



Solano Local Agency Formation Commission
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STAFF REPORT

DATE: March 6, 2024
 TO: Local Agency Formation Commission
 FROM: Rich Seithel
 SUBJECT: **LAFCO Committee Appointments for 2024**

Recommendation:

Chair APPOINTS committees from the membership for 2024.

Executive Summary:

Per the Commission’s Bylaws, the Chair may form committees and appoint members to committees as the Chair deems advisable. The Chair serves as an ex-officio member of all committees.

The following committees were comprised of the following members:

Personnel (required): Commissioners Bird, Vasquez, and Shopay

Solano LAFCO By-Laws Article V, Section 3: The Commission shall conduct an annual performance evaluation of the Executive Officer. The review shall be coordinated through the Commission’s Personnel Committee or, in the absence of an appointed Personnel Committee, the Chairperson.

FY 2023/24 Budget Ad Hoc: Commissioners Mashburn and Kott

Commission annually appoints a City Mayor and a County Supervisor to meet with staff and provide direction on staff’s draft proposed budget for Fiscal Year 2024/25 prior to the public hearing for the proposed budget, held in April.

Appointments for the FY 2024/25 Budget Ad Hoc are sought.

Additionally, staff suggests the following Ad Hoc committees to advise on Workplan tasks:

Policy Ad Hoc:

LAFCO’s Workplan includes updating LAFCO policies. While this has been a moderate priority, staff has been working on some potential policy updates. Prior to presenting the updates to the Commission, staff requests to meet with an ad hoc for input and direction.

Commissioners

Nancy Shopay, Chair • Ron Kott, Vice-Chair • John Vasquez • Mitch Mashburn • Steve Bird

Alternate Commissioners

Alma Hernandez • Wanda Williams

Staff

Rich Seithel, Executive Officer • Christina Love, Deputy Executive Officer • Aaron Norman, Analyst II • Tova Guevara, Office Administrator/Clerk • Tyra Hays, Project Specialist • Mala Subramanian, Lead Legal Counsel

Fire District Reorganization Ad Hoc:

LAFCO staff has been working with three fire protection districts to create a transition and operational plan for a reorganization of the three adjacent districts. Staff requests this temporary ad hoc committee to act as a working group to provide input and direction during the planning process.