

**BOROUGH OF SOMERVILLE  
EXECUTIVE SESSION / WORKSHOP SESSION / COUNCIL MEETING  
AGENDA**

**Monday, March 18, 2024  
Executive Session 6:00 P.M.  
Public Portion 7:00 P.M. (estimate)**

LOCATION: COUNCIL CHAMBERS – SOMERVILLE CIVIC CENTER  
24 ROBESON STREET, SOMERVILLE, NJ 08876

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- 1. OPEN PUBLIC MEETING LAW STATEMENT**
- 2. ROLL CALL**
- 3. APPROVAL OF MINUTES- EXECUTIVE SESSION**
  - a. March 4, 2024
- 4. RESOLUTION 24-0318-090 TO ENTER INTO EXECUTIVE SESSION**

**EXECUTIVE SESSION AGENDA**

- a. Redevelopment
- b. Personnel- Borough Hall
- c. Personnel-Construction Office

**COUNCIL MEETING AGENDA**

- 1. OPEN PUBLIC MEETING LAW STATEMENT**
- 2. ROLL CALL**
- 3. SALUTE TO THE FLAG - Girl Scout Junior Troop #60725**
- 4. APPROVAL OF MINUTES**
  - a. March 4, 2024
- 5. DEPARTMENTAL REPORTS & NOTICES**
- 6. COMMITTEE REPORTS**
- 7. RECOGNITION/RESOLUTION**

- a. Girl Scout Junior Troop #60725-Bronze Award Blizzard Box Drop Off Project

**8. BUDGET PRESENTATION**

**9. CY-2024 MUNICIPAL BUDGET– INTRODUCTION**

(Motion, Second and Roll Call Vote required)

**10. MEETING OPEN TO THE PUBLIC**

(Motion and 2<sup>nd</sup> needed and roll call vote to open and close the meeting to the public. Regulations that apply during public meetings also apply during electronic meetings. Comments may be submitted prior to the meeting and maybe summarized during the meeting)

**11. ORDINANCES FOR INTRODUCTION** (full copy is available at the end of this agenda)

2730-24-0318 AMENDING ORDINANCE #2726-24-0116 ESTABLISHING A SALARY RANGE FOR EMPLOYEE TITLES TO BE PAID TO CERTAIN OFFICERS AND EMPLOYEES OF THE BOROUGH OF SOMERVILLE

2731-24-0318 AN ORDINANCE PROVIDING FUNDING FOR VARIOUS CAPITAL PURPOSES FOR THE BOROUGH OF SOMERVILLE AND APPROPRIATING \$2,132,000 FOR SUCH PURPOSE.

2732-24-0318 AMENDING CHAPTER 166 SCHEDULE III ENTITLED NO STOPPING OR STANDING EXTENDING THE AREA ON MOUNTAIN AVENUE BETWEEN W. CLIFF STREET AND MOUNTAIN AVENUE

**12. ORDINANCE FOR PUBLIC HEARING AND ADOPTION** (full copy is available at the end of this agenda)

2729-24-0304 AMENDING CHAPTER 166-50 SCHEDULE IX ENTITLED “STOP INTERSECTIONS” TO INCLUDE DIVISION STREET AT THE INTERSECTION OF SOUTH STREET

**13. CONSENT RESOLUTIONS** (ANY ITEMS PULLED OFF CONSENT AGENDA ARE REQUIRED TO HAVE A MOTION AND ROLL CALL VOTE)

**(RESOLUTIONS 24-0318-091 THRU 24-0318-108)**

(Resolutions may be pulled off consent agenda for discussion and roll call vote. Resolutions may be removed or added to the agenda)

24-0318-091 APPROVING EVENT PERMIT FOR SOMERVILLE RESCUE SQUAD TO USE LEPP PARK– FOR COMMUNITY EVENT ON MARCH 30, 2024 (rain date April 6, 2024) FROM 11:00 A.M.TO 1:00 P.M.

- 24-0318-092 APPROVING THE HIRING OF JOSHUA BONADUCE AS LABORER FOR DEPARTMENT OF PUBLIC WORKS
- 24-0318-093 APPROVING SOMERVILLE STREET FAIR ON OCTOBER 6, 2024 FROM 11:00 A.M. – 5:00 P.M. ON MAIN STREET (ROUTE 28) FROM GROVE STREET TO DOUGHTY AVENUE (Road closure from 7:00 a.m. to 7:00 p.m.)
- 24-0318-094 APPROVING THE TITLE CHANGE OF DONNA D'ANUNCIACAO AS SENIOR RECORDS CLERK-ADMINISTRATIVE ASSISTANT FOR THE POLICE DEPARTMENT RETROACTIVE TO MARCH 4, 2024
- 24-0318-095 APPROVING ANNUAL SALARY ADJUSTMENT FOR ZINA VAN NESS RETROACTIVE TO JANUARY 1, 2024
- 24-0318-096 APPROVING THE VOLKSWAGEN CLUB TO UTILIZE PARKING SPACES IN FRONT OF HISTORIC COURTHOUSE ON AUGUST 30TH FROM 5:00 P.M. – 9:00 P.M. FOR CRUISE NIGHT DISPLAY
- 24-0318-097 AMENDING RESOLUTION 24-0304-087 AUTHORIZING THE SUBMISSION OF A COMMUNITY DEVELOPMENT BLOCK GRANT APPLICATION FOR \$125,000 FOR THE VANDERVEER PARK PROJECT
- 24-0318-098 AUTHORIZING THE BOROUGH OF SOMERVILLE TO ENTER INTO A LEASE BY AND BETWEEN THE BOROUGH OF SOMERVILLE AND THE FIRST AID AND RESCUE SQUAD OF SOMERVILLE NJ, INC. FOR THE LEASING OF PROPERTY OWNED BY THE BOROUGH OF SOMERVILLE COMMONLY KNOWN AND IDENTIFIED AS 137 WEST HIGH STREET AND DESIGNATED ON THE OFFICAL TAX MAP OF THE BOROUGH OF SOMERVILLE AS BLOCK 115, LOT 6
- 24-0318-099 AUTHORIZING TEMPORARY APPROPRIATION FOR 2024 CURRENT OPERATING MUNICIPAL BUDGET
- 24-0318-100 AUTHORIZING TEMPORARY APPROPRIATION FOR 2024 PARKING UTILITY BUDGET
- 24-0318-101 SUPPORTING AN APPLICATION FOR AN HDSRF GRANT FOR ADDITIONAL WETLAND REMEDIATION ACTIVITIES AT THE LANDFILL BDA REDEVELOPMENT AREA, LOCATED ON ROUTE 206 NORTH IN THE BOROUGH OF SOMERVILLE
- 24-0318-102 AUTHORIZING A CONTRACT WITH EXEMPLIS LLC d/b/a SITONIT SEATING UNDER NJ STATE CONTRACT #81711

