



Solano Local Agency Formation Commission

675 Texas St. Ste. 6700 • Fairfield, California 94533
(707) 439-3897 • FAX: (707) 438-1788

MINUTES OF THE
LOCAL AGENCY FORMATION COMMISSION OF SOLANO COUNTY
AUGUST 8, 2022 10:00 A.M.
BOARD OF SUPERVISORS CHAMBERS
675 TEXAS STREET
FAIRFIELD, CALIFORNIA 94533

1. **CALL TO ORDER AND SALUTE TO THE FLAG**

Meeting was called to order at 10:02 am by Chair Vasquez with a salute to the flag.

2. **ROLL CALL**

Present: Commissioners: John Vasquez, Jim Spering, Harry Price,
Alternate Commissioners: Robert Guerrero, Ron Kott, and Mitch Mashburn

Not Present: Commissioner: Nancy Shopay, Ron Rowlett
Alternate Commissioner:

Staff: Rich Seithel, Executive Officer; Christina Love, Deputy Executive Officer; Scott Browne, Legal Counsel (On the Phone)

3. **CHANGES AND APPROVAL OF THE AGENDA**

There was one new correspondence to add, Item 7.A – Comment letter from RNVWD on the Proposed Final RNVWD MSR. Commissioners received the comment letter into the agenda. Commissioner Spiering moved to approve the agenda with the addition, and Commissioner Price seconded the motion.

AYES: Vasquez, Spering, Price, Guerrero, Kott
NOES: None
ABSENT: Shopay, Rowlett
ASTAIN: None

4. **PUBLIC COMMENT**

There were no comments from the public.

Commissioners

John Vasquez, Chair • Nancy Shopay, Vice-Chair • Ron Rowlett • Harry Price • Jim Spering

Alternate Commissioners

Robert Guerrero • Ron Kott • Mitch Mashburn

Staff

Rich Seithel, Executive Officer • Christina Love, Deputy Executive Officer • Aaron Norman, Analyst II

5. PUBLIC COMMENT ON CONSENT ITEMS

There were no comments on the consent items.

6. CONSENT ITEMS

Commissioner Price moved to approve the consent items.
Commissioner Spring seconded.

AYES: Vasquez, Spring, Price, Guerrero, Kott
NOES: None
ABSENT: Shopay, Rowlett
ABSTAIN: None

7. PUBLIC HEARING

A. Rural North Vacaville Water District Final Municipal Service Review —

The Commission will consider approving the final Municipal Service Review for Rural North Vacaville Water District. CEQA Exempt: California Code of Regulations Section 15306.

Staff presented the final MSR, findings, and conditions of approval; as revised after the public comment period in spring 2022.

During public comment, three speakers spoke on behalf of RNVWD discussing history of the District, management, operations, and goals. Each also addressed the District's comment letter about the design capacity and maximum connections.

During Commissioner comments, Chair Vasquez clarified that the water system was built by the County based on a design for a maximum 533 of connections because of costs. Suggested that District take closer look at the current system to determine the actual capacity.

Commissioner Spring recommended a revision to the Resolution's conditions to include a requirement that RNVWD provide updates on the repair of Well #2 until it is completed.

Commissioner Spring moved to approve the resolution as revised by Commission to include requirements that RNVWD provides updates on the repaid of Well #2 until is it completed.
Commissioner Price seconded.

AYES: Vasquez, Spring, Price, Guerrero, Kott
NOES: None
ABSENT: Shopay, Rowlett
ABSTAIN: None

8. BUSINESS ITEMS

Agenda Item 6.A – August 8, 2022 Meeting Minutes

- A. LAFCO Project No. 2022-01: 3864 Joslin Lane Annexation to the Rural North Vacaville Water District** – Proposed annexation to RNVWD for the purpose of extending one potable water service connection to a 1.24-acre parcel located at 3864 Joslin Lane, unincorporated Solano County. CEQA Lead Agency: RNVWD, Exempt per 15061(b)(3). (APN 0105-190-070)

Staff presented RNVWD’s request to annex a parcel into their district for a water connection. The parcel fronts on a road with an existing water line and is within the District’s SOI.

There were no public speakers or commission comments.

Commissioner Spring moved to approve the resolution for LAFCO Project No. 2022-01 for annexation of Joslin Lane into RNVWD.
Chair Vasquez seconded.

AYES: Vasquez, Spring, Price, Guerrero, Kott
NOES: None
ABSENT: Shopay, Rowlett
ABSTAIN: None

- B. LAFCO Project No. 2022-02: 7853 English Hills Road Annexation to the Rural North Vacaville Water District** – Proposed annexation to RNVWD for the purpose of extending one potable water service connection to a 4.73-acre parcel located at 7853 English Hills Road, unincorporated Solano County. CEQA Lead Agency: RNVWD, Exempt per 15061(b)(3). (APN 0104-150-210)

Staff presented RNVWD’s request to annex a parcel into their district for a water connection. The parcel fronts on a road with an existing water line and is within the District’s SOI.

There were no public speakers or commission comments.

Commissioner Spring moved to approve the resolution for LAFCO Project No. 2022-02 for the annexation of 7853 English Hills Road into RNVWD.
Commissioner Price seconded.

AYES: Vasquez, Spring, Price, Guerrero, Kott
NOES: None
ABSENT: Shopay, Rowlett
ABSTAIN: None

- C. Contract for Website Services with ProudCity** – Authorization for the Executive Director to enter into a Contract for Services with ProudCity for website-related services for the Solano LAFCO website in the amount of \$10,572 annual fee and \$4,000 one-time migration and training fee. CEQA Lead Agency: Solano LAFCO, Exempt per 15378(b)(5).

Agenda Item 6.A – August 8, 2022 Meeting Minutes

Staff presented the need for a new website host and design because the website is outdated, inefficient, and requires a third party to do coding and posting. Staff recommended changing the website company to ProudCity for an updated website that is easier to navigate and allows staff to control posting and design.

Commissioner Price moved to authorize the Executive Officer to execute the ProudCity contract for website services.

Commissioner Kott seconded.

AYES: Vasquez, Spring, Price, Guerrero, Kott

NOES: None

ABSENT: Shopay, Rowlett

ABSTAIN: None

9. EXECUTIVE OFFICER UPDATES

Reported that the CALAFCO conference is in person for 2022 in Newport Beach and reminded Commission that staff needs to know if there are any commissioners that wish to attend so staff can make all the necessary travel arrangements.

10. CLOSED SESSION

REVIEW AND DISCUSSION OF CONTRACT FOR LEGAL SERVICES
LAFCO Commission and AdHoc Review Group will review potential candidates to contract with for legal services for Solano LAFCO staff and Commission.

11. REPORT OF CLOSED SESSION

Chair Vasquez shared the direction of the Commission to have staff move forward with a draft contract for legal services with Best, Best, and Kreiger Attorneys. Staff will present it at the next meeting.

12. ADJOURNMENT

Chair Vasquez adjourned the meeting at 11:59 am.

John Vasquez, Chair
Solano Local Agency Formation Commission

ATTEST:

Christina Love, Deputy Executive Officer