

**LAFCO RESOLUTION NO. 2024-11**

**RESOLUTION OF THE LOCAL AGENCY FORMATION COMMISSION  
OF SOLANO COUNTY ADOPTING THE  
ADJUSTED FINAL BUDGET FISCAL YEAR 2024-2025**

**WHEREAS**, the Cortese-Knox-Hertzberg Local Government Reorganization Act of 2000(CKH) section 56000 et seq. of the California Government Code (GC) requires the Local Agency Formation Commission (LAFCO or Commission) of Solano County to perform planning duties by encouraging the orderly development and coordination of local agencies; and,

**WHEREAS**, the Commission is required to adopt annual final budgets by June 15; and,

**WHEREAS**, staff consulted with the Budget Committee group on March 20, 2024 to help inform and make decisions regarding the agency's funding requirements; and,

**WHEREAS**, the Executive Officer prepared a written report and recommendations on a proposed budget and proposed work plan for the fiscal year 2024-25 adopted by the Commission on April 8, 2024, and subsequently circulated for review and comment to all funding agencies; and,

**WHEREAS**, the Commission considered and adopted the Final Budget and Workplan for Fiscal Year 2024-25 at the public hearing held on June 10, 2024; and,

**WHEREAS**, during the public hearing for the Final Budget Fiscal Year 2024-25 on June 10, 2024, the Commission also directed staff to return for a potential budget adjustment for 1) funding for an additional employee, and 2) an increase to the Commissioner's per diems; and

**WHEREAS**, on August 12, 2024, the Commission received and considered staff's analysis for a budget adjustment to allocate funding for an additional employee and a \$50.00 increase to Commissioner per diems per Commissioner per meeting; and,

**WHEREAS**, on August 12, 2024, the Commission heard and considered all evidence and testimony for a Adjusted Final Budget to allocate funding for an additional employee and a \$50.00 increase to Commissioner per diems per Commissioner per meeting; and,

**WHEREAS**, the Commission's Adjusted Final Budget operating budget for FY 2024-25 is \$1,432,466; and,

**WHEREAS**, expenses for Adjusted Final Budget Fiscal Year 2024-25 are hereby allocated by budget category in the following manner:

Salaries and Employee Benefits	\$ 1,065,100
Services and Supplies	\$ 311,869
Other Expenses	\$ 45,000
Designated Reserve	\$ 10,497
<b>Total Expenses</b>	<b>\$ 1,432,466</b>

**WHEREAS**, the Adjusted Final Budget Fiscal Year 2024-25 includes an increased appropriation from Fund Balance by an additional \$145,504; and,

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**WHEREAS**, the Adjusted Final Budget Fiscal Year 2024-25 does not change the City/County Apportionment amount; and,

**WHEREAS**, revenues for Adjusted Final Budget Fiscal Year 2024-25 or the means of financing the LAFCO program will be by monies derived from the following sources of funding:

Anticipated Revenue	\$ 50,000
Anticipated Interest	\$ 10,000
Fund Balance	\$ 420,504
City/County Apportionment	\$ 951,963
<b>Total Revenue</b>	<b>\$1,432,466</b>

**NOW, THEREFORE, BE IT RESOLVED AND ORDERED**, that the Local Agency Formation Commission of the County of Solano does approve and adopt the Adjusted Final Budget Fiscal Year 2024-25, as shown in attached Exhibit A, and by this reference incorporated herein and does further order and direct the following:

Section 1: The Executive Officer shall transmit the Adjusted Final Budget to the Auditor and all parties specified in Government Code §56381(a) as promptly as possible.

The foregoing resolution was duly passed and adopted by the Local Agency Formation Commission of the County of Solano at a duly noticed public hearing held on August 10, 2024, by the following roll call vote:

AYES: *Kott, Vasquez, Shopay, Marshburn, and Bird*

NOES:

ABSENT:

ABSTAIN:



Ron Kott, Chair  
Presiding Officer of Local Agency Formation  
Commission County of Solano, State of California

ATTEST:



Tova Guevara, Clerk of the Commission

Exhibit A: FY 2024-25 Proposed Adjusted Final Budget

# EXHIBIT A

## Agenda Item 7.D – Project 2024-10 Adj Final Budget

Sub-object	Obj Desc	FY 24/25 Approved Final Budget [PB]	New Hire Expenses	FY 24/25 Adjusted Final Budget [PB]
EXPENSES	<b>1000 SALARIES AND EMPLOYEE BENEFITS</b>			
	1110 SALARY/WAGES REGULAR	\$691,516	\$93,029	\$784,545
	1210 RETIREMENT-EMPLOYER	\$84,249	\$15,759	\$100,008
	1212 DEFERRED COMP-COUNTY MATCH	\$650	\$130	\$780
	1220 FICA-EMPLOYER	\$10,027	\$1,349	\$11,376
	1230 HEALTH INS-EMPLOYER	\$107,508	\$23,140	\$130,648
	1231 VISION CARE INSURANCE	\$766	\$262	\$1,028
	1240 COMPENSATION INSURANCE	\$3,400	\$700	\$4,100
	1241 LT DISABILITY INSURANCE ER	\$2,253	\$405	\$2,658
	1250 UNEMPLOYMENT INSURANCE	\$1,500	\$300	\$1,800
	1260 DENTAL INS-EMPLOYER	\$5,874	\$1,323	\$7,198
	1270 ACCRUED LEAVE CTO PAYOFF	\$15,000	\$0	\$15,000
	1290 LIFE INSURANCE-EMPLOYER	\$5,003	\$956	\$5,959
	<b>TOTAL SALARIES AND EMPLOYEE BENEFITS</b>	<b>\$927,746</b>	<b>\$137,354</b>	<b>\$1,065,100</b>
	<b>2000 SERVICES AND SUPPLIES</b>			
	2021 COMMUNICATION-TELEPHONE SYSTEM	\$1,000		\$1,000
	2026 CELL PHONE ALLOWANCE	\$2,100		\$2,100
	2028 TELEPHONE SERVICES	\$8,720	\$1,000	\$9,720
	2051 LIABILITY INSURANCE	\$9,089		\$9,089
	2140 MAINTENANCE-BLDGS & IMPROVE	\$500		\$500
	2170 MEMBERSHIPS	\$11,500	\$200	\$11,700
	2180 BOOKS & SUBSCRIPTIONS	\$500		\$500
	2200 OFFICE EXPENSE	\$8,760		\$8,760
	2201 EQUIPMENT UNDER \$1,500	\$2,000	\$1,000	\$3,000
	2202 CONT ASSETS COMPUTER RELATED	\$5,000	\$2,500	\$7,500
	2204 COMPUTER RELATED ITEMS:<\$500	\$1,000	\$350	\$1,350
	2205 POSTAGE	\$600		\$600
	2235 ACCOUNTING & FINANCIAL SERVICE	\$35,000		\$35,000
	2239 LEGAL SERVICE	\$15,000		\$15,000
	2245 CONTRACTED SERVICES	\$90,000		\$90,000
	2250 OTHER PROFESSIONAL SERVICES	\$16,000	\$2,400	\$18,400
	2266 CENTRAL DATA PROCESSING SVCE	\$62,000		\$62,000
	2271 SOFTWARE SUBSCRIPTION/SBITA ST	\$3,500	\$700	\$4,200
	2280 PUBLICATIONS AND LEGAL NOTICES	\$1,000		\$1,000
	2310 EDUCATION & TRAINING	\$12,550		\$12,550
	2335 TRAVEL EXPENSE	\$8,000		\$8,000
	2339 MANAGEMENT BUSINESS EXPENSE	\$2,000		\$2,000
	2354 CAR ALLOWANCE	\$7,900		\$7,900
	2355 PERSONAL MILEAGE	\$0		\$0
	<b>TOTAL SERVICES AND SUPPLIES</b>	<b>\$303,719</b>	<b>\$8,150</b>	<b>\$311,869</b>
EXPENSES	<b>OTHER EXPENSES</b>			
	3233 LEASE EXPENSE - BUILDING LT	\$34,000	\$0	\$34,000
	3235 LEASE EXPENSE - COPIERS/MFD'S LT	\$11,000	\$0	\$11,000
	<b>TOTAL OTHER EXPENSES</b>	<b>\$45,000</b>	<b>\$0</b>	<b>\$45,000</b>
	<b>TOTAL OPERATING EXPENSES</b>	<b>\$1,276,465</b>	<b>\$145,504</b>	<b>\$1,421,969</b>
	730 20% RESERVE POLICY ADJUSTMENT	\$ 10,497		\$ 10,497
	<b>TOTAL TOTAL EXPENDITURES</b>	<b>\$1,286,963</b>	<b>\$145,504</b>	<b>\$1,432,466</b>
REVENUES	<b>REVENUES</b>			
	<b>9200 LICENSES &amp; PERMITS-OTHER</b>			
	9229 LICENSES & PERMITS-OTHER	\$50,000	\$0	\$50,000
	<b>9400 REVENUE FROM USE OF MONEY/PROP</b>			
	9401 INTEREST INCOME	\$10,000	\$0	\$10,000
	<b>9500 INTERGOVERNMENTAL REVENUES</b>			
	9511 OTHER GOVERNMENTAL AGENCIES	\$951,963	\$0	\$951,963
	<b>740 OTHER REVENUE</b>			
	740 FUND BALANCE APPROPRIATON	\$275,000	\$145,504	\$420,504
	<b>TOTAL TOTAL REVENUES</b>	<b>\$1,286,963</b>	<b>\$145,504</b>	<b>\$1,432,466</b>
EXPENSES	1000	\$927,746	\$137,354	\$1,065,100
	2000	\$303,719	\$8,150	\$311,869
	3000	\$45,000	\$0	\$45,000
	Reserve Adjustment	\$ 10,497	\$ 145,504	\$ 10,497
	<b>TOTAL EXPENSES</b>	<b>\$1,286,963</b>	<b>\$291,007</b>	<b>\$1,432,466</b>
REVENUES	9200	\$50,000	\$0	\$50,000
	9400	\$10,000	\$0	\$10,000
	9500	\$951,963	\$0	\$951,963
	Fund Balance Appropriation	\$275,000	\$145,504	\$420,504
	<b>TOTAL REVENUES</b>	<b>\$1,286,963</b>	<b>\$145,504</b>	<b>\$1,432,466</b>