IN THE AMOUNT OF \$116,063.28 FOR THE EMERGENCY SERVICES FACILITY

- 24-0318-103 AUTHORIZING A CONTRACT WITH THE HON COMPANY UNDER NJ STATE CONTRACT 19-FOOD-00927 IN THE AMOUNT OF \$19,095.90 FOR THE EMERGENCY SERVICES FACILITY
- 24-0318-104 AUTHORIZING AN AGREEMENT WITH THE DOWNTOWN SOMERVILLE ALLIANCE, INC., TO UTILIZE SPACE IN A MUNICIPAL BUILDING FOR STORAGE
- 24-0318-105 AUTHORIZING A CONTRACT WITH STEELCASE, INC., UNDER NJ STATE CONTRACT A81639, T-G2004 IN THE AMOUNT OF \$534,505.15 FOR THE EMERGENCY SERVICES FACILITY
- 24-0318-106 AUTHORIZING A CONTRACT WITH GREAT OPENINGS UNDER NJ STATE CONTRACT A81631, T408176 IN THE AMOUNT OF \$29,611.14 FOR THE EMERGENCY SERVICES FACILITY
- 24-0318-107 INTENT TO PURCHASE THROUGH SOURCEWELL NATIONAL CONTRACT FROM SPACESAVER'S NEW JERSEY DISTRIBUTOR THROUGH MODERN OFFICE SYSTEM, LLC FOR FURNITURE TO BE INSTALLED AT THE EMERGENCY SERVICES FACILITY
- 24-0318-108 AUTHORIZING A REDUCTION OF A CASH PERFORMANCE BOND POSTED FOR SUMMIT SOLAR #2021-010Z FROM \$109,116 TO \$5,000 FOR IMPROVEMENTS ON BLOCK 151, LOT 1, 240 MOUNTAIN AVENUE

#### **14. BILLS AND VOUCHERS**

#### **15. ADJOURNMENT**

KEVIN SLUKA, MUNICIPAL CLERK

Ordinances scheduled for Introduction

#### **ORDINANCE# 2730-24-0318**

**AMENDING ORDINANCE #2726-24-0116 ESTABLISHING A SALARY RANGE FOR EMPLOYEE TITLES TO BE PAID TO CERTAIN OFFICERS AND EMPLOYEES OF THE BOROUGH OF SOMERVILLE**

**BE IT ORDAINED**, by the Mayor and Borough Council of the Borough of Somerville, in the County of Somerset, and the State of New Jersey, as follows:

SECTION 1. The salaries, wages or other compensation to be paid to the following officers and employees of the Borough of Somerville, in the County of Somerset, shall be fixed and determined from time to time by resolution of the Council, of the said Borough, at amounts or rates of not less than the respective minimum, nor more than the respective maximum amounts or rates hereinafter set forth opposite the title of the respective officers or employees as follows:

PRIMARY TITLE	MIN	MAX
MAYOR	\$3,500	\$5,500
COUNCIL MEMBER	\$3,000	\$4,500
BORO ADMINISTRATOR	\$91,600	\$142,000
BORO CLERK	\$54,400	\$90,000
DEPUTY CLERK	\$35,000	\$70,000
BORO ATTORNEY	\$32,000	\$65,000
EXECUTIVE ASSISTANT	\$40,000	\$60,000
RECEPTIONIST/ADMINISTRATIVE ASSISTANT	\$40,000	\$58,000
ASS'T TO DPW DIR/ASST TO ENGINEER	\$80,000	\$135,000
ADMIN. ASS'T TO THE POLICE CHIEF	\$45,000	\$60,000
PROJECT MANAGER	\$44,000	\$65,000
PUBLIC WORKS MANAGER	\$75,000	\$145,000
DIR OF COMM DEV	\$45,000	\$135,000
CHIEF FINANCIAL OFFICER	\$75,000	\$155,000
ASISTANT TO THE CFO/PAYROLL	\$45,000	\$70,000
RECREATION DIRECTOR	\$45,000	\$90,000
SUPT OF FIRE MAINT.	\$45,000	\$90,000
ASST SUPT FIRE	\$40,000	\$65,000
TAX ASSESSOR (PT)	\$30,000	\$65,000
ASST TAX ASSESSOR	\$32,000	\$40,000
CORRESPONDING SECTY (PT)	\$32,000	\$50,000
SECRETARY	\$32,000	\$60,000
CONFIDENTIAL SECTY	\$32,000	\$60,000
MUNICIPAL JUDGE	\$20,000	\$70,000
ASS'T TO FINANCE OFFICER/RECEPTIONIST	\$39,000	\$70,000
TAX COLLECTOR	\$32,000	\$80,000
DEP TAX COLL	\$32,000	\$70,000
DEP SEWER UTY COLL	\$32,000	\$35,000
PLUMBING SUB-CODE	\$3,000	\$25,000
FIRE SUB-CODE INSP PT	\$10,000	\$30,000
FIRE OFFICIAL	\$32,000	\$90,000
FIRE INSPECTOR/PROPERTY MTC	\$42,000	\$55,000
PART-TIME FIRE INSPECTOR	\$10,000	\$50,000
PART-TIME TECHNICAL ASSISTANT TO CONSTRUCTION OFFICIAL	\$10,000	\$30,000
FULL-TIME TECHNICAL ASSISTANT TO CONSTRUCTION OFFICIAL	\$45,000	\$70,000
ELECTRICAL SUBCODE/CONST CODE OFF.	\$45,000	\$95,000
FIRE SUBCODE/INSPECTOR/ ELECTRICAL SUBCODE/INSPECTOR	\$85,000	\$135,000

