



Solano Local Agency Formation Commission

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Solano County Government Center
Board of Supervisors Chambers
675 Texas Street
Fairfield, CA 94533

April 8, 2024 10:00 A.M.

AGENDA

1. CALL TO ORDER AND SALUTE TO THE FLAG

2. ROLL CALL

3. REORGANIZATION OF THE COMMISSION

- A. Interviews of applicants for Alternate Public Member.
- B. Nomination and Appointment of Alternate Public Member
- C. Administering the Oath of Office for the newly appointed Alternate Public Member Commissioner

4. CHANGES AND APPROVAL OF THE AGENDA

5. PUBLIC COMMENT – ITEMS NOT ON AGENDA

Opportunity for the public to speak to the Commission on any subject matter within the Commission's jurisdiction but not appearing on today's agenda.

6. CONSENT ITEMS

- A. Meeting Minutes – March 06, 2024
- B. Financial Reports – March 2024
- C. Legislative Letters of Support – Authorize Chair to sign letters of support for AB 3277 (ad-valorem taxes) and SB 1209 (indemnification proposal)

7. PUBLIC HEARING

None.

Commissioners

Ron Kott, Chair • John Vasquez, Vice-Chair • Nancy Shopay • Mitch Mashburn • Steve Bird

Alternate Commissioners

Alma Hernandez • Wanda Williams

Staff

Rich Seithel, Executive Officer • Christina Love, Deputy Executive Officer • Aaron Norman, Analyst II • Tyra Hays, Project Specialist
• Tova Guevara, Office Administrator/Clerk • Mala Subramanian, Lead Legal Counsel

8. BUSINESS ITEMS

A. Introduction of Proposed Fee for Municipal Service Review Project Applications –

Commission will consider a new project type and associated fee on the Fee Schedule specific to requests from agencies for an update to their Municipal Service Review (MSR) outside of the adopted In-House Municipal Service Review Schedule and Sphere of Influence Update Schedule. The proposed fee has 2 options: Contract with staff for time/materials to conduct MSR and SOI; or contract with staff for staff’s peer review and edit of a 3rd party’s draft MSR

This is an informational item.

CEQA: This is a report with no land use or environmental impacts and therefore is not a project under PRC Section 21060.5.

B. Proposed Budget & Workplan Fiscal Year 2024/2025 – Commission will review the

Draft Proposed Budget and Workplan for FY 2024-25. The work plan also includes the Solano LAFCO In-House Municipal Service Review and Sphere of Influence Update Schedule.

CEQA: This report has no land use or environmental impacts and therefore is not a project under PRC Section 21060.5.

9. EXECUTIVE OFFICER UPDATES

The Executive Officer will briefly provide Commission status updates on major ongoing tasks and inform Commission of any known upcoming projects.

10. CLOSED SESSION

None.

11. REPORT OF CLOSED SESSION

None.

12. ADJOURNMENT

Materials related to an item on this agenda are available for public inspection at the LAFCO office at 675 Texas St. Ste. 6700 Fairfield, CA during normal business hours and on LAFCO’s website at <https://www.solanolafco.com/>. **Please note: LAFCO meetings are recorded and posted on the Commission’s website.**

Any person who has contributed \$250 or more to a Commissioner or Alternate is obligated to disclose the contribution to the Commissioner or Alternate or to LAFCO staff.

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