

# MAYORS' AND COUNCILMEMBERS' ASSOCIATION OF SONOMA COUNTY

## 2019 HANDBOOK



City of Sonoma, Chair City  
January 31, 2019

## TABLE OF CONTENTS

<u>Subject</u>	<u>Page Number</u>
2019 Officers and Meeting Calendar	1
Association/Board of Directors Committee Appointments	2
City Selection Committee Appointments	3
Meeting Schedules of Boards, Commissions, Committees	4
City of Cloverdale	6
City of Cotati	7
City of Healdsburg	8
City of Petaluma	9
City of Rohnert Park	10
City of Santa Rosa	11
City of Sebastopol	12
City of Sonoma	13
Town of Windsor	14
Sonoma County Board of Supervisors	15
Federal/State Elected Officials & LOCC Reps	16
Association By-Laws	17
Association Policy Guideline	21
Legislative Committee Legislative Platform	22
City Selection Committee By-Laws	23
Distribution List - City Manager Meeting	24
Distribution List – City Selection, Board Meetings, and Mayors & Council Members General Membership Meetings	25

## 2019 OFFICERS

CHAIR	Amy Harrington Mayor, City of Sonoma
VICE CHAIR	Dominic Foppoli Mayor, Town of Windsor
SECRETARY	Cathy Capriola City Manager, City of Sebastopol
TREASURER	Vacant*

\* At the August 2012 meeting, the Association vacated the Treasure position and dues were discontinued. The dues primarily paid for the dinners for guest speakers. The Board of Directors determined that the host city will pay for the dinners for guest speakers. All dues collected were returned to the nine cities and the checking account was closed.

## 2019 MEETING CALENDAR

<u>Date</u>	<u>Location</u>
January 31, 2019	City of Healdsburg
April 11, 2019	City of Petaluma
June 13, 2019	City of Rohnert Park
August 8, 2019	City of Santa Rosa
October 11, 2019	City of Sebastopol

# MAYORS' AND COUNCILMEMBERS' ASSOCIATION

## Board of Directors Appointments

Board	Term	Member	Date Appointed	Term Expiration
<b>ABAG Executive Board</b> (one member, one alternate)	2-year fixed term; ends in June	Jake Mackenzie, Rohnert Park	6/8/17	June 2019
		<u>Alternate:</u> Julie Combs, Santa Rosa	6/8/17	June 2019
<b>ABAG Hazardous Waste Management Facility Allocation</b>	Unspecified	Susan Harvey, Cotati	2/2/13	N/A
<b>ABAG Regional Planning Committee</b>	2 years from appointment	Julie Combs, Santa Rosa	2/9/17	February 2019 (To be filled April 11, 2019)
<b>* ABAG Appointment to (San Francisco) Bay Conservation and Development Commission</b> (one member, one alternate)	Unspecified	Jill Techel, City of Napa	3/15/12	serves at pleasure of the Chair or until office is vacated
		<u>Alternate:</u> Dan Hillmer, Larkspur	5/2/13	
<b>Child Care Planning Council of Sonoma County</b>	3 years from appointment	Julie Combs, Santa Rosa	2/9/17	February 2020
<b>Legislative Committee</b>	Unspecified	Appointed by member cities – see city rosters		
<b>**North Bay Division, LOCC, Executive Board</b> (two members, one alternate)	2 years from appointment	Susan Harvey, Cotati	11/16/17	October 2019
		Vacant – <span style="background-color: yellow;">To be filled April 11, 2019</span>		
		<u>Alternate:</u> John Sawyer, Santa Rosa	2/9/17	February 2021
<b>***North Coast Railroad Authority Board of Directors</b>	2 years from appointment	David Hagele, Healdsburg	6/8/17	June 2019
<b>Sonoma County Agricultural Preservation and Open Space District Citizens Advisory Committee</b> (three members)	2 years from appointment	John Dell'Oso, Cotati	6/8/17	June 2019
		Leah Gold, Healdsburg	1/31/19	February 2021
		Neysa Hinton, Sebastopol	1/31/17	February 2021
<b>Sonoma Marin Area Rail Transit Commission (SMART)</b> (three members)	4-year fixed term	SCTA – Joe Naujokes, Healdsburg	1/31/19	February 2021
		SCTA – Chris Rogers, Santa Rosa	1/31/19	February 2021
		Non-SCTA - Debora Fudge, Windsor	2/9/17	January 2021

Notes: Sonoma County Human Service Commission was eliminated in 2011 due to budget constraints.

\* Only Petaluma nominees are considered from the Sonoma County cities for consideration to the ABAG appointments to the San Francisco Bay Conservation and Development Commission (27 members total) due to jurisdiction requirements. Two appointments are made by the Board of Supervisors to represent Sonoma Co. ABAG makes four appointments (plus alternates), one of which comes from the counties of Sonoma, Marin, Solano, or Napa.

\*\* All cities in Sonoma County are eligible except Cloverdale which is in the Redwood Division.

\*\*\* North Coast Railroad Authority Board of Directors seat rotates to Humboldt (2019/20), Mendocino (2021/22), Sonoma (2023/24), and Marin County (skips Marin as they do not participate). Only Healdsburg and Cloverdale are eligible and next Sonoma County appointment is 2023/24).



# SONOMA COUNTY CITY SELECTION COMMITTEE

## City Selection Committee Appointments

Board	Term	Member	Date Appointed	Term Expiration
<b>Airport Land Use Commission</b> (two members)	4-year term with May expiration	Gabe Kearney, Petaluma	2/12/15	May 2019
		Sam Salmon, Windsor	2/12/15	May 2019
<b>Bay Area Air Quality Management District Board</b>	2-year term	Teresa Barrett, Petaluma	2/09/17	March 2021
<b>California Coastal Commission, N. Coast Representative</b> - (appointment made by Senate Rules Committee)	4-year term	Aaron Peskin, Supv. (San Francisco)	2/2017	January 2021
<b>City Selection Committee</b>	1-year term	Amy Harrington, Chair, Sonoma	2/08/18	January 2020
	1-year term	Dominic Foppoli, Vice Chair Windsor	2/08/18	January 2020
<b>Golden Gate Bridge, Highway &amp; Transportation District</b> (Appointment made by Board of Supervisors)	2-year term	Gina Belforte, Rohnert Park	3/21/17	January 2021
<b>Local Agency Formation Commission</b>	4 years from appointment	Pam Stafford, Rohnert Park	2/13/14	May 2022
		Teresa Barrett, Petaluma	4/13/17	May 2021
		<u>Alternate:</u> Mark Landman, Cotati	2/12/15	May 2019
<b>Metropolitan Transportation Commission</b>  (Per Gov. Code 66503(b), Committee submits 3 names, appointment is made by Board of Supervisors)	4-year term	Jake Mackenzie, Rohnert Park	2/12/15	February 2019 (to be filled April 11, 2019)
<b>Remote Access Network (RAN) Board</b> (must be a Mayor)	Unspecified term	Gina Belforte, Rohnert Park	1/31/19	January 2020
<b>Sonoma County Oversight Board Committee (County-wide)</b>	Unspecified term	Board Member: Chris Rogers, Santa Rosa Alternate: David Cook, Sonoma	4/12/2018	