BUILDG SUB CODE/INSPECTOR		
HOUSING INSP (PT)	\$3,000	\$40,000
DEPY CODE ENF OFF	\$32,000	\$50,000
BUILDING SUB-CODE	\$2,000	\$25,000
BOOKKEEPER/CLERK	\$32,000	\$50,000
SR. CLK /TYPIST	\$32,000	\$45,000
SR. RECORDS CLERK/ADMIN ASS'T	\$40,000	\$60,000
CLERK/TYPIST PT	\$20,000	\$40,000
CLERK PT	\$10,000	\$30,000
SECTY PL/ZONING BDS (administrator)	\$32,000	\$80,000
REGISTRAR/VITAL STAT	\$45,000	\$90,000
DEP REGISTRAR/ADMIN ASS'T	\$45,000	\$70,000
DEPUTY REGISTRAR	\$45,000	\$65,000
PARK ENFORC OFF	\$33,000	\$60,000
RECEPTIONIST – PT	\$17.00/hr	\$26.00/hr
PARK ENFORC. – PT.	\$17.00/hr	\$26.00/hr
PART-TIME INTERN	\$17.00/hr	\$20.00/hr
PART-TIME CLERICAL	\$17.00/hr	\$30.00/hr
RECREATION ASSISTANTS	\$17.00/hr	\$30.00/hr
LIFEGUARDS	\$18.00/hr	\$25.00/hr
POOL SUPERVISOR	\$21.00/hr	\$25.00/hr
PART-TIME FIRE MAINTENANCE (hourly)	\$17.00/hr	\$35.00/hr
PART-TIME FIRE MAINTENANCE	\$10,000	\$35,000
INTERN	\$17.00/hr	\$25.00/hr
FIRE MAINTENANCE	\$17.00/hr	\$26.00/hr

FIRE DEPARTMENT:

FIRE APPARATUS DRIVER	\$600	\$2,000
FIRE DUTY	\$17.00/hr	\$20.00/hr
FIRE WATCH	\$17.00/hr	\$20.00/hr
FIRE ON-CALL	\$17.00/hr	\$20.00/hr

POLICE DEPARTMENT: (salary as per collective bargain contract)

CHIEF OF POLICE	\$140,000	\$195,000
CAPTAIN	\$115,000	\$190,000
LIEUTENANT	\$105,000	\$185,000
SERGEANT	\$79,000	\$180,000
DETECTIVE	\$60,000	\$165,000
PATROLMAN	\$50,000	\$165,000

PUBLIC WORKS: DPW employees are hourly employees salary as per collective bargaining contract

GENERAL	\$50,000	\$85,000
SUPERVISING MECHANIC	\$48,000	\$85,000
MECHANIC	\$44,000	\$75,000
HEAVY EQUIP OPR	\$46,000	\$70,000
LIGHT EQUIP OPR	\$46,000	\$70,000
DRIVER LABORER	\$46,000	\$65,000
LABORERS	\$40,000	\$55,000
DRIVER-LABORER-INSPECTOR	\$40,000	\$60,000
CUSTODIAN	\$35,000	\$55,000
HEAD CUSTODIAN	\$37,000	\$58,000

PART- TIME LABORER	\$17.00/hr	\$30.00/hr
SEASONAL EMPLOYEES	\$17.00/hr	\$25.00/hr

**Part time employees and Public Works employees are hourly employees.**

**Contracts for PBA, OPEIU and AFSCME shall govern salary adjustments of fulltime and unionized part-time employees.**

**Hourly, non-unionized and management are governed by the Borough Council.**

SECTION 2. Not all titles are used. The Borough reserves the right to amend the ordinance to accommodate new titles.

SECTION 3. The Borough Council reserves the right to hire any individual within the range by Resolution.

SECTION 4. This ordinance shall take effect immediately upon its final passage and publication as required by law.

**ORDINANCE NO. 2731-24-0318**

**AN ORDINANCE PROVIDING FUNDING FOR VARIOUS CAPITAL PURPOSES FOR THE BOROUGH OF SOMERVILLE AND APPROPRIATING \$2,132,000 FOR SUCH PURPOSE**

**BE IT ORDAINED** BY THE BOROUGH COUNCIL OF THE BOROUGH OF SOMERVILLE, IN THE COUNTY OF SOMERSET AND STATE OF NEW JERSEY, AS FOLLOWS:

Section 1. The Borough of Somerville, in the County of Somerset, New Jersey, authorizes various capital improvements to be undertaken, including:

(a) Improvements to Lincoln Avenue/Cleveland Street, Altamont Place and Safe Routes to School	\$1,842,000 (includes \$482,000 NJDOT Grant)
(b) Library Roof Replacement	\$110,000
(c) Acquisition of Sport Utility Vehicle	\$80,000
(d) Acquisition of Street Cameras	\$100,000

to be funded from the sources specified in Section 2 of the Ordinance.

