

# MAYORS' & COUNCILMEMBERS' ASSOCIATION OF SONOMA COUNTY

Cloverdale, Cotati, Healdsburg, Petaluma, Rohnert Park, Santa Rosa, Sebastopol, Sonoma, Windsor

Meeting of Tuesday, September 17, 2019

10:00 AM

## SPECIAL BOARD MEETING

Santa Rosa City Hall

100 Santa Rosa Avenue, Mayor's Conference Room

Santa Rosa CA

## BOARD MEETING AGENDA

1. **Call to Order** – Chair Amy Harrington (City of Sonoma)

2. **Roll Call**

Cloverdale (Melanie Bagby)		Petaluma (Teresa Barrett)		Sebastopol (Neysa Hinton)	
Cotati (John Dell'Osso)		Rohnert Park (Gina Belforte)		Sonoma (Amy Harrington)	
Healdsburg (David Hagele)		Santa Rosa (Tom Schwedhelm)		Windsor (Dominic Foppoli)	

3. **Business Items:**

(a) **Discussion of Structure and Agenda of Mayors & Councilmembers Group** (All) – Reference Material Attached

(b) **Report on Resolution Against Detention Camps** (Mayor Harrington, Sonoma) – Reference Material Attached

(c) **Discussion and Possible Action on Leadership Council Representation** (Assistant City Manager Don Schwartz) – Reference Material Attached

5. **Announcement(s)**

7. **Adjournment** Next Board of Directors Meetings: October 10, 2019 in the City of Sebastopol

### Upcoming Meetings:

October 10, 2019	City of Sebastopol
February 13, 2020	City of Sonoma
April 9, 2020	Town of Windsor
June 11, 2020	City of Cloverdale
August 13, 2020	City of Cotati
October 8, 2020	City of Healdsburg

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Copies of all staff reports and documents subject to disclosure that relate to any item of business referred to on the agenda are available for public inspection the Thursday prior to the regularly scheduled meeting at Sonoma City Hall, City Clerk's Office, No 1 The Plaza, Sonoma, or by visiting the City of Sonoma's website at [www.sonomacity.org](http://www.sonomacity.org). Any documents subject to disclosure that are provided to all, or a majority of all, of the members of the Association regarding any item on this agenda, after the agenda has been distributed, will be made available for inspection at the Sonoma City Hall, City Clerk's Office, No 1 The Plaza, Sonoma, CA during regular business hours. Contact number: (707) 933-2216. In accordance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Sonoma City Clerk's office at (707) 933-2216. Notification 72 hours prior to the meeting will enable the Association to make reasonable arrangements to ensure accessibility to this meeting.

## Item 3.a

### Discussion of Structure and Agenda of Mayors & Councilmembers Group

#### Reference material from organizations like MCMASC.

1. Mayors and Councilmembers Association of Sonoma County
  - General Information
    - a. Meeting Schedule: 2<sup>nd</sup> Thursday, Feb, April, June, Aug, Oct
    - b. Membership: Mayors/Council Members
    - c. Chair/Vice Chair City rotates alphabetically
    - d. Board of Directors and General Membership
    - e. Board of Directors also serves as City Selection Committee
    - f. No Dues
    - g. Chair City Clerk serves as Clerk and is unpaid.
  - Attachments
    - a. By-Laws
  - Website: No Association website – Agenda is posted on Host City's Website
2. Alameda County Mayors Conference – APMC
  - General Information
    - a. Meeting Schedule: 2<sup>nd</sup> Wednesday monthly
    - b. Membership: Mayor/Alternate
    - c. President/Vice President named by nomination of Nominating Committee
    - d. Executive Committee – President, Vice President, Immediate Past President, and two members of the Conference
    - e. Conference serves as City Selection Committee
    - f. Each City pays Dues - Unknown
    - g. Paid Executive Director serves as Clerk to the Conference - \$3,000 monthly.
  - Attachments
    - a. By-Laws
  - Website: <http://www.alamedacountymayorsconference.org/>
3. Marin County Council of Mayors and Councilmembers – MCCMC
  - General Information
    - a. Meeting Schedule: 4<sup>th</sup> Wednesday of each month (except for July, August, and December)
    - b. Membership: Mayor/Council Members
    - c. President/Vice President named by nomination from the floor
    - d. Executive Committee – President, Vice President, Immediate Past President
    - e. Mayors Select Committee serves as City Selection Committee
    - f. Each City pays Dues – Approximately \$5,000 annually
    - g. Paid Executive Director (One of the City Clerks) serves as Clerk and Treasurer - \$1,000 monthly.
  - Attachments
    - a. By-Laws
  - Website: <http://mccmc.org/>

4. Napa County League of Governments - NCLOG

- General Information
  - a. Meeting Schedule: 4<sup>th</sup> Wednesday of each month (except for July, August, and December)
  - b. Membership: Mayor/Council Members/County Board of Supervisors/All Staff
  - c. Chair/Vice Chair City rotates alphabetically
  - d. Executive Committee – Chair and Mayor of each City/Chair of BOS
  - e. Each City pays Dues – Approximately \$500 annually
  - f. Chair City Clerk serves as Clerk as well as Treasurer and is unpaid.
- Attachments
  - a. By-Laws
- Website: No website

**BY-LAWS**  
**MAYORS' & COUNCILMEMBERS' ASSOCIATION OF SONOMA COUNTY**

**Membership:**

The Mayors' and Councilmembers' Association of Sonoma County shall be comprised of the following members: (rev. 11/2/89)

1. Regular Members: All Mayors and Councilmembers of the incorporated cities in the county of Sonoma.
2. Associate Members:
  - a. Chief administrative officer of each of the incorporated cities in the County of Sonoma.
  - b. Supervisors in the County of Sonoma.

Only regular members of the Association shall have voting powers. Voting powers for the regular membership meetings shall consist of one vote, one city -- this vote cast by the Mayor or his/her designee.

**Board of Directors:**

The Board of Directors of the Association shall be comprised of the Mayors of the member cities and the officers of the Association. The officers of the Association shall have no vote unless they are Mayors.

In the event a Mayor is unable to attend a meeting of the Board of Directors, he/she shall designate another member, who must be a regular member of the Association, to serve as the representative, by letter delivered to the Secretary of the Association at the time of such meeting or prior thereto. In lieu of a letter being provided prior to each meeting, cities may instead provide a letter to the Chair City at the beginning of each term designating the approved alternates for their city. By such a letter, a Mayor may designate another councilperson to serve as his/her representative on all occasions when the Mayor is absent, or only for a particular meeting or meetings. The representative shall enjoy the same voting privilege during the Board of Directors' meeting as would the Mayor he/she represents. In the absence of such a letter, no one shall be entitled to act as the representative of a Mayor. (Rev. 8/9/07)

The Board of Directors of the Association shall have the powers to:

- a. Review policy items and develop the agenda for the Association.
  - (1) In connection with the development of the agenda for the Association, any member of the Board of Directors may, during a regular Membership meeting or Board of Directors meeting, request to place an item on the next Regular Membership Meeting Agenda. The Board of Directors will determine by majority vote of a quorum of the Board whether to place the item on the agenda for the next regular Membership Meeting. (rev. 6/10/10)
- b. Make appointments of Associations' representatives to organizations or committees such as ABAG Executive Board; ABAG Regional Planning Committee; ABAG Hazardous Waste Management Facility Allocation Committee; County Agricultural Preservation & Open Space District Advisory Committee; County Child Care Planning Council; Sonoma-Marin Area Rail Transit (SMART) Commission Board of Directors; North Coast Railroad Authority (NCRA) Board of Directors; Sonoma County Human Services Commission; and other organizations, commissions or committees as may be created or authorized. All appointees shall be regular



members of the Association at the time of appointment, unless otherwise provided by legislative authority. (rev. 3/8/07)

Sonoma County City Selection Committee makes recommendations or appointments to organizations, commissions or committees such as: Local Agency Formation Commission; Golden Gate Bridge, Highways & Transportation District; Airport Land Use Commission; Metropolitan Transportation Commission; Bay Area Air Quality Board; and Remote Access Network (RAN) Board. (rev. 3/8/07)

- c. Make recommendations to the full Association membership on matters of interest.
- d. Conduct the Association's business in an orderly manner.

