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|  | <p align="center">Solano Local Agency Formation Commission</p> |
| | <p align="center">675 Texas St. Ste. 6700 • Fairfield, California 94533 (707) 439-3897 • FAX: (707) 438-1788</p> |

Solano County Government Center
Board of Supervisors Chambers
675 Texas Street
Fairfield, CA 94533

February 15, 2023 10:00 A.M.

MINUTES

1. CALL TO ORDER AND SALUTE TO THE FLAG

10:02 am

2. OATH OF OFFICE

Commission Bird and Alternate Commissioner Williams stood for oath. Christina Love instructed members to hold up right hands and state “I do” if they agree to the oath after reading. Both members did so.

Alternate Commissioner Hernandez stood for oath separately because she arrived slightly late. Christina Love instructed member to hold up right hand and state “I do” if agree to the oath after reading. Alternate Commissioner Hernandez did so.

3. ROLL CALL

Present:

Commissioners: Nancy Shopay, John Vasquez, Mitch Mashburn, Ron Kott, Steven Bird
Alternate Commissioners: Wanda Williams, Alma Hernandez

Not Present:

Commissioners:
Alternate Commissioners: Robert Gurrero, (Alma Hernandez had to leave after roll call, but was present for oath of office)

Staff:

Rich Seithel, Executive Officer; Christina Love, Deputy Executive Officer; Aaron Norman, Analyst II; Mala Subramanian, Lead Legal Counsel

Commissioners

John Vasquez, Chair • Nancy Shopay, Vice-Chair • Ron Kott • Mitch Mashburn • Steve Bird

Alternate Commissioners

Robert Guerrero • Alma Hernandez • Wanda Williams

Staff

Rich Seithel, Executive Officer • Christina Love, Deputy Executive Officer • Aaron Norman, Analyst II • Mala Subramanian, Lead Legal Counsel

4. REORGANIZATION OF THE COMMISSION

Nomination of Chair (Public Member) – Nancy Shopay
Nomination of Vice Chair (City Mayor) – Ron Kott

5. CHANGES AND APPROVAL OF THE AGENDA

Commissioner Bird requested the possibility to review and discuss the 2023 meeting calendar with a potential request to move all meetings to a different time or day. Commissioners agreed to have staff research other potential days/times and return with a review and potential policy amendment. This request will be placed on a future agenda with requisite notice.

There were no changes made to the agenda. Com. Vasquez moved to approve the agenda as posted. Com. Mashburn seconded.

AYES: Shopay, Kott, Vasquez, Mashburn, Bird
NOES: None
ABSENT: Gurrero, Hernandez
ABSTAIN: None

6. PUBLIC COMMENT

None.

Commissioner comment, not on the agenda – Com. Vasquez inquired of Legal Council if hybrid meeting/phone access is required to continue. Mala explained that if LAFCO wanted to do hybrid consistent with AB 2449, but must meet all the requirements and must be on video conference. Commission requested to bring the hybrid meeting consideration to next meeting.

7. PUBLIC COMMENT ON CONSENT ITEMS

None.

8. CONSENT ITEMS

Vice Chair Kott moved to approve. Com. Mashburn seconded.

AYES: Shopay, Kott, Vasquez, Mashburn, Bird
NOES: None
ABSENT: Gurrero, Hernandez
ABSTAIN: None

9. PUBLIC HEARING

None.

10. BUSINESS ITEMS

- A. 2023 LAFCO Committee Appointments** – Staff presented the past committees and appointments: Personnel, Budget (Finance) Ad Hoc, and Fire Ad Hoc. Com. Vasquez corrected that the Budget Ad Hoc should be a standing committee, and Mala concurred. Ad hoc committees are for a single purpose, whereas standing committees are recurring and are subject to Brown Act. Com. Vasquez proposed to remove Fire Ad Hoc.

Commissioners shared which committee they would like to be a part of. The final results were:

Personnel Committee – Shopay, Vasquez, and Bird. Recognize this committee needs to meet soon for EO annual review.