Section 2. The amount of \$2,132,000 is hereby appropriated for the purposes stated in Section 1 of the Ordinance and which amount was funded from the Capital Improvement Fund in the amount of \$2,132,000 (\$482,000 of said amount expected to be derived from a NJDOT grant)

Section 3. In connection with the purpose and the amount authorized in Sections 1 and 2 hereof, the Borough determines the purpose described in Section 1 hereof is not a Current Expense and is an improvement which the Borough of Somerville may lawfully make as a general improvement.

Section 4. All ordinances or parts of ordinances which are inconsistent with the terms of this Ordinance be and the same are hereby repealed to the extent of their inconsistency.

Section 5. This Ordinance shall take effect immediately upon due passage and publication according to law.

**ORDINANCE #2732-24-0318**

**AMENDING CHAPTER 166 SCHEDULE III ENTITLED NO STOPPING OR STANDING EXTENDING THE AREA ON MOUNTAIN AVENUE BETWEEN W. CLIFF STREET AND MOUNTAIN AVENUE**

**BE IT ORDAINED AND ENACTED** by the Borough Council of the Borough of Somerville that Chapter 166 Schedule III shall be amended to extend the no parking or standing area on Mountain Avenue as designated as follows:

§ 166-44 Schedule III: No Stopping or Standing.

In accordance with the provisions of § 166-8, no person shall stop or stand a vehicle between the times specified upon any of the following described streets or parts of streets:

Name of Street	Side	Hours	Location
Mountain Avenue	East	All	From a point 210 feet north of the intersection of West Cliff Street and from a point 215 feet south of the intersection of West Cliff Street
Mountain Avenue	West	All	From a point 210 feet north of Altamont Place southerly to West End Avenue

SECTION 2. This ordinance shall take effect upon final passage and publication a provided by law.

Ordinance scheduled for Adoption

**ORDINANCE #2729-24-0304**

**AMENDING CHAPTER 166-50 SCHEDULE IX ENTITLED “STOP INTERSECTIONS” TO INCLUDE DIVISION STREET AT THE INTERSECTION OF SOUTH STREET**

§ 166-50 **Schedule IX: Stop Intersections.**

In accordance with the provisions of § 166-14, the following described intersections are hereby designated as stop intersections:



Stop Sign	On Intersection
Division Street	South Street and Division Street
This Ordinance shall be in full force and effect from and after its adoption and any publication as may be required by law.	

The resolutions listed below are in draft form and may be amended prior or during the meeting

**RESOLUTION 24-0318-091**

**APPROVING EVENT PERMIT FOR SOMERVILLE RESCUE SQUAD TO USE LEPP PARK– FOR COMMUNITY EVENT ON MARCH 30, 2024 (rain date April 6, 2024) FROM 11:00 A.M.TO 1:00 P.M.**

**WHEREAS**, Somerville Rescue Squad is seeking to use Lepp Park for Community Event; and

**WHEREAS**, Jessie Decker on behalf of Somerville Rescue Squad, has completed a Facility Use Application.

**BE IT RESOLVED**, by the Borough Council of the Borough of Somerville, in the County of Somerset, State of New Jersey approves an event permit for Somerville Rescue Squad to use Lepp Park for Community Event on March 30, 2024 (rain date April 6, 2024) from 11:00 a.m.to 1:00 p.m.

**RESOLUTION 24-0318-092**

**APPROVING THE HIRING OF JOSHUA BONADUCE AS LABORER FOR DEPARTMENT OF PUBLIC WORKS**

**WHEREAS**, the Borough of Somerville advertised for the full time position of Laborer for Department of Public Works; and

**WHEREAS**, it's recommended the hiring of Joshua Bonaduce at an annual salary of \$42,000, prorated for 2024.

**BE IT RESOLVED**, by the Borough Council of the Borough of Somerville, in the County of Somerset, State of New Jersey authorizes the hiring of Joshua Bonaduce at an annual salary of \$42,000 prorated for 2024 with an effective date of March 19, 2024.

**RESOLUTION 24-0318-093**

**APPROVING SOMERVILLE STREET FAIR ON OCTOBER 6, 2024 FROM 11:00 A.M. – 5:00 P.M. ON MAIN STREET (ROUTE 28) FROM GROVE STREET TO DOUGHTY AVENUE (Road closure from 7:00 a.m. to 7:00 p.m.)**

**WHEREAS**, Streetfairs.org has requested to conduct a Street fair on October 6, 2024 from 11:00 a.m. to 5:00 p.m. on Main Street from Grove Street to Doughty Avenue; and

**WHEREAS**, Daryl Walker the event organizer has filed the Event Application Plan as required and shall file for all necessary state and local permits, including security and sanitation; and.

**WHEREAS**, Daryl Walker is required to coordinate with the Downtown Somerville Alliance, Inc., to curate the event and to work with the DSA to ensure that Main Street merchants are accommodated in accordance with the terms established; and

**WHEREAS**, the roadway closure request is from 7:00 a.m. to 7:00 p.m. on October 6, 2024.

**BE IT RESOLVED**, by the Borough Council of the Borough of Somerville, in the County of Somerset, State of New Jersey hereby approve the Somerville Street fair on October 6, 2024 from 11:00 a.m. to 5:00 p.m. on Main Street (Route 28) from Grove Street to Doughty Avenue (Road closure from 7:00 a.m. to 7:00 p.m.).

