

# BOROUGH OF SOMERVILLE REORGANIZATION MEETING



JANUARY 3, 2023

COUNCIL CHAMBERS (POLICE HEADQUARTERS)  
24 SOUTH BRIDGE STREET  
7:00 P.M.

The Borough of Somerville wishes you and  
your family a very ***“Happy and Healthy New Year”!***

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# AGENDA

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1. **TOWN CRIER:** DAVID LANG
2. **NATIONAL ANTHEM:** DAVID LANG  
(Please stand)
3. **PLEDGE OF ALLEGIANCE:** CORPORAL AUSTIN B. VAN NESS  
(Remain standing) U.S. MARINE CORPS
4. **BLESSING:** REV. MSGR. JOSEPH G. CELANO  
(Remain standing) CHURCH OF THE IMMACULATE  
CONCEPTION
5. **MOMENT OF SILENCE:**  
(Remain standing)
6. **RECOGNITION OF SOMERVILLE ARMED FORCES PERSONNEL:**
7. **OPEN PUBLIC MEETING LAW:** KEVIN SLUKA, RMC
8. **OATH OF OFFICE FOR COUNCIL:** GINA STRAVIC  
Holding Bible: Dan Swass  
On Stage: Theresa Stravic (mother)  
Oath administered by County Clerk Steve Peter
9. **OATH OF OFFICE FOR COUNCIL:** ROGER A. VROOM III  
Holding Bible: Beth (wife)  
On stage: Nathan, Benjamin & Leah (children)  
Oath administered by County Clerk Steve Peter
10. **CALL OF ROLL FOR 2023 MAYOR & COUNCIL:** KEVIN SLUKA
11. **ELECTION OF 2023 COUNCIL PRESIDENT:**  
(Motion, 2<sup>nd</sup> and roll call vote required)
12. **2022 CITIZEN OF THE YEAR AWARD:**  
Presented by Mayor Sullivan
13. **STATE OF THE BOROUGH ADDRESS:** MAYOR DENNIS SULLIVAN
14. **APPOINTMENT OF STANDING COMMITTEES: (chair listed first)**

PUBLIC WORKS	FRED WIED / THOMPSON MITCHELL
POLICE	RAND PITTS / ROGER VROOM
FIRE	ROGER VROOM / RAND PITTS
PUBLIC PROPERTY	THOMPSON MITCHELL / GINA STRAVIC
FINANCE	GRANVILLE BRADY / FRED WIED
ADMIN/PERSONNEL	GINA STRAVIC / GRANVILLE BRADY

**15. COUNCIL LIAISONS FOR 2023:**

**GRANVILLE BRADY**

Recycling Committee  
Fire Museum  
RWJ Hospital @ Somerset

Emergency Management  
Board of Health

**GINA STRAVIC**

Raritan River Greenway  
Code Enforcement

Caring for Our Own  
Environmental Commission

**THOMPSON MITCHELL**

CDBG  
NJ Transit Railroad Coalition  
Ridewise

Regional Center Partnership  
Historic Advisory Committee

**RAND PITTS**

Accident Review Committee  
Municipal Court  
By-Laws Committee

Complete Streets  
Fire Police  
Downtown Somerville Alliance, Inc.

**ROGER A. VROOM III**

First Aid & Rescue Squad  
Board of Education

Sewerage Authority  
Veterans Affairs

**FRED WIED V**

Library  
Youth Services Commission

Municipal Alliance Committee  
Recreation Committee

**16. APPOINTMENT OF PLANNING BOARD MEMBERS BY MAYOR:**

(Mayor's appointment. Items #16 - #20)

<u>Appointee</u>	<u>Term</u>	<u>Expiration</u>
Christopher Adickes	2 year	12/31/24 (Alternate 1)
Al Kerestes	4 year	12/31/26 (Class IV)
Bernie Navatto	4 year	12/31/26 (Class IV)

