



## Solano Local Agency Formation Commission

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MINUTES OF THE  
LOCAL AGENCY FORMATION COMMISSION OF SOLANO COUNTY  
JUNE 14, 2021 10 AM  
BOARD OF SUPERVISORS' CHAMBERS  
675 TEXAS STREET  
FAIRFIELD, CALIFORNIA 94533

1. CALL TO ORDER AND SALUTE TO THE FLAG

Meeting was called to order at 10:02 am by Vice Chair Vasquez with a salute to the flag.

2. ROLL CALL

Present: Commissioners: John Vasquez; Harry Price; Jim Spering  
Alternate Commissioners: Ron Kott and Shawn Smith

Not Present: Commissioner: Nancy Shopay  
Alternate Commissioner: Mitch Mashburn

Staff: Rich Seithel, Executive Officer; Michelle McIntyre, Senior Analyst; Jeffrey Lum, Analyst II; P. Scott Browne, Legal Counsel

Commissioner Price announced Alternate Public Member Smith's scheduled June 15 appointment as Fairfield Planning Commissioner. Due to LAFCO policy, Commissioner Smith will be resigning his LAFCO position after the June 14 Commission meeting.

3. CHANGES AND APPROVAL OF THE AGENDA

Executive Officer Seithel noted that the "Minutes" date was incorrect and recommended the agenda be corrected to reflect "Minutes of the April 14, 2021" hearing date.

Vice-Chair Vasquez moved to approve the agenda with staff's recommendations second Alternate Commissioner Kott. Motion was approved with the following votes:

Commissioners

Ron Rowlett, Chair · John Vasquez, Vice-Chair · Harry Price · Nancy Shopay · Jim Spering

Alternate Commissioners

Ron Kott · Mitch Mashburn

Staff

Rich Seithel, Executive Officer · Jeffrey Lum, Analyst II · P. Scott Browne, Legal Counsel

AYES: Price, Kott, Smith, Spering, and Vasquez  
NOES: None  
ABSENT: Rowlett and Shopay  
ABSTAIN: None

4. PUBLIC COMMENT

The Commission recognized James R. Miles, resident of Rural North Vacaville Water District (RNVWD) speaker card. The Commission recognized Mr. Miles comment request but recommended he hold his comment until Item 8A. Mr. Miles agreed.

5. PUBLIC COMMENT ON CONSENT CALENDAR

There were no comments on the consent items.

6. CONSENT ITEMS

- A. Minutes April 14, 2021
- B. Financial Reports – April and May 2021

Vice-Chair Vasquez moved for approval of the consent items, seconded by Commissioner Spering. The item was approved by the following votes:

AYES: Price, Kott, Smith, Spering, and Vasquez  
NOES: None  
ABSENT: Rowlett and Shopay  
ABSTAIN: None

7. PUBLIC HEARING ITEMS

**LAFCO Final Budget and Workplan for FY 2021-2022. RESOLUTION NO. 21-04**

Senior Analyst McIntyre and Executive Officer Seithel provided an overview of the Final Budget and Workplan. There were no public comments. Commissioner Spering noted that staff outreach has been a high priority and that he wants to ensure that commitment continues in the FY 21/22 Workplan.

Commissioner Spering moved to adopt staff's recommendations, seconded by Commissioner Vasquez. The motion was approved by roll call:

AYES: Price, Kott, Smith, Spering, and Vasquez  
NOES: None  
ABSENT: Rowlett and Shopay  
ABSTAIN: None

**8. BUSINESS ITEMS**

**A. Project No. 2021-08 Rural North Vacaville Water District and Project No. 2021-09 Solano Irrigation District Municipal Service Review and Sphere of Influence Study**

Executive Officer, Rich Seithel provided an overview of the item.

The Commission received public comment from James R. Miles, resident of Rural North Vacaville Water District (RNVWD) and Elizabeth Miles, Board member of the RNVWD. Mr. Miles expressed concerns regarding annexations of property outside of the SOI and the perceived limit number of connections available for purchase. Elizabeth Miles requested that Milani and Associates include the RNVWD Board in their outreach.

Commissioner Spring moved to adopt staff's recommendations, seconded by Commissioner Price. The motion was approved with the following votes:

AYES: Price, Kott, Smith, Spring, and Vasquez  
NOES: None  
ABSENT: Rowlett and Shopay  
ABSTAIN: None

**B. LAFCO Fee Schedule Update**

Senior Analyst, Michelle McIntyre provided an overview of the item.

Alternate Commissioner Kott moved to adopt staff's recommendations, seconded by Commissioner Spring. The motion was approved with the following votes:

AYES: Price, Kott, Smith, Spring, and Vasquez  
NOES: None  
ABSENT: Rowlett and Shopay  
ABSTAIN: None

**C. Executive Officer's Report (oral report)**

Executive Officer Seithel provided an update on the service models, staffing costs, and reorganization models that staff shared with the Fire Ad-Hoc Committee regarding Cordelia, Suisun, and Vacaville FPDs and the wildland urban interface focus. Mr. Seithel also outlined reorganization avenues to facilitate District unification and the role affected agencies, including the County, may play.

Commissioner Spring advised that the Board of Supervisors were scheduled to consider a Resolution of Application to LAFCO, to request reorganization of the Vacaville

and Cordelia Fire Protection Districts into a single district including detachment of the northern portion of the Suisun Fire District for inclusion in the reorganized districts, as well as permanent funding sources to help facilitate the Fire Districts reorganization.

The Commission received public comment from James R. Miles, Resident of RNVWD.

Executive Officer, Rich Seithel provided an update on the LAFCO boundary mapping project.

**D. Project No. 2021-05: Cement Hill Detachment from Solano Irrigation District (SID) RESOLUTION NO. 21-05**

Commissioner Spring recused himself from this item and left the dais at 11:19 a.m.

Senior Analyst, Michelle McIntyre provided an overview of the item.

Commissioner Price moved to adopt staff's recommendations, seconded by Alternate Commissioner Kott. The motion was approved with the following votes:

AYES: Price, Kott, Smith, Spring, and Vasquez  
NOES: None  
ABSENT: Rowlett and Shopay  
ABSTAIN: None

9. CORRESPONDENCE

CALAFCO Board Nominations

Executive Officer Seithel provided an overview of the item. There were no nominations.

10. ADJOURNMENT

Vice-Chair Vasquez adjourned the meeting at 11:23 a.m.

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John Vasquez, Vice-Chair  
Solano Local Agency Formation Commission

ATTEST:

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Jeffrey Lum, Clerk to the Commission