Notes: California Coastal Commission appointments are made by the Senate Rules Committee and the alternate serves at the pleasure of the Commissioner.

## MEETING SCHEDULES OF OUTSIDE BOARDS AND COMMITTEES

### BOARD OF DIRECTORS APPOINTMENTS

Body	Meeting Time	Meeting Location
<b>Association of Bay Area Governments (ABAG)</b> <ul style="list-style-type: none"> <li>• Executive <u>Board</u> of Directors</li> <li>• <u>Hazardous Waste Mgmt.</u> Facility Allocation Committee</li> <li>• Regional <u>Planning</u> Committee</li> </ul>	<ul style="list-style-type: none"> <li>• <u>Board</u>: 7:00 PM - 3<sup>rd</sup> Thursday every other month</li> <li>• <u>Haz</u>: as needed, 2-3 times/yr.</li> <li>• <u>Planning</u>: 1:00 PM, 1<sup>st</sup> Wednesday, alternate months</li> </ul> <p>Contact: 510-464-7900</p>	Bay Area Metro Center building 375 Beale St. San Francisco
<b>(San Francisco) Bay Conservation &amp; Development Commission (BCDC)</b>	1:00 PM 1 <sup>st</sup> and 3 <sup>rd</sup> Thursday Contact: 415-352-3600	Bay Area Metro Center 375 Beale Street San Francisco
<b>Child Care Planning Council of Sonoma County</b>	8:45 AM 1 <sup>st</sup> Friday each month Contact: 707-524-2639	So. Co. Office of Education 5340 Skylane Blvd. Santa Rosa
<b>Legislative Committee</b> (coordinated by Nancy Bennett of North Bay Division of League of California Cities)	9:00 AM 3 <sup>rd</sup> Friday each month Contact: 415-302-2032	Finley Center, Willow Room 2060 W. College Avenue Santa Rosa
<b>North Bay Division of League of California Cities</b>	6:00 PM quarterly, Contact: Nancy Bennett 415-302-2032	Rotates among cities/counties within Napa, Sonoma, Solano counties
<b>North Coast Railroad Authority</b> Seat rotates to Humboldt (2019/20), Mendocino (2021/22), Sonoma (2017/18), and Marin County (skips Marin)	2 <sup>nd</sup> Wednesday each month. Contacts: Hiedy Torrez 707-463-3280 Mitch Stogner 707-527-9190	Rotates among cities/counties within Humboldt, Mendocino, Sonoma, and Marin.
<b>So. Co. Agricultural Preservation &amp; Open Space District Advisory Committee</b>	5:00 PM 4 <sup>th</sup> Thursday each month Contact: 565-7360	District office 747 Mendocino Avenue, #100 Santa Rosa
<b>Sonoma Marin Area Rail Transit Commission (SMART)</b>	1:30 PM 1 <sup>st</sup> and 3 <sup>rd</sup> Wednesdays Contact: 707-794-3330	5401 Old Redwood Hwy 1 <sup>st</sup> Floor Petaluma

## MEETING SCHEDULES OF OUTSIDE BOARDS AND COMMITTEES

### CITY SELECTION COMMITTEE APPOINTMENTS

Body	Meeting Time	Meeting Location
<b>Airport Land Use Commission</b> (under So. Co. Permit & Resource Management Dept.)	6:00 PM – called as needed 2 <sup>nd</sup> Monday Contact: 707-565-7384	So. Co. Permit & Resource Mgmt. Dept. (PRMD) hearing room 2550 Ventura Avenue Santa Rosa
<b>Bay Area Air Quality Management District (BAAQMD)</b>	9:45 AM 1 <sup>st</sup> Wednesday each month Contact: 415-749-4900	Bay Area Metro Center building, 375 Beale St. San Francisco
<b>California Coastal Commission – North Coast</b>	Headquarters and N. Central Coast District Office: 45 Fremont St. #2000 San Francisco, CA 94105 Contact: 415-904-5200	monthly public meetings at various locations throughout the state, to coincide, when possible, to location of a proposed development
<b>Golden Gate Bridge, Highway &amp; Transportation District</b>	10:00 AM 2 <sup>nd</sup> and 4 <sup>th</sup> Fridays Contact: 415-923-2223	Board Rm, Administration Bldg., Golden Gate Bridge Toll Plaza, San Francisco
<b>Local Agency Formation Commission (LAFCO)</b>	2:00 PM 1 <sup>st</sup> Wednesday each month	Board of Supervisors Chambers 575 Administration Dr. Rm 102A Santa Rosa
<b>Metropolitan Transportation Commission (MTC)</b>	@9:30 AM (following Bay Area Toll Authority (BATA) mtg) 4 <sup>th</sup> Wednesday each month Contact: 510-817-5700	Bay Area Metro Center building 375 Beale St. San Francisco
<b>Remote Access Network (RAN)</b>	once yearly, as called Contact: Wendy Hoffman 707-565-2511 <a href="mailto:Wendy.hoffman@sonoma-county.org">Wendy.hoffman@sonoma-county.org</a>	Sheriff's Department 2796 Ventura Ave Santa Rosa

# CLOVERDALE

City Hall

124 North Cloverdale Blvd  
Cloverdale CA 95425-0217

Mailing Address

P.O. Box 217  
Cloverdale CA 95425-3352

Phone: (707) 894-2521

Fax: (707) 894-3451

[www.cloverdale.net](http://www.cloverdale.net)