#### **Regular Membership Meetings:**

Five regular membership meetings of the Association shall be held on the second Thursday of the months of February, April, June, August and October at a time and place designated by the Chairperson of the Association unless modified by a majority vote of the Board at a prior meeting. All regular membership meetings shall adjourn no later than 10:00 PM. (rev. 3/8/07; 2/11/16; 2/9/17)

#### **Board of Directors' Meetings:**

Board of Directors' meetings of the Association shall be held on the second Thursday of the months of February, April, June, August and October, prior to the regular membership meeting, for the purpose of reviewing policy items, making appointments as may be required or authorized, and developing the agenda for the regular membership meeting of the Association. The time and place of the Board of Directors' meeting shall be determined by the Chairperson of the Association. (rev. 2/11/16; 2/9/17)

#### **Special Meetings:**

Special meetings of the Association may be called by the Chairperson of the Association after having received a written request for a special meeting from five (5) or more member cities.

**Under Emergency circumstances**, a "teleconference" meeting may be called by the Association Chairperson. To meet Brown Act requirements, the following procedures must be met:

- At least a quorum of the members of the Board/Commission must participate from locations that are within the jurisdictional boundaries of the Board/Commission.
- All votes taken during a teleconference meeting must be conducted by roll call.
- Each teleconference location must be fully accessible to members of the public and to the disabled.
- Members of the public must be able to hear the meeting and testify from each location.
- An agenda must be posted at each teleconference location.
- The notice and agenda must list each teleconference location, and
- By-laws may only be amended at a regular meeting (rev. 6/12/08)

#### **Officers:**

1. Officers of the Association shall consist of a Chairperson, Vice Chairperson, and Secretary. The Association may also appoint a Treasurer, as needed. The Chairperson and Vice Chairperson are to be elected and the Secretary and Treasurer appointed. The Chairperson and Vice Chairperson shall be regular members of the Association. Any Mayor or Councilmember may be elected to office of Chairperson or Vice Chairperson. The Secretary and Treasurer may be an associate member of the Association appointed by the existing Chairperson. (rev. 3/9/95; 08/08/13)
2. Duties of officers shall be as follows:

**Chairperson:** To preside at all meetings, maintain order, decide questions of parliamentary procedures, appoint committees authorized by the Board of Directors and designate the chairperson thereof, appoint an acting secretary in absence of such officer, and such other duties as are usually incident to such office and as elsewhere herein provided.

**Vice-Chairperson:** To perform the duties of chairperson in the absence of such officer and to be program chairperson for the regular membership meetings.

**Secretary:** To keep a good and sufficient record of the proceedings of the Association; ascertain the qualifications of each member, maintain files for all reports, correspondence and all other business of the Association during the preceding year and the transmission to his/her possession.

**Treasurer:** To maintain the financial records of the Association and to pay all bills in a timely fashion. (rev. 3/9/95)

**Selection of Officers:** (rev. 5/13/99)

1. Chair City and Vice Chair City shall be determined by a strict alphabetical rotational basis as follows:

a. Cloverdale	f. Santa Rosa
b. Cotati	g. Sebastopol
c. Healdsburg	h. Sonoma
d. Petaluma	i. Windsor
e. Rohnert Park	
2. In the event a new city is added, that city will be inserted alphabetically in the above list.
3. The Chair City and Vice Chair City shall each select its own Chairperson and Vice Chairperson for the Association.
4. Announcement of the rotational Chair City and Vice Chair City shall be made at the October Board of Directors meeting identifying the Chair City's Chairperson and Vice Chair City's Vice Chairperson. (rev. 3/8/07)
5. The Chairperson and Vice Chairperson of the Association will be seated at the February General Membership meeting. (rev. 3/8/07)

**Conduct of Meetings:**

Robert's Rules of Order shall be used as a guide in the conduct of all meetings of the Association.

A quorum of the regular membership meeting of the Association shall consist of eighteen (18) regular members with representation within this eighteen (18) of at least five (5) member cities in the county. A quorum of the Board of Directors' meeting of the Association shall consist of five (5) Mayors or their designated representative of a member city. All meetings of the Association shall be considered open meetings within the meaning of the Ralph M. Brown Act.

**Committees:**

Special committees may be authorized by the Chairperson from time to time for specific purposes and periods of time. Such committees will consist of at least three (3) regular members of the Association appointed by the Chairperson of the Association with the consent of a majority of the Board of

Directors. When so authorized and appointed, such committees shall perform such functions as are specifically assigned them by the Chairperson and report their findings or actions to the Board of Directors.

Committee members may serve for a term of two (2) years, with incumbents eligible for reappointment for an additional two (2) years where state or other codes do not otherwise specify.

Progress reports may be made orally and noted in minutes.

**Committee Vacancies:** (rev. 3/11/1999)

1. The announcement of vacancies would be sent in advance to all City Councils.
2. If possible, time would be made at the Association's General Membership meeting for candidates to make statements to a larger group of Mayors and Councilmembers.
3. The process would occur over a minimum of two meetings to give sufficient time to consider appointments.
4. Appointments are made by Chairperson of the Association with the consent of a majority of the Board of Directors. (As outlined in Paragraph one of this section).

**Amending of By-Laws:**

These By-laws may be amended by a majority vote of the regular members, but only after such amendment has been proposed at a regular membership meeting and laid over until the next or later regular membership meeting for final action.

Duly adopted this 12th day of May, 1966  
Vernon P. Smith, Chairman

Rev. 03/09/95  
03/11/99  
05/13/99  
03/08/07  
08/09/07  
06/12/08  
06/10/10  
08/08/13  
02/11/16  
02/09/17

# **MAYORS' & COUNCILMEMBERS' ASSOCIATION OF SONOMA COUNTY POLICY GUIDELINE**

## **Policy Guideline for Chair City, Board and General Membership regarding the Process for the Various Committee Appointments made by the Mayors' and Councilmembers' Association Board of Directors**

It is the responsibility of the Member seeking appointment or reappointment to take applicable actions to support his/her appointment or reappointment.

The City Clerk of the Chair City shall make every effort to notify the General Membership of terms expiring no later than 90 days in advance of the Mayors' and Councilmembers' Board meeting at which appointments shall be made. The suggested deadline for submitting letters of interest for such appointments is to be no later than 45 days prior to the Mayors' and Councilmembers' Board meeting at which appointments shall be made. As each City Council meets at least once per month, the 45-day window will allow time for the City Clerk of the Chair City to transmit the letters to the General Membership for action at each city's respective City's Council meeting.

The Chair of the Mayors' and Councilmembers' Board, in consultation with the Board Secretary (the City Manager of the Chair City), shall have the discretion of extending the deadline for receipt of letters of interest if in his or her opinion there are extenuating circumstances relating to a particular committee assignment or appointment process, or relating to a particular City or Member of the General Membership. Extenuating circumstances could include but not be limited to the following:

- Locally declared disasters in one or more member cities, diverting Council attention and resources.
- Council election results which have not been certified and accepted prior to the 30 day deadline.
- Unanticipated withdrawal(s) of Members seeking committee appointments, creating a situation where no letters of interest have been submitted.
- Furloughs or reduced hours in the Chair City which may impact the timeliness of notifications being transmitted.
- No letters of interest received before the deadline.

Approved by the Board of Directors on June 9, 2011

To be retained as an Attachment to the By-Laws.

## **MAYORS' & COUNCILMEMBERS' ASSOCIATION OF SONOMA COUNTY LEGISLATIVE COMMITTEE LEGISLATIVE PLATFORM**

The Mayors and Council Members of Sonoma County represent every city within the county of Sonoma. The Legislative Committee, established by the Mayors and Councilmembers Bylaws, consists of a Mayor or Councilmember from each of the member cities, chosen by their respective Councils. Its duties are to review pending policy issues affecting cities and to advocate for those on behalf of the cities within Sonoma County.

The Sonoma County Legislative Committee will be reviewing and responding to bills that impact Sonoma County cities. The Sonoma County Legislative Committee will use these principles to help guide the committee in taking positions on policy issues:

Consider supporting policy that:

- Enhances local control of resources and tools that allow cities to address the needs of city residents within a framework of regional cooperation.
- Encourages the use of State incentives for local government action rather than mandates.
- Reforms local government finance structure in a way that establishes a stable revenue base for local government to plan for future growth and provide needed public facilities and services.
- Guarantees local funding sources.

Consider opposing policy that:

- Imposes new unfunded mandates.
- Preempts local authority.
- Weakens local control.

The goal of this process is to present a united front from the Sonoma County Legislative Committee, the Mayor's and Councilmember's Association, and all Sonoma County cities, to provide the strongest voice possible in support of city interests.

The Legislative Committee is authorized to prepare letters in either support or opposition for signature by the chair of the Legislative Committee on positions on legislation consistent with the above guidelines, with the exception noted below.

