



**City Finance Department**  
 No. 1 The Plaza  
 Sonoma CA 95476  
 (707) 938-3681  
 Fax (707) 938-8775

**BUSINESS LICENSE REGISTRATION**

OFFICE USE ONLY	
Bus. License No.	_____
Classification	_____
Category	_____
Bus License Tax	_____
State Mandate Fee	<b>\$4.00</b>
Total Paid	_____
Expiration Date	_____

**Application for:**       New Business License       Renewal  
 Change of Ownership       Update Records

**PLEASE PRINT LEGIBLY**

Business Name \_\_\_\_\_ Business Phone \_\_\_\_\_  
 Business Location \_\_\_\_\_ Business Fax: \_\_\_\_\_  
 City, State, Zip Code \_\_\_\_\_ Start Date \_\_\_\_\_  
 Mailing Address \_\_\_\_\_ City, State, Zip Code \_\_\_\_\_  
 E Mail Address \_\_\_\_\_

State Contractor Lic. No. \_\_\_\_\_ Type \_\_\_\_\_ Expires \_\_\_\_\_ FEIN No. \_\_\_\_\_  
 Seller's Permit No. \_\_\_\_\_ SEIN No. \_\_\_\_\_

**Ownership Type:**     Corporation     Partnership     Sole Proprietor     Other \_\_\_\_\_

First Owner Name \_\_\_\_\_ Home Phone \_\_\_\_\_  
 Address \_\_\_\_\_  
 \_\_\_\_\_ Driver's License # \_\_\_\_\_

Second Owner Name \_\_\_\_\_ Home Phone \_\_\_\_\_  
 Address \_\_\_\_\_  
 \_\_\_\_\_ Driver's License # \_\_\_\_\_

Emergency Contact for Police and Fire \_\_\_\_\_ Phone \_\_\_\_\_

**Type of Business:**

Retail     Services     Professional. Number of Employees \_\_\_\_\_  
 Real Estate Broker/Agent. Number of agents \_\_\_\_\_  
 Contractor     Manufacturing. Number of Employees \_\_\_\_\_  
 Other: \_\_\_\_\_ Number of Employees \_\_\_\_\_ Number of Vehicles \_\_\_\_\_

Describe Business \_\_\_\_\_

**WARNING – Some types of businesses, due to location and/or type of use, may be prohibited or require approval of a Use Permit or other permit prior to operation. Other city ordinances may apply.**

**I have consulted the City's Planning Department to confirm that the use/business is allowed and determine if any other permits are required. I have obtained the required approvals if applicable.**

I declare under penalty of perjury, that to the best of my knowledge, the information provided herein on this application is true and correct. I understand that if issued a Business License, I will conduct business in a lawful manner and will obey the laws of the United States, the State of California and the City of Sonoma and that in conducting said business, said license is subject to suspension for violation of laws and/or ordinances.

I am aware of the provisions of Section 3700 of the Labor Code which requires every employer to be insured against liability for workmen's compensation.