**Office Hours:** 8:00 AM to 5:00 PM, Monday through Thursday

**Council Meeting:** Second and fourth Tuesday of each month, 6:00 PM  
Cloverdale Performing Arts Center, 209 North Cloverdale Boulevard

**Elections:** Held in November of even-numbered years. Mayor is elected by the Council for a one-year term.

**Legal Status:** General Law City, Incorporated February 28, 1872

## ELECTED OFFICIALS

Name	Title	Term Expires	Email	Phone (707)
Melanie Bagby	Mayor	Dec. 2020	<a href="mailto:mbagby@ci.cloverdale.ca.us">mbagby@ci.cloverdale.ca.us</a>	894-1700
Gus Wolter	Vice Mayor	Dec. 2022	<a href="mailto:gwolter@ci.cloverdale.ca.us">gwolter@ci.cloverdale.ca.us</a>	894-1700
Mary Ann Brigham	Council Member	Dec. 2020	<a href="mailto:maryannbrigham@comcast.net">maryannbrigham@comcast.net</a>	894-1700
Marta Cruz	Council Member	Dec. 2022	<a href="mailto:mcruz@ci.cloverdale.ca.us">mcruz@ci.cloverdale.ca.us</a>	894-1700
Jason Turner	Council Member	Dec. 2022	<a href="mailto:jturner@ci.cloverdale.ca.us">jturner@ci.cloverdale.ca.us</a>	894-1700

## LEGISLATIVE COMMITTEE REPRESENTATIVE

Mayor Melanie Bagby, Representative  
Vice Mayor Gus Wolter, Alternate

## OFFICIALS

Name	Title	Email	Phone (707)
David Kelley	City Manager	<a href="mailto:dkelley@ci.cloverdale.ca.us">dkelley@ci.cloverdale.ca.us</a>	894-1710
Linda Moore	Deputy City Clerk	<a href="mailto:lmoore@ci.cloverdale.ca.us">lmoore@ci.cloverdale.ca.us</a>	894-1712



# COTATI

City Hall  
201 West Sierra Avenue  
Cotati CA 94931-4217

Phone: (707) 792-4600  
Fax: (707) 795-7067  
[www.cotaticity.org](http://www.cotaticity.org)

**Office Hours:** 7:30 AM to Noon, 1:00 PM to 5:30 PM, Monday through Thursday

**Council Meeting:** Second and fourth Tuesday of each month, 7:00 PM  
Council Chambers, City Hall, 201 W. Sierra Avenue

**Elections:** Held in November of even-numbered years. Mayor is elected by the Council for a one-year term.

**Legal Status:** General Law City, Incorporated July 16, 1963

## ELECTED OFFICIALS

Name	Title	Term Expires	Email	Phone (707)
John Dell'Osso	Mayor	Nov. 2020	<a href="mailto:jdelloso@cotaticity.org">jdelloso@cotaticity.org</a>	792-4600 x194
Wendy Skillman	Vice Mayor	Nov. 2020	<a href="mailto:wskillman@cotaticity.org">wskillman@cotaticity.org</a>	792-4600 x196
John C. Moore	Council Member	Nov. 2022	<a href="mailto:jmoore@cotaticity.org">jmoore@cotaticity.org</a>	792-4600 x192
Susan Harvey	Council Member	Nov. 2020	<a href="mailto:sharvey@cotaticity.org">sharvey@cotaticity.org</a>	792-4600 x193
Mark Landman	Council Member	Nov. 2022	<a href="mailto:mllandman@cotaticity.org">mlandman@cotaticity.org</a>	792-4600 x195

## LEGISLATIVE COMMITTEE REPRESENTATIVE

Mayor John Del'Osso , Representative  
Vice Mayor Wendy Skillman, Alternate  
Council Member John Moore, 2<sup>nd</sup> Alternate

## OFFICIALS

Name	Title	Email	Phone (707)
Damien O'Bid	City Manager	<a href="mailto:dobid@cotaticity.org">dobid@cotaticity.org</a>	665-3622
Lauren Berges	City Clerk	<a href="mailto:lberges@cotaticity.org">lberges@cotaticity.org</a>	665-3622

# HEALDSBURG

City Hall  
401 Grove Street  
Healdsburg CA 95448-4723

Phone: (707) 431-3317  
Fax: (707) 431-3321  
[www.ci.healdsburg.ca.us](http://www.ci.healdsburg.ca.us)

**Office Hours:** Monday through Thursday, between 8:30 AM and 5:30 PM  
Alternate Fridays between 8:00 AM and 5:00 PM

**Council Meeting:** First and third Monday of each month, 6:00 PM  
Council Chambers, City Hall, 401 Grove Street

**Elections:** Held in November of even-numbered years. Mayor is elected by the Council for a one-year term.

**Legal Status:** General Law City, Incorporated February 20, 1867

## ELECTED OFFICIALS

Name	Title	Term Expires	Email	Phone (707)
David Hagele	Mayor	Dec. 2020	dhagele@ci.healdsburg.ca.us	431-3317
Leah Gold	Vice Mayor	Dec. 2022	lgold@ci.healdsburg.ca.us	431-3317
Shaun McCaffery	Council Member	Dec. 2020	smccaffery@ci.healdsburg.ca.us	431-3317
Evelyn Mitchell	Council Member	Dec. 2022	emitchell@ci.healdsburg.ca.us	431-3317
Joe Naujokas	Council Member	Dec. 2020	jnaujokas@ci.healdsburg.ca.us	431-3317

## LEGISLATIVE COMMITTEE REPRESENTATIVE

Joe Naujokas, Representative  
Leah Gold, Alternate

## OFFICIALS

Name	Title	Email	Phone (707)
David Mickaelian	City Manager	dmickaelian@ci.healdsburg.ca.us	431-3317
Stephanie Williams	City Clerk	swilliams@ci.healdsburg.ca.us	431-3317
Raina Allan	Deputy City Clerk	rallen@ci.healdsburg.ca.us	431-3317