**17. LIBRARY BOARD OF TRUSTEES: APPOINTMENT BY MAYOR**

<u>Appointee</u>	<u>Term</u>	<u>Expiration</u>
Elizabeth Vroom	5 year	12/31/27
Melissa Lavy	5 year	12/31/24
Board of Education	1 year	12/31/23 (Sup't appointment)

**18. AD-HOC COMMITTEES – APPOINTED BY MAYOR  
SOMERVILLE CARING FOR OUR OWN COMMITTEE:**

<u>Appointee</u>	<u>Term</u>	<u>Expiration</u>
Dennis Sullivan	1 year	12/31/23
RanD Pitts	1 year	12/31/23
Art Adair	1 year	12/31/23
Dennis Manning	1 year	12/31/23
Les Floyd	1 year	12/31/23

Jerome Hood	1 year	12/31/23
Wallace Gantt	1 year	12/31/23
Charles Jones IV	1 year	12/31/23
Mason Robinson	1 year	12/31/23
Reggie Hall	1 year	12/31/23
Rob Johnson	1 year	12/31/23

**19. GREEN TEAM:**

<u>Appointee</u>	<u>Term</u>	<u>Expiration</u>
Colleen Reh Sweeney	1 year	12/31/23
Caitlin Martin	1 year	12/31/23
Timothy Hayes	1 year	12/31/23
Grace Kollmer	1 year	12/31/23
Bridget Lacerda	1 year	12/31/23
Samantha Santos	1 year	12/31/23
James Luque	1 year	12/31/23
Pamela Dorn	1 year	12/31/23
Paige Greenfield	1 year	12/31/23
Tania Althoff	1 year	12/31/23

**20. CANNABIS CLASS 5:**

<u>Appointee</u>	<u>Term</u>	<u>Expiration</u>
Dennis Sullivan	1 year	12/31/23
Kevin Sluka	1 year	12/31/23
RanD Pitts	1 year	12/31/23
Roger Vroom	1 year	12/31/23

**21. APPOINTMENT OF PLANNING BOARD MEMBERS BY COUNCIL:**

(Motion and vote required by Council for items #21 through #23)

<u>Appointee</u>	<u>Term</u>	<u>Expiration</u>
Roger Vroom	1 year	12/31/23

**22. APPOINTMENT OF ZONING BOARD OF ADJUSTMENT BY COUNCIL:**

<u>Appointee</u>	<u>Term</u>	<u>Expiration</u>
Roberta Karpinecz	4 year	12/31/26
Morgan McLachlan	4 year	12/31/26
Richard O'Neill	4 year	12/31/26
Eric Alvarez	2 year	12/31/24 (Alternate #2)

**23. BOARD OF HEALTH: APPOINTMENT BY COUNCIL:**

<u>Appointee</u>	<u>Term</u>	<u>Expiration</u>
Collen Muse	3 year	12/31/25
Lorraine Patel	3 year	12/31/25

**24. APPOINTMENT BY MAYOR (ROLL CALL VOTE OF COUNCIL)  
REDEVELOPMENT COMMITTEE**

(Requires motion and vote for item #24)

<u>Appointee</u>	<u>Term</u>	<u>Expiration</u>
Dennis Sullivan	1 year	12/31/23
Granville Brady	1 year	12/31/23
Tom Mitchell	1 year	12/31/23
Bernie Navatto	1 year	12/31/23
Mike Kerwin	1 year	12/31/23

**25. APPOINTMENT BY MAYOR: (CONSENT OF COUNCIL)**

(Requires motion and vote for item #25)

**APPOINTMENT OF FIRE APPARATUS DRIVERS:**

CENTRAL HOOK & LADDER:	ROBERT LYNN
LINCOLN HOSE:	SCOTT BECKER
ENGINE COMPANY No.1	JOE CONDO
WEST END HOSE COMPANY No.3	GLEN THORNE

**APPOINTMENT OF RECREATION COMMITTEE MEMBERS:**

<u>Appointee</u>	<u>Term</u>	<u>Expiration</u>
Jason Kraska	3 year	12/31/25
Christopher Peake	3 year	12/31/25

