



# Sonoma's Tuesday Night Farmers Market

City of Sonoma and Sonoma Valley Chamber of Commerce

## 2025 Application Process Packaged Food Vendors

**Section 1 – Package Food Vendors** – Please keep and review (page 1-2)

**Section 2 – Vendor Application** Complete and with your application fee (page 3-5)

**Section 3 – Packaged Supporting Documents** Upon approval, we will forward this document requesting required vendor documents (page 6)

### Section 1 • Package Food Vendor Information

Local Restaurants, Chefs and Bakers offering food items packaged & prepared off-site

<b>Application Fee \$45</b>	<b>Due by February 21, 2025</b>
<b>Late application fee \$75</b>	<b>Applications received after February 21, 2025</b>
<b>Weekly Fee Per Vendor &amp; Location</b>	<b>Weekly Vendor price per 10' x 10' Stall</b>
Within City Limits	\$50
Sonoma Valley (south of Oakmont, North of Hwy 37, along Hwy 12)	\$60
Sonoma County	\$70
Outside Sonoma County	\$80
<b>NOTE: All quoted fees above reflect a 10' x 10' Stall</b>	

### **Sonoma's Tuesday Night Market 2025 Event Information**

- ❖ The main focus of Sonoma's Tuesday Night Market (STNM) is making fresh, healthy, locally grown produce from small-scale farmers available to our community. And provide a community gathering place for our residents of Sonoma Valley.
- ❖ In evaluating packaged foods vendor applications to STNM, we consider the following criteria: fresh, in-season, locally sourced ingredients, purchased from STNM farmer vendors whenever possible; compostable, polyethylene-free packaging and utensils, small-scale, locally-based businesses, high-quality affordable options for purchase, compliance with all applicable local, county and state ordinances and permitting.
- ❖ All accepted vendors must read and comply with the Sonoma's Tuesday Night Market Rules and Regulations found on the vendor page, at [www.sonomastuesdaynightmarket.com](http://www.sonomastuesdaynightmarket.com).
- ❖ Enclose your payment! Applications without the \$45 application fee will not be considered! Any late applications received after February 21, 2025; deadline must pay a late application penalty fee of \$30. Total Late Application Fee is \$75.
- ❖ We expect the 2025 Market to reach full or nearly full booth capacities. The City of Sonoma and Sonoma Valley Chamber of Commerce continue to partner to present STNM for 2025. The Market operates from May 6, 2025 through September 30, 2025. At this time, we do not anticipate canceling any Market dates. We will have a total of 22 Markets for 2025. We will adjust start and end times in September to accommodate daylight hours.
- ❖ **By applying to participate I acknowledge all vendors to receive a one-week excused absence. However, you will be financially responsible to pay weekly stall fees for any additional absences**

## Important Market Notes for 2025

- ❖ Please note: effective March 1, 2019 the use of single use plastics at Plaza events is prohibited. This includes all plastic beverage containers (bottled water), **plastic bags**, utensils, plastic plates and cups. There are a variety of plant-based paper products and compostable produce bags that can be used. Local retailers will be posted on our website.
- ❖ A volunteer Market Advisory Committee made up of local citizens will review all vendor applications during the month of February, using objective criteria determined by the City of Sonoma and Sonoma Valley Chamber of Commerce. Vendor applicants will be notified by March 14, 2025, if they have been accepted into the 2025 Sonoma's Tuesday Night Market. Any vendor applicant may appeal the Market Advisory Committee's decision.
- ❖ We are excited to welcome former vendors to our 2025 season. Any new changes and procedures are designed to ensure a fair, unbiased selection process, a safe and well-run market for patrons and vendors, and a welcoming event for our community, including our Plaza merchants and restaurants.
- ❖ **NEW!** Please, do not forward applications, documents or photos via text. Forward all email documents PDF format to [manager@sonomastuesdaynightmarket.com](mailto:manager@sonomastuesdaynightmarket.com) or mail/drop them off at City Hall
- ❖ The Fire Marshall will inspect all vendors on Market opening day.