## PETALUMA

City Hall  
11 English Street  
Petaluma CA 94952-2610

Mailing Address  
P.O. Box 61  
Petaluma CA 94953-0061

Phone: (707) 778-4345  
Fax: (707) 778-4419  
<http://cityofpetaluma.net>

**Office Hours:** 8:00 AM to 5:00 PM, Monday through Thursday

**Council Meeting:** First and third Monday of each month, 6:45 PM  
Council Chambers, City Hall, 11 English Street

**Elections:** Held in November of even-numbered years. Mayor is directly elected for a four-year term.

**Legal Status:** Charter City, Incorporated April 12, 1858

### ELECTED OFFICIALS

Name	Title	Term Expires	Email	Phone (707)
Teresa Barrett	Mayor	Dec. 2022	teresa4petaluma@comcast.net	953-0846
Kevin McDonnell	Vice Mayor	Dec. 2022	mcdonnell4council@gmail.com	778-4525
D'Lynda Fischer	Council Member	Dec. 2022	dlynda@fischerforcouncil.com	775-4483
Mike Healy	Council Member	Dec. 2020	mthealy@sbcglobal.net	762-8768
Gabe Kearney	Council Member	Dec. 2020	councilmemberkearney@me.com	238-2199
Dave King	Council Member	Dec. 2022	davekingpcc@gmail.com	778-4552
Kathy Miller	Council Member	Dec. 2020	kathleencmilleroffice@gmail.com	778-4524

### LEGISLATIVE COMMITTEE REPRESENTATIVE

Council Member Mike Healy , Representative  
Council Member Kathy Miller, Alternate

### OFFICIALS

Name	Title	Email	Phone (707)
Peggy Flynn	City Manager	pflynn@ci.petaluma.ca.us	778-4345
Claire Cooper	City Clerk	ccooper@ci.petaluma.ca.us	778-4360
Samantha Pascoe	Deputy City Clerk	spascoe@ci.petaluma.ca.us	778-4575
Katie Crump	Exec. Assistant/M&C Contact	kcrump@ci.petaluma.ca.us	778-4347

## ROHNERT PARK

City Hall  
130 Avram Avenue  
Rohnert Park CA 94928-2489

Phone: (707) 588-2226  
Fax: (707) 794-9248  
[www.rpcity.org](http://www.rpcity.org)

**Office Hours:** 8:00 AM to 5:00 PM, Monday through Friday

**Council Meeting:** Second and fourth Tuesday of each month, 5:00 PM  
Council Chambers, City Hall, 130 Avram Avenue

**Elections:** Held in November of even-numbered years. Mayor is elected by the Council for a one-year term.

**Legal Status:** General Law City, Incorporated August 28, 1962

### ELECTED OFFICIALS

Name	Title	Term Expires	Email	Phone (707)
Gina Belforte	Mayor	Dec. 2020	gbelforte@rpcity.org	888-2724
Joseph T. Callinan	Vice Mayor	Dec. 2020	jcallinan@rpcity.org	585-3277
Susan Hollingsworth Adams	Council Member	Dec. 2022	sadams@rpcity.org	291-8450
Jake Mackenzie	Council Member	Dec. 2020	jmackenzie@rpcity.org	548-3419
Pam Stafford	Council Member	Dec. 2022	pstafford@rpcity.org	584-5892

### LEGISLATIVE COMMITTEE REPRESENTATIVE

Mayor Gina Belforte, Representative  
Jake Mackenzie, Alternate

### OFFICIALS

Name	Title	Email	Phone (707)
Darrin Jenkins	City Manager	dajenkins@rpcity.org	588-2243
Don Schwartz	Assistant City Manager	dschwartz@rpcity.org	588-2242
JoAnne Buergler	City Clerk/M&C Contact	jbuergler@rpcity.org	588-2225

# SANTA ROSA

City Hall  
100 Santa Rosa Avenue  
Santa Rosa CA 95404-4906

Mailing Address  
100 Santa Rosa Ave., Room 10  
Santa Rosa CA 95404

Phone: (707) 543-3010  
Fax: (707) 543-3030  
[www.srcity.org](http://www.srcity.org)

**Office Hours:** 8:00 AM to 5:00 PM, Monday through Friday

**Council Meeting:** Tuesdays, 4:00 PM  
Council Chamber, City Hall, 100 Santa Rosa Avenue

**Elections:** Held in November of even-numbered years. Mayor is elected by the Council for a two-year term.

**Legal Status:** Charter City 1/29/1923, Incorporated March 16, 1868

## ELECTED OFFICIALS

Name	Title	Term Expires	Email	Phone (707)
Tom Schwedhelm	Mayor	Dec. 2022	tschwedhelm@srcity.org	975-0810
Chris Rogers	Vice Mayor	Dec. 2020	crogers@srcity.org	387-0015
Julie Combs	Council Member	Dec. 2020	jcombs@srcity.org	542-1906
Ernesto Olivares	Council Member	Dec. 2020	eolivares@srcity.org	975-0023
John J. Sawyer	Council Member	Dec. 2022	jsawyer@srcity.org	578-6006
Jack Tibbetts	Council Member	Dec. 2020	hjtibbetts@srcity.org	495-7438
Victoria Fleming	Council Member	Dec. 2022	vfleming@srcity.org	

## LEGISLATIVE COMMITTEE REPRESENTATIVE

Vice Mayor Chris Rogers, Representative  
Council Member Ernesto Olivares, Alternate

## OFFICIALS

Name	Title	Email	Phone (707)
Sean McGlynn	City Manager	smcglynn@srcity.org	543-3010
Gloria Hurtado	Deputy City Manager	ghurtado@srcity.org	543-3021
Liz Licursi	Administrative Support Supervisor / M&C Contact	elicursi@srcity.org	543-3012
Daisy Gomez	City Clerk	dgomez@srcity.org	543-3016

# SEBASTOPOL

City Hall  
7120 Bodega Avenue  
Sebastopol CA 95472

Mailing Address  
P.O. Box 1776  
Sebastopol CA 95473

Phone: (707) 823-1153  
Fax: (707) 823-1135  
[www.ci.sebastopol.ca.us](http://www.ci.sebastopol.ca.us)

**Office Hours:** 7:00 AM to 5:30 PM, Monday through Thursday

**Council Meeting:** First and third Tuesday of each month, 6:00 PM  
Sebastopol Youth Annex/Teen Center, 425 Morris Street

