



Solano Local Agency Formation Commission

675 Texas St. Ste. 6700 • Fairfield, California 94533
(707) 439-3897 • FAX: (707) 438-1788

Solano County Government Center
Board of Supervisors Chambers
675 Texas Street
Fairfield, CA 94533

October 17, 2022 10:00 A.M.

ATTENTION: This meeting will be open to the public; however, due to COVID-19 we are adhering to social distancing guidelines, and seating in the Chambers will be limited.

The meeting will be available by phone-in using the following information:

**Phone number: (415) 655-0001
Access code: 2452 370 8868**

No attendee ID number is required, just hit the # key and you will be placed in the meeting. Once entered into the meeting, you will hear the meeting and be called upon to speak during the public speaking period. Before the start of the meeting, the Clerk will ask callers wishing to speak for their names and the item they want to speak on. Those speakers will then be called upon to speak during the public speaking period.

AGENDA

1. CALL TO ORDER AND SALUTE TO THE FLAG
2. ROLL CALL
3. CHANGES AND APPROVAL OF THE AGENDA
4. PUBLIC COMMENT

Opportunity for the public to speak to the Commission on any subject matter within the Commission's jurisdiction but not appearing on today's agenda.

5. PUBLIC COMMENT ON CONSENT ITEMS

Each speaker shall have 3 minutes to address any or all items under Consent.

Commissioners

John Vasquez, Chair • Nancy Shopay, Vice-Chair • Ron Rowlett • Harry Price • Jim Sperring

Alternate Commissioners

Robert Guerrero • Ron Kott • Mitch Mashburn

Staff

Rich Seithel, Executive Officer • Christina Love, Deputy Executive Officer • Aaron Norman, Analyst II

6. CONSENT ITEMS

- A. August 8, 2022 Meeting Minutes
- B. Financial Reports – August-September 2022

7. PUBLIC HEARING

None.

8. BUSINESS ITEMS

- A. **New Contract for General Legal Services** – Request to authorize the Executive Officer to execute a contract with Best Best and Kreiger Attorneys at Law for General Legal Services for Solano LAFCO.
- B. **LAFCO Project No. 2022-10: 7055 Steiger Hill Rd Annexation to the Rural North Vacaville Water District** – Proposed annexation to RNVWD for the purpose of extending one potable water service connection to a 5.5-acre parcel located at 7055 Steiger Hill Road, unincorporated Solano County. CEQA Lead Agency: RNVWD, Exempt per 15061(b)(3). (APN 0123-030-370)
- C. **Audit Engagement Letter – Financial Audit of Fiscal Years 2020/21 and 2021/22** – Request that Commission receive the Audit Engagement letter from James Marta & Company LLP and authorize the Executive Officer to sign the agreement and commence work.
- D. **Adopt new LAFCO Job Classification for Office Administrator/Clerk, and Amend and Update the Personnel and Salary Resolution** – Proposed job description to create a new Office Administrator/Clerk that was funded in the FY 2022-23 Final Budget, and amend/revise Solano LAFCO personnel policy.
- E. **Response to the Cordelia Fire Protection District (CFPD) staffing and response crisis** – Grant Executive Officer administrative action that allows the City of Fairfield Fire Department (FFD) to form a short-term arrangement with CFPD for the provision of 9-1-1/emergency calls for service in the CFPD service area while a long-term solution to the CFPD issue is resolved.

9. EXECUTIVE OFFICER UPDATES

The Executive Officer will briefly provide Commission status updates on major ongoing tasks and inform Commission of any known upcoming projects.

10. CLOSED SESSION

None.

11. REPORT OF CLOSED SESSION

None.

12. ADJOURNMENT

Materials related to an item on this agenda are available for public inspection at the LAFCO office at 675 Texas St. Ste. 6700 Fairfield, CA during normal business hours and on LAFCO's website at www.solanolafo.com. **Please note: LAFCO meetings are recorded and posted on the Commission's website.**

Any person who has contributed \$250 or more to a Commissioner or Alternate is obligated to disclose the contribution to the Commissioner or Alternate or to LAFCO staff.

In compliance with the Americans with Disabilities Act, if you are a disabled person and you need a disability-related modification or accommodation to participate in this meeting, please contact the LAFCO staff at (707) 439-3898 by email to clove@solanolafo.com. Requests must be made as early as possible and at least two business days before the start of the meeting.

Non-confidential materials related to an item on this agenda submitted to the Commission after distribution of the agenda packet will be e-mailed to you upon request. You may request materials by emailing clove@solanolafo.com.