### **Sonoma's Tuesday Night Market is presented by the City of Sonoma**

in partnership with Sonoma Valley Chamber of Commerce

**Mail, email or drop off applications**

**Sonoma's Tuesday Night Farmers Market**

**#1 The Plaza**

**Sonoma, CA 95476**

City Hall is open Monday – Thursday.

Email: [Manager@sonomastuesdaynightmarket.com](mailto:Manager@sonomastuesdaynightmarket.com)

Questions - Jerry Wheeler • 707-974-0216



**Section 2 • Packaged Food Vendor Application**

**Return to: Sonoma’s Tuesday Night Farmer’s Market #1 The Plaza, Sonoma, CA 95476 or [manager@sonomastuesdaynightmarket.com](mailto:manager@sonomastuesdaynightmarket.com)**

**Business Name** \_\_\_\_\_

**Business Location** \_\_\_\_\_

**City** \_\_\_\_\_ **State** \_\_\_\_\_ **Zip** \_\_\_\_\_

**Mailing Address** \_\_\_\_\_

**City** \_\_\_\_\_ **State** \_\_\_\_\_ **Zip** \_\_\_\_\_ **Business Phone** \_\_\_\_\_

**Email Address** \_\_\_\_\_ **Cell Phone** \_\_\_\_\_

**Social Media URL:** \_\_\_\_\_

**Best Way to Contact you (check one):**    *Email*    *Business Phone*    *Cell*

**Phone** How many stalls are you requesting? (Please check the appropriate box):

One (1)	One and half (1.5)	Two (2)	Two and a half (2.5)	Three
<input type="checkbox"/> (10'x10')	<input type="checkbox"/> (10'x15')	<input type="checkbox"/> (10'x20')	<input type="checkbox"/> (10'x25')	<input type="checkbox"/> (10'x30')

**Will you require a power source? (check):**    **No** \_\_\_\_\_ **Yes** \_\_\_\_\_    **120v or 240v (check one)**

**Business Ownership (check any below):**

Sole Proprietor      Partnership/LLC      Corporation      Family owned

**Marketing:** Sonoma’s Tuesday Night Market has a weekly marketing program that includes vendor spotlights. Please include below or attach a description that can be used for marketing purposes.

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**Where do you typically sell your products?** Please check the box of all that apply.

Wholesale Distributors • Direct to Food Processors • Direct to Stores • Direct to Restaurants • Your store • Direct to Restaurants • Direct to Schools/Institutions • Special Events and Festivals

Additional Farmers Markets you participate in: \_\_\_\_\_

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**Please list below all Authorized Representatives who will sell for your business** \* *This information allows the market to comply with the California Farmers Market regulations in case of emergency.*

Name	Cell phone number	Family, Friend or Employee

**List products you intend to sell at Sonoma’s Tuesday Night Farmers Market:**

_____	_____
_____	_____
_____	_____

**Describe the making of your products and any interesting facts about your product is made. Also, include any specialty items you offer, such as gluten free, vegetarian, vegan and ingredients local sourced.**

\_\_\_\_\_

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\_\_\_\_\_

**\*The market management requests all prepared and packaged food vendors to source your ingredients from Sonoma’s Tuesday Night Market Vendors when possible.**