**Elections:** Held in November of even-numbered years. Mayor is elected by the Council for a one-year term.

**Legal Status:** General Law City, Incorporated June 13, 1902

## ELECTED OFFICIALS

Name	Title	Term Expires	Email	Phone (707)
Neysa Hinton	Mayor	Dec. 2020	neysacouncil@gmail.com	495-9087
Patrick Slayer	Vice Mayor	Dec. 2022	ps.sebcc@gmail.com	829-9090
Michael Carnacchi	Council Member	Dec. 2020	mcarnacchi@cityofsebastopol.org	823-7204
Sarah Glade Gurney	Council Member	Dec. 2022	sarahgurney.seb@gmail.com	823-6500
Una Glass	Council Member	Nov. 2022	una.glass.seb@sonic.net	483-2595

## LEGISLATIVE COMMITTEE REPRESENTATIVE

Mayor Neysa Hinton, Representative  
Council Member Michael Carnacchi, Alternate

## OFFICIALS

Name	Title	Email	Phone (707)
Larry McLaughlin	City Manager/City Attorney	lmclaughlin@cityofsebastopol.org	823-1153
Mary Gourley	Assistant City Manager/City Clerk	mgourley@cityofsebastopol.org	823-1153 or 292-7910



# SONOMA

City Hall  
#1 The Plaza  
Sonoma CA 95476-6690

Phone: (707) 938-3681  
Fax: (707) 938-2559  
[www.sonomacity.org](http://www.sonomacity.org)

**Office Hours:** 8:00 AM to Noon, 1:00 PM to 5:00 PM, Monday through Friday

**Council Meeting:** First and third Monday of each month, 6:00 PM  
City Council Chambers, 177 First Street West

**Elections:** Held in November of even-numbered years. Mayor is elected by the Council for a one-year term.

**Legal Status:** General Law City, Incorporated September 3, 1883

## ELECTED OFFICIALS

<b>Name</b>	<b>Title</b>	<b>Term Expires</b>	<b>Email</b>	<b>Phone (707)</b>
Amy Harrington	Mayor	Dec. 2020	Amy.Harrington@sonomacity.org	(415) 812-4049
Logan Harvey	Vice Mayor	Dec. 2022	Logan.Harvey@sonomacity.org	347-6496
Madolyn Agrimonti	Council Member	Dec. 2022	Madolyn.Agrimonti@sonomacity.org	(650) 740-2540
David Cook	Council Member	Dec. 2020	David.Cook@sonomacity.org	490-8921
Rachel Hundley	Council Member	Dec. 2022	Rachel.Hundley@sonomacity.org	999-8394

## LEGISLATIVE COMMITTEE REPRESENTATIVE

Council Member Rachel Hundley, Representative  
Mayor Amy Harrington, Alternate

## OFFICIALS

<b>Name</b>	<b>Title</b>	<b>Email</b>	<b>Phone (707)</b>
Cathy Capriola	City Manager	ccapriola@sonomacity.org	933-2213
Sue Casey	Asst City Manager	scasey@sonomacity.org	933-2215
Rebekah Barr	City Clerk/Exec. Assistant to CM	rbarr@sonomacity.org	933-2216

# WINDSOR

Town Hall  
9291 Old Redwood Highway,  
Building 400  
Windsor CA 95492

Mailing Address  
P.O. Box 100  
Windsor CA 95492

Phone: (707) 838-1000  
Fax: (707) 838-7349  
[www.townofwindsor.com](http://www.townofwindsor.com)

**Office Hours:** 7:00 AM to 6:00 PM, Monday through Thursday

**Council Meeting:** First and third Wednesday of each month, 6:00 PM  
Council Chambers, Town Hall, 9291 Old Redwood Highway, Bldg. 400

**Elections:** Held in November of even-numbered years. Mayor is elected by the Council for a one-year term.

**Legal Status:** General Law Town, Incorporated July 1, 1992

## ELECTED OFFICIALS

Name	Title	Term Expires	Email	Phone (707)
Dominic Foppoli	Mayor	Dec. 2020	dfoppoli@townofwindsor.com	522-8439
Debora Fudge	Vice Mayor	Dec. 2020	dfudge@townofwindsor.com	522-8481
Esther Lemus	Council Member	Dec. 2022	elemus@townofwindsor.com	522-8526
Bruce Okrepkie	Vice Mayor	Dec. 2018	bokrepkie@townofwindsor.com	522-8439
Sam Salmon	Councilmember	Dec. 2018	ssalmon@townofwindsor.com	522-8525

## LEGISLATIVE COMMITTEE REPRESENTATIVE

Mayor Dominic Foppoli, Representative  
Council Member Sam Salmon, Alternate

## OFFICIALS

Name	Title	Email	Phone (707)
Ken McNab	Interim Town Manager	kmacnab@townofwindsor.com	838-5313
Maria De La O	Town Clerk	mdelao@townofwindsor.com	838-5315

# SONOMA COUNTY BOARD OF SUPERVISORS

County Administration Bldg.  
575 Administration Drive #100A  
Santa Rosa CA 95403

Phone: (707) 565-2241  
Fax: (707) 565-3778  
[www.sonoma-county.org](http://www.sonoma-county.org)

**Office Hours:** 8:00 AM to 5:00 PM, Monday through Friday

**Supervisors Meeting:** Every Tuesday, 8:30 AM  
Supervisors Chambers, County Administration Building, 575  
Administration Drive, Room 102A, Santa Rosa, CA

**Elections:** Held in June of even-numbered years, runoffs in November.

**Legal Status:** General Law County, Incorporated February 18, 1850

## ELECTED OFFICIALS

Name	Title	Term Expires	Email	Phone (707)
Susan Gorin 1 <sup>st</sup> District	Supervisor	1/2021	susan.gorin@sonoma-county.org	565-2241
David Rabbitt 2 <sup>nd</sup> District	Supervisor	1/2023	david.rabbitt@sonoma-county.org	565-2241
Shirlee Zane 3 <sup>rd</sup> District	Supervisor	1/2021	shirlee.zane@sonoma-county.org	565-2241
James Gore 4 <sup>th</sup> District	Chair	1/2023	james.gore@sonoma-county.org	565-2241
Lynda Hopkins 5 <sup>th</sup> District	Supervisor	1/2021	lynda.hopkins@sonoma-county.org	565-2241