#### **RESOLUTION 24-0318-094**

#### **APPROVING THE TITLE CHANGE OF DONNA D'ANUNCIACAO AS SENIOR RECORDS CLERK-ADMINISTRATIVE ASSISTANT FOR THE POLICE DEPARTMENT RETROACTIVE TO MARCH 4, 2024**

**WHEREAS**, the Borough of Somerville approves the title change of Donna D'Anunciacao; and

**WHEREAS**, Donna D'Anunciacao shall be paid an annual salary of \$55,000.00.

**BE IT RESOLVED**, by the Borough Council of the Borough of Somerville, in the County of Somerset, State of New Jersey approves the title change of Donna D'Anunciacao effective retro to March 4, 2024.

#### **RESOLUTION 24-0318-095**

#### **APPROVING ANNUAL SALARY ADJUSTMENT FOR ZINA VAN NESS RETROACTIVE TO JANUARY 1, 2024**

**WHEREAS**, the Borough of Somerville approves retroactive salary effective January 1, 2024 for Zina Van Ness; and

**WHEREAS**, Zina Van Ness shall be paid an annual salary of \$55,000.

**BE IT RESOLVED**, by the Borough Council of the Borough of Somerville, in the County of Somerset, State of New Jersey approves retroactive salary adjustment effective January 1, 2024 for Zina Van Ness.

#### **RESOLUTION 24-0318-096**

**APPROVING THE VOLKSWAGEN CLUB TO UTILIZE PARKING SPACES IN FRONT OF HISTORIC COURTHOUSE ON AUGUST 30<sup>TH</sup> FROM 5:00 P.M. – 9:00 P.M. FOR CRUISE NIGHT DISPLAY**

**BE IT RESOLVED**, by the Borough Council of the Borough of Somerville, in the County of Somerset, State of New Jersey approves the Volkswagen Club to use parking spaces located on East Main Street in front of the Historic Courthouse on August 30<sup>th</sup> for Cruise Night display.

**RESOLUTION 24-0318-097**

**AMENDING RESOLUTION 24-0304-087 AUTHORIZING THE SUBMISSION OF A COMMUNITY DEVELOPMENT BLOCK GRANT APPLICATION FOR \$125,000 FOR THE VANDERVEER PARK PROJECT**

**WHEREAS**, the Borough of Somerville is eligible to make application for a Community Development Block Grant with Somerset County; and

**WHEREAS**, the Borough of Somerville seeks to enhance its recreational facilities access; and

**WHEREAS**, the Borough seeks to refurbish the pickleball and tennis court at Vanderveer Park; and

**WHEREAS**, the Borough of Somerville is eligible to make application to the Community Development Block Grant Program up to \$125,000 per application; and

**WHEREAS**, the Borough's Recreation Committee has prepared an application for submission to the Community Development Block Grant Program for the maximum amount of \$125,000.

**THEREFORE, BE IT RESOLVED**, by the Borough Council of the Borough of Somerville, in the County of Somerset, State of New Jersey authorizes and endorses an application to the Community Development Block Grant Program for the Vanderveer Park Project in the amount of \$125,000 and authorizes the execution all required documents.

**RESOLUTION 24-0318-098**

**AUTHORIZING THE BOROUGH OF SOMERVILLE TO ENTER INTO A LEASE BY AND BETWEEN THE BOROUGH OF SOMERVILLE AND THE FIRST AID AND RESCUE SQUAD OF SOMERVILLE NJ, INC. FOR THE LEASING OF PROPERTY OWNED BY THE BOROUGH OF SOMERVILLE COMMONLY KNOWN AND IDENTIFIED AS 137 WEST HIGH STREET AND DESIGNATED ON THE OFFICAL TAX MAP OF THE BOROUGH OF SOMERVILLE AS BLOCK 115, LOT 6**

**WHEREAS**, the Borough of Somerville (the "Borough") is the owner of certain property commonly known and identified as 137 West High Street, Somerville, New Jersey and

designated on the Official Tax Map of the Borough as Block 115, Lot 6 (the “Property”); and

**WHEREAS**, the Property serves as an active firehouse for West End Hose Company #3 for the purpose of providing emergency response services to the residents of the Borough and mutual aid response; and

**WHEREAS**, the Borough has entered into a Redevelopment Agreement with FDS Somerville NJ, LLC to construct an Emergency Services Facility at 85-101 North Gaston Avenue (the “ESF”); and

**WHEREAS**, the Property is located within the boundaries of the Borough in an area previously designated by the Borough’s Mayor and Council as the West Main Street Redevelopment Area; and

**WHEREAS**, West End Hose Company #3 is expected to relocate into, and continue to provide emergency response services out of, the ESF; and

**WHEREAS**, once West End Hose Company #3 fully relocates to the ESF, the Property will be vacant; and

**WHEREAS**, the Borough’s Mayor and Council recognize that The First Aid and Rescue Squad of Somerville NJ, Inc., a not-for-profit corporation, has expressed an interest in the occupancy and use of the Property for the public purpose of providing technical rescue response services within the Borough; and

**WHEREAS**, the Borough’s Mayor and Council have determined that the occupancy and use of the Property for the public purpose of providing technical rescue response services within the Borough as proposed by The First Aid and Rescue Squad of Somerville NJ, Inc. would be an appropriate and beneficial use for the residents of the Borough; and

**WHEREAS**, the Borough and the Squad have agreed to certain terms and conditions reflected and memorialized in a Lease Agreement, a copy of which is annexed to this Resolution as Attachment “A”, regarding the future occupancy and use of the Property.

