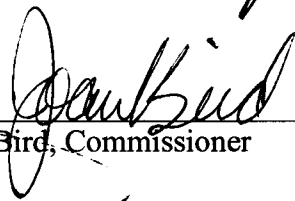
**5.0 Future Agenda Items**


Being no further business before the Court, the meeting was adjourned at 12:12 p.m.

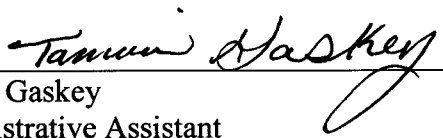


**Sherman County Court**

  
\_\_\_\_\_  
Joe Dabulskis, Judge

  
\_\_\_\_\_  
Joan Bird, Commissioner

  
\_\_\_\_\_  
Justin Miller, Commissioner

Attest:   
\_\_\_\_\_  
Tammi Gaskey  
Administrative Assistant