## COUNTY ADMINISTRATION

575 Administration Drive #104A  
Santa Rosa CA 95403

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Fax: (707) 565-3778

Name	Title	Email	Phone (707)
Sheryl Bratton	County Administrator	sheryl.bratton@sonoma-county.org	565-2588
Kay Lowtrip	Clerk of the Board	Kay.Lowtrip@sonoma-county.org	565-2243
Darin Bartow	Clerk	darin.bartow@sonoma-county.org	565-2241

**FEDERAL/STATE ELECTED OFFICIALS  
&  
LEAGUE OF CALIFORNIA CITIES**

<b>Gavin Newsom</b> , Governor State Capitol Building, Suite 1173 Sacramento, CA 95814	Phone: (916) 445-2841 Fax: (916) 558-3160
<b>Jared Huffman</b> , U.S. Representative 2 <sup>nd</sup> Congressional District 999 Fifth Avenue, Suite 290 San Rafael, CA 94901	Phone: (415) 258-9657 Fax: (415) 258-9913
<b>Mike Thompson</b> , U.S. Representative 5 <sup>th</sup> Congressional District 2300 County Center Drive, Suite A100 Santa Rosa, CA 95403	Phone: (707) 542-7182 Fax: (707) 542-2745
<b>Mike McGuire</b> , State Senator, 2 <sup>nd</sup> District 50 "D" Street, Suite 120A Santa Rosa, CA 95404	Phone: (707) 576-2771 Fax: (707) 576-2773
<b>Bill Dodd</b> , State Senator, 3 <sup>rd</sup> District 2721 Napa Valley Corporate Drive, Building 4 Napa, CA 94558	Phone: (707) 224-1990 Fax: (707) 224-1992
<b>James Wood</b> , State Assemblymember, 2 <sup>nd</sup> District 50 "D" Street, Suite 450 Santa Rosa, CA 95404	Phone: (707) 576-2526 Fax: (707) 576-2297
<b>Cecilia Aguiar-Curry</b> , Assemblymember, 4 <sup>th</sup> District 50 D Street, Suite 305 Santa Rosa, CA 95404	Phone: (707) 552-4405 Fax: (707) 552-4407
<b>Marc Levine</b> , State Assemblymember, 10 <sup>th</sup> District 50 D Street, Suite 301 Santa Rosa, CA 95404	Phone: (707) 576-2631 Fax: (707) 576-2735
<b>Nancy Hall Bennett</b> , Regional Public Affairs Manager North Bay Division League of California Cities 1400 K Street Sacramento, CA 95814	Phone: (415) 302-2032 <a href="mailto:nbennett@cacities.org">nbennett@cacities.org</a>
<b>Sara Sanders</b> , Public Affairs Program Manager Redwood Empire Division League of California Cities 1400 K Street Sacramento, CA 95814	Phone: (916) 658-8243 <a href="mailto:ssanders@cacities.org">ssanders@cacities.org</a>

**BY-LAWS**  
**MAYORS' & COUNCILMEMBERS' ASSOCIATION OF SONOMA COUNTY**

**Membership:**

The Mayors' and Councilmembers' Association of Sonoma County shall be comprised of the following members: (rev. 11/2/89)

1. Regular Members: All Mayors and Councilmembers of the incorporated cities in the county of Sonoma.
2. Associate Members:
  - a. Chief administrative officer of each of the incorporated cities in the County of Sonoma.
  - b. Supervisors in the County of Sonoma.

Only regular members of the Association shall have voting powers. Voting powers for the regular membership meetings shall consist of one vote, one city -- this vote cast by the Mayor or his/her designee.

**Board of Directors:**

The Board of Directors of the Association shall be comprised of the Mayors of the member cities and the officers of the Association. The officers of the Association shall have no vote unless they are Mayors.

In the event a Mayor is unable to attend a meeting of the Board of Directors, he/she shall designate another member, who must be a regular member of the Association, to serve as the representative, by letter delivered to the Secretary of the Association at the time of such meeting or prior thereto. In lieu of a letter being provided prior to each meeting, cities may instead provide a letter to the Chair City at the beginning of each term designating the approved alternates for their city. By such a letter, a Mayor may designate another councilperson to serve as his/her representative on all occasions when the Mayor is absent, or only for a particular meeting or meetings. The representative shall enjoy the same voting privilege during the Board of Directors' meeting as would the Mayor he/she represents. In the absence of such a letter, no one shall be entitled to act as the representative of a Mayor. (Rev. 8/9/07)

The Board of Directors of the Association shall have the powers to:

- a. Review policy items and develop the agenda for the Association.
  - (1) In connection with the development of the agenda for the Association, any member of the Board of Directors may, during a regular Membership meeting or Board of Directors meeting, request to place an item on the next Regular Membership Meeting Agenda. The Board of Directors will determine by majority vote of a quorum of the Board whether to place the item on the agenda for the next regular Membership Meeting. (rev. 6/10/10)
- b. Make appointments of Associations' representatives to organizations or committees such as ABAG Executive Board; ABAG Regional Planning Committee; ABAG Hazardous Waste Management Facility Allocation Committee; County Agricultural Preservation & Open Space District Advisory Committee; County Child Care Planning Council; Sonoma-Marín Area Rail Transit (SMART) Commission Board of Directors; North Coast Railroad Authority (NCRA) Board of Directors; Sonoma County Human Services Commission; and other organizations, commissions or committees as may be created or authorized. All appointees shall be regular

members of the Association at the time of appointment, unless otherwise provided by legislative authority. (rev. 3/8/07)

Sonoma County City Selection Committee makes recommendations or appointments to organizations, commissions or committees such as: Local Agency Formation Commission; Golden Gate Bridge, Highways & Transportation District; Airport Land Use Commission; Metropolitan Transportation Commission; Bay Area Air Quality Board; and Remote Access Network (RAN) Board. (rev. 3/8/07)

- c. Make recommendations to the full Association membership on matters of interest.
- d. Conduct the Association's business in an orderly manner.

**Regular Membership Meetings:**

Five regular membership meetings of the Association shall be held on the second Thursday of the months of February, April, June, August and October at a time and place designated by the Chairperson of the Association unless modified by a majority vote of the Board at a prior meeting. All regular membership meetings shall adjourn no later than 10:00 PM. (rev. 3/8/07; 2/11/16; 2/9/17)

**Board of Directors' Meetings:**

Board of Directors' meetings of the Association shall be held on the second Thursday of the months of February, April, June, August and October, prior to the regular membership meeting, for the purpose of reviewing policy items, making appointments as may be required or authorized, and developing the agenda for the regular membership meeting of the Association. The time and place of the Board of Directors' meeting shall be determined by the Chairperson of the Association. (rev. 2/11/16; 2/9/17)

**Special Meetings:**

Special meetings of the Association may be called by the Chairperson of the Association after having received a written request for a special meeting from five (5) or more member cities.