**BE IT RESOLVED**, by the Borough Council of the Borough of Somerville that the Borough does hereby agree to lease this property to The First Aid and Rescue Squad of Somerville NJ, Inc., a not-for-profit corporation, for the public purpose of providing technical rescue response services within the Borough of Somerville.

**BE IT FURTHER RESOLVED**, that the Borough Council of the Borough of Somerville does hereby accept the lease agreement as proposed in the form attached hereto and does authorize and direct the Mayor and Borough Clerk to execute the lease agreement in the form attached.

#### **RESOLUTION 24-0318-099**

#### **AUTHORIZING TEMPORARY APPROPRIATION FOR 2024 CURRENT OPERATING MUNICIPAL BUDGET**

**WHEREAS**, an emergent condition has arisen with respect to the late adoption of the 2024 Municipal Budget, and adequate provision has not been made in the 2024 Temporary Budget appropriations for the aforesaid purpose, and NJS 40:4-20 provides for the creation of emergency appropriations, and

**WHEREAS**, the total emergency temporary resolutions for appropriations adopted in the year 2024 pursuant to the provisions of Chapter 96, PL 1951 (NJS 40A:20) including this resolution total \$.9,644,056.00.

**NOW, THEREFORE BE IT RESOLVED**, (not less than two-thirds of all the members thereof affirmatively concurring) that in accordance with the provisions of NJS 40:4-20:

1. That emergency temporary appropriations be made and the same is hereby made for the titles and amounts listed below.
2. That said emergency temporary appropriations will be provided for in the 2024 budget under the titles listed below.

<u>Appropriations</u>	<u>Salaries/Wages</u>	<u>Other Exp</u>
Administration	\$25,000	\$25,000
Clerk	\$15,000	
Finance	\$20,000	\$15,000
Tax Collector	\$15,000	\$5,000
Tax Assessor	\$5,000	
Dept. of Technology		\$150,000
Legal		\$20,000
Prosecutor	\$5,000	
Municipal Court		\$50,000
Bldg/Grounds		\$40,000
Fire Department	\$20,000	\$45,000
Fire Safety	\$15,000	
Police	\$700,000	\$60,000
Crossing Guards		\$40,000
Dept of Community	\$40,000	\$15,000
Electrical Sub Code	\$20,000	
Road Repairs/Maintenance	\$200,000	\$100,000
Garbage		\$200,000
Recycling		\$40,000
Board of Health		\$30,000
Dog Regulation		\$10,000
Recreation	\$10,000	\$20,000
Parks & Playgrounds	\$5,000	\$40,000
Health Benefits		300,000
Liability Insurance		\$300,000
Dental		\$15,000
Fire Hydrant		\$30,000
Utility – Water		\$11,000

Utility – Electric	\$10,000
Utility – Street Lights	\$10,000
Utility – Telephone	\$10,000
PERS	\$362,662
PFRS	\$1,546,115
Social Security	\$50,000
LOSAP	45,000
CFO Shared Service	\$40,000
	<b>1,095,000.00</b>
	<b>3,634,777.00</b>

**RESOLUTION 24-0318-100**

**AUTHORIZING TEMPORARY APPROPRIATION FOR 2024 PARKING UTILITY BUDGET**

**WHEREAS**, an emergent condition has arisen with respect to the late adoption of the 2024 Parking Utility Budget, and adequate provision has not been made in the 2024 Temporary Budget appropriations for the aforesaid purpose, and NJS 40:4-20 provides for the creation of emergency appropriations, and

**WHEREAS**, the total emergency temporary resolutions for appropriations adopted in the year 2024 pursuant to the provisions of Chapter 96, PL 1951 (NJS 40A:20) including this resolution total \$295,000.

**NOW, THEREFORE BE IT RESOLVED**, (not less than two-thirds of all the members thereof affirmatively concurring) that in accordance with the provisions of NJS 40:4-20:

1. That emergency temporary appropriations be and the same is hereby made for the titles and amounts listed below.
2. That said emergency temporary appropriations will be provided for in the 2024 budget under the titles listed below.

**Salaries/Wages**  
S&W     \$15,000

**Other Expenses**  
PERS         \$40,000  
O&E         \$50,000

**RESOLUTION 24-0318-101**

**SUPPORTING AN APPLICATION FOR AN HDSRF GRANT FOR ADDITIONAL WETLAND REMEDIATION ACTIVITIES AT THE LANDFILL BDA REDEVELOPMENT AREA, LOCATED ON ROUTE 206 NORTH IN THE BOROUGH OF SOMERVILLE**

**WHEREAS**, the Borough Council of the Borough of Somerville (the “Borough”) is committed to the redevelopment and remediation of a portion of the Landfill BDA located on Route 206 North in the Borough of Somerville (the “Property”) which includes additional wetlands remediation activities; and

**WHEREAS**, the Borough has determined that there has been a discharge of hazardous substances or a hazardous waste on the Property; and

**WHEREAS**, Borough intends to apply for a grant from the NJDEP Hazardous Discharge Site Remediation Fund (HDSRF) to fund the continuation of remediation of certain

portions within the Landfill BDA/Redevelopment Area, as identified in the Remediation of Green Seam Final Cover Plan prepared by Geosyntec Consultants, dated March 2024 to be submitted to the NJ DEP for approval; and

**WHEREAS**, the Remediation of Green Seam Final Cover purpose of this HDSRF funding request is to continue remediation activities of the Green Seam to ensure the integrity of the cover system and control invasive species; and

**WHEREAS**, Throughout the process Geosyntec will evaluate the establishment of wetlands in the Green Seam and address NJDEP comments on Geosyntec's Mitigation Year 2 Monitoring Report; and

**WHEREAS**, this remediation is estimated to cost \$391,092 which is intended to be funded through a NJ DEP Hazardous Discharge Remediation Fund (HDSRF) Grant for 75% \$293,319 of the amount and the developer and Borough will contribute the remaining balance of 25% \$97,773.00 as shown in the proposed budget in the GeoSyntec funding request; and

**WHEREAS**, this remediation is planned to occur over a five (5) year period with the first inspection in 2022, and completing in 2027, this fully shown in the Remediation of Green Seam Final Cover Plan.