Initial Here	<p style="text-align: center;"><b>Sonoma's Tuesday Night Farmers Market</b></p> <p style="text-align: center;"><b>Packaged Foods Vendor Agreement</b></p>
	I understand that I must submit a complete application, answering all questions and I acknowledge that an incomplete application may be rejected.
	I understand that a \$45 non-refundable application fee must be submitted with my application. If I am submitting my application after the February 21, 2025, deadline, I have also included a \$30 late penalty, for a total LATE APPLICATION FEE of \$75. Checks should be made payable to "City of Sonoma"
	I understand that this application is non-binding until both parties have signed the agreement.
	I understand that, if my business is accepted to participate as a vendor in the 2025 Market season, all required paperwork or agreements must be provided/completed prior to my business being allowed to set up and participate at the Market.
	If my business is accepted to participate as a vendor in the 2025 Market season, I agree that I and any authorized representatives who will sell/work at the Market will read and comply with the Rules and Regulations of Sonoma's Tuesday Night Market at <a href="http://www.sonomastuesdaynightmarket.com">www.sonomastuesdaynightmarket.com</a>
	I understand that City of Sonoma records, including this application, attachments and emails, are subject to the California Public Records Act.
	<p style="color: red;"><b>I understand each vendor will be allowed a one-week Market excused absence. If I do not show for additional markets, I am financially responsible for paying nightly stall fees. I will make every attempt to notify the market manager via email <a href="mailto:manager@sonomastuesdaynightmarket.com">manager@sonomastuesdaynightmarket.com</a> of my absence.</b></p>

I certify that the information contained in the foregoing application is true and correct to the best of my knowledge and belief. I have read, understand and agree to abide by the rules and regulations governing the proposed Special Activity or Event under the City of Sonoma Municipal Code. I understand that this application is made subject to the rules and regulations established by the City Council and/or the City Manager or the City Manager's designee. I agree to comply with all other requirements of the City, County, State, Federal Government, and any other applicable entity which may pertain to the use of the event venue and the conduct of the event. I agree to abide by all rules, regulations and permit conditions and further certify that I, on behalf of the Vendor organization, am also authorized to commit that organization, and therefore agree to be financially responsible for any cost and fees that may be incurred by or on behalf of the vendor to the City of Sonoma. Such City Services may include, but are not limited to, Police, Fire, Public Works, Parks and Recreation, Business License and/or other necessary services provided by the City of Sonoma.

If the permit is granted, this application and supporting documents form a contract between the City of Sonoma and the Applicant relating to the described event. Applicant then becomes contractually obligated to the City of Sonoma regarding all requirements of the issued permit and agrees to protect, defend, indemnify, and hold harmless the City of Sonoma and its officers, agents and employees from and against any loss, injury, damage, claims, actions or lawsuits arising out of or in connection with Sonoma's Tuesday Night Farmers Market or the intentional or negligent acts, errors or omissions of the Applicant, volunteers, agents and event participants, including those caused by negligence of the parties being indemnified and/or any dangerous condition of property of the parties being indemnified.

Applicant Signature: \_\_\_\_\_, Printed Name \_\_\_\_\_ Date: \_\_\_\_\_

STNM Signature \_\_\_\_\_, City of Sonoma Date: \_\_\_\_\_



## Sonoma's Tuesday Night Farmers Market

### Section 3 • Packaged Food Vendor Supporting Documents

*Note: additional documents may be requested*

**Upon approval, we will forward this document to you requesting required vendor documents.**

#### Packaged Foods Vendor Document Request – **Approved Vendors Only**

**Approved Vendor Business Name:** \_\_\_\_\_

Documents	Notes	Requested	Received
Complete Application and fee paid			
County of Sonoma Dept of Health Temporary Food Permit			
Dept. of Tax and Adm. SELLER'S permit			
Dept. of Tax and Adm. SELLER'S permit naming the City of Sonoma as a sub-location			
Class A or B Cottage Food Operation Registration or evidence of a commissary agreement			
Food Handlers Safety Permit			
2025 City of Sonoma Business License <a href="https://sonomabslic.sonomacity.org">https://sonomabslic.sonomacity.org</a>			
2M liability Insurance COI to naming: <b>City of Sonoma</b> #1 the Plaza, Sonoma, CA 95476 and <b>Sonoma Valley Chamber of Commerce</b> 651 Broadway, Sonoma, CA 95476			
Proof of vehicle insurance (vehicle used at the market)			
<i>Addition Documents Required:</i>			