	<p align="center"><b>Solano Local Agency Formation Commission</b></p>
	<p align="center">675 Texas St. Ste. 6700 • Fairfield, California 94533 (707) 439-3897 • FAX: (707) 438-1788</p>

Solano County Government Center  
Board of Supervisors Chambers  
675 Texas Street  
Fairfield, CA 94533

February 15, 2023 10:00 A.M.

**ATTENTION:** This meeting will be open to the public; however, due to COVID-19 we are adhering to social distancing guidelines, and seating in the Chambers will be limited.

The meeting will be available by phone-in using the following information:

**Phone number: (415) 655-0001**

**Access code: 2464 824 3197**

No attendee ID number is required, just hit the # key and you will be placed in the meeting. Once entered into the meeting, you will hear the meeting and be called upon to speak during the public speaking period. Before the start of the meeting, the Clerk will ask callers wishing to speak for their names and the item they want to speak on. Those speakers will then be called upon to speak during the public speaking period.

**AGENDA**

**1. CALL TO ORDER AND SALUTE TO THE FLAG**

**2. OATH OF OFFICE**

Administering the Oath of Office for newly appointed Alternate Commissioner, Solano County Supervisor Wanda Williams

Administering the Oath of Office for newly appointed Commissioner, Mayor Steve Bird

Administering the Oath of Office for newly appointed Alternate Commissioner, Mayor Alma Hernandez.

**3. ROLL CALL**

**4. REORGANIZATION OF THE COMMISSION**

Nomination of Chair (Public Member)  
Nomination of Vice Chair (City Mayor)

**Commissioners**

John Vasquez, Chair • Nancy Shopay, Vice-Chair • Ron Kott • Mitch Mashburn • Steve Bird

**Alternate Commissioners**

Robert Guerrero • Alma Hernandez • Wanda Williams

**Staff**

Rich Seithel, Executive Officer • Christina Love, Deputy Executive Officer • Aaron Norman, Analyst II • Mala Subramanian, Lead Legal Counsel

**5. CHANGES AND APPROVAL OF THE AGENDA****6. PUBLIC COMMENT**

Opportunity for the public to speak to the Commission on any subject matter within the Commission's jurisdiction but not appearing on today's agenda.

**7. PUBLIC COMMENT ON CONSENT ITEMS**

Each speaker shall have 3 minutes to address any or all items under Consent.

**8. CONSENT ITEMS**

- A. Meeting Minutes – December 12, 2022
- B. Financial Reports – December 2022 - January 2023

**9. PUBLIC HEARING**

None.

**10. BUSINESS ITEMS**

- A. LAFCO 2023 LAFCO Committee Appointments** – Solano LAFCO by laws state that the Chair will appoint committees from the membership as they see necessary. Current committees are Personnel, Budget Ad Hoc, and Fire Ad Hoc. CEQA: This is a report with no land use or environmental impacts and therefore is not a project under PRC Section 21060.5.
- B. LAFCO Project No. 2023-01: Inactive District Consideration – Reclamation District 2134** – Consideration of Inactive Status of Reclamation District 2134 based on State Controller's Office Notice of Inactive Special Districts. Staff recommends Commission initiate the dissolution process pursuant to Govt. Code Section 56879. CEQA: This consideration is exempt from the California Environmental Quality Act (CEQA) under section 15320.
- C. LAFCO Project No. 2023-02: Inactive District Consideration – Reclamation District 2034** – Consideration of Inactive Status of Reclamation District 2034 based on State Controller's Office Notice of Inactive Special Districts. Staff recommends Commission deny's inactive status of Reclamation District 2034 because the District has active assets and therefore does not meet the warrants for dissolution under Govt. Code Section 56879. Also recommends Commission direct staff to work with the District to properly report to State Controller's Office so they can be removed from future notices. CEQA: This consideration is exempt from the California Environmental Quality Act (CEQA) under section 15320.
- D. Fiscal Year 2022/23 Budget Mid-Year Report** – Commission will receive a mid-year status report of Fiscal Year 2022/23 Budget with end of the year projections. Commission will also receive a status update of the Fiscal Year 2022/23 Workplan. CEQA: This is a report with no land use or environmental impacts and therefore is not a project under PRC Section 21060.5.

**11. EXECUTIVE OFFICER UPDATES**

The Executive Officer will briefly provide Commission status updates on major ongoing tasks and inform Commission of any known upcoming projects.

**12. CLOSED SESSION**

None.

**13. REPORT OF CLOSED SESSION**

None.

**14. ADJOURNMENT**

Materials related to an item on this agenda are available for public inspection at the LAFCO office at 675 Texas St. Ste. 6700 Fairfield, CA during normal business hours and on LAFCO's website at [www.solanolafco.com](http://www.solanolafco.com). **Please note: LAFCO meetings are recorded and posted on the Commission's website.**

Any person who has contributed \$250 or more to a Commissioner or Alternate is obligated to disclose the contribution to the Commissioner or Alternate or to LAFCO staff.

In compliance with the Americans with Disabilities Act, if you are a disabled person and you need a disability-related modification or accommodation to participate in this meeting, please contact the LAFCO staff at (707) 439-3898 by email to [clove@solanolafco.com](mailto:clove@solanolafco.com). Requests must be made as early as possible and at least two business days before the start of the meeting.

Non-confidential materials related to an item on this agenda submitted to the Commission after distribution of the agenda packet will be e-mailed to you upon request. You may request materials by emailing [clove@solanolafco.com](mailto:clove@solanolafco.com).



## **Solano Local Agency Formation Commission**

675 Texas St. Ste. 6700 • Fairfield, California 94533  
(707) 439-3897 • FAX: (707) 438-1788

Solano County Government Center  
Board of Supervisors Chambers  
675 Texas Street  
Fairfield, CA 94533

December 12, 2022 10:00 A.M.

**ATTENTION:** This meeting will be open to the public; however, due to COVID-19 we are adhering to social distancing guidelines, and seating in the Chambers will be limited.

The meeting will be available by phone-in using the following information:

**Phone number: (415) 655-0001**

**Access code: 2452 924 0205**

No attendee ID number is required, just hit the # key and you will be placed in the meeting. Once entered into the meeting, you will hear the meeting and be called upon to speak during the public speaking period. Before the start of the meeting, the Clerk will ask callers wishing to speak for their names and the item they want to speak on. Those speakers will then be called upon to speak during the public speaking period.

### **AGENDA**

#### **1. CALL TO ORDER AND SALUTE TO THE FLAG**

Meeting called to order at 10:04 am.

#### **2. ROLL CALL**

Present:

Commissioners: John Vasquez, Nancy Shopay, Jim Spering, Harry Price

Alternate Commissioners: Robert Guerrero, Ron Kott, and Mitch Mashburn

Not Present:

Commissioner: Ron Rowlett

Alternate Commissioner:

Staff:

Rich Seithel, Executive Officer; Christina Love, Deputy Executive Officer; Mala Subramanian, legal counsel.

#### **Commissioners**

John Vasquez, Chair • Nancy Shopay, Vice-Chair • Ron Rowlett • Harry Price • Jim Spering

#### **Alternate Commissioners**

Robert Guerrero • Ron Kott • Mitch Mashburn

#### **Staff**

Rich Seithel, Executive Officer • Christina Love, Deputy Executive Officer • Aaron Norman, Analyst II • Mala Subramanian, Lead Legal Counsel

**3. CHANGES AND APPROVAL OF THE AGENDA**

There were no changes to the changes to the agenda. Commissioner Price moved to approve the agenda, and Commissioner Spring seconded the motion.

AYES: Vasquez, Shopay, Spring, Price, Kott  
NOES: None  
ABSENT: Rowlett  
ASTAIN: None

**4. PUBLIC COMMENT**

There were no comments from the public.

**5. PUBLIC COMMENT ON CONSENT ITEMS**

There were no comments from the public.

**6. CONSENT ITEMS**

Commissioner Spring moved to approve the consent items, and Commissioner Shopay seconded the motion.

AYES: Vasquez, Shopay, Spring, Price, Kott  
NOES: None  
ABSENT: Rowlett  
ASTAIN: None

**7. PUBLIC HEARING**

None.

**8. BUSINESS ITEMS**

**A. LAFCO Project No. 2022-03 Robert’s Ranch Village E detachment from Solano Irrigation District** – Commission received the report and considered the request from SID to detach APN 0138-30-260 (14.65 acres total) commonly referred to as Robert’s Ranch Village E so that City of Vacaville can provide water services to development on the site are part of the 2015 Robert’s Ranch Specific Plan.

Commissioner Shopay moved to approve the LAFCO Resolution to Reaffirm the Robert’s Ranch Specific Plan EIR, and the LAFCO Resolution approving the detachment. Commissioner Price seconded the motion.

AYES: Vasquez, Shopay, Spring, Price, Kott  
NOES: None  
ABSENT: Rowlett  
ASTAIN: None

**B. LAFCO Project No. 2022-05 Robert’s Ranch Village D detachment from Solano Irrigation District** – Commission received the report and considered the request from SID to detach APN 0138-30-190 (17.86 acres total) commonly referred to as Robert’s Ranch Village D so that City of Vacaville can provide water services to development on the site are part of the 2015 Robert’s Ranch Specific Plan.

Commissioner Spering moved to approve the LAFCO Resolution to Reaffirm the Robert’s Ranch Specific Plan EIR, and the LAFCO Resolution approving the detachment. Commissioner Shopay seconded the motion.

AYES: Vasquez, Shopay, Spering, Price, Kott  
NOES: None  
ABSENT: Rowlett  
ASTAIN: None

C. **LAFCO 2023 Meeting Schedule** –Commission received and reviewed the proposed 2023 meeting schedule with no questions or discussion.

Commissioner Shopay moved to approve the 2023 Meeting Schedule, and Commissioner Spering seconded the motion.

AYES: Vasquez, Shopay, Spering, Price, Kott  
NOES: None  
ABSENT: Rowlett  
ASTAIN: None

**9. EXECUTIVE OFFICER UPDATES**

The Executive Officer briefly provide Commission status updates on incoming Fairfield Island Annexation Package, the delayed office relocation, progress on the City of Fairfield/Cordelia Fire Protection District service contract, and the unknown status of the two Suisun logisitic center proejcts.

No Commissioner comments.

**10. CLOSED SESSION**

None.

**11. REPORT OF CLOSED SESSION**

None.

**12. ADJOURNMENT**

Meeting was adjourned at 10:37 am.

\_\_\_\_\_  
John Vasquez, Chair  
Solano Local Agency Formation Commission

ATTEST:

\_\_\_\_\_  
Christina Love, Deputy Executive Officer



SORT ORDER: SUBOBJ within CATEGORY within KEY within DEPTMNT within FUND

SELECT ACCOUNT KEY: 3450

Fund	Fund Description	Dept.	Ref.	Date	Postin	Dept. Description	Budget	Adjts	Actual	Encumbrance	Balance	Pct.
345	LAFCO	3450	LAFCO									
0001110	SALARY/WAGES REGULAR						426,170.00	0.00	184,130.25	0.00	242,039.75	43%
0001210	RETIREMENT-EMPLOYER						50,452.00	0.00	18,173.74	0.00	32,278.26	36%
	PeopleSoft Payroll Postin	12/02/22	PSDATA	-	JE				1,414.33			
	PeopleSoft Payroll Postin	12/16/22	PSDATA	-	JE				1,414.33			
	PeopleSoft Payroll Postin	12/30/22	PSDATA	-	JE				1,414.33			
	PeopleSoft Payroll Postin	01/13/23	PSDATA	-	JE				1,414.33			
	PeopleSoft Payroll Postin	01/27/23	PSDATA	-	JE				1,228.68			
0001210	RETIREMENT-EMPLOYER						50,452.00	0.00	25,059.74	0.00	25,392.26	50%
0001212	DEFERRED COMP-COUNTY MATCH						520.00	0.00	48.00	0.00	472.00	9%
	PeopleSoft Payroll Postin	12/02/22	PSDATA	-	JE				5.00			
	PeopleSoft Payroll Postin	12/16/22	PSDATA	-	JE				5.00			
	PeopleSoft Payroll Postin	12/30/22	PSDATA	-	JE				5.00			
	PeopleSoft Payroll Postin	01/13/23	PSDATA	-	JE				5.00			
	PeopleSoft Payroll Postin	01/27/23	PSDATA	-	JE				5.00			
0001212	DEFERRED COMP-COUNTY MATCH						520.00	0.00	73.00	0.00	447.00	14%
0001220	FICA-EMPLOYER						6,180.00	0.00	1,902.82	0.00	4,277.18	31%
	PeopleSoft Payroll Postin	12/02/22	PSDATA	-	JE				209.74			
	PeopleSoft Payroll Postin	12/16/22	PSDATA	-	JE				209.45			
	PeopleSoft Payroll Postin	12/30/22	PSDATA	-	JE				205.81			
	PeopleSoft Payroll Postin	01/13/23	PSDATA	-	JE				209.45			
	PeopleSoft Payroll Postin	01/27/23	PSDATA	-	JE				211.05			
0001220	FICA-EMPLOYER						6,180.00	0.00	2,948.32	0.00	3,231.68	48%
0001230	HEALTH INS-EMPLOYER						66,259.00	0.00	1,120.16	0.00	65,138.84	2%
	PeopleSoft Payroll Postin	12/02/22	PSDATA	-	JE				14,497.44			
	PeopleSoft Payroll Postin	12/16/22	PSDATA	-	JE				176.91			
	LAFCO PROJECT APP DEPOSIT	01/11/23	259434	-	CR				-859.89			
	PeopleSoft Payroll Postin	01/13/23	PSDATA	-	JE				176.91			
	PeopleSoft Payroll Postin	01/27/23	PSDATA	-	JE				3,027.78			