**Under Emergency circumstances**, a "teleconference" meeting may be called by the Association Chairperson. To meet Brown Act requirements, the following procedures must be met:

- At least a quorum of the members of the Board/Commission must participate from locations that are within the jurisdictional boundaries of the Board/Commission.
- All votes taken during a teleconference meeting must be conducted by roll call.
- Each teleconference location must be fully accessible to members of the public and to the disabled.
- Members of the public must be able to hear the meeting and testify from each location.
- An agenda must be posted at each teleconference location.
- The notice and agenda must list each teleconference location, and
- By-laws may only be amended at a regular meeting (rev. 6/12/08)

**Officers:**

1. Officers of the Association shall consist of a Chairperson, Vice Chairperson, and Secretary. The Association may also appoint a Treasurer, as needed. The Chairperson and Vice Chairperson are to be elected and the Secretary and Treasurer appointed. The Chairperson and Vice Chairperson shall be regular members of the Association. Any Mayor or Councilmember may be elected to office of Chairperson or Vice Chairperson. The Secretary and Treasurer may be an associate member of the Association appointed by the existing Chairperson. (rev. 3/9/95; 08/08/13)
2. Duties of officers shall be as follows:



**Chairperson:** To preside at all meetings, maintain order, decide questions of parliamentary procedures, appoint committees authorized by the Board of Directors and designate the chairperson thereof, appoint an acting secretary in absence of such officer, and such other duties as are usually incident to such office and as elsewhere herein provided.

**Vice-Chairperson:** To perform the duties of chairperson in the absence of such officer and to be program chairperson for the regular membership meetings.

**Secretary:** To keep a good and sufficient record of the proceedings of the Association; ascertain the qualifications of each member, maintain files for all reports, correspondence and all other business of the Association during the preceding year and the transmission to his/her possession.

**Treasurer:** To maintain the financial records of the Association and to pay all bills in a timely fashion. (rev. 3/9/95)

**Selection of Officers:** (rev. 5/13/99)

1. Chair City and Vice Chair City shall be determined by a strict alphabetical rotational basis as follows:
  - a. Cloverdale
  - b. Cotati
  - c. Healdsburg
  - d. Petaluma
  - e. Rohnert Park
  - f. Santa Rosa
  - g. Sebastopol
  - h. Sonoma
  - i. Windsor
2. In the event a new city is added, that city will be inserted alphabetically in the above list.
3. The Chair City and Vice Chair City shall each select its own Chairperson and Vice Chairperson for the Association.
4. Announcement of the rotational Chair City and Vice Chair City shall be made at the October Board of Directors meeting identifying the Chair City's Chairperson and Vice Chair City's Vice Chairperson. (rev. 3/8/07)
5. The Chairperson and Vice Chairperson of the Association will be seated at the February General Membership meeting. (rev. 3/8/07)

**Conduct of Meetings:**

Robert's Rules of Order shall be used as a guide in the conduct of all meetings of the Association.

A quorum of the regular membership meeting of the Association shall consist of eighteen (18) regular members with representation within this eighteen (18) of at least five (5) member cities in the county. A quorum of the Board of Directors' meeting of the Association shall consist of five (5) Mayors or their designated representative of a member city. All meetings of the Association shall be considered open meetings within the meaning of the Ralph M. Brown Act.

**Committees:**

Special committees may be authorized by the Chairperson from time to time for specific purposes and periods of time. Such committees will consist of at least three (3) regular members of the Association appointed by the Chairperson of the Association with the consent of a majority of the Board of

Directors. When so authorized and appointed, such committees shall perform such functions as are specifically assigned them by the Chairperson and report their findings or actions to the Board of Directors.

Committee members may serve for a term of two (2) years, with incumbents eligible for reappointment for an additional two (2) years where state or other codes do not otherwise specify.

Progress reports may be made orally and noted in minutes.

**Committee Vacancies:** (rev. 3/11/1999)

1. The announcement of vacancies would be sent in advance to all City Councils.
2. If possible, time would be made at the Association's General Membership meeting for candidates to make statements to a larger group of Mayors and Councilmembers.
3. The process would occur over a minimum of two meetings to give sufficient time to consider appointments.
4. Appointments are made by Chairperson of the Association with the consent of a majority of the Board of Directors. (As outlined in Paragraph one of this section).

**Amending of By-Laws:**

These By-laws may be amended by a majority vote of the regular members, but only after such amendment has been proposed at a regular membership meeting and laid over until the next or later regular membership meeting for final action.

Duly adopted this 12th day of May, 1966  
Vernon P. Smith, Chairman

- Rev. 03/09/95  
03/11/99  
05/13/99  
03/08/07  
08/09/07  
06/12/08  
06/10/10  
08/08/13  
02/11/16  
02/09/17

# **MAYORS' & COUNCILMEMBERS' ASSOCIATION OF SONOMA COUNTY POLICY GUIDELINE**

## **Policy Guideline for Chair City, Board and General Membership regarding the Process for the Various Committee Appointments made by the Mayors' and Councilmembers' Association Board of Directors**

It is the responsibility of the Member seeking appointment or reappointment to take applicable actions to support his/her appointment or reappointment.

The City Clerk of the Chair City shall make every effort to notify the General Membership of terms expiring no later than 90 days in advance of the Mayors' and Councilmembers' Board meeting at which appointments shall be made. The suggested deadline for submitting letters of interest for such appointments is to be no later than 45 days prior to the Mayors' and Councilmembers' Board meeting at which appointments shall be made. As each City Council meets at least once per month, the 45-day window will allow time for the City Clerk of the Chair City to transmit the letters to the General Membership for action at each city's respective City's Council meeting.