Positions that do not receive a unanimous consensus of support from the quorum present must be presented at the next upcoming Mayor's and Councilmember's Association for discussion and possible action, by means of a short informational packet mailed (either electronically or via hard-copy) prior to the meeting, and accompanied by a verbal presentation.

The Legislative Committee will report to the general membership of the Association at each meeting and will keep the membership informed as action is taken.

Approved by the Board of Directors on August 8, 2013.  
To be retained as an Attachment to the By-Laws.

## **BY-LAWS OF THE CITY SELECTION COMMITTEE OF THE COUNTY OF SONOMA**

In accordance with the provisions of Government Code Sections 50270 and following,  
the following are hereby established as the By-Laws for the City Selection Committee  
of Sonoma County

1. Whenever a city selects a new Mayor, the City Clerk shall advise the Clerk of the City Selection Committee of the name of the Mayor. (rev. 3/8/07)
2. A regular yearly meeting of the Committee shall be held on the second Thursday of February in each year at 6:00 p.m. Beginning with January 1995, in order to coincide with the term of the Mayor of each city, the Chair will be selected at the February meeting. (rev. 3/8/07)
3. Special meetings shall be called at the order of the Chair or upon written request of a majority of the Committee members, or if a vacancy occurs which must be filled prior to the yearly meeting. To enable the Clerk to give notice, such a request shall specify the nature of the matters to be considered at the special meeting.
4. When a Mayor is unable to attend a meeting, the Mayor shall designate another member of the City Council to serve as the representative, by letter delivered to the Clerk at the time of such meeting or prior thereto; provided further that if a Mayor is unable to send a letter to the Clerk in time for such meeting, the Mayor may telephone the Clerk before the meeting to indicate the name of the representative and thereafter confirm such a telephone call by letter to the Clerk. In the absence of such a letter, no one shall be entitled to act as the representative of a Mayor. By such a letter a Mayor may designate another councilperson to serve either (1) as the representative on all occasions when the mayor is absent, or (2) only for a particular meeting or meetings.
5. At its regular meeting, the Committee shall choose a Chair and Vice-Chair who shall serve for a term of one (1) year. For the purpose of selecting the Chair of the Committee, the Clerk shall function as temporary Chair, without vote. Any Mayor or designated representative may nominate any member of the Committee to the office of Chair or Vice-Chair. It shall be necessary to second any nomination. At the conclusion of the nomination process, the members of the Committee shall vote by roll call to determine whether or not any nominee has the vote of a majority of the quorum present. If no one receives a majority, successive votes will be taken until one person receives a majority vote of the quorum present.
6. In the case of appointments or recommendations for appointment to other agencies, the Chair shall receive nominations which shall be seconded, and shall conduct voting on nominations in the manner described above to the end that a person selected for any office or position shall be selected by a vote of more than 50 percent (5 votes) of the members of the committee. Before counting the votes, the Clerk shall ask if any Committee member wishes to change his vote.
7. No action can be taken, except to adjourn the meetings, in the absence of a quorum. For such purposes, a quorum shall constitute one more than 50 per cent of the total membership of the committee.
8. For the purpose of giving notices of meetings, and mailing other correspondence, each Mayor shall in writing furnish the Clerk with the address the Mayor wishes to use for purposes of receiving mail. In the absence of a written request to the contrary, all notices shall be sent to a Mayor in care of the office of the City Clerk of his city.
9. All voting shall be on the basis of a roll call of the cities and the secretary to the committee shall record each such vote. The minutes and records of the committee shall be available for public inspection.

10. Any meeting of the Committee may be held by teleconference pursuant to Government Code section 54953. The notice and agenda for any meeting held by teleconference shall identify the location of each teleconference location. The teleconference locations shall be accessible to the public. Agendas shall be posted at each teleconference location and the agenda must provide for an opportunity for members of the public to address the Committee from each teleconference location. During the teleconference meeting, at least a quorum of the Committee members must participate from locations within the County of Sonoma. (rev. 4/9/09)

Rev. 03/08/07, 4/9/09

## ALAMEDA COUNTY MAYORS' CONFERENCE

### BYLAWS

WHEREAS, the Mayors of the cities of Alameda County, California have banded themselves together into an organization known as the ALAMEDA COUNTY MAYORS' CONFERENCE; and

WHEREAS, the purposes of said organization are to:

- . develop and maintain a means of cooperative effort and understanding in matters of mutual interest and concern;
- . assemble information helpful in the consideration of problems peculiar to the various areas of the County;
- . provide guidance for united action by their respective cities in dealing with local municipal affairs;
- . serve as a City-County relations organization;
- . consider, study and make recommendations regarding regional problems;
- . explore all practicable avenues of thought advanced in the interest of local public welfare and policies;
- ) serve as the Alameda County City Selection Committee in accordance with Government Code §§ 5027-50279.2.

NOW, THEREFORE, BE IT RESOLVED that the following Bylaws be, and are hereby, adopted:

1. The membership of the Alameda County Mayors' Conference, hereinafter the Conference, shall consist of the Mayors of the incorporated cities in Alameda County.
2. Mayors shall be deemed qualified for and shall be admitted to membership in the Conference upon their qualification for the



office of Mayor of their respective cities. Until such qualification, the current Mayor, Vice Mayor or Mayor Pro Tempore, shall continue to serve as the official representative.

3. For the purposes of voting and quorum requirements, a Mayor may designate as his/her alternate any member of the City Council to attend business meetings of the Conference in his/her absence. Alternates to voting members do not participate in committee meetings. Alternates to voting members shall participate in business of the Alameda County City Selection Committee and vote as the mayor's representative pursuant to Government Code §50271(a).
4. Each City duly represented at meetings shall have one vote.
5. A voting representation of a majority of all member cities shall constitute a quorum for the transaction of business of the Conference, as provided herein.
6. Except as provided herein, Robert's Rules of Order, Revised, shall constitute the parliamentary authority for the Conference.
7. The Conference hereby adopts and shall be subject to the provisions of the Ralph M. Brown Act.
8. Dues will be assessed annually for membership. Such dues shall be in an amount adequate to satisfy any incurred or planned expenses and shall be assessable in whatever manner is adopted by a majority vote of the membership. Special assessments may be made during the course of a budget year, as defined herein, subject to the approval of a majority of the membership.
9. Officers of the Conference shall consist of a PRESIDENT, VICE PRESIDENT, IMMEDIATE PAST PRESIDENT, EXECUTIVE DIRECTOR, and TREASURER. All officers except the Executive Director and Treasurer shall be members of the Conference and shall be selected in the manner hereinafter set forth. The President and Vice President shall also serve as the Chairman and Vice Chairman, respectively, of the Alameda County City Selection

Committee when the Conference is conducting business in such capacity. The Executive Director shall serve as the permanent secretary and recording officer of the Alameda County City Selection Committee pursuant to Government Code §50276 and shall be deputized by the Clerk of the Board of the Alameda County Board of Supervisors for the purpose of carrying out those duties.

10. A Conference Executive Committee shall be established by the President and be comprised of the Conference President, Vice President, the most Immediate Past President available and eligible to serve, two members of the Conference, one of whom has been elected as Mayor by his/her Council, and an alternate. (Mayors who are elected by their Councils do not serve as President or Vice President but do have representation on both the Nominating and Executive Committees.) The attendance policy requires that any regular member of the Executive Committee who misses three straight meetings can be replaced.

The powers and duties of the Executive Committee shall be as follows:

- a. The Executive Committee shall review and may revise the proposed annual budget and assessment schedule as prepared by the Executive Director each year. Each year the proposed budget and assessment schedule recommended by the Executive Committee shall be submitted to the Conference for approval.
- b. The approved budget and assessment schedule shall apply to the term January 1 through December 31 of each year.
- c. After adoption of the annual budget and assessment schedule by the Conference membership, the Executive Committee shall control all expenditures in accordance with such budget.
- d. The Executive Committee shall have the power to transfer funds within the total budget in order to meet unanticipated needs or changed situations. Such action shall be reported to the Conference.