**NOW, THEREFORE BE IT RESOLVED**, by the Borough Council of the Borough of Somerville that it hereby authorizes the submission of an application to the NJDEP Hazardous Discharge Site Remediation Fund (HDSRF) to fund the additional wetland remediation activities for the Landfill BDA/Redevelopment Area.

**BE IT FURTHER RESOLVED**, that the Mayor and Administrator are authorized to sign a HDSRF application and associated documents for the remediation of this portion of the landfill in the amount of \$293,319 to be submitted to the NJDEP.

#### **RESOLUTION 24-0318-102**

#### **AUTHORIZING A CONTRACT WITH EXEMPLIS LLC d/b/a SITONIT SEATING UNDER NJ STATE CONTRACT #81711 IN THE AMOUNT OF \$116,063.28 FOR THE EMERGENCY SERVICES FACILITY**

**WHEREAS**, the Borough of Somerville pursuant to N.J.S.A. 40A:11-12(a) and N.J.A.C. 5:34-7.29(c) may by resolution and without public advertising for bids, purchase any goods or services under New Jersey State Cooperative Purchasing Program; and

**WHEREAS**, the Borough of Somerville has the need on a timely basis to purchase goods or services utilizing State contracts; and

**WHEREAS**, the Borough of Somerville intends to enter into contract with Exemplis LLC, under New Jersey State Contract #81711 in the amount of \$116,063.28 for the Emergency Services Facility; and

**WHEREAS**, Exemplis LLC, is located at 6415 Katella Avenue, Cypress CA 90630.

**BE IT RESOLVED**, by the Borough Council of the Borough of Somerville, in the County of Somerset, State of New Jersey authorizes a contract with Exemplis LLC, is located at 6415 Katella Avenue, Cypress CA 90630.

**BE IT FURTHER RESOLVED**, that the governing body of the Borough of Somerville pursuant to N.J.A.C. 5:30-5.5(b), the certification of available funds, shall either certify the full maximum amount against the budget at the time the contract is awarded, or no contract amount shall be chargeable or certified until such time as the goods or services are ordered or otherwise called for prior to placing the order, and a certification of availability of funds is made by the Chief Finance Officer.

**RESOLUTION 24-0318-103**

**AUTHORIZING A CONTRACT WITH THE HON COMPANY UNDER NJ STATE CONTRACT 19-FOOD-00927 IN THE AMOUNT OF \$19,095.90 FOR THE EMERGENCY SERVICES FACILITY**

**WHEREAS**, the Borough of Somerville pursuant to N.J.S.A. 40A:11-12(a) and N.J.A.C. 5:34-7.29(c) may by resolution and without public advertising for bids, purchase any goods or services under New Jersey State Cooperative Purchasing Program; and

**WHEREAS**, the Borough of Somerville has the need on a timely basis to purchase goods or services utilizing State contracts; and

**WHEREAS**, the Borough of Somerville intends to enter into contract with The Hon Company under New Jersey State Contract 19-FOOD-00927 in the amount of \$19,095.90 for the Emergency Services Facility; and

**WHEREAS**, The Hon Company located at 200 Oak Street, Muscatine, IA 52761 has an ordering and payment address as The Hon Company PO Box 404422, Atlanta, GA 30384-4422.

**BE IT RESOLVED**, by the Borough Council of the Borough of Somerville, in the County of Somerset, State of New Jersey authorizes a contract with The Hon Company 200 Oak Street, Muscatine, IA 52761.

**BE IT FURTHER RESOLVED**, that the governing body of the Borough of Somerville pursuant to N.J.A.C. 5:30-5.5(b), the certification of available funds, shall either certify the full maximum amount against the budget at the time the contract is awarded, or no contract amount shall be chargeable or certified until such time as the goods or services are ordered or otherwise called for prior to placing the order, and a certification of availability of funds is made by the Chief Finance Officer.

**RESOLUTION 24-0318-104**

**AUTHORIZING AN AGREEMENT WITH THE DOWNTOWN SOMERVILLE ALLIANCE, INC., TO UTILIZE SPACE IN A MUNICIPAL BUILDING FOR STORAGE**



**WHEREAS**, the Downtown Somerville Alliance, Inc., may have a need to store equipment in a municipal owned building that include but limited to holiday displays, A-frame signage mural panels, artwork, frames, flag, sanitation and recycling cans; and

**WHEREAS**, the Downtown Somerville will hold the Borough of Somerville harmless and the Borough of Somerville shall not be responsible for items stored; and

**WHEREAS**, the Downtown Somerville Alliance, Inc., shall coordinate with the Public Works Department of appropriate municipal agency to coordinate storage activity.

**BE IT FURTHER RESOLVED**, that the Borough Council of the Borough of Somerville, County of Somerset, State of New Jersey hereby authorize the Borough of Somerville to enter into an agreement with the Downtown Somerville Alliance, for storage of items and equipment utilized in promoting the downtown.

