



Solano Local Agency Formation Commission

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(707) 439-3897 • FAX: (707) 438-1788

Solano County Government Center
Board of Supervisors Chambers
675 Texas Street
Fairfield, CA 94533

April 10, 2023 10:00 A.M.
In-Person Only

AGENDA

1. **CALL TO ORDER AND SALUTE TO THE FLAG**
2. **ROLL CALL**
3. **REORGANIZATION OF THE COMMISSION**

By simple motion: Re-appointment of Public Member – Commissioner Shopay
LAFCO By-Laws Article II states that the Public Member commissioners are appointed by the City Members and County Members. The term of office for each member, after the initial appointments, shall be four (4) years. The expiration date of the term of office for each member shall be the last day in January in the year in which the term of the member expires. Members may be re-appointed to additional terms by their governing bodies.

4. **CHANGES AND APPROVAL OF THE AGENDA**
5. **PUBLIC COMMENT**

Opportunity for the public to speak to the Commission on any subject matter within the Commission's jurisdiction but not appearing on today's agenda.

6. **PUBLIC COMMENT ON CONSENT ITEMS**

Each speaker shall have 3 minutes to address any or all items under Consent.

7. **CONSENT ITEMS**

- A. Meeting Minutes – February 15, 2023
- B. Financial Reports – February-March 2023

Commissioners

John Vasquez, Chair • Nancy Shopay, Vice-Chair • Ron Kott • Mitch Mashburn • Steve Bird

Alternate Commissioners

Robert Guerrero • Alma Hernandez • Wanda Williams

Staff

Rich Seithel, Executive Officer • Christina Love, Deputy Executive Officer • Aaron Norman, Analyst II •
Mala Subramanian, Lead Legal Counsel

8. PUBLIC HEARING

- A. LAFCO Project No. 2022-13: 7717 W Ranch Lane Annexation to the Rural North Vacaville Water District** – Proposed annexation to RNVWD for the purpose of extending one potable water service connection to a 5.87-acre parcel located at 7717 W Ranch Lane, unincorporated Solano County. CEQA Lead Agency: RNVWD, Exempt per 15061(b)(3). (APN 0105-040-470).
- B. LAFCO Project No. 2023-01: Dissolution of Reclamation District 2134** – Consideration of Inactive Status of Reclamation District 2134 based on State Controller’s Office Notice of Inactive Special Districts. Staff recommends Commission Initiate the dissolution process pursuant to Govt. Code Section 56879. CEQA: This consideration is exempt from the California Environmental Quality Act (CEQA) under section 15320.
- C. LAFCO Fee Schedule Amendment for Fire Protect Service Contract** – Commission will consider adopting a new project type and associated fee on the Fee Schedule specific to requests for Fire Protection Services Contracts subject to GC § 56134. The proposed fee is \$7,500. CEQA: This is a report with no land use or environmental impacts and therefore is not a project under PRC Section 21060.5.

9. BUSINESS ITEMS

- A. LAFCO Meeting Policy Considerations for Potential By-Law Amendments to Change the Date and Time of Meetings and Provide Direction on Whether to Provide for Teleconferencing** – At Commission’s direction, staff researched other potential dates and times for meetings in response to conflicts. Such action would require amending the By-Laws related to Regular Meeting Dates. Staff also researched policies related to hybrid meetings after COVID. Moving forward with hybrid meetings consistent with new Brown Act regulations would require amending the By-Laws. Staff will be presenting information and requesting direction from Commission on what policy amendments to move forward with. CEQA: This is a report with no land use or environmental impacts and therefore is not a project under PRC Section 21060.5.
- B. LAFCO Project No. 2021-09: New Contract for Solano Irrigation District Municipal Service Review and Sphere of Influence Study** – Request that the Commission receive the proposed scope of work and services quote from Milani & Associates, and authorize the Executive Officer to sign the agreement and commence work. CEQA: This is a report with no land use or environmental impacts and therefore is not a project under PRC Section 21060.5.
- C. Draft Proposed Budget & Work Plan Fiscal Year 2023-2024** – Commission will review the Draft Proposed Budget and Work Plan for FY 2023-24, as recommended by Finance Committee. CEQA: This is a report with no land use or environmental impacts and therefore is not a project under PRC Section 21060.5.

10. EXECUTIVE OFFICER UPDATES

The Executive Officer will briefly provide Commission status updates on major ongoing tasks and inform Commission of any known upcoming projects.

11. CLOSED SESSION

None.

12. REPORT OF CLOSED SESSION

None.

13. ADJOURNMENT

Materials related to an item on this agenda are available for public inspection at the LAFCO office at 675 Texas St. Ste. 6700 Fairfield, CA during normal business hours and on LAFCO's website at <https://www.solanolaftco.com/>. **Please note: LAFCO meetings are recorded and posted on the Commission's website.**

Any person who has contributed \$250 or more to a Commissioner or Alternate is obligated to disclose the contribution to the Commissioner or Alternate or to LAFCO staff.

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Non-confidential materials related to an item on this agenda submitted to the Commission after distribution of the agenda packet will be e-mailed to you upon request. You may request materials by emailing clove@solanolaftco.com.