- e. The Executive Committee shall recommend the appointment of each Executive Director, subject to the approval of the majority of the Conference membership.
  - f. The Executive Committee shall recommend the appointment of each Treasurer, subject to the approval of the majority of the Conference membership. The Treasurer shall be an official of one of the incorporated cities of Alameda County. The Executive Committee is empowered to grant a reasonable fee, if necessary, to such officer for services performed.
  - g. The term of office of Treasurer shall be at the discretion of the Executive Committee.
  - h. The Executive Committee shall also serve as the Legislative Committee. The purpose of the Legislative Committee is to develop legislative positions and to lobby on behalf of the positions that have been adopted by a majority of the Mayors' Conference.
11. When the President assumes office in May, he/she shall select members to the Nominating Committee, consisting of the President, Vice President, two elected Conference members, one other member who has been elected Mayor by his/her Council, and an alternate. (Mayors who are elected by their Council do not serve as President or Vice President but do have representation on both the Nominating and Executive Committees.) - Any regular member of the Nominating Committee who misses three straight meetings can be replaced by the President. The Nominating Committee shall make recommendations for appointments to be made by the full membership of the Mayors' Conference and the Alameda County City Selection Committee, which makes appointments to various statutory bodies or advisory groups in conformance with the requirements of applicable State legislation.

It is the intent of the Alameda County Mayors' Conference and the Alameda County City Selection Committee that Mayors hold all Mayors' Conference and Alameda County City Selection

Committee appointments to county and regional bodies unless precluded from serving. Accordingly, the Nominating Committee and the Conference shall adhere to the following priorities in recommending and making selections for appointment: Priority 1 - Mayors and/or City Councilmembers of a city where the Mayor is elected by their Council provided the councilmember was appointed to the county or regional body while serving as Mayor; Priority 2 - Councilmembers; Priority 3 - Members of the public

If no Mayor applies for consideration of appointment to a regional body within the established schedule, then the Nominating Committee shall inform the membership at a regularly scheduled meeting that the position will remain open for applications from Mayors until the next regularly scheduled meeting. The Nominating Committee will consider a recommendation to appoint and/or reappoint a councilmember only when the councilmember has been nominated by the current Mayor of his/her city.

Any Mayor who is elected by his/her Council can fulfill their term on a regional body for which he/she was appointed when he/she leaves office as Mayor if he/she remains a member of the City Council and continues to provide updates to the membership regarding the county or regional body's activities. Any other appointment will be considered vacant when the appointee is no longer a Mayor or City Councilmember and that vacancy will be brought before the Conference to be filled so that there is no interruption of representation. A member appointed to serve on a county or regional body shall serve no more than eight consecutive years on that body. If a member is appointed to fill a partial term, that term shall not be counted toward the eight-year limit.

12. Nomination and election of Mayors' Conference and Alameda County City Selection Committee officers shall be held at the regular monthly meeting of the Conference in May of each year and may be held at other times as vacancies occur.
13. Nominations for officers shall be made by the Nominating Committee and may also be made from the floor and shall be declared closed for each office after a call by the President

for additional nominations. Voting members only shall make all nominations and seconds.

14. An election for each office, beginning with that of President, shall be held immediately after all nominations and seconds have been made.
15. Officers shall take office immediately after all have been elected and shall serve until disqualified or until a successor is selected by the Conference.
16. Their duties shall be as follows:

PRESIDENT:

To preside at all meetings, maintain order, decide questions of parliamentary procedure, appoint committees authorized by the membership, and designate the chairs thereof, call special meetings when requested in writing by a majority of the members of the Mayors' Conference or when he/she determines it is appropriate and perform such other duties as are usually incident to such office as elsewhere herein provided. The President shall carry out the same duties when presiding as Chairman of the Alameda County City Selection Committee.

VICE PRESIDENT:

To perform the duties of President in his/her absence, or upon the President's inability to serve.

EXECUTIVE DIRECTOR:

To serve as staff to the Conference; to maintain contact with the State delegation from Alameda County; to insure proper representation before county and regional agencies; to keep a record of the Conference meetings; to keep a record and ascertain the qualifications of each member; to maintain the official records of the Conference and the Alameda County City Selection Committee in keeping with the records retention schedule; to attend meetings of the Committees of the Conference in order to provide technical assistance; to work with the Treasurer to prepare the annual budget and the annual audit for the Executive Committee to consider; to coordinate any special events to serve as the permanent

secretary and recording officer when the Conference is sitting as the Alameda County City Selection Committee and undertake the duties described in Government Code §50276.

TREASURER:

To insure that a proper record of all financial transactions of the Conference is maintained; to insure that all dues and revenues which accrue to the Conference are received and placed in a qualified depository; to provide regular statements of the financial status of the Conference, covering revenue and expenditures; to work with the Executive Director in the preparation of the proposed annual budget and the annual audit; to perform any other related duties.

17. An annual audit of the budget and all financial transactions of the Conference shall be made by the Executive Committee. For the purpose of conducting the audit, the Executive Committee shall retain the services of a private certified public accounting firm.
18. Regular meetings of the Conference shall be held on the second Wednesday of each month at 6:30 p.m.; if that date falls on a Federal holiday, the meeting will be held on the next regular business day. The host city shall determine the location of the meeting. The membership shall be notified of all meetings at least one week in advance thereof.
19. Special committees may be authorized by the membership and appointed by the President from time to time for specific purposes and periods of time. When so authorized and appointed, such committees shall perform such functions as are specifically assigned to them by the membership and report their findings or actions to the membership in writing.
20. All internal committee assignments shall terminate at the end of the May meeting of the Mayors' Conference each year.
21. These Bylaws may be amended by a majority vote of the membership but only after such amendment has been proposed at a regular meeting and continued to the next regular meeting for final action. A final vote or other action on a proposed amendment may not occur unless all members have been given

notice of the proposed amendment at the prior regular meeting or by written communication at least ten days prior to the date of the regularly scheduled meeting where the final vote or other action is on the agenda.

Adopted - January 8, 1954  
Amended - July 8, 1960  
Amended - October 8, 1969  
Amended - May 5, 1971  
Amended - November 12, 1975  
Amended - April 13, 1977  
Amended - September 12, 1984  
Amended - September 10, 1992  
Amended - January 8, 1995  
Amended - April 12, 2000  
Amended - July 11, 2007  
Amended - October 10, 2007  
Amended - March 12, 2008  
Amended - July 9, 2008  
Amended - May 13, 2009  
Amended - October 11, 2017  
Amended - May 8, 2019

**Effective: March 28, 2018**

## **MARIN COUNTY COUNCIL OF MAYORS AND COUNCILMEMBERS**

### **BY LAWS**

#### **ARTICLE I**

##### Name

Section 1      The incorporated cities and towns of Marin County, California, hereby form "THE MARIN COUNTY COUNCIL OF MAYORS AND COUNCILMEMBERS", hereinafter referred to as the "COUNCIL".

#### **ARTICLE II**

##### Purpose

- Section 1.      The COUNCIL is formed to:
- a.      Promote cooperation and good working relationships between the governments of all the cities, the County government, and the governing bodies of autonomous special districts.
  - b.      Develop and maintain cooperation and understanding between the cities and the State and Federal governments.
  - c.      Promote inter-city cooperation by:
    - 1.      Assembling information to help in the solution of mutual problems.
    - 2.      Supporting legislation beneficial to member cities.
    - 3.      Studying means of improving municipal services.
  - d.      Promote "home rule" for each member city. Resist State and Federal preemption of city responsibilities by providing effective local leadership through active legislative efforts.
  - e.      Serve as the agency through which the cities of Marin County, acting in concert, select their representatives to various statutory bodies or advisory groups.
  - f.      Foster and disseminate knowledge relating to municipal government by all appropriate means and arouse greater interest and more active consciousness among the members.

Section 2.      The COUNCIL shall not support or endorse any candidate for public office.



**Effective: March 28, 2018**

## **ARTICLE III**

### Membership/Dues

- Section 1. Regular members of the COUNCIL shall consist of the Mayors and Councilmembers of each city in Marin County.
- Section 2. Advisory members shall be the duly appointed city managers or administrators of each city in Marin County.
- Section 3. Annual dues shall be due and payable after the adoption of the COUNCIL budget in September.

## **ARTICLE IV**

### Officers

- Section 1. There shall be two officers, namely, a President and a Vice-President. Nominations shall be open and taken from the floor at the May meeting, and election of President and Vice-President shall be held each year at the June meeting, for a one-year term beginning July 1, according to procedures outlined in Article VIII, Sec. 1.
- a. President: Duties of the President are to prepare a budget, to coordinate and plan business portions of the meetings, preside over meetings and sign correspondence authorized and directed by the COUNCIL.
- b. Vice-President: The Vice-President shall perform the duties of the President in the absence of such officer.
- Section 2. Secretary/Treasurer:
- a. A Secretary/Treasurer will be appointed by the President each year.
- b. Duties of the Secretary/Treasurer are to prepare the business agenda of the meeting, record the minutes, prepare correspondence authorized and directed by the COUNCIL for the signature of the President, handle correspondence addressed to the COUNCIL, maintain and be responsible for the official minutes and financial records of the COUNCIL and perform other duties as required.
- Section 3. Vacancy: In the event a vacancy occurs in any office, such vacancy shall be filled by election at the next regular meeting of the COUNCIL. The person elected to fill such vacancy shall hold office for the remainder of the term.