SORT ORDER: SUBOBJ within CATEGORY within KEY within DEPTWNT within FUND

SELECT ACCOUNT KEY: 3450

Fund	Fund Description	Dept.	Department Description	Key	Key Description	Actual	Encumbrance	Balance	Pct.
345	LAFCO	3450	LAFCO	3450	LAFCO				
0001230	HEALTH INS-EMPLOYER		66,259.00	0.00	18,139.31	0.00	48,119.69	27%	
0001231	VISION CARE INSURANCE		781.00	0.00	49.01	0.00	731.99	6%	
	PeopleSoft Payroll Postin 12/02/22 PSDATA - JE				6.39				
	PeopleSoft Payroll Postin 12/16/22 PSDATA - JE				6.39				
	PeopleSoft Payroll Postin 01/13/23 PSDATA - JE				6.39				
	PeopleSoft Payroll Postin 01/27/23 PSDATA - JE				6.39				
0001231	VISION CARE INSURANCE		781.00	0.00	74.57	0.00	706.43	10%	
0001240	COMPENSATION INSURANCE		1,900.00	0.00	1,410.12	0.00	489.88	74%	
0001240	COMPENSATION INSURANCE		1,900.00	0.00	1,410.12	0.00	489.88	74%	
0001241	LT DISABILITY INSURANCE ER		3,666.00	0.00	387.95	0.00	3,278.05	11%	
	PeopleSoft Payroll Postin 12/02/22 PSDATA - JE				45.11				
	PeopleSoft Payroll Postin 12/16/22 PSDATA - JE				45.11				
	PeopleSoft Payroll Postin 01/13/23 PSDATA - JE				45.11				
	PeopleSoft Payroll Postin 01/27/23 PSDATA - JE				45.11				
0001241	LT DISABILITY INSURANCE ER		3,666.00	0.00	568.39	0.00	3,097.61	16%	
0001250	UNEMPLOYMENT INSURANCE		1,500.00	0.00	210.00	0.00	1,290.00	14%	
	PeopleSoft Payroll Postin 01/13/23 PSDATA - JE				390.00				
	PeopleSoft Payroll Postin 01/27/23 PSDATA - JE				143.61				
0001250	UNEMPLOYMENT INSURANCE		1,500.00	0.00	743.61	0.00	756.39	50%	
0001260	DENTAL INS-EMPLOYER		3,638.00	0.00	937.94	0.00	2,700.06	26%	
	PeopleSoft Payroll Postin 12/02/22 PSDATA - JE				121.90				
	PeopleSoft Payroll Postin 12/16/22 PSDATA - JE				121.90				
	PeopleSoft Payroll Postin 01/13/23 PSDATA - JE				121.90				
	PeopleSoft Payroll Postin 01/27/23 PSDATA - JE				121.90				
0001260	DENTAL INS-EMPLOYER		3,638.00	0.00	1,425.54	0.00	2,212.46	39%	
0001270	ACCRUED LEAVE CTO PAYOFF		25,000.00	0.00	11,635.76	0.00	13,364.24	47%	

SORT ORDER: SUBOBJ within CATEGORY within KEY within DEPTMNT within FUND

SELECT ACCOUNT KEY: 3450

Fund	Fund Description	Dept.	Ref.	Date	Department Description	Key	Key Description	Actual	Encumbrance	Balance	Pct.
345	LAFCO	3450	LAFCO			3450	LAFCO				
0001270	ACCRUED LEAVE CTO PAYOFF				25,000.00	0.00	11,635.76	0.00	0.00	13,364.24	47%
0001290	LIFE INSURANCE-EMPLOYER				3,507.00	0.00	405.70	0.00	0.00	3,101.30	12%
	PeopleSoft Payroll Postin 12/02/22 PSDATA - JE						50.68				
	PeopleSoft Payroll Postin 12/16/22 PSDATA - JE						50.68				
	PeopleSoft Payroll Postin 01/13/23 PSDATA - JE						50.68				
	PeopleSoft Payroll Postin 01/27/23 PSDATA - JE						50.68				
0001290	LIFE INSURANCE-EMPLOYER				3,507.00	0.00	608.42	0.00	0.00	2,898.58	17%
1000	SALARIES AND EMPLOYEE BENEFITS				589,573.00	0.00	246,817.03	0.00	0.00	342,755.97	42%
2000	SERVICES AND SUPPLIES										
0002021	COMMUNICATION-TELEPHONE SYSTEM				1,000.00	0.00	217.80	0.00	0.00	782.20	22%
0002021	COMMUNICATION-TELEPHONE SYSTEM				1,000.00	0.00	217.80	0.00	0.00	782.20	22%
0002026	CELL PHONE ALLOWANCE				2,500.00	0.00	645.00	0.00	0.00	1,855.00	26%
	PeopleSoft Payroll Postin 12/02/22 PSDATA - JE						75.00				
	PeopleSoft Payroll Postin 12/16/22 PSDATA - JE						75.00				
	PeopleSoft Payroll Postin 01/13/23 PSDATA - JE						75.00				
	PeopleSoft Payroll Postin 01/27/23 PSDATA - JE						75.00				
0002026	CELL PHONE ALLOWANCE				2,500.00	0.00	945.00	0.00	0.00	1,555.00	38%
0002028	TELEPHONE SERVICES				4,800.00	0.00	1,418.70	0.00	0.00	3,381.30	30%
	COMCAST A:8155 30 030 170 12/07/22 829717 - OH						172.36				
	COMCAST ACCT: 905861264 1 12/08/22 829860 - OH						193.38				
	COMCAST A: 905861264 12/0 12/16/22 830321 - OH						190.50				
	COMCAST A:8155 30 030 170 01/13/23 832623 - OH						172.36				
	COMCAST A: 905861264 01/ 01/18/23 832831 - OH						200.61				
0002028	TELEPHONE SERVICES				4,800.00	0.00	2,347.91	0.00	0.00	2,452.09	49%
0002051	LIABILITY INSURANCE				7,467.00	0.00	7,024.52	0.00	0.00	442.48	94%

SORT ORDER: SUBOBJ within CATEGORY within KEY within DEPTMNT within FUND

SELECT ACCOUNT KEY: 3450

Fund	Fund Description	Dept.	Department Description	Key	Key Description	Actual	Encumbrance	Balance	Pct.
345	LAFCO	3450	LAFCO	3450	LAFCO				
0002051	LIABILITY INSURANCE		7,467.00	0.00	7,024.52	0.00	442.48	94%	
0002140	MAINTENANCE-BLDGS & IMPROVE		500.00	0.00	0.00	0.00	500.00		
0002140	MAINTENANCE-BLDGS & IMPROVE		500.00	0.00	0.00	0.00	500.00		
0002170	MEMBERSHIPS		11,550.00	0.00	9,122.00	0.00	2,428.00	79%	
0002170	MEMBERSHIPS		11,550.00	0.00	9,122.00	0.00	2,428.00	79%	
0002180	BOOKS & SUBSCRIPTIONS		400.00	0.00	48.00	0.00	352.00	12%	
0002180	BOOKS & SUBSCRIPTIONS		400.00	0.00	48.00	0.00	352.00	12%	
0002200	OFFICE EXPENSE		15,000.00	0.00	1,142.84	0.00	13,857.16	8%	
	ODP BUSINESS SO ACCT: 895 12/08/22 829809 - OH				42.56				
	ODP BUSINESS SO A ; 89586 12/16/22 830322 - OH				68.92				
	ODP BUSINESS SO A ; 89586 12/16/22 830322 - OH				118.27				
	OFFICE DEPOT ACCT:8958662 12/30/22 831708 - OH				21.66				
	ODP BUSINESS SO ACCT:8958 01/25/23 833173 - OH				81.23				
	ODP BUSINESS SO ACCT:8958 01/25/23 833173 - OH				172.97				
0002200	OFFICE EXPENSE		15,000.00	0.00	1,648.45	0.00	13,351.55	11%	
0002202	CONT ASSETS COMPUTER RELATED		3,000.00	0.00	83.37	0.00	2,916.63	3%	
0002202	CONT ASSETS COMPUTER RELATED		3,000.00	0.00	83.37	0.00	2,916.63	3%	
0002204	COMPUTER RELATED ITEMS:<\$500		1,000.00	0.00	0.00	0.00	1,000.00		
0002204	COMPUTER RELATED ITEMS:<\$500		1,000.00	0.00	0.00	0.00	1,000.00		
0002205	POSTAGE		1,000.00	0.00	10.07	0.00	989.93	1%	
0002205	POSTAGE		1,000.00	0.00	10.07	0.00	989.93	1%	
0002235	ACCOUNTING & FINANCIAL SERVICE		29,500.00	0.00	1,995.28	0.00	27,504.72	7%	

SORT ORDER: SUBOBJ within CATEGORY within KEY within DEPTMNT within FUND

SELECT ACCOUNT KEY: 3450

Fund	Fund Description	Dept.	Date	Ref.	Budget	Adjustments	Actual	Encumbrance	Balance	Pct.
345	LAFCO	3450	LAFCO							
0002235	ACCOUNTING & FINANCIAL SERVICE				29,500.00	0.00	1,995.28	0.00	27,504.72	7%
0002239	LEGAL SERVICE				40,000.00	0.00	6,335.00	0.00	33,665.00	16%
	LAFCO		12/02/22	23002865 - JE			483.75			
	BEST BEST & KRI INV		01/27/23	833285 - OH			744.00			
0002239	LEGAL SERVICE				40,000.00	0.00	7,562.75	0.00	32,437.25	19%
0002245	CONTRACTED SERVICES				180,000.00	0.00	20,794.92	8,700.00	150,505.08	16%
	ROLLINGS & MCO INV: 159		12/08/22	829861 - OH			800.00			
	Peer Review on Fire Distr		12/08/22	C0104980 - EN			9,500.00			
	INV: 159		10/31/22	12/08/22 C0104980 - PP			-800.00			
	* Closing DE Entry *		12/08/22	S052051 - DE			0.00			
0002245	CONTRACTED SERVICES				180,000.00	0.00	21,594.92	8,700.00	149,705.08	17%
0002250	OTHER PROFESSIONAL SERVICES				33,500.00	0.00	12,029.14	0.00	21,470.86	36%
	ROBERT GUERRERO STIPEND		12/14/22	830115 - OH			100.00			
	RONALD A KOTT STIPEND		LA 12/14/22	830116 - OH			100.00			
	MITCHELL MASHBU STIPEND		12/14/22	830117 - OH			100.00			
	HARRY PRICE STIPEND		LAF 12/14/22	830118 - OH			100.00			
	NANCY SHOPAY STIPEND		LAF 12/14/22	830119 - OH			100.00			
	JAMES SPERING STIPEND		LA 12/14/22	830120 - OH			100.00			
	JOHN M VASQUEZ STIPEND		L 12/14/22	830121 - OH			100.00			
	CALPERS DEC-22		01/09/23	23003880 - JE			51.28			
	ROBERT GUERRERO NOV21		LAF 01/11/23	811224 - TR			-100.00			
	ROBERT GUERRERO REISSUE		L 01/11/23	832490 - OH			100.00			
0002250	OTHER PROFESSIONAL SERVICES				33,500.00	0.00	12,780.42	0.00	20,719.58	38%
0002266	CENTRAL DATA PROCESSING SVCE				23,100.00	0.00	9,594.75	0.00	13,505.25	42%
	CDP FY 22-23 (December)		12/29/22	23003424 - JE			1,918.95			
	CDP FY 22-23 (January)		01/18/23	23004032 - JE			1,918.95			
0002266	CENTRAL DATA PROCESSING SVCE				23,100.00	0.00	13,432.65	0.00	9,667.35	58%

SORT ORDER: SUBOBJ within CATEGORY within KEY within DEPTWNT within FUND

SELECT ACCOUNT KEY: 3450

Fund	Fund Description	Dept.	Ref.	Date	Subcription	Budget	Adjustments	Key	Key Description	Actual	Encumbrance	Balance	Pct.
345	LAFCO	3450	LAFCO			3,000.00	0.00	3450	LAFCO	659.38	0.00	2,340.62	22%
0002271	SOFTWARE RENTAL / SUBSCRIPTION												
	US BANK A:4246 0445 5569	12/08/22	829811		OH					119.99			
	US BANK A:4246 0445 5569	01/24/23	833166		OH					139.95			
	US BANK A:4246 0445 5569	01/24/23	833166		OH					12.00			
	US BANK A:4246 0445 5569	01/24/23	833166		OH					15.00			
	US BANK A:4246 0445 5569	01/24/23	833166		OH					90.00			
	US BANK A:4246 0445 5569	01/24/23	833166		OH					14.99			
0002271	SOFTWARE RENTAL / SUBSCRIPTION					3,000.00	0.00			1,051.31	0.00	1,948.69	35%
0002280	PUBLICATIONS AND LEGAL NOTICES					1,500.00	0.00			0.00	0.00	1,500.00	
0002280	PUBLICATIONS AND LEGAL NOTICES					1,500.00	0.00			0.00	0.00	1,500.00	
0002285	LEASE EXPENSE-COPIERS/MFD'S ST					8,400.00	0.00			2,074.52	0.00	6,325.48	25%
	GREAT AMERICA F AGMT: 015	12/13/22	829966		OH					414.04			
	GREAT AMERICA F AGREE:015	01/24/23	833164		OH					460.09			
	RAY MORGAN COMP A: SL18	01/24/23	833165		OH					23.86			
0002285	LEASE EXPENSE-COPIERS/MFD'S ST					8,400.00	0.00			2,972.51	0.00	5,427.49	35%
0002295	LEASE EXPENSE - BUILDINGS ST					25,000.00	0.00			0.00	0.00	25,000.00	
0002295	LEASE EXPENSE - BUILDINGS ST					25,000.00	0.00			0.00	0.00	25,000.00	
0002310	EDUCATION & TRAINING					1,000.00	0.00			12.00	0.00	988.00	1%
	US BANK A:4246 0445 5569	12/08/22	829811		OH					12.00			
0002310	EDUCATION & TRAINING					1,000.00	0.00			24.00	0.00	976.00	2%
0002335	TRAVEL EXPENSE					12,000.00	0.00			3,527.79	0.00	8,472.21	29%
0002335	TRAVEL EXPENSE					12,000.00	0.00			3,527.79	0.00	8,472.21	29%
0002339	MANAGEMENT BUSINESS EXPENSE					2,000.00	0.00			229.63	0.00	1,770.37	11%
	US BANK A:4246 0445 5569	01/24/23	833166		OH					73.83			

SORT ORDER: SUBOBJ within CATEGORY within KEY within DEPTMNT within FUND

SELECT ACCOUNT KEY: 3450

Fund	Fund Description	Dept.	Dept. Description	Key	Key Description	Actual	Encumbrance	Balance	Pct.
345	LAFCO	3450	LAFCO	3450	LAFCO				
0002339	MANAGEMENT BUSINESS EXPENSE		2,000.00	0.00	303.46	0.00	1,696.54	15%	
0002354	CAR ALLOWANCE		7,200.00	0.00	2,880.00	0.00	4,320.00	40%	
	PeopleSoft Payroll Postin 12/02/22 PSDATA - JE				300.00				
	PeopleSoft Payroll Postin 12/16/22 PSDATA - JE				300.00				
	PeopleSoft Payroll Postin 12/30/22 PSDATA - JE				300.00				
	PeopleSoft Payroll Postin 01/13/23 PSDATA - JE				300.00				
	PeopleSoft Payroll Postin 01/27/23 PSDATA - JE				300.00				
0002354	CAR ALLOWANCE		7,200.00	0.00	4,380.00	0.00	2,820.00	61%	
0002355	PERSONAL MILEAGE		1,000.00	0.00	0.00	0.00	1,000.00		
0002355	PERSONAL MILEAGE		1,000.00	0.00	0.00	0.00	1,000.00		
2000	SERVICES AND SUPPLIES		415,417.00	0.00	91,072.21	8,700.00	315,644.79	24%	
9200	LICENSES, PERMITS & FRANCHISE								
0009229	LICENSES & PERMITS-OTHER		75,000.00	0.00	0.00	0.00	75,000.00		
0009229	LICENSES & PERMITS-OTHER		75,000.00	0.00	0.00	0.00	75,000.00		
9200	LICENSES, PERMITS & FRANCHISE		75,000.00	0.00	0.00	0.00	75,000.00		
9400	REVENUE FROM USE OF MONEY/PROP								
0009401	INTEREST INCOME		3,000.00	0.00	4,674.55	0.00	-1,674.55	156%	
	2223 Q2 TreasFees INTAPP3 01/01/23 23004155 - JE				-264.56				
	Oct - Dec 2022 Int Apprtn 01/01/23 23004154 - JE				8,281.95				
0009401	INTEREST INCOME		3,000.00	0.00	12,691.94	0.00	-9,691.94	423%	
9400	REVENUE FROM USE OF MONEY/PROP		3,000.00	0.00	12,691.94	0.00	-9,691.94	423%	
9500	INTERGOVERNMENTAL REVENUES								
0009511	OTHER GOVERNMENTAL AGENCIES		895,788.00	0.00	895,788.00	0.00	0.00	100%	