Budget Committee – Kott and Mashburn

Close Fire Ad Hoc committee because the reorganization of Districts is on hold. More will be discussed in updates.

Com. Vasquez moved to approve. Com. Mashburn seconded.

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| AYES: | Shopay, Kott, Vasquez, Mashburn, Bird |
| NOES: | None |
| ABSENT: | Gurrero, Hernandez |
| ABSTAIN: | None |

- B. LAFCO Project No. 2023-01: Inactive District Consideration – Reclamation District 2134** – Staff presented the findings that RD 2134 does meet the warrants for the dissolution streamlined process defined in SB 488. Staff recommended that Commission adopt a resolution to initiate the SB 488 dissolution process for RD 2134. And the next meeting will have the final resolution to dissolve RD 2134. No public comments. No commission comments.

Com. Mashburn moved to approve. Com. Vasquez seconded.

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| AYES: | Shopay, Kott, Vasquez, Mashburn, Bird |
| NOES: | None |
| ABSENT: | Gurrero, Hernandez |
| ABSTAIN: | None |

- C. LAFCO Project No. 2023-02: Inactive District Consideration – Reclamation District 2034** – Staff presented findings that RD 2034 does not meet the warrants for the streamlined dissolution process defined in SB 488. Specifically, RD 2034 does still have assets and liabilities, and RD 2034 holds 2 agreements and a bank account; thereby failing two of the warrants. Staff recommended that Commission adopt the resolution finding that RD 2034 is not inactive, and direct staff to return a letter that informs the State Controller’s Office that RD 2034 cannot be dissolved and should be removed from the annual inactive list. Com. Kott asked about RD 2043 which was also listed on the SCO letter. Staff confirmed that RD 2043 was in fact dissolved and will be removed from the list. No public comments.

Com. Vasquez asked what would happen if RD 2034 was dissolved but still has easements. Staff explained the easements were why the streamlined dissolution process fails here because no one wanted to absorb the easements. Mr. Anderson (from RD

2034) explained the juxtaposition of the District and some of the complications. Staff explained that LAFCO will be working with RD 2034 to reestablish active status.

Com. Mashburn moved to approve. Vice Chair Kott seconded.

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| AYES: | Shopay, Kott, Vasquez, Mashburn, Bird |
| NOES: | None |
| ABSENT: | Gurrero, Hernandez |
| ABSTAIN: | None |

D. Fiscal Year 2022/23 Budget Mid-Year Report – Staff presented a comparison of the approved budget for FY 22/23 and the mid-year expenses and revenues as of December 1, 2022. Staff also reviewed the approved work plan for FY 22/23 and provided status updates on the work plan items. Lastly, staff presented an estimate of the anticipated year-end budget based on currently active projects/tasks, and those that are expected to begin prior to the end of the year.

No action required. This is a presentation and discussion item only.

11. EXECUTIVE OFFICER UPDATES

FY 22/23 Work Plan update:

- Fire Services – Fairfield/Cordelia long-term services contract still underway
- MSR updates – SID contract will be coming to next meeting. Vacaville will be starting soon. Also remind all out-of-date cities of MSR impacts.
- SOI updates – Suisun working on one
- Reorganizations – Fairfield Island Annexations package, and possible island campaign
- Mapping – new internal GIS, Aaron, doing reclamation districts and doing joint work with County GIS
- HR – new hire of office person is advertising, salary survey and personnel policies
- Special District election will be starting soon
- Fees update still need to be done

Relocation of LAFCO offices: Discuss lead to the creation of an Ad Hoc committee for the relocation discussions with the County CAO and General Services. Com. Vasquez and Com. Mashburn offered to be on the Relocation Ad Hoc Committee. Vice Chair Kott moved to approve, seconded by Com. Mashburn. All present commissioners approved.

12. CLOSED SESSION

None.

13. REPORT OF CLOSED SESSION

None.

14. ADJOURNMENT

11:23 am.