## **ARTICLE V**

### Committees/Authority Assignments

- Section 1. Standing Committees:
- a. Legislative Committee: The Legislative Committee shall consist of a Councilmember from each of the member cities, chosen by their respective City Councils, one city manager and one alternate city manager. Its duties shall be to review pending Federal

## **Effective: March 28, 2018**

and State legislation affecting cities and to take a position on the legislation consistent with a vote of the majority of the committee and the authority given the committee by MCCMC policies.

- b. Executive Committee: The Executive Committee shall consist of the President, Vice-President and the most immediate Past-President who is a member. It shall serve in an advisory capacity to the President to help plan and organize the activities of the COUNCIL.
- c. Mayors Select Committee: The Mayors Select Committee shall consist of the Mayor, or his/her designated representative from among each member's council, from each of the member cities and the Executive Committee of MCCMC. Its duties will be to form a consensus on and a recommended advocacy action for citywide and/or regional issues that directly and immediately affect all member cities and for which there is no other appropriate forum. The Mayors Select Committee shall also perform the functions of the City Selection Committee (relating to certain appointments and nominations) and under the powers vested by and pursuant to Cal. Gov't Code §50270 et seq. The Mayors Select Committee shall meet annually in April or at the first reasonably convenient time thereafter, and its Chair will be the President of MCCMC. Executive Committee members may be present but may not cast votes on City Selection Committee matters except when designated as described above. The President of MCCMC will report on the actions or recommendations of the Mayors Select Committee at the next regularly scheduled meeting of the COUNCIL, and shall call for a full vote of any recommended advocacy actions.

Section 2. Appointments – Other Committees/Commissions: All appointments of individuals to represent Marin County Council of Mayors and Councilmembers shall be by nomination and approved by the membership at a regularly scheduled monthly meeting.

Section 3. COUNCIL appointees shall make periodic reports to the COUNCIL.

Section 4. Ad Hoc Committees: Ad hoc committees may be formed by vote of the COUNCIL to perform a specific task not within the designated function of a standing committee, and is dissolved when the task is completed and the final report is given. Ad hoc committees function to investigate a matter (requiring a representative from each member) or carry out a task (requiring only those in favor of the COUNCIL's task) as directed by the COUNCIL. The Chairs and Vice Chairs of the ad hoc committees shall be selected by the committees themselves at their first meetings.

## **ARTICLE VI**

### Selection of Representatives

Section 1. The COUNCIL's selection of its officers and of appointees to the County, regional, and other bodies, shall be governed by the following procedure:

- a. When an election is to be held or when an appointment is to be made, letters of candidacy will be received through the President, who will transmit names of candidates to member cities. A complete list of candidates will be sent to each

## **Effective: March 28, 2018**

member city prior to the meeting at which the selection of a representative or appointee is made.

- b. In the event no member seeks an appointment, the President will seek out candidates for the position.
- c. Nominations may be made:
  - 1. Through the Executive Committee
  - 2. By a member of the COUNCIL from the floor at the meeting when the selection is made.
  - 3. No nominations from the floor will be accepted at a prior meeting.

Section 2. A list of appointments by MCCMC, as well as the Commissioners and Committee Representatives appointed by the Board of Supervisors from submissions by MCCMC, and other appointments will be published annually by the Secretary and included in the materials provided to the membership, showing the term(s) of each appointee.

## **ARTICLE VII**

### Meetings

Section 1. There shall be at least nine regular meetings of the COUNCIL each year. Regular meetings shall be held on the fourth Wednesday of each month unless a change in meeting date is approved by a majority vote of the member cities at the regular COUNCIL meeting. Meetings shall be rotated among the member cities.

Section 2. Special meetings may be called upon the request of a majority of the cities to the President of the COUNCIL. Notice and a proposed agenda shall be provided all members at least one week in advance of a special meeting.

Section 3. All meetings shall be open to the public and comply with the spirit of the Ralph M. Brown Act.

Section 4. The conduct of the meetings shall be governed by Rosenberg's Rules of Order where the question at issue is not determined by these By Laws.

Section 5. Within six months prior to an election a declared candidate for public office shall not be a featured speaker at a MCCMC meeting. Within three months prior to an election, a representative of any ballot initiative shall not be a featured speaker at a MCCMC meeting.

## **ARTICLE VIII**

### Voting

Section 1. Each member City shall have one vote. Voting may be by voice vote, unless a roll call vote is requested by any individual Councilmember. In a roll call vote, the representatives in attendance from each member city shall collectively cast the vote for their city. In the case of a policy issue, roll call votes shall be cast verbally. In the event of a committee, board, or other open seat sought by more than one

## **Effective: March 28, 2018**

councilmember, the vote may be cast by ballot, one ballot per city. The MCCMC Secretary will collect the ballots, tabulate them, and announce the tabulated result. City ballots will be available at the end of the meeting for viewing by any MCCMC member. A majority of the votes cast shall be necessary for a decision.

Section 2. Advisory members shall be given the right to speak on any question, but shall not have voting privileges or the right to make a motion.

Section 3. Quorum: Attendance at a duly called meeting by at least one Councilmember from each of a majority of the member cities shall constitute a quorum for the transaction of all business of the COUNCIL.

## **ARTICLE IX** **Amendments**

To amend the bylaws, a proposed amendment must:

- 1) be introduced at a regular meeting, at which it cannot be enacted; and
- 2) be noticed in writing and mailed to the entire membership at least 10 days prior to a subsequent regular meeting at which it has been agendized for enactment; and
- 3) be approved by two-thirds of the member cities at the noticed meeting.

Adopted:	November, 1979
Revised:	November, 1981
Revised:	February, 1983
Revised:	March 26, 1986
Revised:	Oct. 26, 1988
Revised:	Oct. 27, 1993
Revised:	June 27, 2001
Revised:	March 28, 2007
Revised:	October 26, 2011
Revised:	June 25, 2014
Revised:	March 28, 2018

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# Napa County League of Governments

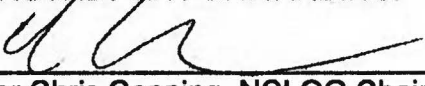
## Staff Report

**TO:** Honorable Government Leaders  
**FROM:** Mayor Chris Canning, NCLOG Chairman  
**DATE:** October 8, 2015  
**SUBJECT:** Consideration of Adopting a Resolution Amending the By-Laws to Eliminate the 3<sup>rd</sup> Quarter Meeting.

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**APPROVAL FOR FORWARDING:**

  
\_\_\_\_\_  
Mayor Chris Canning, NCLOG Chairman

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1  
2 **DISCUSSION:** Consideration of Adopting a Resolution Amending the By-Laws to  
3 Eliminate the 3<sup>rd</sup> Quarter Meeting.  
4

5 **RECOMMENDATION:** Adopt Resolution.  
6

7 **BACKGROUND:** The current version of the By-Laws of NCLOG (Napa County League of  
8 Governments), adopted January 10, 2002, states in Article V, Section 1 "Regular meetings  
9 of "NCLOG" shall be held quarterly, generally on the second Thursday of each month, at a  
10 time and place designated by the Chair of "NCLOG".  
11

12 At the April 9, 2015, NCLOG meeting, the membership unanimously approved eliminating  
13 the 3<sup>rd</sup> quarter NCLOG meeting. This requires an amendment to the By-Laws. To take  
14 action to amend the By-Laws to change the meeting schedule the process provided in  
15 Article VIII – Amendments must be followed. This provides that "These by-laws may be  
16 amended by a majority vote of the membership, but only after such amendment has been  
17 proposed at a regular meeting and laid over until the next or later regular meeting for final  
18 action." "Membership" appears to be all mayors and councilmembers of the respective  
19 cities and the County Board of Supervisors of the County of Napa. Such an amendment  
20 was presented to the membership at a regular meeting on June 11, 2015 with a  
21 unanimous vote to approve the amendment. It is laid over to the October 8, 2015 regular  
22 meeting for final action.  
23

24 **PROPOSED ACTION:** Article V, Section 1 of the NCLOG By-Laws be amended to reflect  
25 the elimination of the 3<sup>rd</sup> Quarter Meeting.  
26

27 **ATTACHMENTS:**

- 28 1. Draft Resolution  
29 2. Draft NCLOG Draft By-Laws

**RESOLUTION NO. 2015-2**

**A RESOLUTION OF THE NAPA COUNTY LEAGUE OF GOVERNMENTS  
(NCLOG) AMENDING THE BY-LAWS TO ELIMINATE THE 3<sup>RD</sup> QUARTER  
MEETING**

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**WHEREAS**, NCLOG (or NCLOM - Napa County League of Municipalities) was created in the late 1970's, and

**WHEREAS**, NCLOG has voted to eliminate the 3<sup>rd</sup> Quarter meeting at its April 9, 2015 meeting by a unanimous vote; and

**WHEREAS**, NCLOG amendments were proposed to the General Membership at the June 11<sup>th</sup>, 2015 meeting; and

**WHEREAS**, amendments were submitted for adoption by the general membership at the October 8, 2015 NCLOG quarterly meeting.