SORT ORDER: SUBOBJ within CATEGORY within KEY within DEPTMNT within FUND

SELECT ACCOUNT KEY: 3450

Fund	Fund Description	Dept.	Date	Ref.	Budget	Adjustments	Actual	Encumbrance	Balance	Pct.
345	LAFCO	3450			LAFCO					
Object	Description									
0009511	OTHER GOVERNMENTAL AGENCIES				895,788.00	0.00	895,788.00	0.00	0.00	100%
9500	INTERGOVERNMENTAL REVENUES				895,788.00	0.00	895,788.00	0.00	0.00	100%
Key Total	- Revenue				973,788.00	0.00	908,479.94	0.00	65,308.06	93%
Key Total	- Expense				1,004,990.00	0.00	337,889.24	8,700.00	658,400.76	34%
Dept Total	- Revenue				973,788.00	0.00	908,479.94	0.00	65,308.06	93%
Dept Total	- Expense				1,004,990.00	0.00	337,889.24	8,700.00	658,400.76	34%
Fund Total	- Revenue				973,788.00	0.00	908,479.94	0.00	65,308.06	93%
Fund Total	- Expense				1,004,990.00	0.00	337,889.24	8,700.00	658,400.76	34%

SORT ORDER: SECTION within BUREAU within DIVISION within DEPTWNT within SUBOBJ within CATEGORY within FUND

SELECT ACCOUNT KEY: 3450

Fund	Fund Description	Dept.	Department Description	Budget	Adjustments	Mo. Actual	YTD Actual	Encumbrance	Balance	Pct.
345	LAFCO	3450	LAFCO							
0050	DUE FROM OTHER FUNDS									
0001025	INTRAFUND CLEARING	0.00		0.00	0.00	-99,187.18	535,127.53	0.00	-535,127.53	9999%
0050	DUE FROM OTHER FUNDS									
0001205	INTRAFUND CLEARING	0.00		0.00	0.00	-99,187.18	535,127.53	0.00	-535,127.53	9999%
1000	SALARIES AND EMPLOYEE BENEFITS									
0001110	SALARY/WAGES REGULAR	426,170.00		0.00	0.00	69,571.49	184,130.25	0.00	242,039.75	43%
0001210	RETIREMENT-EMPLOYER	50,452.00		0.00	0.00	6,886.00	25,059.74	0.00	25,392.26	50%
0001212	DEFERRED COMP-COUNTY MATC	520.00		0.00	0.00	25.00	73.00	0.00	447.00	14%
0001220	FICA-EMPLOYER	6,180.00		0.00	0.00	1,045.50	2,948.32	0.00	3,231.68	48%
0001230	HEALTH INS-EMPLOYER	66,259.00		0.00	0.00	17,019.15	18,139.31	0.00	48,119.69	27%
0001231	VISION CARE INSURANCE	781.00		0.00	0.00	25.56	74.57	0.00	706.43	10%
0001240	COMPENSATION INSURANCE	1,900.00		0.00	0.00	0.00	1,410.12	0.00	489.88	74%
0001241	LT DISABILITY INSURANCE E	3,666.00		0.00	0.00	180.44	568.39	0.00	3,097.61	16%
0001250	UNEMPLOYMENT INSURANCE	1,500.00		0.00	0.00	533.61	743.61	0.00	756.39	50%
0001260	DENTAL INS-EMPLOYER	3,638.00		0.00	0.00	487.60	1,425.54	0.00	2,212.46	39%
0001270	ACCRUED LEAVE CTO PAYOFF	25,000.00		0.00	0.00	0.00	11,635.76	0.00	13,364.24	47%
0001290	LIFE INSURANCE-EMPLOYER	3,507.00		0.00	0.00	202.72	608.42	0.00	2,898.58	17%
1000	SALARIES AND EMPLOYEE BEN	589,573.00		0.00	0.00	95,977.07	246,817.03	0.00	342,755.97	42%
2000	SERVICES AND SUPPLIES									
0002021	COMMUNICATION-TELEPHONE S	1,000.00		0.00	0.00	0.00	217.80	0.00	782.20	22%
0002026	CELL PHONE ALLOWANCE	2,500.00		0.00	0.00	300.00	945.00	0.00	1,555.00	38%
0002028	TELEPHONE SERVICES	4,800.00		0.00	0.00	929.21	2,347.91	0.00	2,452.09	49%
0002051	LIABILITY INSURANCE	7,467.00		0.00	0.00	0.00	7,024.52	0.00	442.48	94%
0002140	MAINTENANCE-BLDGS & IMPRO	500.00		0.00	0.00	0.00	0.00	0.00	500.00	
0002170	MEMBERSHIPS	11,550.00		0.00	0.00	0.00	9,122.00	0.00	2,428.00	79%
0002180	BOOKS & SUBSCRIPTIONS	400.00		0.00	0.00	0.00	48.00	0.00	352.00	12%
0002200	OFFICE EXPENSE	15,000.00		0.00	0.00	505.61	1,648.45	0.00	13,351.55	11%
0002202	CONT ASSETS COMPUTER RELA	3,000.00		0.00	0.00	0.00	83.37	0.00	2,916.63	3%
0002204	COMPUTER RELATED ITEMS:<\$	1,000.00		0.00	0.00	0.00	0.00	0.00	1,000.00	



SORT ORDER: SECTION within BUREAU within DIVISION within DEPTWNT within SUBOBJ within CATEGORY within FUND

SELECT ACCOUNT KEY: 3450

Fund	Fund Description	Dept.	Department Description	Mo. Actual	YTD Actual	Encumbrance	Balance	Pct.
345	LAFCO	3450	LAFCO					
0002205	POSTAGE	1,000.00	0.00	0.00	10.07	0.00	989.93	1%
0002235	ACCOUNTING & FINANCIAL SE	29,500.00	0.00	0.00	1,995.28	0.00	27,504.72	7%
0002239	LEGAL SERVICE	40,000.00	0.00	1,227.75	7,562.75	0.00	32,437.25	19%
0002245	CONTRACTED SERVICES	180,000.00	0.00	800.00	21,594.92	8,700.00	149,705.08	17%
0002250	OTHER PROFESSIONAL SERVIC	33,500.00	0.00	751.28	12,780.42	0.00	20,719.58	38%
0002266	CENTRAL DATA PROCESSING S	23,100.00	0.00	3,837.90	13,432.65	0.00	9,667.35	58%
0002271	SOFTWARE RENTAL / SUBSCRI	3,000.00	0.00	391.93	1,051.31	0.00	1,948.69	35%
0002280	PUBLICATIONS AND LEGAL NO	1,500.00	0.00	0.00	0.00	0.00	1,500.00	
0002285	LEASE EXPENSE-COPIERS/MFD	8,400.00	0.00	897.99	2,972.51	0.00	5,427.49	35%
0002295	LEASE EXPENSE - BUILDINGS	25,000.00	0.00	0.00	0.00	0.00	25,000.00	
0002310	EDUCATION & TRAINING	1,000.00	0.00	12.00	24.00	0.00	976.00	2%
0002335	TRAVEL EXPENSE	12,000.00	0.00	0.00	3,527.79	0.00	8,472.21	29%
0002339	MANAGEMENT BUSINESS EXPEN	2,000.00	0.00	73.83	303.46	0.00	1,696.54	15%
0002354	CAR ALLOWANCE	7,200.00	0.00	1,500.00	4,380.00	0.00	2,820.00	61%
0002355	PERSONAL MILEAGE	1,000.00	0.00	0.00	0.00	0.00	1,000.00	
2000	SERVICES AND SUPPLIES	415,417.00	0.00	11,227.50	91,072.21	8,700.00	315,644.79	24%
9200	LICENSES, PERMITS & FRANCHISE							
0009229	LICENSES & PERMITS-OTHER	75,000.00	0.00	0.00	0.00	0.00	75,000.00	
9200	LICENSES, PERMITS & FRAN	75,000.00	0.00	0.00	0.00	0.00	75,000.00	
9400	REVENUE FROM USE OF MONEY/PROP							
0009401	INTEREST INCOME	3,000.00	0.00	8,017.39	12,691.94	0.00	-9,691.94	423%
9400	REVENUE FROM USE OF MONEY	3,000.00	0.00	8,017.39	12,691.94	0.00	-9,691.94	423%
9500	INTERGOVERNMENTAL REVENUES							
0009511	OTHER GOVERNMENTAL AGENCI	895,788.00	0.00	0.00	895,788.00	0.00	0.00	100%
9500	INTERGOVERNMENTAL REVENUE	895,788.00	0.00	0.00	895,788.00	0.00	0.00	100%

SORT ORDER: SECTION within BUREAU within DIVISION within DEPTWNT within SUBOBJ within CATEGORY within FUND

SELECT ACCOUNT KEY: 3450

Fund	Fund Description	Dept.	Department Description	Budget	Adjstments	Mo. Actual	YTD Actual	Encumbrance	Balance	Pct.
345	LAFCO	3450	LAFCO							
Object	Description									
Total Revenue		973,788.00		0.00	8,017.39	908,479.94	0.00	65,308.06	93%	
Total Expense		1,004,990.00	0.00	107,204.57	337,889.24	8,700.00	658,400.76	34%		
					-99,187.18	570,590.70				



## Solano Local Agency Formation Commission

675 Texas St. Ste. 6700 • Fairfield, California 94533  
(707) 439-3897 • FAX: (707) 438-1788

### Staff Report

DATE: February 15, 2023  
TO: Local Agency Formation Commission  
FROM: Rich Seithel  
SUBJECT: **Committee Appointments for 2023**

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Per the Commission's Bylaws, the Chair appoints committees from the membership as the Chair deems advisable. The Chair serves as an ex-officio member of all committees.

For calendar year 2022, the following committees were comprised of the following members:

Personnel: Commissioners Price, Shopay, and Spering

Budget Ad Hoc: Commissioners Mashburn and Kott

Fire Ad Hoc: Commissioner Vasquez and Rowlett

### RECOMMENDATION:

Staff recommends the Chair appoint committees from the membership for 2023.



## Solano Local Agency Formation Commission

675 Texas St. Ste. 6700 • Fairfield, California 94533  
(707) 439-3897 • FAX: (707) 438-1788

### STAFF REPORT

DATE: February 15, 2023  
TO: Local Agency Formation Commission  
FROM: Rich Seithel, Executive Officer  
SUBJECT: **LAFCO Project No. 2023-01 Dissolution of Reclamation District 2134**

---

#### Recommendation:

CONSIDER and ADOPT the attached LAFCO Resolution affirming that Reclamation District 2134 (RD 2134) is an inactive District, and;

INITIATE the dissolution of RD 2134 pursuant to Government Code (GC)§ 56879.

#### Executive Summary:

In November 2022, the Solano Local Agency Formation Commission (LAFCO) received a Notice of Inactive Special District from the State Controller's Office (SCO) (Attachment A) that identifies RD 2134 as an "inactive district" and, as such, should be considered for dissolution. If the Commission finds that the District is "inactive" the Commission is required to initiate RD 2134's dissolution using a streamlined process (SB 448).

Applying this method, the Commission can dissolve special districts with one public hearing following the adoption of a resolution initiating dissolution and forgo the conducting authority proceeding (protest hearing). In addition, LAFCOs are not required to identify a "successor agency" to assume any services.

In order to affirm that RD 2134 is inactive, the Commission must determine that all four of the following criteria are met (GC §56042):

1. The district is a special district as defined in Section 56036<sup>1</sup>.  
✓ *RD 2134 was formed as a District by LAFCO Resolution 2000-21, adopted on December 12, 2000.*
2. The special district has had no financial transactions in the previous fiscal year.  
✓ *According to the SCO and Solano County ACO, RD 2134 reported no financial*

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<sup>1</sup> Per Section 56036 a "District" or "special district" are synonymous and defined as "an agency of the state, formed for general law or special act, for the performance of governmental or proprietary functions within limited boundaries and in areas outside the boundaries when authorized by LAFCO pursuant to GC Section 56133."

#### Commissioners

John Vasquez, Chair • Nancy Shopay, Vice-Chair • Ron Kott • Mitch Mashburn • Steve Bird

#### Alternate Commissioners

Robert Guerrero • Alma Hernandez • Wanda Williams

#### Staff

Rich Seithel, Executive Officer • Christina Love, Deputy Executive Officer • Aaron Norman, Analyst II • Mala Subramanian, Lead Legal Counsel

*transactions in the previous year.*

3. The special district has no assets and liabilities.  
✓ *The SCO, Solano County ACO, and, by resolution, the RD 2134 Board report no assets or liabilities SB 448 specifically eliminated the need for a successor agency.*
4. The district has no outstanding debts, judgments, litigation, contracts, liens, or claims.  
✓ *Staff can find no outstanding debts, judgments, litigation, contracts, liens, or claims against RD 2134. Furthermore, the District resolution declares none*

Based on the findings satisfying the four requirements, support from the RD 2134's Board of Directors (Attachment B), and that the landowners are still responsible for maintaining the levees, staff recommends that the Commission affirms that RD 2134 is inactive and initiates the dissolution.