**ENVIRONMENTAL COMMISSION:**

<u>Appointee</u>	<u>Term</u>	<u>Expiration</u>
Larry Cleveland	3 year	12/31/25
Glen Denys	3 year	12/31/24
Rebecca Reitman	3 year	12/31/24
Roberta Harmon	2 year	12/31/23 (Alternate #1)
Geraldine DeSapio	2 year	12/31/23 (Alternate #2)

**SOMERSET COUNTY RECYCLING COMMITTEE:**

<u>Appointee</u>	<u>Term</u>	<u>Expiration</u>
Brendan Nally	1 year	12/31/23
Rodney Hadley	1 year	12/31/23

**MUNICIPAL ALLIANCE & YOUTH SERVICES COMMISSION:**

<u>Appointee</u>	<u>Term</u>	<u>Expiration</u>
Jill Gleeson	1 year	12/31/23
Vito Spadea	1 year	12/31/23
Rose Jean-Baptiste	1 year	12/31/23
Maria Rodriguez	1 year	12/31/23
Nicole DeBiase	1 year	12/31/23
Jeanine Jack	1 year	12/31/23
Tori Cesario	1 year	12/31/23
Fred Wied	1 year	12/31/23

**FIRE POLICE:**

<u>Appointee</u>	<u>Term</u>	<u>Expiration</u>
James Kirchner	1 year	12/31/23
Kent Buchanan	1 year	12/31/23
Greg Jobin	1 year	12/31/23
Joe Byer	1 year	12/31/23
Peter Fusco	1 year	12/31/23

**SOMERSET COUNTY SOLID WASTE ADVISORY COMMITTEE (SWAC):**

<u>Appointee</u>	<u>Term</u>	<u>Expiration</u>
Rodney Hadley	1 year	12/31/23 (Mayor's Recommendation)
Kevin Sluka	1 year	12/31/23 (Council Recommendation)

**SOMERSET COUNTY BLOCK GRANT COMMITTEE:**

<u>Appointee</u>	<u>Term</u>	<u>Expiration</u>
Kevin Sluka	1 year	12/31/23
Paige Elster	1 year	12/31/23
Brendan Nally	1 year	12/31/23 (Alternate #1)

**RARITAN RIVER GREENWAY ADVISORY COMMITTEE:**

<u>Appointee</u>	<u>Term</u>	<u>Expiration</u>
Kathy Gerndt	1 year	12/31/23
Rodney Hadley	1 year	12/31/23
Kevin Sluka	1 year	12/31/23

**COMMUNITY ANIMAL RESPONSE TEAM**

<u>Appointee</u>	<u>Term</u>	<u>Expiration</u>
Kevin Sluka	1 year	12/31/23
Alicia Danis	1 year	12/31/23
Arianna Macey	1 year	12/31/23

**NJT RR RARITAN VALLEY RAILROAD COALITION:**

<u>Appointee</u>	<u>Term</u>	<u>Expiration</u>
Kevin Sluka	1 year	12/31/23

**ACCIDENT REVIEW COMMITTEE:**

<u>Appointee</u>	<u>Term</u>	<u>Expiration</u>
Dennis Manning	1 year	12/31/23
Rodney Hadley	1 year	12/31/23
Kevin Sluka	1 year	12/31/23
Pat Weston	1 year	12/31/23
Michael Lapotasky	1 year	12/31/23
Brendan Nally	1 year	12/31/23

**REGIONAL CENTER PARTNERSHIP COMMITTEE:**

<u>Appointee</u>	<u>Term</u>	<u>Expiration</u>
Dennis Sullivan	1 year	12/31/23 (Executive Committee)
Rick St. Pierre	1 year	12/31/23
Tom Mitchell	1 year	12/31/23 (Council Representative)
Deidre Rosinski	1 year	12/31/23