Applicant's Signature \_\_\_\_\_ Date \_\_\_\_\_

# CITY OF SONOMA

## BUSINESS LICENSE TAXES

### STATE MANDATED SB1186 \$4.00 MUST BE INCLUDED TO THE FOLLOWING TAXES

CATEGORY	DESCRIPTION	LICENSE TAX	
"A" "AO", "B" "BO"	RETAIL SALES, RESTAURANTS, AUTO REPAIR, BEAUTY SALONS, CATERING, MASSEURS, MANICURISTS, AND OTHER SERVICES <i>Muni code 5.08.020</i>	One Employee/Owner Ea. Additional Employee	\$74.00 \$31.00
"C" "CO"	PROFESSIONALS: ACCOUNTANTS, ATTORNEYS, DOCTORS, DENTISTS, ARCHITECTS, FILM PERMITS ETC. <i>Muni Code 5.08.040</i>	One Professional Ea. Additional Employee	\$186.00 \$31.00
"C" "CO"	REAL ESTATE BROKERS AND AGENTS <i>Muni Code 5.08.040.01</i>	Each Broker Ea. Licensed Salesperson	\$186.00 \$37.00
"D" "DO"	CONTRACTORS: BUILDING, PLUMBING, MECHANICAL, ELECTRICAL, OR ROOFING <i>Muni Code 5.08.050</i>	One Employee/Owner Ea. Additional Employee	\$74.00 \$31.00
"E"	MANUFACTURING OR FABRICATING (if annual gross receipts are less than \$3000, tax is reduced by 1/2) <i>Muni Code 5.08.060</i>	Each Employee <b>OR</b> Minimum Tax	\$22.00 \$150.00
"EV"	EVENT	<b>Per Event</b>	\$22.00
FM	FARMERS MARKET	Per Year	\$25.00
"H"	HOSPITALS <i>Muni Code 5.08.090</i>	First four beds Ea. Additional bed	\$44.00 \$3.00
"HMB"	HOTELS, MOTELS, BED & BREAKFAST INNS <i>Muni Code 5.08.100</i>	First Unit Ea. Additional Unit	\$44.00 \$3.00
"APT"	APARTMENTS <i>Muni Code 5.08.100</i>	First Four Units Ea. Additional Unit	\$40.00 \$3.00
"MHP"	TRAILER AND MOBILEHOME PARKS <i>Muni Code 5.08.110</i>	First Four Units Ea. Additional Unit	\$44.00 \$3.00
"TX"	TAXICABS/BUSES/DELIVERY OF PASSENGERS <i>Muni Code 5.08.120</i>	One Vehicle Ea. Additional vehicle	\$53.00 \$37.00
"MDR"	MOTOR VEHICLE DELIVERY TO RETAIL ESTABLISHMENTS <i>Muni Code 5.08.130</i>	Each Vehicle	\$44.00
"MDC"	MOTOR VEHICLE DELIVERY OF CONSTRUCTION MATERIALS TO JOB SITE <i>Muni Code 5.08.130</i>	Each Vehicle	\$60.00
"MDH"	MOTOR VEHICLE DELIVERY TO HOMES <i>Muni Code.5.08.130</i>	Each Vehicle	\$67.00
"SOL"	SOLICITING <i>Muni Code 5.08.140</i>	Per Year	\$90.00
"AST"	ASTROLOGY, PALMISTRY AND OTHER SERVICES <i>Muni Code 5.08.160</i>	Per Year	\$186.00
"AUC"	AUCTIONEERS <i>Muni Code 5.08.170</i>	Per Year	\$114.00
"BNK"	BANKRUPT SALES <i>Muni Code 5.08.180</i>	Per Day	\$114.00
"COV"	VENDING MACHINES <i>Muni Code 5.08.200</i>	1% of gross receipts. Minimum \$5.00	
"COV"	COIN OPERATED PLAY DEVICE <i>Muni Code 5.08.200.2</i>	5% of gross receipts. Minimum \$41.00	
"BL"	GARAGE SALES – <b>Once every six months not in excess of two consecutive days</b> <i>Muni Code 5.08.201.2 – 5.08.201.7</i>	Each Sale	\$3.00
"BP"	BILLIARDS AND POOLROOMS <i>Muni Code 5.08.221</i>	First Table Each Additional Table	\$44.00 \$22.00

All other classifications please refer to Municipal Code 5.04.

**Business license tax** is due December 31. A penalty of 10% will be added each month until the fee is paid. **New licenses for business started after July 1 may be pro-rated.**

Please notify the City at [BarbaraC@sonomacity.org](mailto:BarbaraC@sonomacity.org) if you are no longer in business or not working in the City of Sonoma.

#### State Mandated Fee

On September 19, 2012 Governor Brown signed into law SB-1186 which adds a state fee of \$4 on any applicant for a local business license or similar instrument or permit, or renewal thereof. The purpose is to increase disability access and compliance with construction-related accessibility requirements and to develop educational resources for businesses in order to facilitate compliance with federal and state disability laws, as specified.