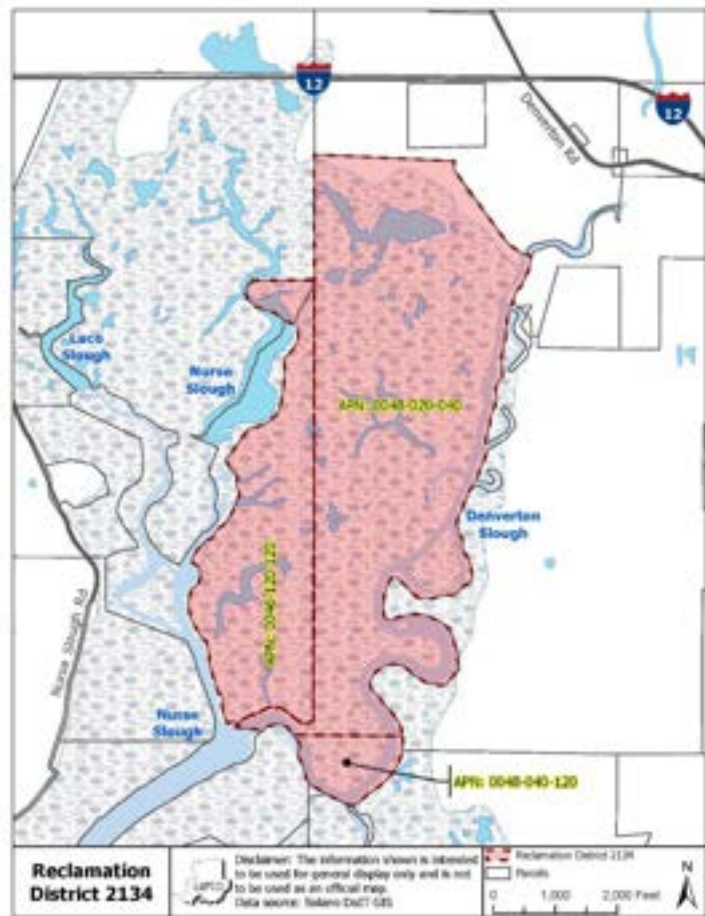
Following is a discussion including background, environmental determination, public notice, and conclusion.

#### **I. Background:**

RD 2134 was formed in 2000 as an independent public agency under the terms of the Reclamation District Law and is comprised of three parcels (APN 0046-120-120, APN 0048-020-040, and APN 0048-040-210) totaling approximately 852 acres. The District's primary property owner is the California Waterfowl Association (CWA Denverton LLC).

Additionally:

- RD 2134 is generally located within the Suisun Marsh bounded by Nurse and Denverton Sloughs.
- Landowners self-assess the cost of operating, repairing, and maintaining drainage facilities, roads, and levees within the boundaries of the District. The district receives no ad-valorem property tax.
- A primary reason for the District formation was to qualify for state and federal funding opportunities available to public agencies (i.e. FEMA).
- The land is designated as marshland and included within the Suisun Marsh Resource Conservation Overlay.



- There are no registered voters or residents within District boundaries and no expectations for growth or development of the District.

## **II. Environmental Determination:**

The dissolution of RD 2134 is exempt from the California Environmental Quality Act (CEQA) under section 15320 "Changes in the organization of local agencies." The dissolution of a district that provides no services would have no direct or reasonably foreseeable indirect impact on the environment and is therefore not considered to be a project.

It is recommended that the Commission find the subject dissolution exempt from CEQA pursuant to Guidelines Section 15320 where the changes do not change the geographical area in which previously existing powers are exercised.

## **III. Public Hearing Notice**

Pursuant to Government Code Section 56879(c), the Commission's action associated with this dissolution must occur following a public hearing. If found to be inactive, LAFCO will provide individual notice to the District landowners in accordance with State law and adopted Commission policies. (See Attachment C for copy of the notice). There are no registered voters residing within RD 2134 according to the information provided by the Registrar of Voters Office on December 22, 2022.

## **IV. Conclusion**

RD 2134 meets all the inactive district criteria set forth in GC §56042. Pursuant to GC §56879, within 90 days of receiving the SCO notice, the Commission initiates a proposal for the dissolution of RD 2134. After the adoption of the resolution initiating dissolution, the dissolution will come back to the Commission for a public hearing and action by the Commission on April 10.

However, if the Commission finds that RD 2134 does not meet the inactive requirements, a letter advising the SCO of the Commission's decision not to initiate dissolution will be sent.

### Attachments:

Action Item: Resolution Initiating Proceedings Dissolving the Inactive District of Reclamation District 2134 (RD 2134) (LAFCO Project 2023-01)

Attachment A – Letter from State Controllers' Office

Attachment B – Letter of Support from Board of Directors of Reclamation District 2134

Attachment C – Notice of Hearing to Landowners and Registered Voters

**LAFCO RESOLUTION NO. 23-XX**

**RESOLUTION INITIATING PROCEEDINGS DISSOLVING THE INACTIVE DISTRICT OF  
RECLAMATION DISTRICT 2134 (RD 2134)  
(LAFCO PROJECT 2023-01)**

**WHEREAS**, on November 11, 2022, the California State Controller notified the Solano LAFCO (Commission) pursuant to Government Code section (GC §) 56879 that Reclamation District 2134 (RD 2134) is an inactive district; and

**WHEREAS**, the Commission, pursuant to GC § 56879 shall initiate the dissolution of County Service Area #23 within 90 days of receipt of notice from the State Controller's Office unless the Commission finds that County Service Area #23 is not inactive as defined in GC § 56042; and

**WHEREAS**, the area proposed to be dissolved is legally uninhabited and includes the entirety of the boundaries of RD 2134 as depicted in Exhibit "A" attached hereto and by this reference incorporated herein; and

**WHEREAS**, the Commission, as lead agency under the California Environmental Quality Act (CEQA), finds the dissolution to be statutorily exempt from CEQA pursuant to Public Resources Code Section 21080 (b)(l) and CEQA Guidelines Section 15268, as the initiation of the proposal was required by statute and, therefore, it is a ministerial action; and,

**WHEREAS**, terms and conditions will be determined by the Commission upon approval of the dissolution.

**NOW, THEREFORE, the COMMISSION DOES HEREBY RESOLVE, DETERMINE AND ORDER that:**

1. The Solano Local Agency Formation Commission serves as the lead agency under the California Environmental Quality Act (CEQA) and finds the initiation of dissolution to be statutorily exempt from CEQA pursuant to Public Resources Code Section 21080 (b)(l) and CEQA Guidelines Section 15268, as the initiation of the proposal was required by statute and, therefore, it is a ministerial action; and,
2. RD 2134 is an inactive district as defined in GC § 56042 and the proposal of dissolution of RD 2134, as depicted in Exhibit "A" attached hereto and made a part hereof, is initiated.
- 3.

[CONTINUED NEXT PAGE]

The foregoing resolution was duly passed and adopted by the Local Agency Formation Commission of Solano County at a regular meeting, held on the 15th day of February 2023, by the following vote:

AYES:  
NOES:  
ABSTAIN:  
ABSENT:

---

Nancy Shopay, Chair  
Solano LAFCO

ATTEST:

---

Christina Love, Clerk to the Commission





**BETTY T. YEE**  
**California State Controller**

November 1, 2022

Rich Seithel  
Solano LAFCO  
675 Texas St. Suite 6700  
Fairfield, CA, 94533

**SUBJECT: Notification of Inactive Special Districts in County**

Dear Rich Seithel:

Chapter 334, Statutes of 2017, also known as Senate Bill (SB) 448, added various provisions to the Cortese-Knox-Hertzberg Local Government Reorganization Act of 2000 regarding special districts that are inactive. It requires the State Controller's Office (SCO) to create a list of inactive special districts based on information in the special district's Financial Transactions Report (FTR), to publish the list of inactive special districts on its website annually, and to notify the local agency formation commission in the county or counties in which the inactive special district is located.

Pursuant to Government Code (GC) section 56042, an "inactive special district" must:

- Meet the definition set forth in GC section 56036;
- Have no financial transactions in the previous fiscal year; and
- Have no assets, liabilities, outstanding debts, judgments, litigation, contracts, liens, or claims.

Pursuant to GC 56879, within 90 days of receiving this notice, the Commission is required to initiate dissolution of inactive special districts by resolution, unless the Commission determines that a district does not meet the criteria set forth in GC 56042. Additionally, the Commission is required to notify SCO if it determines that district does not meet the dissolution criteria in GC 56042. Once the dissolution process is complete, please inform SCO using the contact information on page 2.

Enclosed is a copy of the list of inactive California special districts. The list is determined by financial data in each special district's fiscal year 2020-21 FTR. The list of inactive California special districts may also be found at: [https://www.sco.ca.gov/ard\\_local\\_rep\\_freq\\_requested.html](https://www.sco.ca.gov/ard_local_rep_freq_requested.html).

Rich Seithel  
November 1, 2022  
Page 2

If you have any questions or need to notify us of a special district's status, please contact Derek Miller by telephone at (916) 322-5579, or by email at [dmiller@sco.ca.gov](mailto:dmiller@sco.ca.gov).

Sincerely,

A handwritten signature in black ink, appearing to read "Phillip Pangilinan". The signature is fluid and cursive, written over a light blue horizontal line.

PHILLIP PANGILINAN  
Manager  
Local Government Reporting Section

Enclosure

California State Controller's Office

List of Inactive Districts per Chapter 334, Statutes of 2017 (SB 448)

Source: Special Districts Financial Transactions Reports, Fiscal Year 2020-21

#	District Name	City	County
1	Willow Springs Water District	Plymouth	Amador
2	County Service Area No. 6 (Calaveras)	San Andreas	Calaveras
3	County Service Area No. 3 (Colusa)	Colusa	Colusa
4	Kern Valley Resource Conservation District	Bakersfield	Kern
5	Canby Community Services District	Canby	Modoc
6	County Service Area No. 32 (Santa Barbara)	Santa Barbara	Santa Barbara
7	County Service Area No. 54 (Santa Cruz)	Santa Cruz	Santa Cruz
8	Fall River Valley Irrigation District	Redding	Shasta
9	Reclamation District No. 2034	San Ramon	Solano
10	Reclamation District No. 2043	Fairfield	Solano
11	Reclamation District No. 2134	Roseville	Solano
12	Meridian Cemetery District	Yuba City	Sutter
13	County Service Area No. 56 (Yuba)	Marysville	Yuba
14	County Service Area No. 57 (Yuba)	Marysville	Yuba
15	County Service Area No. 58 (Yuba)	Marysville	Yuba
16	River Highlands Community Service District	Marysville	Yuba
17	Royal Pines County Service Area (Yuba)	Marysville	Yuba

Proof of Service by Mail

I declare: I am a citizen of the United States, over the age of 18 years, and not a party to this action. My business address is State Controller's Office, 3301 C Street, Suite 740, Sacramento, California 95816.

On the date set forth below, I served the following entitled document:

Notification of Inactive Special Districts in County


by placing a true copy thereof in a sealed envelope addressed to the person(s) named below at the address(es) shown and by placing said envelope for collection and mailing, following our ordinary business practices. I am readily familiar with this business's practice for collecting and processing correspondence for mailing. On the same day that correspondence is placed for collection and mailing, it is deposited in the ordinary course of business with the United States Postal Service, in a sealed envelope with postage fully prepaid.

*Name:* Rich Seithel  
Solano Local Agency Formation Commission

*Address:* Solano LAFCO  
675 Texas St. Suite 6700  
Fairfield, CA 94533

I declare under penalty of perjury under the laws of the State of California that the foregoing is true and correct.

Executed on November 01, 2022, at Sacramento, California.

*Signature:* 

*Printed Name:* Derek Miller

# RECLAMATION DISTRICT 2134

## DISSOLUTION RESOLUTION

WHEREAS, Reclamation District 2134 (the “District”) has no assets, financial activity, and no longer benefits the State of California or the Landowner it represents;

WHEREAS, the District has been inactive since 6/30/2020;

WHEREAS, the Trustees wish to cease operations and dissolve the District;

WHEREAS, the Trustees have consulted with representatives from LAFCO and the State Controller’s Office;

NOW THEREFORE BE IT RESOLVED, that the District dissolve.

AYES: Trustees Eddings, Messerli

NOS: None

ABSTAINS: None

Approved by:

Robert Eddings *Robert Eddings*  
Robert Eddings (Aug 9, 2022 07:49 PDT)

Jake Messerli *JM*


# Resolution Dissovling RD2134

Final Audit Report

2022-08-09

Created:	2022-08-09
By:	Jake Messerli (jmesserli@calwaterfowl.org)
Status:	Signed
Transaction ID:	CBJCHBCAABAAXAbftWz6p3nUopt12gdsrUY5llzqcDNQ

## "Resolution Dissovling RD2134" History

-  Document created by Jake Messerli (jmesserli@calwaterfowl.org)  
2022-08-09 - 2:47:13 PM GMT- IP address: 69.4.146.58
-  Document emailed to reddings@calwaterfowl.org for signature  
2022-08-09 - 2:47:35 PM GMT
-  Email viewed by reddings@calwaterfowl.org  
2022-08-09 - 2:48:59 PM GMT- IP address: 73.189.227.8
-  Signer reddings@calwaterfowl.org entered name at signing as Robert Eddings  
2022-08-09 - 2:49:30 PM GMT- IP address: 73.189.227.8
-  Document e-signed by Robert Eddings (reddings@calwaterfowl.org)  
Signature Date: 2022-08-09 - 2:49:31 PM GMT - Time Source: server- IP address: 73.189.227.8
-  Agreement completed.  
2022-08-09 - 2:49:31 PM GMT

## Attachment C



### **Solano Local Agency Formation Commission**

675 Texas St. Ste. 6700 • Fairfield, California 94533  
(707) 759-3439 • FAX: (707) 438-1788

February 27, 2023

### **NOTICE OF HEARING**

Notice is hereby given that the Solano Local Agency Formation Commission (LAFCO) will hold a hearing at **10:00 a.m. on Monday, April 10, 2023**, or as soon thereafter as possible, in the Board of Supervisors Chambers, County Administration Building, 675 Texas Street, Fairfield, CA, to consider the following item:

#### **LAFCO Project No. 2023-01 Dissolution of Reclamation District 2134**

Actions include adopting a Resolution approving the dissolution of Reclamation District 2134.

