

LAFCO RESOLUTION NO. 2024-04

**RESOLUTION OF THE SOLANO LOCAL AGENCY FORMATION COMMISSION
UPDATING THE PERSONNEL AND SALARY RESOLUTION AMENDING APPENDIX A
SALARY SCHEDULE TO REFLECT BASE SALARY ADJUSTMENTS AND INCREASE TO
EXECUTIVE OFFICER'S SALARY**

WHEREAS, the Local Agency Formation Commission (LAFCO) of Solano County has an adopted Personnel and Salary Resolution (PSR) applicable to all employees, last amended August 14, 2023, and;

WHEREAS, the LAFCO heard and adopted Agenda Item 8B for the FY 2024-25 Final Budget and Workplan at the regular LAFCO Commission meeting held on June 10, 2024, and;

WHEREAS, during the public hearing of the FY 2024-25 Final Budget, the LAFCO considered and supported base salary adjustments for all non-contracted employees as part of the Final Budget effective July 1, 2024, and;

WHEREAS, during the public hearing of the FY 2024-25 Final Budget, the LAFCO considered and supported a 5% salary increase for the Executive Officer as part of the Final Budget effective July 1, 2024, and;

WHEREAS, during a public hearing on June 10, 2024 for Agenda Item 8C, the LAFCO reviewed proposed amendments to the PSR updating Appendix A – Salary Schedule to reflect base salary adjustments to all LAFCO positions.

NOW, THEREFORE, BE IT HEREBY DETERMINED AND ORDERED as follows:

1. The LAFCO adopts the base salary adjustment for all non-contracted employees, effective July 1, 2024.
2. The LAFCO adopts the 5% salary increase to the Executive Officer salary, as reflected in Amendment 2024-01 Employment Contract with the Executive Officer.
3. The Executive Officer is directed to submit the amended PSR, with Appendix A – Salary Schedule, to the Solano County Auditor-Controllers Office for payroll processing.

PASSED AND ADOPTED by the Local Agency Formation Commission of Solano County at a regular meeting, held on the 10th day of June 2024, by the following vote:

AYES: *Kott, Vasquez, Shopay, Mashburn, Bird*

NOES:

ABSENT:

ABSTAIN:



Ron Kott, Chair and Presiding Officer Solano
Local Agency Formation Commission

ATTEST:


Tova Guevara, Office Administrator/Clerk

EMPLOYMENT CONTRACT FOR SOLANO LAFCO EXECUTIVE OFFICER
Amendment No 2024-01

This Amendment No. 2024-01 to the EMPLOYMENT CONTRACT FOR SOLANO LAFCO EXECUTIVE OFFICER is made and entered into as of June 10, 2024, by and between the Solano Local Agency Formation Commission, hereinafter referred to as EMPLOYER and Richard J. Seithel, hereinafter referred to as EMPLOYEE and is hereby amended to make the following change, effective July 1, 2024:

1. *Section 5.01 Annual Salary is hereby amended to reads as follows:*

“Section 5.01 Annual Salary: As compensation for the services to be rendered by EMPLOYEE here under, EMPLOYER shall pay EMPLOYEE \$189,000 per year. Future merit increases will be considered annually as part of the performance review described above.”

2. *Section 5.03 (b) Vacation Benefits are hereby amended to read as follows:*

“Section 5.3 (b) Vacation Benefits. EMPLOYEE shall be entitled to accrue vacation time at the rate of 9.24 hours per pay period to a maximum accrual of 440 hours.”


3. Except as amended above, all terms of the Employment Contract and Amendment No 2023-01 remain in full force and effect.

4. This Amendment No 2024-01 may be signed in counterparts, each of which shall constitute an original.

IN WITNESS WHEREOF, this Amendment No 2024-01 to Agreement was executed by the parties hereto as of the date first above written.

For LAFCO:

EMPLOYEE


By: 

Ron Kott
Chair, Solano LAFCO

By: 

Richard J. Seithel

Approved as to Form:

By: 

Mala Subramanian
Counsel, Solano LAFCO