**NOW, THEREFORE BE IT RESOLVED** that the foregoing resolution was duly and regularly adopted by the Napa County League of Governments at a regular quarterly meeting thereof held on the 8<sup>th</sup> day of October, 2015, by \_\_\_\_\_ vote.

---

**CHRIS CANNING, Chairman**

**ATTEST:**

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**KATHY FLAMSON, Secretary**

**BY LAWS OF**  
**Napa County League of Governments**

**("NCLOG")**

**ARTICLE I-NAME**

**Section 1.**

The incorporated cities, towns, and the County of Napa, California, hereby form the Napa County League of Governments, hereinafter referred to as "NCLOG".

**ARTICLE II-PURPOSE**

**Section 1.**

"NCLOG" is formed to:

- a. Serve as a mechanism to bring city/town/county officials/staff together periodically to discuss general governmental problems.
- b. Develop and maintain a means of cooperative effort and understanding in matters of mutual interest.
- c. Assemble information helpful in the consideration of problems peculiar to the various areas of the County.
- d. Provide guidance for united action by their respective agencies in dealing with local governmental affairs.
- e. Explore all practicable avenues of thought advanced in the interest of local public welfare and improved administrative policies.
- f. Advocate the adoption of legislation deemed to be in the best interest of "NCLOG" members.

**Section 2.**

"NCLOG" shall not support or endorse any candidate for any public office.

**ARTICLE III – MEMBERSHIP**

**Section 1.**

"NCLOG" shall be comprised of all Mayors, Councilmembers and staff of incorporated cities and towns in the County of Napa, and the Supervisors and staff of the County of Napa.

**Section 2.**

Yearly Dues for the County and each incorporated city or town in the County of Napa shall be set by "NCLOG" membership at the first regular quarterly meeting of each calendar year for the subsequent calendar year. Notice of said dues shall be distributed to members prior to the second quarterly meeting and shall be paid to "NCLOG" on or before December 31<sup>st</sup> of each fiscal year to the Secretary of "NCLOG".

## **ARTICLE IV – VOTING**

### **Section 1.**

Each Mayor, Councilmember, and Supervisor present at any meeting shall have one vote.

## **ARTICLE V – MEETINGS**

### **Section 1.**

Regular meetings of “NCLOG” shall be held quarterly **excluding the 3<sup>rd</sup> quarter**, generally on the second Thursday of each month, at a time and place designated by the Chair of “NCLOG”. Meeting locations shall rotate according to the rotation plan and installation of officers. The incoming Chair is responsible for planning and providing the notice of the meeting.

### **Section 2.**

Special meetings of “NCLOG” may be called by the Chair after having received a written request for a special meeting from three member agencies.

### **Section 3.**

A quorum for a meeting of “NCLOG” shall consist of a minimum of four representatives present with representation within this group of at least a majority of the County and the incorporated cities/towns of the County of Napa.

### **Section 4.**

Roberts Rules of Order shall be used as a guide in the conduct of these meetings of “NCLOG”.

### **Section 5.**

The Agenda shall be prepared by the Secretary in cooperation with the Chair. The agenda, minutes of the previous meeting, Treasurer’s Report, and other related material shall be distributed to the members prior to the meeting.

### **Section 6.**

Meeting notices of “NCLOG” will comply with the provisions of the Ralph M. Brown Act.

### **Section 7.**

Each member is responsible for payment for each meeting. Cities/towns/County will be responsible for payment of reservations made and not cancelled by the deadline indicated on the meeting notice.

## **ARTICLE VI – OFFICERS**

### **Section 1.**

Officers of “NCLOG” shall consist of a Chair, Vice-Chair and Secretary/Treasurer. The Secretary/Treasurer position may be separated into two offices at the discretion of the Chair. The Chair and Vice-Chair are to be elected, and the Secretary/Treasurer appointed by the Chair. The office of Chair will rotate from agency to agency based upon the rotation schedule attached as Exhibit “A”.



**Section 2.**

Nomination and election of officers shall be held at the first regular quarterly meeting of "NCLOG" of each calendar year.

**Section 3.**

Nominations shall be submitted by the Nominating Chair (current Chair of "NCLOG"). In addition, nominations may be made from the floor. Nominations for each office shall be moved and seconded, beginning with the office of Chair. All nominations and seconds shall be made by voting members only.

**Section 4.**

An election for each office, beginning with that of Chair shall be held immediately after nominations have been closed for each respective office. Voting shall be by roll call and counted by the Secretary/Treasurer.

**Section 5.**

Officers shall take office immediately after having been elected, and have the following duties and responsibilities:

**CHAIR** – To preside at the business portion of all meetings, maintain order, decide questions of parliamentary procedure; appoint committees authorized by the membership and designate the Chair thereof; develop, in cooperation with the Secretary/Treasurer, a budget to be submitted to the general membership at the second quarterly meeting; appoint an acting Secretary in absence of such officer, and such other duties as are usually incident to such office and as elsewhere herein provided. The Chair or the Secretary/Treasurer are authorized to sign "NCLOG" checks.

**VICE-CHAIR** – To perform the duties of Chair in the absence of such officer. In addition, the Vice-Chair shall be responsible for reporting on legislative proposals/actions affecting "NCLOG" members at each quarterly meeting. The Vice-Chair shall also follow-up with the Secretary on any legislative action taken by "NCLOG".

**SECRETARY/TREASURER** – To assist the Chair in planning meetings, including arrangements for location, speaker and program; prepare agendas and minutes for meetings in compliance with Article V, Section 5; keep a good and sufficient record of the proceedings of every "NCLOG" meeting, keep a record and ensure that each member city/town dues are current; maintain files for all reports, correspondence and other business of "NCLOG"; maintain the checking account ensuring that payments are timely made and receipts are collected; submit Treasurer's Reports at each quarterly meeting; and such other duties as are usually incident to such office, including the transmission to his/her successor of all books and records in his/her possession and a final Treasurer's Report prior to the first quarterly meeting of the year.

## **ARTICLE VII – EXECUTIVE BOARD AND COMMITTEES**

### **Section 1.**

An Executive Board shall be comprised of the Chair and the Mayors of the incorporated cities/towns in the County, and the Chairman of the Board of Supervisors for the County of Napa, and it shall conduct the business of “NCLOG” between meetings, subject to such limitations as may be imposed by “NCLOG”.

### **Section 2.**

Special Committees may be authorized by “NCLOG”, and shall be appointed by the Chair from time to time for specific purposes and periods of time. Such committees will consist of at least one member from each city/town/county. When so authorized and appointed, such committees shall perform such functions as are specifically assigned them by the Chair and report their findings or actions to the membership in writing. Progress reports may be made orally and noted in the minutes.

## **ARTICLE VIII – AMENDMENTS**

### **Section 1.**

These by-laws may be amended by a majority vote of the membership, but only after such amendment has been proposed at a regular meeting and laid over until the next or later regular meeting for final action.