#### **RESOLUTION 24-0318-105**

##### **AUTHORIZING A CONTRACT WITH STEELCASE, INC., UNDER NJ STATE CONTRACT A81639, T-G2004 IN THE AMOUNT OF \$534,505.15 FOR THE EMERGENCY SERVICES FACILITY**

**WHEREAS**, the Borough of Somerville pursuant to N.J.S.A. 40A:11-12(a) and N.J.A.C. 5:34-7.29(c) may by resolution and without public advertising for bids, purchase any goods or services under New Jersey State Cooperative Purchasing Program; and

**WHEREAS**, the Borough of Somerville has the need on a timely basis to purchase goods or services utilizing State contracts; and

**WHEREAS**, the Borough of Somerville intends to enter into contract with Steelcase, Inc., under New Jersey State Contract A81639 in the amount of \$534,505.15 for the Emergency Services Facility; and

**WHEREAS**, Steelcase Inc., is located at 901 44<sup>th</sup> Street SE, GH.2E, Grand Rapids, MI 49508.

**BE IT RESOLVED**, by the Borough Council of the Borough of Somerville, in the County of Somerset, State of New Jersey authorizes a contract with Steelcase Inc., is located at 901 44<sup>th</sup> Street SE, GH.2E, Grand Rapids, MI 49508.

**BE IT FURTHER RESOLVED**, that the governing body of the Borough of Somerville pursuant to N.J.A.C. 5:30-5.5(b), the certification of available funds, shall either certify the full maximum amount against the budget at the time the contract is awarded, or no contract amount shall be chargeable or certified until such time as the goods or services are ordered or otherwise called for prior to placing the order, and a certification of availability of funds is made by the Chief Finance Officer.

#### **RESOLUTION 24-0318-106**

##### **AUTHORIZING A CONTRACT WITH GREAT OPENINGS UNDER NJ STATE CONTRACT A81631, T408176 IN THE AMOUNT OF \$29,611.14 FOR THE EMERGENCY SERVICES FACILITY**

**WHEREAS**, the Borough of Somerville pursuant to N.J.S.A. 40A:11-12(a) and N.J.A.C. 5:34-7.29(c) may by resolution and without public advertising for bids, purchase any goods or services under New Jersey State Cooperative Purchasing Program; and

**WHEREAS**, the Borough of Somerville has the need on a timely basis to purchase goods or services utilizing State contracts; and

**WHEREAS**, the Borough of Somerville intends to enter into contract with Great Openings, under New Jersey State Contract A81631, T408176 in the amount of \$29,611.14 for the Emergency Services Facility; and

**WHEREAS**, Great Openings is located at 330 Washington Street, MI 49660.

**BE IT RESOLVED**, by the Borough Council of the Borough of Somerville, in the County of Somerset, State of New Jersey authorizes a contract with Great Openings Great openings is located at 330 Washington Street, MI 49660.

**BE IT FURTHER RESOLVED**, that the governing body of the Borough of Somerville pursuant to N.J.A.C. 5:30-5.5(b), the certification of available funds, shall either certify the full maximum amount against the budget at the time the contract is awarded, or no contract amount shall be chargeable or certified until such time as the goods or services are ordered or otherwise called for prior to placing the order, and a certification of availability of funds is made by the Chief Finance Officer.

#### **RESOLUTION 24-0318-107**

#### **INTENT TO PURCHASE THROUGH SOURCEWELL NATIONAL CONTRACT FROM SPACESAVER'S NEW JERSEY DISTRIBUTOR THROUGH MODERN OFFICE SYSTEM, LLC FOR FURNITURE TO BE INSTALLED AT THE EMERGENCY SERVICES FACILITY**

**WHEREAS**, the Borough of Somerville intends on purchasing from Sourcewell, a National Cooperative; and

**WHEREAS**, the Borough of Somerville has identified furniture it seeks to acquire in the amount of approximately \$207,765.42 from Spacesaver, distributed through Modern Office Systems; and

**WHEREAS**, the Borough of Somerville has published an intent to purchase in the official newspaper and allowing for comments.

**BE IT RESOLVED**, by the Borough Council of the Borough of Somerville, in the County of Somerset, State of New Jersey issued an intent to purchase in the amount of \$207,765.42 from Spacesaver distributed through Modern Office Systems, LLC 45 West 36<sup>th</sup> Street, New York, NY 10018 comments can be made to the Business Administrator at 25 West End Avenue, Somerville, NJ 08876.

#### **RESOLUTION 24-0318-108**

**AUTHORIZING A REDUCTION OF A CASH PERFORMANCE BOND POSTED FOR  
SUMMIT SOLAR #2021-010Z FROM \$109,116 TO \$5,000 FOR IMPROVEMENTS ON  
BLOCK 151, LOT 1, 240 MOUNTAIN AVENUE**

**WHEREAS**, the Borough of Somerville has a cash performance bond in the amount of \$109,116 posted for application, Summit Solar #2021-010Z by Immaculata High School, Somerville, New Jersey 08876; and

**WHEREAS**, an internal meeting was held on March 14, 2024, regarding the project and the existing cash performance bond attended by Mayor Brian Gallagher, Bernard Navatto, Michael Cole and Colin Driver; and

**WHEREAS**, the attendees could not identify any reasonable need or compelling legal reason to continue to retain the full amount of the posted cash performance bond as the outstanding off site work is minimal compared to the entire scope of the project; and

**WHEREAS**, the performance bond as described in the preamble of this resolution shall be reduced by \$104,116 to a new amount of \$5,000 and said amount shall be retained by the Chief Financial Officer; and

**WHEREAS**, the Chief Financial Officer shall return \$104,116 to Immaculata High School, Somerville, New Jersey and shall retain \$5,000 until the remaining work is completed or resolved.

**BE IT RESOLVED**, by the Borough Council of the Borough of Somerville, in the County of Somerset, State of New Jersey hereby reduces the amount of the performance bond from \$109,116 to \$5,000 posted for Summit Solar, #2021-010Z, 240 Mountain Avenue, Somerville, New Jersey, Block 151, Lot 1.