The Chair of the Mayors' and Councilmembers' Board, in consultation with the Board Secretary (the City Manager of the Chair City), shall have the discretion of extending the deadline for receipt of letters of interest if in his or her opinion there are extenuating circumstances relating to a particular committee assignment or appointment process, or relating to a particular City or Member of the General Membership. Extenuating circumstances could include but not be limited to the following:

- Locally declared disasters in one or more member cities, diverting Council attention and resources.
- Council election results which have not been certified and accepted prior to the 30 day deadline.
- Unanticipated withdrawal(s) of Members seeking committee appointments, creating a situation where no letters of interest have been submitted.
- Furloughs or reduced hours in the Chair City which may impact the timeliness of notifications being transmitted.
- No letters of interest received before the deadline.

Approved by the Board of Directors on June 9, 2011

To be retained as an Attachment to the By-Laws.

## **MAYORS' & COUNCILMEMBERS' ASSOCIATION OF SONOMA COUNTY LEGISLATIVE COMMITTEE LEGISLATIVE PLATFORM**

The Mayors and Council Members of Sonoma County represent every city within the county of Sonoma. The Legislative Committee, established by the Mayors and Councilmembers Bylaws, consists of a Mayor or Councilmember from each of the member cities, chosen by their respective Councils. Its duties are to review pending policy issues affecting cities and to advocate for those on behalf of the cities within Sonoma County.

The Sonoma County Legislative Committee will be reviewing and responding to bills that impact Sonoma County cities. The Sonoma County Legislative Committee will use these principles to help guide the committee in taking positions on policy issues:

Consider supporting policy that:

- Enhances local control of resources and tools that allow cities to address the needs of city residents within a framework of regional cooperation.
- Encourages the use of State incentives for local government action rather than mandates.
- Reforms local government finance structure in a way that establishes a stable revenue base for local government to plan for future growth and provide needed public facilities and services.
- Guarantees local funding sources.

Consider opposing policy that:

- Imposes new unfunded mandates.
- Preempts local authority.
- Weakens local control.

The goal of this process is to present a united front from the Sonoma County Legislative Committee, the Mayor's and Councilmember's Association, and all Sonoma County cities, to provide the strongest voice possible in support of city interests.

The Legislative Committee is authorized to prepare letters in either support or opposition for signature by the chair of the Legislative Committee on positions on legislation consistent with the above guidelines, with the exception noted below.

Positions that do not receive a unanimous consensus of support from the quorum present must be presented at the next upcoming Mayor's and Councilmember's Association for discussion and possible action, by means of a short informational packet mailed (either electronically or via hard-copy) prior to the meeting, and accompanied by a verbal presentation.

The Legislative Committee will report to the general membership of the Association at each meeting and will keep the membership informed as action is taken.

Approved by the Board of Directors on August 8, 2013.  
To be retained as an Attachment to the By-Laws.

## BY-LAWS OF THE CITY SELECTION COMMITTEE OF THE COUNTY OF SONOMA

In accordance with the provisions of Government Code Sections 50270 and following,  
the following are hereby established as the By-Laws for the City Selection Committee  
of Sonoma County

1. Whenever a city selects a new Mayor, the City Clerk shall advise the Clerk of the City Selection Committee of the name of the Mayor. (rev. 3/8/07)
2. A regular yearly meeting of the Committee shall be held on the second Thursday of February in each year at 6:00 p.m. Beginning with January 1995, in order to coincide with the term of the Mayor of each city, the Chair will be selected at the February meeting. (rev. 3/8/07)
3. Special meetings shall be called at the order of the Chair or upon written request of a majority of the Committee members, or if a vacancy occurs which must be filled prior to the yearly meeting. To enable the Clerk to give notice, such a request shall specify the nature of the matters to be considered at the special meeting.
4. When a Mayor is unable to attend a meeting, the Mayor shall designate another member of the City Council to serve as the representative, by letter delivered to the Clerk at the time of such meeting or prior thereto; provided further that if a Mayor is unable to send a letter to the Clerk in time for such meeting, the Mayor may telephone the Clerk before the meeting to indicate the name of the representative and thereafter confirm such a telephone call by letter to the Clerk. In the absence of such a letter, no one shall be entitled to act as the representative of a Mayor. By such a letter a Mayor may designate another councilperson to serve either (1) as the representative on all occasions when the mayor is absent, or (2) only for a particular meeting or meetings.
5. At its regular meeting, the Committee shall choose a Chair and Vice-Chair who shall serve for a term of one (1) year. For the purpose of selecting the Chair of the Committee, the Clerk shall function as temporary Chair, without vote. Any Mayor or designated representative may nominate any member of the Committee to the office of Chair or Vice-Chair. It shall be necessary to second any nomination. At the conclusion of the nomination process, the members of the Committee shall vote by roll call to determine whether or not any nominee has the vote of a majority of the quorum present. If no one receives a majority, successive votes will be taken until one person receives a majority vote of the quorum present.
6. In the case of appointments or recommendations for appointment to other agencies, the Chair shall receive nominations which shall be seconded, and shall conduct voting on nominations in the manner described above to the end that a person selected for any office or position shall be selected by a vote of more than 50 percent (5 votes) of the members of the committee. Before counting the votes, the Clerk shall ask if any Committee member wishes to change his vote.
7. No action can be taken, except to adjourn the meetings, in the absence of a quorum. For such purposes, a quorum shall constitute one more than 50 per cent of the total membership of the committee.
8. For the purpose of giving notices of meetings, and mailing other correspondence, each Mayor shall in writing furnish the Clerk with the address the Mayor wishes to use for purposes of receiving mail. In the absence of a written request to the contrary, all notices shall be sent to a Mayor in care of the office of the City Clerk of his city.
9. All voting shall be on the basis of a roll call of the cities and the secretary to the committee shall record each such vote. The minutes and records of the committee shall be available for public inspection.

10. Any meeting of the Committee may be held by teleconference pursuant to Government Code section 54953. The notice and agenda for any meeting held by teleconference shall identify the location of each teleconference location. The teleconference locations shall be accessible to the public. Agendas shall be posted at each teleconference location and the agenda must provide for an opportunity for members of the public to address the Committee from each teleconference location. During the teleconference meeting, at least a quorum of the Committee members must participate from locations within the County of Sonoma. (rev. 4/9/09)

Rev. 03/08/07, 4/9/09



# CITY MANAGER MEETING DISTRIBUTION LIST

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## **League of CA Cities Representative:**

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**Other:**

jimleddy@yahoo.com