**"EXHIBIT A"**

<u>Chair Agency</u>	<u>Meeting Date</u>	<u>Location</u>
2002 – Yountville	January	Yountville*
	April	City of Napa
	July	St. Helena
	October	American Canyon
2003 – Calistoga	January	Calistoga*
	April	County of Napa
	July	City of Napa
	October	St. Helena
2004 – American Canyon	January	American Canyon*
	April	Yountville
	July	County of Napa
	October	Calistoga
2005 – St. Helena	January	St. Helena*
	April	City of Napa
	July	Yountville
	October	American Canyon
2006 – County of Napa	January	County of Napa*
	April	Calistoga
	July	Yountville
	October	American Canyon
2007 – City of Napa	January	City of Napa*
	April	St. Helena
	July	County of Napa
	October	Calistoga
2008 – Yountville	January	Yountville*
	April	City of Napa
	July	St. Helena
	October	American Canyon
2009 – Calistoga	January	Calistoga*
	April	County of Napa
	July	City of Napa
	October	St. Helena

2010 – American Canyon	January April July October	American Canyon* Yountville County of Napa Calistoga
2011 – St. Helena	January April July October	St. Helena* City of Napa Yountville American Canyon
2012 – County of Napa	January April July October	County of Napa* Calistoga Yountville American Canyon
2013 – City of Napa	January April July October	City of Napa* St. Helena Cancelled County of Napa
2014 – Yountville (switched with Calistoga)	January April July October	Yountville* City of Napa St. Helena American Canyon
2015 – Calistoga	January April July October	Calistoga* County of Napa City of Napa St. Helena
2016 – American Canyon	January April July October	American Canyon* Yountville No Meeting County of Napa
2017 – St. Helena	January April July October	St. Helena* City of Napa No Meeting Calistoga
2018 – County of Napa	January April July October	County of Napa* Yountville No Meeting American Canyon

2019 – City of Napa	January April July October	City of Napa* St. Helena No Meeting County of Napa
2020 – Calistoga	January April July October	Calistoga* City of Napa No Meeting American Canyon
2021 – Yountville	January April July October	Yountville* St. Helena No Meeting County of Napa
2022 – American Canyon	January April July October	American Canyon* Calistoga No Meeting Yountville
2023 – St. Helena	January April July October	St. Helena* American Canyon No Meeting City of Napa
2024 – County of Napa	January April July October	County of Napa* Calistoga No Meeting Yountville
2025 – City of Napa	January April July October	City of Napa* American Canyon No Meeting St. Helena

\* Historically the first meeting of the year (January) is hosted by the Chair agency  
 \*\*The Host Agency is responsible for site location and menu selection

End of Document

General order:  
 Calistoga  
 Yountville  
 American Canyon  
 St. Helena  
 County of Napa  
 City of Napa

**BYLAWS OF THE  
SAN MATEO COUNTY  
CITY SELECTION COMMITTEE**

**At their meeting of September 23rd 1994, the San Mateo County City Selection Committee adopted as bylaws, the bylaws of the San Mateo County Council of Cities, a separate and independent organization from the City Selection Committee, and the successor organization to the San Mateo County Council of Mayors, except when they conflicted with state law. By that same motion it was agreed and understood that any changes, deletion, or amendments made by the Council of Cities to their bylaws shall also apply to the City Selection Committee unless or until they are changed by separate action by the City Selection Committee.**

The only purpose of the City Selection Committee, besides normal administrative duties, is to make appointments to various county wide and regional governmental organizations; appoint an agency, in conjunction to with the Board of Supervisors, to prepare and approve, a county wide Transportation Management Plan; and to make recommendations to the Governor, Speaker of the State Assembly, and the State Senate Rules Committee, for appointments to the State Coastal Commission.

Additionally, the San Mateo County Council of Cities, the successor to the San Mateo County Council of Mayors, has requested that the City Selection Committee, conduct the elections for the various appointments it is required to make.

When the City Selection Committee acts on behalf of the Council of Cities, it is so noted on the agenda. Also, the rule allowing a City Council to direct the Mayor, or the Mayor's duly appointed representative, how a vote must be cast will apply. (Article 7 Sec 9)

The Clerk of the Board of Supervisors, by state law, is the ex-officio Secretary of the San Mateo County City Selection Committee. All agendas, minutes, rosters and records are prepared and maintained by the Secretary.

These bylaws were originally adopted by the Council of Cities, formerly named Council of Mayors of the Cities of San Mateo County, on the second day of December, 1966 and amended several times thereafter. The last prior revision was adopted November 18th 1994.

**BYLAWS OF THE  
SAN MATEO COUNTY  
COUNCIL OF CITIES**

For the purpose of providing for the orderly conduct of the affairs of the existing San Mateo County Council of Cities, there are hereby adopted the following Procedural Bylaws.

**ARTICLE I - Name**

The name of the organization shall be the "San Mateo County Council of Cities", and may be referred to as the "Council of Cities", successor to the Council of Mayors of the Cities of San Mateo County.

**ARTICLE II - Purposes**

Section 1. The Council of Cities shall have as its principal purpose the promotion of a spirit of cooperation among the cities of the San Mateo County and enhancement of the public health, safety and welfare.

Section 2. In addition, the Council of Cities shall have the following purposes:

- (a) To provide a forum for the elected officials for the discussion and dissemination of information of county wide or area wide interest and to make recommendations thereon for the guidance of the officials of the Federal Government, the State Government, the County Government, cities and other agencies;
- (b) To make recommendations for the guidance of the various cities in San Mateo County for the purpose of establishing a uniformity of operation where such uniformity is deemed desirable to the inhabitants of the County;
- (c) To make recommendations for appointments, or to make appointments where appropriate, or required by law, to various commission, boards, groups, agencies or entities deemed in the public welfare by the Council of Cities.

Section 3. The Council of Cities is an informal organization and shall not have the authority to enter into contracts or to create obligations binding on either itself or its membership other than those obligations expressly provided by Federal, State or Local laws and then only when formally approved in accordance with law.

Section 4. The Council of Cities shall not participate in or endorse any political activity involving any individual candidate for public office. The selection of officers within Article IV herein shall not be considered a political activity subject to this section.

### **ARTICLE III - Membership**

Section 1. Each city in San Mateo County which subscribes to the purposes of the organization shall be eligible for membership.

- (a) Participating member. Participating members are all of the Mayors and Council members of the Cities of San Mateo County.
- (b) Voting members. The Mayor of each member city in San Mateo County, current in assessment, shall be the voting member and shall be entitled to one vote. In the absence of the Mayor, the chairperson of the organization must receive written notification authorizing a council member as the designated alternate to vote on behalf of the city.\*

Section 2. Any City may terminate its participation at any time by giving written notice reflecting formal action by the council.

### **ARTICLE IV - Officers**

Section 1. The offices of the organization shall consist of a chairperson, vice-chairperson, secretary, treasurer and parliamentarian.

Section 2. The chairperson and vice-chairperson shall be mayors or councilmembers at the time of taking office and shall be elected by the membership at the December meeting to serve for a term of twelve (12) months commencing on January 1st.

Section 3. The secretary and the treasurer shall be members appointed by the chairperson, and shall serve during the term of the Chairperson.

Section 4. The parliamentarian shall be a city council member, and shall be appointed annually by the chairperson. In the absence of the parliamentarian, the chairperson shall appoint an acting parliamentarian.

Section 5. Nominations for officers of the organization shall be made from the floor at the December meeting. All nominations and seconds shall be made by voting members only.

Section 6. An election for each office, beginning with that of chairperson, shall be immediately after all nominations for that office have been closed. Voting for contested offices shall be by ballot as prescribed by Article VII, Section 8, collected and counted by the secretary-treasurer in the presence of two non-candidates selected by the chairperson.

Section 7. The chairperson shall preside at all meetings, may call special meetings and must call special meetings when requested by eleven (11) member cities. The chairperson shall



appoint a secretary and a treasurer and shall have such other duties as are usual incident to such office and as elsewhere herein provided.

Section 8. The vice-chairperson shall perform the duties of the chairperson in the absence of the chairperson and shall chair the program committee as set forth in Section V. Section 1(b).

Section 9. All officers shall serve without compensation.

Section 10. The chairperson or vice-chairperson may be removed from office at any time by the affirmative vote of eleven (11) member cities.

#### ARTICLE V -Committees

##### Section 1. **Standing Committees.**

(a) **Legislative Committee.** A legislative committee shall be established to define and communicate the interests of the member cities to county, state and federal representatives and shall operate as follow:

- (i) The committee shall bring to the attention of member cities any legislation that will impact cities;
- (ii) The committee may act, without a vote by member cities, on specific legislation which appears in by the League of California Cities legislative bulletin;
- (iii) Each member city has the right to appoint a member to the committee. The committee chairperson shall be elected by the committee members; and
- (iv) A quorum shall consist of six (6) members.

(b) **Program Committee.** A program committee shall be established to develop timely and informative programs for the monthly meetings and shall operate as follows:

- (i) The committee may consist of three or fewer members;
- (ii) The vice-chairperson of the organization shall be one of the committee members and its chairperson;
- (iii) The vice-chairperson of the organization may appoint, the remaining committee members;
- (iv) Mayors, council members and city managers shall be eligible to serve on the committee.

**Section 2. Special Committees.**

- (a) The organization may from time to time establish one or more special committees. The Chairperson of the organization, with the consent of the member cities, shall make all appointments to each special committee and shall designate the chairperson thereof.
- (b) Mayors, council members and city managers are eligible to serve on special committees.