**HISTORIC ADVISORY COMMITTEE:**

<u>Appointee</u>	<u>Term</u>	<u>Expiration</u>
Kelley Allen	1 year	12/31/23
Rob Ambrose	1 year	12/31/23
Phil Decker	1 year	12/31/23
James Sommerville	1 year	12/31/23
Marge Sullivan	1 year	12/31/23
Jennifer Young	1 year	12/31/23
Claudia Marrone	1 year	12/31/23
Harold Willard	1 year	12/31/23
Brenna Hassinger-Das	1 year	12/31/23
Kristen Anne Gray	1 year	12/31/23

**UPPER RARITAN WASTEWATER ADVISORY COMMITTEE:**

<u>Appointee</u>	<u>Term</u>	<u>Expiration</u>
Kevin Sluka	1 year	12/31/23
Rodney Hadley	1 year	12/31/23

**FIRE MUSEUM COMMITTEE:**

<u>Appointee</u>	<u>Term</u>	<u>Expiration</u>
Pat Weston	1 year	12/31/23
Rich O'Neill	1 year	12/31/23
Brendan Nally	1 year	12/31/23
Marge Sullivan	1 year	12/31/23
Bryan O'Neill	1 year	12/31/23
Ron Czajkowski	1 year	12/31/23

**EMERGENCY SERVICES FACILITIES COMMITTEE:**

<u>Appointee</u>	<u>Term</u>	<u>Expiration</u>
Dennis Manning	1 year	12/31/23
Brian Iselin	1 year	12/31/23
Brendan Nally	1 year	12/31/23
Robert Wortman	1 year	12/31/23
Granville Brady	1 year	12/31/23

**SOMERSET COUNTY CULTURAL & HERITAGE COMMISSION:**

<u>Appointee</u>	<u>Term</u>	<u>Expiration</u>
Les Floyd	1 year	12/31/23

**26. MEETING OPEN TO THE PUBLIC**

**27. CONSENT RESOLUTIONS (23-0103-001 THRU 23-0103-037)**

- 23-0103-001      **Establishing 2023 Meeting Procedure**  
Description: the 1<sup>st</sup> and 3<sup>rd</sup> Mondays are regular meetings except that we will have meetings on Tuesdays if the preceding Monday is a Holiday. January Meetings will be on the 3<sup>rd</sup> and the 17<sup>th</sup>.

- 23-0103-002      **Designating Official Newspapers**  
Description: Identifying the Courier News as the official newspaper and in cases where two newspapers are needed the Star Ledger shall be the 2<sup>nd</sup> official newspaper.
- 23-0103-003      **Filing Signature with Secretary of State**  
Description: Pursuant to state statute the Municipal Clerk is authorized to distribute the Mayor's signature and municipal seal upon request of the Secretary of State.
- 23-0103-004      **Adopting 2023 Holiday Schedule**  
Description: establishing the holiday schedule that Borough operations are closed.
- 23-0103-005      **Authorizing Disbursement of Funds for Pension and State Health Benefits prior to Council Approval**  
Description: Allows the CFO to make payments to the State of NJ Electronic Payment System at which time bills are received.
- 23-0103-006      **Authorizing Signature**  
Description: Allowing the Mayor & Council President to sign checks & other documents.
- 23-0103-007      **Establishing Interest Rate on Delinquent Taxes**  
Description: 8% per annum on first \$1,500 and 18% on excess of \$1,500 of the delinquency. Any taxpayer with a delinquency in excess of \$10,000 will also be charged a penalty.
- 23-0103-008      **Establishing Interest Rate on Delinquent Sewer Use Taxes**  
Description: 8% per annum on first \$1,500 and 18% on excess of \$1,500 of the delinquency.
- 23-0103-009      **Authorizing the Chief Financial Officer to Wire Transfer Funds for Investment and Payment of Capital Debt**  
Description: Allows CFO to wire funds for investment of surplus funds throughout the year.
- 23-0103-010      **Appointing 2023 Officials**  
Description: Identifies the position being held by municipal officials.
- 23-0103-011      **Adopting Policy and Procedure Manual**  
Description: the manual has been updated and will continue to be updated. Establishes rules and regulations for municipal employees.
- 23-0103-012      **Sewer Utility Temporary Budget-2023**  
Description allows for 26.25% of the 2021 budget to be appropriated to initiate activity for the 2022 year until the 2022 budget is passed.