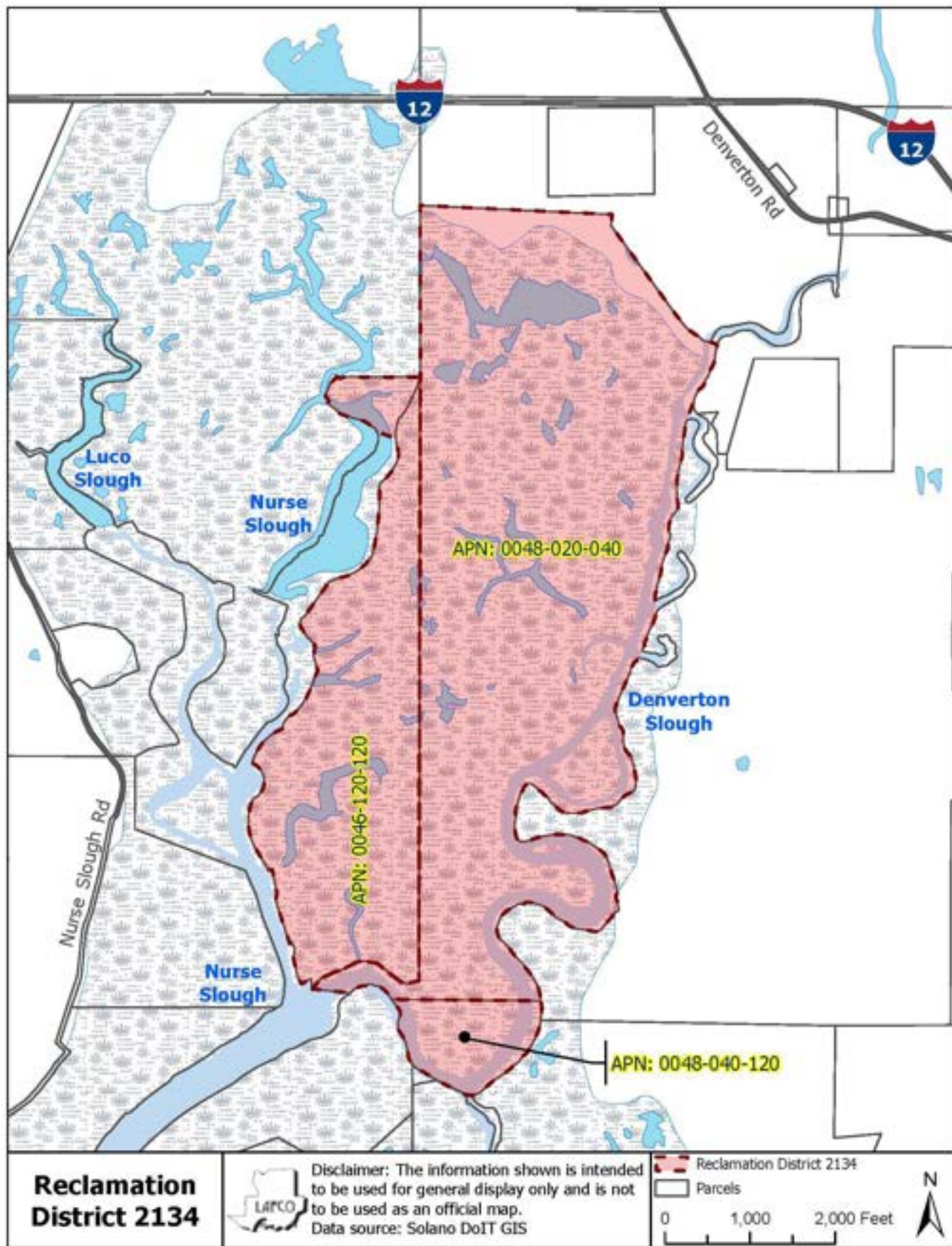
Reclamation District 2134 (RD 2134) consists of three parcels (APNs): 0046-120-120, APN 0048-020-040, and APN 0048-040-210 totaling approximately 852 acres, and is generally located within the Suisun Marsh bounded by Nurse Slough and the Denverton Slough. A map of RD 2134 is shown behind this notice.

On November 4, 2022, the Commission received notification from the State Controller Office identifying RD 2134 as being an inactive district in Solano County. Pursuant to Government Code (GC) 56879, the Commission is required to initiate the dissolution of inactive districts by resolution within 90 days of receiving notification from the State Controller Office, unless the Commission determines that a district does not meet the criteria set forth in GC 56042.

All interested parties will have an opportunity to speak to the Commission at the hearing and may submit written testimony prior to the hearing. Persons with disabilities may contact LAFCO staff at 707-439-3898 prior to the hearing to arrange for necessary accommodation so they may fully participate in the proceeding.

Note that if you or your agent have made a contribution of \$250 or more to any Commissioner or Alternate during the 12 months preceding the decision, you and the Commissioner are obligated to disclose the contribution and in the proceeding that Commissioner or Alternate must disqualify himself or herself from the decision. However, disqualification is not required if the Commissioner or Alternate returns the campaign contribution within thirty (30) days of learning both about the contribution and the fact that you are a participant in the proceedings.

Copies of the agenda and staff report will be available five days prior to the hearing date on the LAFCO website at [www.solanolafco.com](http://www.solanolafco.com) or at the LAFCO office during business hours.



### Reclamation District 2134



Disclaimer: The information shown is intended to be used for general display only and is not to be used as an official map.  
Data source: Solano DoIT GIS

Reclamation District 2134

Parcels

0 1,000 2,000 Feet







## Solano Local Agency Formation Commission

675 Texas St. Ste. 6700 • Fairfield, California 94533  
(707) 439-3897 • FAX: (707) 438-1788

### STAFF REPORT

DATE: February 15, 2023  
TO: Local Agency Formation Commission  
FROM: Rich Seithel, Executive Officer  
SUBJECT: **LAFCO Project No. 2023-02 Inactive Special District List/ RD 2034**

---

#### Recommendation:

CONSIDER and ADOPT the LAFCO Resolution determining that Reclamation 2034 (RD 2034) is not an inactive District, and;

DIRECT staff to inform the State Controller's Office of the Commission's determination.

#### Executive Summary:

In November 2022, the Solano Local Agency Formation Commission (LAFCO) received a Notice of Inactive Special District from the State Controller's Office (SCO) (Attachment A) that identifies RD 2034 as an "inactive district" and, as such, should be dissolved. If the Commission finds that the District is "inactive" the Commission is required to initiate RD 2034's dissolution using a streamlined process (SB 448)<sup>1</sup>. However, if the Commission finds that RD 2034 is NOT "inactive", the Commission is required to notify the SCO that it determines that the District does not meet the dissolution criteria.

In order to determine whether RD 2034 is inactive, the Commission must determine that the following four criteria are met (GC §56042):

1. That the district is a special district as defined in Section 56036<sup>2</sup>.

✓ *RD 2034 is an Independent Special District within the unincorporated area of Solano County. The District was formed under the general reclamation district laws of the State of California with the petition for formation being approved by the Solano County Board of Supervisors on April 7, 1919*

---

<sup>1</sup> Requires LAFCO to hold one public hearing on the dissolution of an inactive district. Prohibits the dissolution of an inactive district from being subject to protest and election requirements or determinations by LAFCO.

<sup>2</sup> Per GC § 56036 a "District" or "special district" are synonymous and defined as "an agency of the state, formed for general law or special act, for the performance of governmental or proprietary functions within limited boundaries and in areas outside the boundaries when authorized by LAFCO pursuant to GC §56133.

#### Commissioners

John Vasquez, Chair • Nancy Shopay, Vice-Chair • Ron Kott • Mitch Mashburn • Steve Bird

#### Alternate Commissioners

Robert Guerrero • Alma Hernandez • Wanda Williams

#### Staff

Rich Seithel, Executive Officer • Christina Love, Deputy Executive Officer • Aaron Norman, Analyst II • Mala Subramanian, Lead Legal Counsel

2. That the special district has had no financial transactions in the previous fiscal year.  
✓ *According to the SCO and Solano County ACO, RD 2034 reported no financial transactions in the previous year.*
3. That the special district has no assets and liabilities.  
× *Staff has been advised that there are two agreements in the District's name that invalidate the inactive status: 1. a maintenance agreement with Solano Irrigation District Attachment B), and 2. 1950 Grant of Easements to RD 2034<sup>3</sup> (Attachment C). These agreements create liabilities and obligations. In addition, the District has provided evidence that they have an active bank account that is considered an asset (Attachment D.)*
4. The district has no outstanding debts, judgments, litigation, contracts, liens, or claims.  
× *The two agreements and the bank account identified above violate the terms of this requirement.*

In conclusion, based on RD 2034 not satisfying the four requirements outlined in GC § 56042, staff recommends that the Commission: 1. determine that RD 2034 is not inactive, 2. adopt the attached LAFCO Resolution (Attachment C) determining that RD 2034 is not inactive, and 3. direct staff to inform the State Controller's Office of the Commission's determination.

Attachments:

Action Item: Resolution Making Determination that Reclamation District 2034 Does Not Meet Warrants of Inactive District Status as Identified by the State Controller's Office

Attachment A – Letter from State Controllers' Office Attachment  
Attachment B – Maintenance agreement with Solano Irrigation District  
Attachment C – Grant of Easement  
Attachment D – Bank statement  
Attachment E – Letter from SID Regarding Dissolution  
Attachment F – Vicinity Map for RD 2034

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<sup>3</sup> In 1950, meeting minutes show that the District Board of Trustees took formal action to acquire and record grant deeds from the respective property owners for the "rights-of-way for the construction, development, maintenance, operation and use of levees, drainage ditches, canals, and other waterways and borrow pits and any other reclamation works and roads upon, along and over those parcels of lands."

**LAFCO RESOLUTION NO. 23-XX**

**RESOLUTION MAKING DETERMINATION THAT RECLAMATION DISTRICT 2034  
DOES NOT MEET WARRANTS OF INACTIVE DISTRICT STATUS AS IDENTIFIED BY THE  
STATE CONTROLLER'S OFFICE**

**WHEREAS**, the Local Agency Formation Commission (LAFCO) of Solano County desires to make a determination on the inactive/active status of Reclamation District 2104 pursuant to the Cortese-Knox-Hertzberg Local Government Reorganization Act of 2000 commencing with Government Code Section 56000; and,

**WHEREAS**, in accordance with Government Code Section (GC§) 56375(a)(2)(G), LAFCO may initiate dissolution of an inactive special district pursuant to GC§ 56879; and,

**WHEREAS**, GC Section 56042 defines "inactive district" as a special district with no assets, liabilities, outstanding debts, judgements, contracts, or claims; and,

**WHEREAS**, in a letter dated November 11, 2022, the State Controller's Office (SCO) notified Solano LAFCO that Reclamation District (RD) 2104 appears to be inactive and should be dissolved through an expedited process pursuant to GC § 56879, unless the Commission determines the District does not meet the criteria set forth under GC § 56042; and,

**WHEREAS**, LAFCO staff has been advised that there are two agreements in the District's name concerning: a maintenance agreement with Solano Irrigation District, and a 1950 Grant of Easements to RD 2034, as well as an active bank statement; and,

**WHEREAS**, the Commission has considered the evidence set forth in attachment 1 and 2; and,

**WHEREAS**, the Commission hereby determines that said District does not meet the inactive district status as defined; and,

**NOW, THEREFORE, BE IT HEREBY DETERMINED AND ORDERED** that Reclamation District 2034 is not an inactive district pursuant to GC § 56042 based on the following evidence:

- *There are two agreements in the District's name that invalidates the inactive status:*
  - *A maintenance agreement with Solano Irrigation District, and*
  - *1950 Grant of Easements to RD 2034, and the District has demonstrated an asset in a bank statement.*

[CONTINUED NEXT PAGE]

The foregoing resolution was duly passed and adopted by the Local Agency Formation Commission of Solano County at a regular meeting, held on the 15th day of February, 2023, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

---

Nancy Shopay, Chair  
Solano Local Agency  
Formation Commission

ATTEST:

---

Christina Love, Clerk to the Commission



**BETTY T. YEE**  
**California State Controller**

November 1, 2022

Rich Seithel  
Solano LAFCO  
675 Texas St. Suite 6700  
Fairfield, CA, 94533

**SUBJECT: Notification of Inactive Special Districts in County**

Dear Rich Seithel:

Chapter 334, Statutes of 2017, also known as Senate Bill (SB) 448, added various provisions to the Cortese-Knox-Hertzberg Local Government Reorganization Act of 2000 regarding special districts that are inactive. It requires the State Controller's Office (SCO) to create a list of inactive special districts based on information in the special district's Financial Transactions Report (FTR), to publish the list of inactive special districts on its website annually, and to notify the local agency formation commission in the county or counties in which the inactive special district is located.

Pursuant to Government Code (GC) section 56042, an "inactive special district" must:

- Meet the definition set forth in GC section 56036;
- Have no financial transactions in the previous fiscal year; and
- Have no assets, liabilities, outstanding debts, judgments, litigation, contracts, liens, or claims.

Pursuant to GC 56879, within 90 days of receiving this notice, the Commission is required to initiate dissolution of inactive special districts by resolution, unless the Commission determines that a district does not meet the criteria set forth in GC 56042. Additionally, the Commission is required to notify SCO if it determines that district does not meet the dissolution criteria in GC 56042. Once the dissolution process is complete, please inform SCO using the contact information on page 2.

Enclosed is a copy of the list of inactive California special districts. The list is determined by financial data in each special district's fiscal year 2020-21 FTR. The list of inactive California special districts may also be found at: [https://www.sco.ca.gov/ard\\_local\\_rep\\_freq\\_requested.html](https://www.sco.ca.gov/ard_local_rep_freq_requested.html).

Rich Seithel  
November 1, 2022  
Page 2

If you have any questions or need to notify us of a special district's status, please contact Derek Miller by telephone at (916) 322-5579, or by email at [dmiller@sco.ca.gov](mailto:dmiller@sco.ca.gov).

Sincerely,

A handwritten signature in black ink, appearing to read "Phillip Pangilinan". The signature is written in a cursive, flowing style.

PHILLIP PANGILINAN  
Manager  
Local Government Reporting Section

Enclosure

California State Controller's Office  
 List of Inactive Districts per Chapter 334, Statutes of 2017 (SB 448)

Source: Special Districts Financial Transactions Reports, Fiscal Year 2020-21

#	District Name	City	County
1	Willow Springs Water District	Plymouth	Amador
2	County Service Area No. 6 (Calaveras)	San Andreas	Calaveras
3	County Service Area No. 3 (Colusa)	Colusa	Colusa
4	Kern Valley Resource Conservation District	Bakersfield	Kern
5	Canby Community Services District	Canby	Modoc
6	County Service Area No. 32 (Santa Barbara)	Santa Barbara	Santa Barbara
7	County Service Area No. 54 (Santa Cruz)	Santa Cruz	Santa Cruz
8	Fall River Valley Irrigation District	Redding	Shasta
9	Reclamation District No. 2034	San Ramon	Solano
10	Reclamation District No. 2043	Fairfield	Solano
11	Reclamation District No. 2134	Roseville	Solano
12	Meridian Cemetery District	Yuba City	Sutter
13	County Service Area No. 56 (Yuba)	Marysville	Yuba
14	County Service Area No. 57 (Yuba)	Marysville	Yuba
15	County Service Area No. 58 (Yuba)	Marysville	Yuba
16	River Highlands Community Service District	Marysville	Yuba
17	Royal Pines County Service Area (Yuba)	Marysville	Yuba

Proof of Service by Mail

I declare: I am a citizen of the United States, over the age of 18 years, and not a party to this action. My business address is State Controller's Office, 3301 C Street, Suite 740, Sacramento, California 95816.

On the date set forth below, I served the following entitled document:

Notification of Inactive Special Districts in County


by placing a true copy thereof in a sealed envelope addressed to the person(s) named below at the address(es) shown and by placing said envelope for collection and mailing, following our ordinary business practices. I am readily familiar with this business's practice for collecting and processing correspondence for mailing. On the same day that correspondence is placed for collection and mailing, it is deposited in the ordinary course of business with the United States Postal Service, in a sealed envelope with postage fully prepaid.

*Name:* Rich Seithel  
Solano Local Agency Formation Commission

*Address:* Solano LAFCO  
675 Texas St. Suite 6700  
Fairfield, CA 94533

I declare under penalty of perjury under the laws of the State of California that the foregoing is true and correct.

Executed on November 01, 2022, at Sacramento, California.

