



Solano Local Agency Formation Commission

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MINUTES OF THE
LOCAL AGENCY FORMATION COMMISSION OF SOLANO COUNTY
JUNE 13, 2022 10:00 AM
BOARD OF SUPERVISORS' CHAMBERS
675 TEXAS STREET
FAIRFIELD, CALIFORNIA 94533

1. CALL TO ORDER AND SALUTE TO THE FLAG

Meeting was called to order at 10:00 am by Chair Vasquez with a salute to the flag.

2. ROLL CALL

Present: Commissioners: John Vasquez, Nancy Shopay, Harry Price,
Ron Rowlett

Alternate Commissioners: Robert Guerrero, Ron Kott, and Mitch
Mashburn

Not Present: Commissioner: Jim Spering

Alternate Commissioner:

Staff: Rich Seithel, Executive Officer; Christina Love, Deputy Executive Officer;
Jeffrey Lum, Analyst II; Scott Browne, Legal Counsel (On the Phone)

3. CHANGES AND APPROVAL OF THE AGENDA

There was one change to the agenda. EO Seithel advised that the Rural North Vacaville Water District requested to remove Item 7B – Rural North Vacaville Water District Municipal Service Review. Alternate Commissioner Mashburn moved to approve the agenda with the revision, and seconded Commissioner Shopay. The motion was approved with the following votes:

AYES: Price, Shopay, Vasquez, Rowlett, Mashburn

NOES: None

ABSENT: Spering

Commissioners

Ron Rowlett • John Vasquez, Chair • Harry Price • Nancy Shopay, Vice-Chair • Jim Spering

Alternate Commissioners

Robert Guerrero • Ron Kott • Mitch Mashburn

Staff

Rich Seithel, Executive Officer • Christina Love, Deputy Executive Officer

Jeffrey Lum, Analyst II • P. Scott Browne, Legal Counsel

ABSTAIN: None

4. PUBLIC COMMENT

There were no comments from the public.

5. PUBLIC COMMENT ON CONSENT CALENDAR

There were no comments on the consent items.

6. CONSENT ITEMS

- A. Minutes June 13, 2022
- B. Financial Reports – April to May 2022

Commissioner Rowlett moved for approval of the consent items, seconded by Commissioner Mashburn. The item was approved by the following votes:

AYES: Price, Shopay, Vasquez, Rowlett, Mashburn
 NOES: None
 ABSENT: Spering
 ABSTAIN: None

7. PUBLIC HEARING ITEMS

**A. LAFCO Final Budget and Workplan for Fiscal Year 2022-2023
 Resolution No. 22-07**

Staff noted that the Final Budget presented is the same as the Approved Proposed Budget in May. However, the presented Final Workplan was revised to address the Commissioner comments from May and to reflect staffing changes, as was attached to the Staff Memo to Commission. The tasks related to GIS mapping and the Bi-Annual Audit were lowered in priority, and the task related to updating the Administrative procedures was removed.

E.O. Seithel explained that Commission's policy is that the Audit occur every two years, however it can be three years. Therefore, staff will likely be returning to Commission requesting consideration to allow the Audit to be moved to next year for a three-year audit.

Vice Chair Shopay asked if Commission can make a motion to extend the audit for one year now. Staff stated the Commission can make the consideration and direction now. Legal Counsel stated that it is not necessary to return for a separate discussion, but may be advisable. Chair Vasquez responded to say Commission is discussing the possible direction now, and there is no reason to return for another discussion.

Deputy E.O. Love reminded Commission that this request and action is not a policy change, but an exception for this one time.

Vice Chair Shopay made a motion to give a one-year extension for the audit on the FY 22-

23 Workplan. Commission Rowlett seconded. The modification to the item was approved by the following votes:

AYES: Price, Shopay, Vasquez, Rowlett, Mashburn
NOES: None
ABSENT: Spering
ABSTAIN: None

There were no public comments.

Action was to Approve Resolution 2022-08 to Approve the Final Budget and the Revised Final Workplan for FY 22-23, with the additional modification for a one-time extension of the Audit by one year.

Alternate Commissioner Kott moved to approve, seconded by Commissioner Rowlett. The item was approved by the following votes:

AYES: Price, Shopay, Vasquez, Rowlett, Mashburn
NOES: None
ABSENT: Spering
ABSTAIN: None

B. Rural North Vacaville Water District Final Municipal Service Review

Item was pulled, no presentation or public hearing.

8. BUSINESS ITEMS

There were no business items presented or discussed.

9. ADJOURNMENT

Chair Vasquez adjourned the meeting at 10:37 a.m.

John Vasquez, Chair
Solano Local Agency Formation Commission

ATTEST:

Christina Love, Deputy Executive Officer