



**CITY OF SONOMA**  
**REQUEST FOR PROPOSAL**  
**CITYWIDE SAFETY BICYCLE AND PEDESTRIAN IMPROVEMENTS**  
**RESPONSES TO QUESTIONS ON THE RFP AND ADDENDUM NO. 1**

**Responses to Questions**

1. The project fact sheet includes a new RRFB at the 5th St West crossing. There appears to already be a RRFB at this location. Is the scope to relocate this as part of the intersection improvements, or will we be adding a second RRFB at the cross street?

Response:

The existing RRFB system will be removed and replaced with a current MUTCD compliant RRFB.

2. The project fact sheet includes adding crosswalks at the bicycle path crossing locations. There appears to already be crosswalks in these locations. Is the goal to provide additional safety enhancements at these locations? If so, what improvements were assumed as part of the project's preliminary construction budget?

Response:

Yes, this project includes additional safety enhancements at these locations, proposed safety improvements include one raised crosswalk, upgraded signage, detectable warnings, and RRFB installations. These costs are included in the preliminary project budget.

3. Three additional locations are marked on the Vicinity Map in the project fact sheet: two along SR-12 and one on 7<sup>th</sup> Street West – are these locations within the scope of the project?

Response:

Yes.

4. The RFP includes a bullet under Task 2: "inspection/assessments of existing bicycle/pedestrian paths" and "recommendations for repair and/or rehabilitation of existing paths." This scope is not identified in the project fact sheet. What is the extent/locations of the requested inspection, assessment, and recommendations? Does

it include the entire length of the existing Sonoma Bicycle Path? Which paths are to be inspected for improvements/repair/rehab/recommendations?

Response:

This is not part of the project, please disregard – addressed in Addendum No. 1.

### **Addendum No. 1**

Please note that the Project Information, Task 2, bullet 2, has been removed from the task list. Revised Section 1 – Project Information – is attached.

**CITY OF SONOMA**  
**REQUEST FOR PROPOSAL**  
**PROFESSIONAL ENGINEERING DESIGN SERVICES FOR THE**  
**CITYWIDE SAFETY BICYCLE AND PEDESTRIAN IMPROVEMENTS PROJECT No. T-6**

**I. PROJECT INFORMATION**

*A. COMMUNITY & CITY ORGANIZATION OVERVIEW*

The City of Sonoma is located in the southernmost end of Sonoma County, about 22 miles south of Santa Rosa and 45 miles north of San Francisco. The City was incorporated in 1883 and encompasses about 2.7 square miles within the Sonoma Valley. The mediterranean climate makes the valley not only one of the world's finest grape-growing regions and a wonderful place to live for the City's nearly 11,000 residents. The City has more than 1,300 businesses that serve as the economic hub for the greater Sonoma Valley.

The City of Sonoma is a full-service general law city governed by a Council-Manager form of government. The City Council serves as the policy-making board for the municipality, and the City Manager is considered the Chief Executive Officer (CEO) of the municipal corporation. The City has 45 employees in several key departments including City Manager's Office/Administrative Services, Public Works, and Community Development (Planning & Building). The City contracts for police and fire protection services.

*B. PURPOSE*

The intent of this RFP is to select and enter into an agreement with a Consultant to provide civil engineering design services for the City of Sonoma Citywide Safety Bicycle and Pedestrian Improvements Project. Background on the project and an overview of the Scope of Services are provided in the following sections.

*C. PROJECT BACKGROUND AND OVERVIEW*

In 2004, Sonoma County approved the Sonoma County Traffic Relief Act ("Measure M"), a 1/4 cent sales tax for transportation. In 2020, voters approved extending the Measure M tax with no increase in the existing tax rates via the Go Sonoma Act. The Go Sonoma Expenditure plan includes four programs in two different categories:

Category 1: Fix roads, fill potholes, improve safety and usability for all, which includes smooth and maintained roads (38% of funding), and move traffic and improve safety (27% of funding).