*Signature:* 

*Printed Name:* Derek Miller



MAINTENANCE AGREEMENT

THE SOLANO IRRIGATION DISTRICT, hereinafter referred to as "Irrigation District", and RECLAMATION DISTRICT 2034, hereinafter referred to as "Reclamation District" do enter into the following agreement:

WHEREAS, there exists a generally unfavorable drainage problem in the area bounded by Chadbourne Road, Interstate Highway No. 80, and Suisun Creek in Lower Suisun Valley; and

WHEREAS, the Irrigation District has prepared construction plans for the improvement and relocation of portions of the existing drainage channels which flow into a drain ditch constructed by the Reclamation District and shown on the accompanying location map and Dwg. No. M-2-275; and

WHEREAS, the Irrigation District will benefit from the aforesaid improvement of drainage facilities through the improvement of drainage on private property within the boundaries of the Irrigation District; and

WHEREAS, the Reclamation District will benefit from the aforesaid improvement of drainage facilities through the removal of surface water which aggravates the present high ground water condition along the north boundary of the Reclamation District,

NOW THEREFORE, it is hereby agreed as follows:

1. The Solano Irrigation District will provide the necessary labor and equipment for weed control work in the Reclamation District drain ditch from a point immediately east of Suisun Creek to the tide gates, as indicated on the

16947

-1-

*[Handwritten Signature]*

57  
OCT 9 1967

OFFICIAL RECORDS P.  
SOLANO COUNTY, CALIF.  
*Richard E. Howell*  
FD. Recorder

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Solano Irrigation District Map No. M-2-275. The Reclamation District will pay the cost of any chemicals which may be required for control of aquatic growth within the channel.

2. The Solano Irrigation District agrees to share in the cost of maintenance and repair of the ditch and levee along the Reclamation District's drain between the intersection of the Reclamation District drain with the ~~Raines Drain~~ <sup>SUISUN CREEK</sup> as shown on the attached map, and the tide gates located east of Chadbourne Road. The Irrigation District's share of this cost shall not exceed 50% of the total, said participation by the Irrigation District in the maintenance and repair costs will be subject to advance approval by both districts of the extent and nature of the work to be performed and of the actual cost to be pro-rated to each district.

3. The Solano Irrigation District will install an additional flap gate at the tide gate location marked on the attached location map, M-2-275, to reduce the differential head across the present structure at high tides. The Irrigation District will also construct a concrete lined surface on the upstream and downstream slopes of the existing earth dam after additional pipe and flap gate have been installed. Cost of all modifications and additions described in this paragraph will be paid by Solano Irrigation District.

4. Both parties hereby agree that the tide gate structure east of Chadbourne Road will be jointly maintained by both parties with the cost of such maintenance to be shared equally.

IN WITNESS WHEREOF, the parties hereto have hereunto  
affixed their names this 18 day of Sept, 1967.

RECLAMATION DISTRICT 2034

WITNESS:

Arthur D. Taber

By: Fred A. Chadbourne  
President

By: Harry W. Chadbourne  
Secretary

SOLANO IRRIGATION DISTRICT

SEAL

By: H. Morris Dally  
President

By: J. E. Higgins  
Secretary

WITNESS ACKNOWLEDGEMENT

STATE OF CALIFORNIA) ss.  
COUNTY OF SOLANO )

On this 18th day of September, 1967, before me, the under-  
signed, a Notary in and for said County and State personally  
appeared Arthur D. Taber, known to me to be the person whose  
name is subscribed to the within agreement as a witness thereto,  
who being duly sworn, says: that his place of residence is  
Solano County, California, that he was present and saw Fred A.  
Chadbourne and Harry W. Chadbourne, personally known to him to  
be the persons whose names are subscribed to the within agreement,  
executed the same; and that affiant subscribed his name thereto  
as a witness to said execution.

WITNESS MY hand and Official Seal.



Joann Segura  
Notary Public in and for said County  
and State.

My Commission expires: March 25, 1968

ACKNOWLEDGEMENT

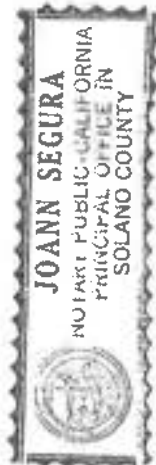
STATE OF CALIFORNIA )  
                                  ) ss.  
COUNTY OF SOLANO )

On this 18th day of September, 1967, before me, Joann Segura, a Notary Public in and for said County and State, residing therein, duly commissioned and sworn, personally appeared W. Morris Dally, President and J. E. Wiggins, Secretary, known to me to be the persons described in and whose names are subscribed to the within instrument, and they acknowledged to me that they executed the same.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed my official seal the day and year in this certificate first above written.

*Joann Segura*  
\_\_\_\_\_  
Notary Public in and for said County  
and State

My Commission expires: March 25, 1968



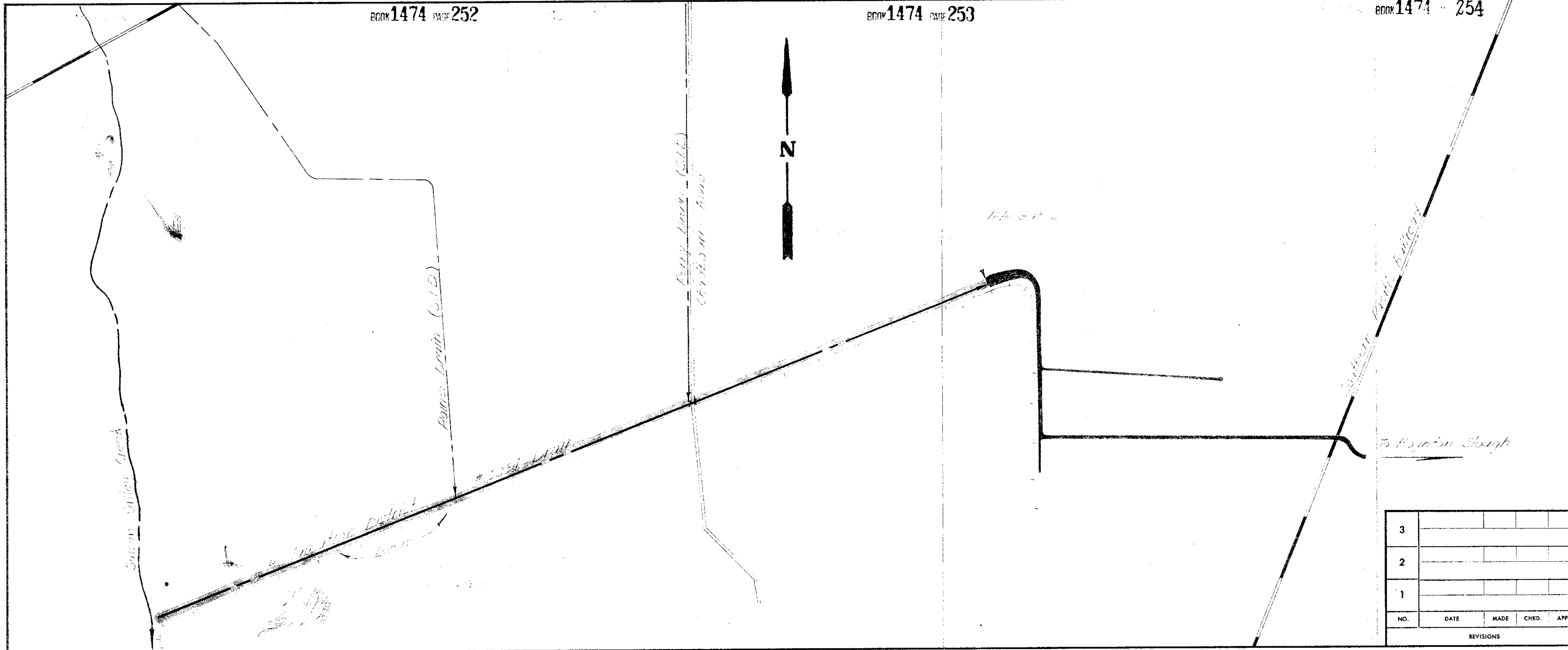
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NO.	DATE	MADE	CHKD.	APPD.
3				
2				
1				

REVISIONS

<b>SOLANO IRRIGATION DISTRICT</b>	
VACAVILLE, CALIFORNIA	
Unit: <i>Suisun Valley Drainage</i>	
<i>Location Map</i>	
<i>Lower Suisun Valley Drainage</i>	
DATE: <i>Aug. 23, 1935</i>	APPROVED: _____
DRAWN BY: <i>J.P.</i>	R. E. NO. _____
CHECKED BY: <i>J.P.</i>	DWG. NO. <i>M-E-275</i>

RESOLUTION

WHEREAS, there has this day been presented to the Trustees of Reclamation District No. 2034 the deed of George J. Tomasini, Juanita Tomasini, Fred A. Tomasini and Ruth Corson to Reclamation District No. 2034 of a right of way for the construction, development, maintenance, operation and use of levees, drainage ditches, canals, water ways and borrow pits, and any other reclamation works and roads upon, along and over three strips or parcels of land situated within said reclamation district in the County of Solano, State of California, which deed is dated 12th day of January, 1950.

NOW THEREFORE, be it resolved that said deed be, and the same is hereby accepted, on behalf of Reclamation District No. 2034, the Grantee in said deed.

I, the undersigned, the duly qualified, appointed and acting Secretary of Reclamation District No. 2034, and of the Board of Trustees and Trustees of said reclamation district, do hereby certify that the foregoing is a true copy of a resolution duly and regularly adopted by said Board of Trustees at a meeting thereof duly called and held at the office of said Trustees, in the County of Solano, State of California, on the 18th day of January 1950, at which meeting all of the Trustees of said district were present and voting; and I do further certify that the foregoing deed to which this resolution is attached is the deed to which said resolution refers.

IN WITNESS WHEREOF, I have hereunto set my hand and the seal of this district this 18th day of January 1950.

SEAL

Alice M. Chadbourne  
Secretary as aforesaid.

Recorded at the request of Reclamation Dist. at 54 minutes past 1 o'clock P.M., FEB 10 1950

#1890

Copied J. S.

M. E. BUCKINGHAM, County Recorder

Compared

by WALTER D. SUMMERS, Deputy

GRANT OF EASEMENT

THIS INSTRUMENT between GEORGE J. TOMASINI, JUANITA TOMASINI, FRED TOMASINI, RUTH CORSON and ANITA Y. FULLER, as Grantors, to RECLAMATION DISTRICT NO. 2034, a reclamation district organized and existing under and by virtue of the laws of the State of California, within the County of Solano in said State, as Grantee,

WITNESSETH:

That the said Grantors do by these presents grant to said Grantee a right of way for the construction, development, maintenance, operation, and use of levees, drainage ditches, canals and other water ways and borrow pits, and any other reclamation works and roads, upon, along and over that certain parcel of land that is situated in the County of Solano, State of California, and that is particularly described as follows, to-wit:

A strip of land ninety feet in width and lying thirty feet on each side of the following described center line:

"BEGINNING at a point on the line between Sections 8 and 17, said point being West 1300 feet more or less from the corner between Sections 8, 9, 16 and 17, and proceeding thence North 1225 feet more or less; thence North 68° 45' East 9410 feet more or less (excluding that portion of said ditch on County Road No. 579), and ending at a point approximately 620 feet southwesterly from the northeast corner of that certain 172.7 acre tract of land owned by Fred Chadbourne in Sections 9 and 10."

All in Sections 8, 9 and 10, Township 4 North, Range 2 West, N. D. E. & M.

Book 519  
Page 324

329

IN WITNESS WHEREOF, the Grantors have executed these presents upon this 12th day of January, 1950.

GEORGE J. TOMASINI  
JUANITA TOMASINI  
FRED TOMASINI  
RUTH CORSON  
ANITA M. FULLER

STATE OF CALIFORNIA    SS  
COUNTY OF SOLANO

On this 12th day of January in the year one thousand nine hundred and fifty before me, Dorothy B. Balch a Notary Public in and for the said County of Solano, State of California, residing therein, duly commissioned and sworn, personally appeared George J. Tomasini, Juanita Tomasini, Fred Tomasini, Ruth Corson and Anita M. Fuller known to me to be the persons whose names are subscribed to the within instrument and acknowledged to me that they executed the same.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed my official seal, in the said County of Solano the day and year in this certificate first above written.

Dorothy B. Balch  
Notary Public in and for the said County of Solano  
State of California  
My Commission Expires Oct. 13, 1953

SEAL

RESOLUTION

WHEREAS, there has this day been presented to the Trustees of Reclamation District No. 2034, the deed of George G. Tomasini, Juanita Tomasini, Fred Tomasini, Ruth Corson and Anita T. Fuller, to Reclamation District No. 2034 of a right of way for the construction, development, maintenance, operation and use of levees, drainage ditches, canals, water ways and borrow pits, and any other reclamation works and roads upon, along and over a certain parcel of land situated within said Reclamation District in the County of Solano, State of California, which deed is dated 12th day of January, 1950.

NOW THEREFORE, be it resolved that said deed be, and the same is hereby accepted, on behalf of Reclamation District No. 2034, the Grantee in said deed.

I, the undersigned, the duly qualified, appointed and Acting Secretary of Reclamation District No. 2034, and of the Board of Trustees and Trustees of said reclamation district, do hereby certify that the foregoing is a true copy of a resolution duly and regularly adopted by said Board of Trustees at a meeting thereof duly called and held at the office of said Trustees, in the County of Solano, State of California, on the 18th day of January 1950, at which meeting all of the Trustees of said District were present and voting; and I do further certify that the foregoing deed to which this resolution is attached is the deed to which said resolution refers.

IN WITNESS WHEREOF, I have hereunto set my hand and the seal of this District this 18th day of January, 1950.

SEAL

Alice M. Chadbourns-Secretary as aforesaid

Recorded at the request of Reclamation Dist. at 55 minutes past 1 o'clock P.M., FEB 10 1950

#1891

Copied J. S.  
Compared *J.S.*

M. B. BUCKINGHAM, County Recorder  
by WALTER D. SUMMERS, Deputy

**SURVEYOR'S CERTIFICATE**

THIS MAP CORRECTLY REPRESENTS A SURVEY MADE BY HIS OR HERSELF OR UNDER HIS OR HER DIRECT SUPERVISION AND TO THE BEST OF HIS OR HER KNOWLEDGE AND BELIEF ACCORDING TO THE REQUIREMENTS OF THE LAND SURVEYORS ACT AND THE DECISIONS OF THE BOARD OF LAND SURVEYORS.

*Lawrence J. O'Connell*  
 9-1-87  
 No. 1182  
 State of California  
 Registered Professional Surveyor  
 License No. 68,850-02



THIS MAP HAS BEEN EXAMINED IN ACCORDANCE WITH SECTION 8708 OF THE LAND SURVEYORS ACT AND THE DECISIONS OF THE BOARD OF LAND SURVEYORS.