- 23-0103-013 **Authorizing the Award of a Non-Fair and Open Contract to the Law Offices of Robert Smith to Perform Legal Services as Borough Counsel – Jeremy Solomon**
- 23-0103-014 **Authorizing Appropriations to Cover Debt Service Requirements from January 1, 2023 to December 31, 2023**  
Description: The temporary budget resolution allows for current fund obligations to be paid. This resolution allows for debt service to be paid.
- 23-0103-015 **Authorizing the Award of a Non-Fair and Open Contract for Accounting Services (Auditor)-PKF O'Connor Davies Accountants and Advisors**
- 23-0103-016 **Authorizing the Award of a Non-Fair & Open Contract for Special Counsel for Redevelopment Projects-DeCotiis, FitzPatrick & Cole, LLP**
- 23-0103-017 **Authorizing the Award of a Non-Fair & Open Contract for Bond Counsel – Gibbons, P.C.**
- 23-0103-018 **Establishing 2023 Current Fund Temporary Budget**  
Description: Allows the Borough to initiate operations prior to adoption of budget.
- 23-0103-019 **Authorizing Extraordinary Unspecifiable Services Contract with Driver Associates for Redevelopment Consulting Services to serve as Director of Economic Development**
- 23-0103-020 **Appointing Risk Management Consultant**
- 23-0103-021 **Authorizing the Award of a Non-Fair and Open Contract for Labor Counsel and Legal Counsel for Investigative Matters-Rainone Coughlin Minchello Attorneys at Law**
- 23-0103-022 **Authorizing the Award of a Fair and Open-Fair Contract to T & M Associates for Sanitary Engineering Services**
- 23-0103-023 **Authorizing Extraordinary Unspecifiable Services Contract with Brown & Brown Insurance for Risk Management Consulting Services to Serve as Risk Manager**
- 23-0103-024 **Authorizing a Shared Service Contract for Printing Services with the County of Somerset**

- 23-0103-025 **Authorizing Application for a Recycling Tonnage Grant for the Tonnage Recycled during Year 2023**
- 23-0103-026 **Appointing Kevin Sluka as the Qualified Purchasing Agent in accordance with N.J.S.A. 40A:11-1 et seq.**
- 23-0103-027 **Authorizing the Award of a Non-Fair and Open Contract to the Law Offices of Robert Smith to Perform Legal Services as Prosecutor**
- 23-0103-028 **Appointing Fund Commissioner**
- 23-0103-029 **Appointing Kevin Sluka as Public Agency Compliance Officer**
- 23-0103-030 **2023 Parking Utility Temporary Budget**
- 23-0103-031 **Approving a Cash Management Plan to serve as a Guide in Depositing and Investing Funds**
- 23-0103-032 **authorizing the Award of a Non-Fair and Open Contract for Accounting Services Financial Advisors-Phoenix Advisors, LLC**
- 23-0103-033 **Authorizing the Award of a Non-Fair and Open Contract for Other Engineering & Inspection Services for Capital Projects Colliers Engineering & Design, LLC**
- 23-0103-034 **Authorizing the Award of a Non-Fair and Open Contract for Municipal Accounting Services -Suplee, Clooney & Company**
- 23-0103-035 **Authorizing the Award of a Non-Fair and Open Contract for Engineering Services to CHA Consulting, Inc.**
- 23-0103-036 **Approving Management and Non-Union and Adjusted Salaries For 2023**
- 23-0103-037 **Accepting Resignation of Kenneth McCormick from the Somerville Board of Health effective December 31, 2022**

**28. CLOSING SONG:**

**ELIZABETH PETER  
"God Bless America"**

**29. ADJOURNMENT**

KEVIN SLUKA, MUNICIPAL CLERK