Category 2: Improve alternatives to cars, fight climate change, which includes increase bus service, affordability, and first/last mile connections (23% of funding), and build bikeways and pathways (12% of funding). All projects require a match of at least 15%.

The 2023 Go Sonoma Strategic Implementation Plan addressed projects across Sonoma County, including the City of Sonoma's Citywide Safety Bicycle and Pedestrian Improvements Project. Funding in the amount of \$1,610,000 is programmed for Fiscal Year 2026 Funding Cycle 1 under the Go Sonoma Build Bikeways and Pathways (BBP) program. The City will provide a match of \$577,000 for a total project cost of \$2,187,000. The City's project, identified as CIP Project No. T-6, will construct improvements to create a high-quality bike and pedestrian network, provide safe and well-maintained transportation infrastructure for pedestrians and bicyclists, focus on strategies that support a walkable community. Project components consist of the construction of a new bicycle path to Sassarini Elementary School, safety upgrades to the pedestrian crossing at Fifth Street West, and safety improvements at the crossing locations between the City of Sonoma's main bicycle path and City streets.

The City wishes to proceed with design of the project so that it can be constructed in Fiscal Year 2026. The Consultant will provide inspection/assessment of existing bicycle/pedestrian paths, recommendations for repair and/or rehabilitation of existing paths, survey and design for a new path and improvement of existing crossings, preparation of design plans and construction bid documents, and construction bid phase support as further described in the following section.

#### *D. SCOPE OF SERVICES*

The following summary of the scope of services is not inclusive and is only intended to be used as an indication of the minimum services to be provided. It is the City's expectation that the Consultant shall include in its proposal all work necessary for the completion of the project, based on Consultant's understanding of the project and design experience on similar projects.

#### **Task 1 – Project Management**

- Provide overall project management including coordination and communication with the City of Sonoma.
- Develop project work plan, schedule, and budget.
- Perform quality control reviews and quality assurance.
- Conduct and document meetings with City staff as needed.
- Prepare meeting notes and monthly project progress reports (including schedule and budget updates).

#### **Task 2 – Preliminary Design (35% Design Submittal)**

- ~~Inspect existing bicycle and pedestrian paths to develop recommendations for safety improvements and repair/rehabilitation methods.~~
- Conduct site investigations for the proposed new bicycle/pedestrian path and develop at least two conceptual drawing alternatives.

- Conduct site investigations to assess the existing 5<sup>th</sup> Street West crossing and all locations where the main bicycle/pedestrian path crosses City streets to develop recommended safety and ADA improvements.
- Prepare initial conceptual drawings and preliminary cost estimates.
- Identify and map existing utilities and site features within the proposed project footprint.
- Based on conceptual alternatives developed, provide recommendation to City as to the level of CEQA clearance required for the various improvements. The City anticipates that most improvements will be exempt from CEQA, except the new bike/pedestrian path which may require a Negative Declaration or Mitigated Negative Declaration.

**Task 3 – Intermediate Design (65% Design Submittal)**

- Revise design based on feedback from the City of Sonoma.
- Prepare detailed construction drawings, specifications, and cost estimates.
- If needed, prepare CEQA clearance document.
- Identify potential for additional improvements and any conflicts.

**Task 4 – Draft Final Design (95% Design Submittal)**

- Revise design based on 65% submittal feedback.
- Prepare revised detailed construction drawings, specifications, and cost estimates.

**Task 5 – Final Plans, Specifications and Estimate Package**

- Address City comments on 95% Design Submittal) and prepare Final (Bid Set) Plans, Specifications and Cost Estimate, signed and stamped by a registered Professional Engineer in the State of California.
- Perform internal quality assurance/quality control review prior to submittal to City.

**Task 6 – Bid Phase Support**

- Provide support during bidding phase.
- Respond to requests for information and clarify design documents.
- Prepare addenda as necessary.

**Task 7 – Public Meeting Support**

- Develop materials for public meetings.
- Assume attendance at up to five (5) public meetings (e.g., City Council, City Traffic Safety Committee, etc.).