*Shelley*  
 9-2-87  
 No. 1182  
 State of California  
 Registered Professional Surveyor  
 License No. 68,850-02

**RECORDED STATEMENT**

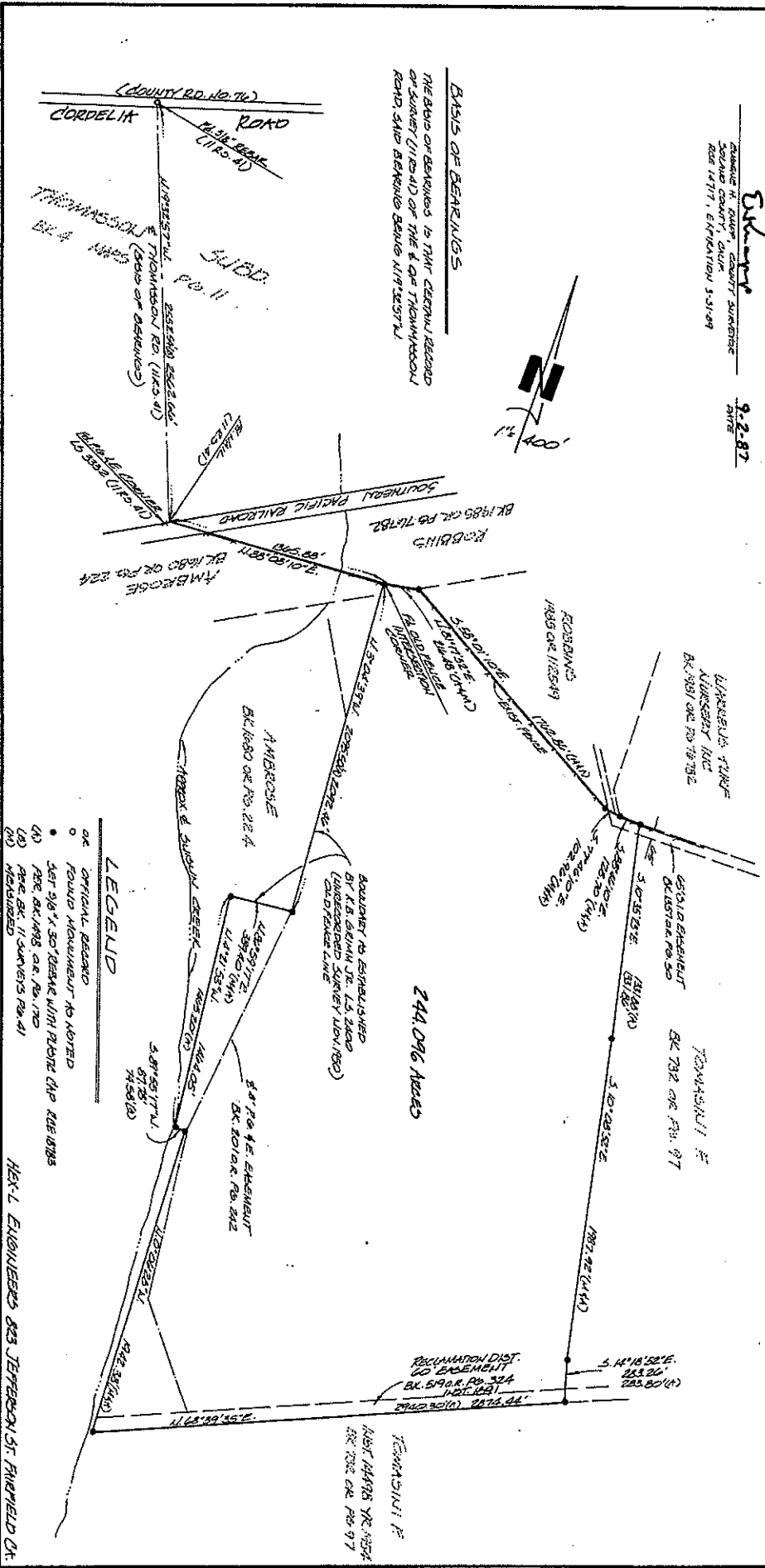
FILED THIS 2nd DAY OF September 1987 AT  
 THE OFFICE OF THE COUNTY CLERK  
 IN THE COUNTY OF SAN DIEGO

*Raymond J. DeWitt*  
 County Recorder, San Diego County, Calif.  
 or *Thomas C. DeWitt, A.H.R.*

1085A  
 60157

**RECORD OF SURVEY**

for  
**WARREN'S TURF NURSERY INC.**  
 BEING A PORTION OF LOT 37, SUISUN  
 RANCHO & PORTION OF SEC'S 8 & 9,  
 T. 4N., R. 2W., M. D.B. & M. EXT.



**BASIS OF BEARINGS**  
 THE BASIS OF BEARINGS IS THE CENTRAL RECORD OF SURVEY (118341) OF THE E. OF THOMASVILLE ROAD 5410 BEARING BEARS N197°57'11

**LEGEND**

- OR OFFICIAL RECORD
- FOUNDED MEASUREMENT AS NOTED
- 547.516' x .50' BEARING WITH PLATE CHIP FOR 118385
- 44) 492.841' x .98' OR 78.780
- 43) 492.841' x .98' OR 78.780
- 42) 492.841' x .98' OR 78.780
- 41) 492.841' x .98' OR 78.780

18 RS 59

HEX-L. ELIABUSEB'S 823 JEFFERSON ST. FINEFIELD CA

BK 11, P. 487





Phone: 800-359-BANK (2265)  
 Website: www.fremontbank.com

STATEMENT DATE

12/30/2022

ACCOUNT NUMBER

16917235

568.679245.FB12302022.DDA.D10

RECLAMATION DISTRICT NO 2034  
 34 ALAMO SQUARE SUITE 200  
 ALAMO CA 94507



## Bringing communities together

Thank your for another wonderful year!

We'd like to take this time to thank you for the amazing year our communities had. The Foundation is pleased to have been able to support the communities we serve. We appreciate your support by banking locally with us.

### Business Plus Checking ACCOUNT 16917235

Balance Last Statement	Credits	Debits	Balance This Statement
\$ 2,443.27	(0) \$ 0.00	(1) \$ 12.00	\$ 2,431.27
<b>Minimum Balance</b>			<b>Average Balance</b>
\$ 2,443.27			\$ 2,443.27
Description	Transaction Amount	Date	Balance
BALANCE LAST STATEMENT		11/30	2,443.27
SERVICE CHARGE	-12.00	12/30	2,431.27
BALANCE THIS STATEMENT		12/30	2,431.27
TOTAL DAYS IN STATEMENT PERIOD 12/01/22 THROUGH 12/30/22:	30		

### ITEMIZATION OF SERVICE CHARGE PAID THIS PERIOD

TOTAL CHARGE FOR Maintenance Fees:	12.00
------------------------------------	-------

**DIRECTORS**

JOHN D. KLUGE  
PRESIDENT - DIV #1

LANCE A. PORTER  
VICE PRESIDENT - DIV #2

MICHAEL J. BARRETT  
DIV#3

GUIDO E. COLLA  
DIV #4

MIKE J. GERMAN  
DIV #5



JAMES S. DANIELS, P.E.  
DISTRICT ENGINEER

MINASIAN, SPRUANCE,  
MEITH, SOARES & SEXTON  
ATTORNEYS

January 29, 2019

Rich Seithel  
Executive Officer  
Solano LAFCO  
675 Texas St., Suite 6700  
Fairfield, CA 94533

***Subject: Reclamation District 2034 Municipal Service Review***

Dear Mr.Seithel:

We understand that LAFCO, as part of recent legislation to review special districts' status to ensure they are "acting" as a district, may consider dissolution of Reclamation District (RD) 2034. The Solano Irrigation District (SID) currently has a Maintenance Agreement (attached) with RD 2034 for the cost sharing of maintenance activities for drainage facilities located within the RD 2034 boundary. Dissolution of RD 2034 would require that some responsible public agency take over the duty of administering, repairing and maintaining the drainage and levee facilities. Should dissolution of the District be pursued, a responsible public agency (acceptable to those parties) with the power to tax and charge the RD 2034 lands for their share of the benefit of maintenance and use of the drains would have to accept that responsibility.

Solano Irrigation District recommends RD 2034 remain a special district such that it may continue to perform the duties it was originally established and entered into agreement to do.

If you have any questions, please let me know.

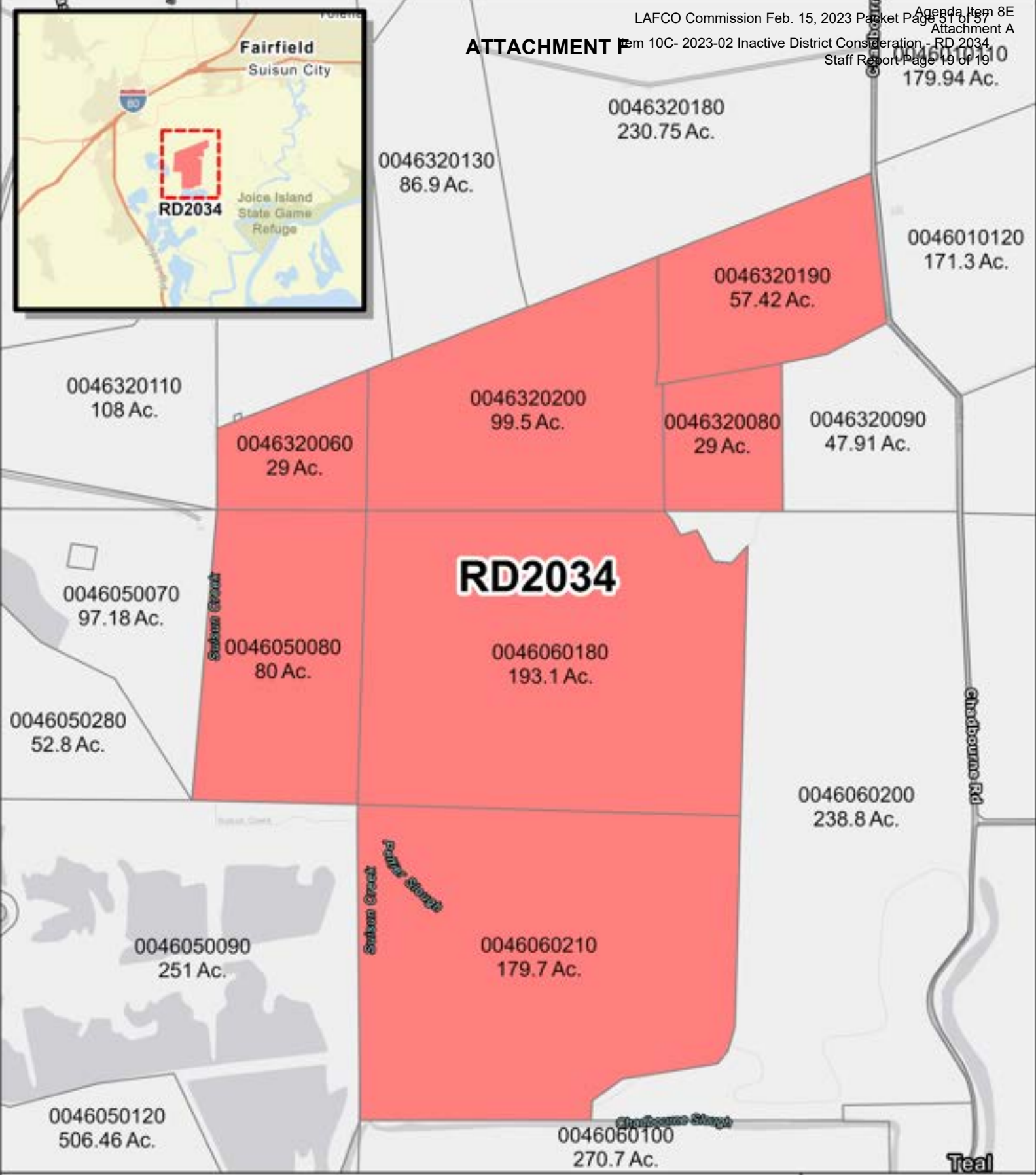
Sincerely,

Paul Fuchslin, P.E.  
Director of Engineering

Attachments:

- Maintenance Agreement

# ATTACHMENT F



## Vicinity Map for RD 2034

RD2034



Disclaimer: The information shown is intended to be used for general display only and is not to be used as an official map.





## Solano Local Agency Formation Commission

675 Texas St. Ste. 6700 • Fairfield, California 94533  
(707) 439-3897 • FAX: (707) 438-1788

### Staff Report

DATE: February 15, 2023  
 TO: Local Agency Formation Commission  
 FROM: Rich Seithel  
 SUBJECT: Fiscal Year 2022/23 Mid-Year Budget Report

### RECOMMENDATION:

That the Commission receive the FY 2022/23 Mid-Year Budget report.

### DISCUSSION:

The fiscal year (FY) 2022/23 mid-year (MY) budget status provides an overview of LAFCO's expenses and revenues through December 31, 2022. The Commission adopted a \$1,048,788 FY 2022/23 operating budget on June 13, 2022. Attachment A is a table that depicts the approved budget by line item, mid-year actuals, comparison of the two, and year-end estimates.

#### I. **Approved Budget:**

The \$1,048,788 FY 2022/23 Approved Budget categories include:

Budget Categories	2022-23 Budget	% of Total Approved
Salaries and Benefits (1000)	\$589,573	56%
Services and Supplies (2000)	\$415,417	40%
Designated Reserve (730)	\$43,798	4%
<b>Total Expenditures</b>	<b>\$1,048,788</b>	<b>100%</b>
Licenses, Permits, and Franchise (9200)	\$75,000	7%
Revenue from Use of Money (9400)	\$3,000	1%
Intergovernmental Revenues (9500)	\$895,788	85%
Fund Balance Appropriation	\$75,000	7%
<b>Total Revenue</b>	<b>\$1,048,788</b>	<b>100%</b>

#### Commissioners

John Vasquez, Chair • Nancy Shopay, Vice-Chair • Ron Kott • Mitch Mashburn • Steve Bird

#### Alternate Commissioners

Robert Guerrero • Alma Hernandez • Wanda Williams

#### Staff

Rich Seithel, Executive Officer • Christina Love, Deputy Executive Officer • Aaron Norman, Analyst II •  
Mala Subramanian, Lead Legal Counsel

Expenses in the Final Approved Budget for FY 2022/23 were built around the anticipated tasks identified in the 2022/23 Workplan, see Attachment B. Major drivers were:

- The expected office relocation; which includes moving office furniture, mechanical and electrical equipment, file storage, and an increase in lease because of a larger space
- Hiring the approved office administrator/clerk; including purchasing new office furniture, new computer set-up, activating a phone line and software licenses, and an increase in salary and benefits;
- Anticipated high-profile projects expected to require third party consulting and assistance
- Biennial Audit

## II. Mid-Year Analysis:

At Mid-Year, expenditures total \$298,739 (29.73%) and revenues total \$954,665 (94.99%) of the approved budget.

Budget Categories	Approved	MY Actual	MY% of Approved
Salaries and Benefits (1000)	\$589,573	\$212,588	36%
Services and Supplies (2000)	\$415,417	\$86,151	21%
Designated Reserve (730)	\$43,798	\$43,798	100%
<b>Total Expenditures</b>	<b>\$1,048,788</b>	<b>\$342,537</b>	<b>33%</b>
Licenses, Permits, and Franchise (9200)	\$75,000	\$0	0%
Revenue from Use of Money (9400)	\$3,000	\$4,675	156%
Intergovernmental Revenues (9500)	\$895,788	\$895,788	100%
Fund Balance Appropriation	\$75,000	\$75,000	100%
<b>Total Revenue</b>	<b>\$1,048,788</b>	<b>\$975,463</b>	<b>93%</b>

A mid-year budget breakdown by line item is included as Attachment A. Below is an explanation of impacts to the mid-year budget that account for differences between the Approve Budget and the mid-year actual.

### 1. Salaries and Benefits (1000 series):

At mid-year, salaries and benefits are at \$212,588, which is 36% of the salaries and benefits budgeted. The mid-year salaries and benefits items are less than 50% for the following reasons:

- Salaries/Wages (#1110) – Mid-year is roughly 33% of the Approved Budget. The budget anticipated hiring the Office Administrator/Clerk around September. However, because of the delay in the new larger location being available, hiring was delayed. Additionally, the departure of the LAFCO Analyst II/Sr Analyst was not anticipated. The year-end estimate includes budgeting for the new-hired LAFCO Analyst II, and for the Office Administrator/Clerk as soon as possible.

- Health and Benefits (#1000's series) – The budget anticipated health insurance and other benefits for a staff of four persons. It took two months to replace the vacant analyst position. In addition, the delay in the new, larger office created a delay for the new Office Administrator/Clerk position. Thus, the total for health and benefits for the agency is only at 26% of the anticipated cost.

## 2. Services and Supplies (2000 series):

At mid-year, the Services and Supplies account (2000 series) is at 21% of the Approved Budget. The lower expenses can be attributed to:

- Lease Expense/Building – The current office space lease payment will not be charged until March, as it was last fiscal year. Additionally, LAFCO was expected to be relocated into a larger office space in fall 2022, which would have resulted in a higher lease. However, the relocation space has not been completed yet. LAFCO is currently in negotiations with the County for the relocation space and lease contract.
- Other Relocation Expenses – The approved budget accounted for other relocation related expenses, such as moving the commercial printer, moving phone lines, moving internet connections, and moving furniture and onsite storage.
- New Hire Equipment Expenses – Hiring the new Office Administrator/Clerk not only incurs salary and benefits expenses, but also equipping a new work station. Computer equipment, office furniture, phone and internet connections, and software memberships will be necessary.
- Contracted Services / Project Related Expenses – The Approved Budget anticipated some significant project applications that would require third party assistance. Two high profile projects of significant regional concern were anticipated to be submitted in Fall 2022, but are reportedly delayed. And the Vacaville Municipal Service Review and Sphere of Influence Update is anticipated to begin in Spring 2023

The Solano Irrigation District Municipal Service Review scope of work and contract negotiation is underway with Milani and Associates. Continued work on the Rural North Vacaville Water District Municipal Service Review conditions and the Update to the Sphere of Influence is ongoing with the District and Milani and Associates.

- Travel Expenses – The Approved Budget anticipated 3 staff persons would attend the 2022 CALAFCO conference. However, circumstances resulted in only two staff persons attending and no Commissioners. The 2023 Staff Workshop is coming in April.
- Accounting & Financial – The final budget included funding for the standard bi-annual audit. The Audit is underway and near completion, therefore the expenses will be reflected soon. Additionally, the Solano County Auditor Controller's Office (ACO), who processes vendor claims for LAFCO, invoices LAFCO for services in May typically.

### 3. Revenue (9000):

By mid-year, Staff was able to complete two small annexations into RNVWD. However, as of the end of January 2023, another RNVWD annexation and two SID detachments were completed. As such, \$29,000 in project application funds will be moved from the holding account to the revenue account (9200 – Licenses, Permits, and Franchise).

Staff is currently processing another RNVWD annexation. Staff is also anticipating two SID detachments, an SID annexation, and a Fairfield Island Annexation package within the next couple months. At the time of the FY 22/23 Approved Budget, there were several other large impending projects that LAFCO spoke with other agencies about, but have not come to fruition.

#### Year-End Estimates:

The Commission's FY 2022/23 Budget continues to be financially sound. Each category is projected to be within their budgeted amounts at year-end, or slightly under. As calculated in Attachment A, staff forecasts year-end expenditures at 89% of the adjusted budget and revenues of 96%.

Budget Categories	Approved	MY Actual	YE Est	YE vs. Approved
Salaries and Benefits (1000)	\$589,573	\$212,588	\$487,660	(\$101,913)
Services and Supplies (2000)	\$415,417	\$86,151	\$400,917	(\$14,500)
Designated Reserve (730)	\$43,798	\$43,798	\$43,798	\$0
<b>Total Expenditures</b>	<b>\$1,048,788</b>	<b>\$342,537</b>	<b>\$932,375</b>	<b>(\$116,413)</b>
Licenses, Permits, and Franchise (9200)	\$75,000	\$0	\$29,000	<b>(\$46,000)</b>
Revenue from Use of Money (9400)	\$3,000	\$4,675	\$5,000	\$6,675
Intergovernmental Revenues (9500)	\$895,788	\$895,788	\$895,788	\$0
Fund Balance Appropriation	\$75,000	\$75,000	\$75,000	\$0
<b>Total Revenue</b>	<b>\$1,048,788</b>	<b>\$975,463</b>	<b>\$1,007,788</b>	<b>(\$44,000)</b>

\*amounts are rounded up/down to nearest whole dollar and whole percentage.

The Year-End forecast for the expenditures is \$932,375, and the forecast for revenues is \$1,007,788. Therefore, the FY 22/23 Budget is anticipated to remain fiscally sound.

#### Attachments:

Attachment A – Fiscal Year 2022/23 Mid-Year Budget Worksheet

Attachment B – Fiscal Year 2022/23 Workplan Status Update

### ATTACHMENT B

FY 2022/23 Mid-Year Review Report							
Subobject	Subobject Description	FY 22/23 Approved Final Budget	FY 22/23 Actuals as of Dec 31, 2022	FY 22/23 Difference Between Budget & MY	% of Approved Budget	FY 22/23 End of Year Projection	EOY Projection vs. FY 22/23 Approved
0001110	SALARY/WAGES REGULAR	\$426,170	\$156,302	\$269,868	37%	\$363,802	(\$62,368)
0001210	RETIREMENT-EMPLOYER	\$50,452	\$22,417	\$28,035	44%	\$37,069	(\$13,383)
0001212	DEFERRED COMP-COUNTY MATCH	\$520	\$63	\$457	12%	\$168	(\$352)
0001220	FICA-EMPLOYER	\$6,180	\$2,528	\$3,652	41%	\$5,441	(\$739)
0001230	HEALTH INS-EMPLOYER	\$66,259	\$15,795	\$50,464	24%	\$44,943	(\$21,316)
0001231	VISION CARE INSURANCE	\$781	\$62	\$719	8%	\$462	(\$319)
0001240	COMPENSATION INSURANCE	\$1,900	\$1,410	\$490	74%	\$1,700	(\$200)
0001241	LT DISABILITY INSURANCE ER	\$3,666	\$478	\$3,188	13%	\$1,200	(\$2,466)
0001250	UNEMPLOYMENT INSURANCE	\$1,500	\$210	\$1,290	14%	\$1,500	\$0
0001260	DENTAL INS-EMPLOYER	\$3,638	\$1,182	\$2,456	32%	\$2,868	(\$770)
0001270	ACCRUED LEAVE CTO PAYOFF	\$25,000	\$11,636	\$13,364	47%	\$25,000	\$0
0001290	LIFE INSURANCE-EMPLOYER	\$3,507	\$507	\$3,000	14%	\$3,507	\$0
	<b>SUBTOTALS</b>	<b>\$589,573</b>	<b>\$212,588</b>	<b>\$376,985</b>	<b>36%</b>	<b>\$487,660</b>	<b>(\$101,913)</b>
0002021	COMMUNICATION-TELEPHONE SYSTEM	\$1,000	\$218	\$782	22%	\$1,000	\$0
0002026	CELL PHONE ALLOWANCE	\$2,500	\$795	\$1,705	32%	\$2,000	(\$500)
0002028	TELEPHONE SERVICES	\$4,800	\$1,975	\$2,825	41%	\$4,800	\$0
0002051	LIABILITY INSURANCE	\$7,467	\$7,025	\$442	94%	\$7,467	\$0
0002140	MAINTENANCE-BLDGS & IMPROVE	\$500	\$0	\$500	0%	\$500	\$0
0002170	MEMBERSHIPS	\$11,550	\$9,122	\$2,428	79%	\$11,550	\$0
0002180	BOOKS & SUBSCRIPTIONS	\$400	\$48	\$352	12%	\$400	\$0
0002200	OFFICE EXPENSE	\$15,000	\$1,394	\$13,606	9%	\$15,000	\$0
0002202	CONT ASSETS COMPUTER RELATED	\$3,000	\$83	\$2,917	3%	\$3,000	\$0
0002204	COMPUTER RELATED ITEMS:<\$500	\$1,000	\$0	\$1,000	0%	\$1,000	\$0
0002205	POSTAGE	\$1,000	\$10	\$990	1%	\$1,000	\$0
0002235	ACCOUNTING & FINANCIAL SERVICE	\$29,500	\$1,995	\$27,505	7%	\$27,000	(\$2,500)
0002239	LEGAL SERVICE	\$40,000	\$6,819	\$33,181	17%	\$40,000	\$0
0002245	CONTRACTED SERVICES	\$180,000	\$21,595	\$158,405	12%	\$180,000	\$0
0002250	OTHER PROFESSIONAL SERVICES	\$33,500	\$12,729	\$20,771	38%	\$23,000	(\$10,500)
0002266	CENTRAL DATA PROCESSING SVCE	\$23,100	\$11,514	\$11,586	50%	\$23,100	\$0
0002271	SOFTWARE RENTAL / SUBSCRIPTION	\$3,000	\$779	\$2,221	26%	\$3,000	\$0
0002280	PUBLICATIONS AND LEGAL NOTICES	\$1,500	\$0	\$1,500	0%	\$500	(\$1,000)
0002285	LEASE EXPENSE-COPIERS/MFD'S ST	\$8,400	\$2,489	\$5,911	30%	\$8,400	\$0
0002295	LEASE EXPENSE - BUILDINGS ST	\$25,000	\$0	\$25,000	0%	\$25,000	\$0
0002310	EDUCATION & TRAINING	\$1,000	\$24	\$976	2%	\$1,000	\$0
0002335	TRAVEL EXPENSE	\$12,000	\$3,528	\$8,472	29%	\$12,000	\$0
0002339	MANAGEMENT BUSINESS EXPENSE	\$2,000	\$230	\$1,770	11%	\$2,000	\$0
0002354	CAR ALLOWANCE	\$7,200	\$3,780	\$3,420	53%	\$7,200	\$0
0002355	PERSONAL MILEAGE	\$1,000	\$0	\$1,000	0%	\$1,000	\$0
0000730	20% RESERVE POLICY ADJUSTMENT	\$43,798	\$43,798	\$0	100%	\$43,798	\$0
	<b>SUBTOTAL</b>	<b>\$459,215</b>	<b>\$129,949</b>	<b>\$329,266</b>	<b>28%</b>	<b>\$444,715</b>	<b>(\$14,500)</b>
0009229	LICENSES & PERMITS-OTHER	\$75,000	\$0	\$75,000	0%	\$29,000	(\$46,000)
0009401	INTEREST INCOME	\$3,000	\$4,675	(\$1,675)	156%	\$5,000	\$6,675
0009511	OTHER GOVERNMENTAL AGENCIES	\$895,788	\$895,788	\$0	100%	\$895,788	\$0
0000720	FUND BALANCE APPROPRIATION	\$75,000	\$75,000	\$0	100%	\$75,000	\$0
	<b>EXPENSES</b>	<b>\$1,048,788</b>	<b>\$342,537</b>	<b>\$706,251</b>	<b>33%</b>	<b>\$932,375</b>	<b>(\$116,413)</b>
	<b>REVENUES</b>	<b>\$1,048,788</b>	<b>\$975,463</b>	<b>(\$1,675)</b>	<b>93%</b>	<b>\$1,004,788</b>	<b>(\$44,000)</b>



**ATTACHMENT A****2022-23 Proposed Workplan**

#	Task/Project	Comments
1	Fire Services	Con't. working with the applicant, districts, stakeholders, and Fire Ad Hoc Committee in analyzing the proposed reorganization. <i>Ongoing</i>
2	Municipal Service Review (MSR)/ Sphere of Influence (SOI) Updates	City of Vacaville (c 2017) (PY funds) <i>Unkown</i> Solano Irrigation District (c 2014) <i>Negotiating Contract</i>
3	SOI Updates	Rural North Vacaville Water District <i>Underway</i> Suisun City <i>Unkown</i>
4	Reorganizations	Fire Districts <i>Ongoing</i>  Fairfield: <i>Incoming</i> <ul style="list-style-type: none"> <li>• Sunset Townhomes Sunset Ave/ East Tabor Ave</li> <li>• DeNova Pittman Road</li> <li>• Property on Sunset Ave /Railroad Ave</li> </ul> Vacaville: Nut Tree Airport vicinity (Island Annexation) <i>Unkown</i>
5	Boundary and Sphere of Influence (SOI) Mapping/Reconciliation	Verify, correct, and map Cemetery District boundaries and SOIs. Con't work with County GIS to update and correct boundary layers. <i>Ongoing</i>
6	Human Resource	Hire an Office/Analyst person. <i>Underway</i>
7	Audit	Contract with outside consultant to conduct an audit. <i>Underway</i>
8	Outreach	Ongoing outreach to local agencies, cities, county, developers, and the public.: <ul style="list-style-type: none"> <li>• Solano Economic Development Corporation</li> <li>• Planning Directors Meeting</li> <li>• CALAFCO – Bay Area EO Group</li> </ul> Improve outreach by improving website design by changing vendors. <i>Updated and Ongoing</i>
9	Independent Special District Member Representative for Oversight Board	Run election within Special Districts to fill vacant seat on Solano Consolidation Oversight Board <i>Underway</i>
10	Fees Update	Update application charge out rates to reflect the Commission's current costs for processing projects.
11	Website Improvement	Address ADA compliance, improve usability, and usefulness. <i>Completed and Ongoing</i>
12	Island Campaign	Develop island annexation campaign with Resource Management and the Cities. <i>Underway</i>
13	Policies and Standards	Improve outreach by improving website design by changing vendors. with CKH. <i>Completed</i> Create Submittal Checklists.