**ARTICLE VI - Meetings**

Section 1. Except as may be necessary to meeting jointly with the Peninsula Division of the League of California Cities and to avoid meeting during holiday persons, regular meetings of the Council of Cities shall be held on the fourth Friday of each month. The Mayor and city council of each member city shall be given at least ten (10) days notice of the time and place of each meeting, together with an agenda of the matters to be considered, including any election to be conducted or appointment to be made.

Section 2. With its consent a joint regular meeting shall be held annually with the Peninsula Division of the League of California Cities. With the consent of the member cities and the Peninsula Division, joint regular meetings may be held more often than annually.

Section 3. Meeting shall be held throughout the county and shall to the greatest extent practicable alternate between the northern and southern parts of the county. For the purpose of this section the northern part of the county includes the cities of Half Moon Bay, San Mateo and Foster City and all cities to the north thereof.

Section 4. Any meeting may be canceled by the affirmative vote of eleven (11) member cities.

**ARTICLE VII - Conduct of Business**

Section 1. A quorum for the conduct of any business of the Council of Cities shall consist of voting members from eleven (11) member cities.

Section 2. Except as provided herein, action shall be taken by motion or resolution passed or adopted by a majority of voting members present and voting.

Section 3. The City Managers' Association of San Mateo County may be requested to prepare background information and policy options prior to the consideration and adoption of any policy by the organization.

San Mateo County Council of Cities Bylaws  
Revised 12/99

Section 4. Prior to taking any action and except as provided Article VII Section 6, sufficient time should be allowed for member cities to agendaize and discuss at their respective city council meetings, matters which will be coming before the organization.

Section 5. Members of the San Mateo County Board of Supervisors, other elected officials, city staff members, and media representatives are welcome to attend any regular or specially called meeting of the Council of Cities. Appointed representatives of the Council of Cities or City Selection Committee who have reports should request placement on the agenda. A report from a member of the San Mateo County Board of Supervisors shall be placed on the agenda of each meeting and a member shall be recognized at each meeting of the organization. Voting members and other individuals may address the members when recognized by the chairperson.

Section 6. The Council of Cities shall not act on any item not previously posted on the agenda (i.e., endorse, nominate, appoint, support, or pass any resolution of support, or motion in connection therewith) unless permission to so act has been received by two-thirds (2/3) of the voting members present with a minimum of eleven (11) votes. In the event such approval is not obtained, the matter must be included in the minutes of the meeting and added to the agenda at the next regular meeting.

Section 7. All appointments made by the Council of Cities to county wide or area wide agencies shall require the affirmative vote as prescribed below.\*

- (a) When not required by Statute to be a set number, the affirmative vote required will be eleven (11) member cities. (G.C. 50272)
- (b) The agenda of any meeting of the organization may allow for the joint conduct of business of the City Selection Committee.
- (c) Unless otherwise prescribed by legislation, appointments made by the Council of Cities shall be for terms of two years.

Section 8. Voting on issues or appointment of city representative to boards, commission, committees and agencies shall be done in the following manner:

- (a) All contested voting shall be done by written ballot, and shall include the name of each person casting the ballot and how that person voted;
- (b) After all votes have been counted the chair will announce the vote of each person casting a ballot. Those votes shall be included in the minutes of the meeting.

Section 9. In the event a member city has directed its mayor or designated elected alternate to vote in a particular manner and prior to any vote has notified the chair person in writing thereof, no vote to the contrary shall be recognized or recorded, except in the case of an election of officers or appointment of representatives where the candidate withdraws or is declared to be ineligible.

Section 10. Except as provided herein, or by the affirmative vote of eleven (11) member cities, *Roberts Rules of Order, Revised*, shall constitute the parliamentary authority for the Council of Cities.

#### **ARTICLE VIII - Finances**

Section 1. There shall be no regular dues payable by any member city.

Section 2. No member shall receive compensation or reimbursement from the organization for regular expenses incurred in attending any meeting or other function.

Section 3. Operating expenses of the organization, may be assessed by a vote of eleven (11) member cities and are due and payable within 45 days for the City to be current for the purpose of determining voting membership.

Section 4. Any expenditure of the organization in excess of \$100.00 must be approved by the Council of Cities.

#### **ARTICLE IX - Amendments**

These bylaws or any amendments thereto shall be in effect when adopted by the affirmation vote of fourteen (14) member cities.

\* \* \* \* \*

\*The designated alternate may be different from the alternate designated for the City Selection Committee proceedings.

## **Item 3.b**

### **Report on Resolution Against Detention Camps (Mayor Harrington, Sonoma)**

#### **ATTACHMENTS**

Correspondence from Larry Barnett, Sonoma  
City of Sonoma Resolution #39-2019  
Articles from Sonoma Index Tribune

**Larry Barnett**  
**Sonoma, CA**

Dear Sonoma County Mayors and Council Members:

In August of this year, after being presented by Council Member Rachel Hundley, the Sonoma City Council unanimously passed a resolution I authored with the assistance of other community members, stating council's support for the closure of internment camps detaining asylum-seeking refugees at our southern border. In objecting to the inhumane and callous treatment of such refugees, particularly children, the Sonoma City Council joined over 800 members of the Sonoma Valley community who over three weeks signed a petition placed on [change.org](https://www.change.org) supporting the resolution.

It is my hope, and the hope of the Sonoma City Council, that each city in Sonoma County and the Sonoma County Board of Supervisors will pass a comparable version of this resolution, and thereby increase pressure on the current administration in Washington to abandon its dreadful policies and treat asylum-seekers with the dignity and proper care that they deserve by, among other acts, decriminalizing those who enter the U.S. seeking asylum and refuge.

City Councils offer the opportunity for the voice of the citizens to be heard in a more powerful and effective way than any single individual can generally accomplish. And although the jurisdiction of city councils does not extend to national border policy, councils effectively express community values and sentiments. In the face of such cruelty as is now being employed at our borders, a clear and non-ambiguous protest is imperative; silence is not acceptable.

I have enclosed a copy of the resolution passed in Sonoma, two articles from our local Sonoma newspaper and a screen-shot of the petition page on [change.org](https://www.change.org). They all convey the essence of the importance of this action.

Thank you in advance for your consideration.

Respectfully,

Larry Barnett  
Former Mayor of Sonoma (2000, 2005)  
Former Council Member (1994-2006)

**A RESOLUTION OF THE CITY OF SONOMA SUPPORTING THE DISBANDING OF INTERNMENT CAMPS  
FOR ASYLUM-SEEKING REFUGEES**

**WHEREAS**, poverty and destabilized civic institutions in Central and South America are subjecting citizens in those areas to rampant crime, disease and violence; and

**WHEREAS**, past and, respectively, present policies of the United States have contributed and continue to contribute to making life in those areas all but unlivable for many; and

**WHEREAS**, due to their desperation to escape from these unlivable conditions thousands of men, women and children, have decided to risk uncertainty by emigrating to the United States in hopes of securing safer and healthier living conditions; and

**WHEREAS**, these refugees are being denied legal entry to the United States through the customary Ports of Entry where previously applications for asylum have been permitted; and

**WHEREAS**, the customary courts of justice are understaffed and overwhelmed and therefore not able to act upon such applications in a timely manner; and

**WHEREAS**, asylum seekers are being housed in inadequately and improperly administered facilities ill-equipped to house such populations; and

**WHEREAS**, children are being separated from their families and improperly and inadequately supervised while housed in such facilities; and

**WHEREAS**, such asylum policies inflict cruel and non-judicial punishment upon an innocent population of refugees, including children, in violation of civil rights laws, international law and basic tenets of human decency; and

**WHEREAS**, Sonoma Valley and the City of Sonoma are home to undocumented residents who are subject to the uncertainty of arrest, incarceration and deportation; and

**WHEREAS**, immigrant labor, both documented and undocumented, is a significant and irreplaceable part of our local economy; and

**WHEREAS**, it is incumbent upon the citizens of the United States and their elected representatives to stand up for justice, civil rights and human decency or be forever condemned for keeping silent in the face of injustice and unwarranted cruelty.

**NOW, THEREFORE, BE IT RESOLVED** that the City Council of the City of Sonoma does hereby object to such asylum policies of the United States and asks speedy relief, namely:

- the immediate decriminalization of the status of such refugees seeking asylum,
- the speedy and prompt acceptance of their asylum applications and resolution of such claims,
- the release of such refugees from the over-crowded and inadequate facilities,
- the immediate reunification of children with their families, and
- the proper funding to meet the health and humanitarian needs of the refugee population.

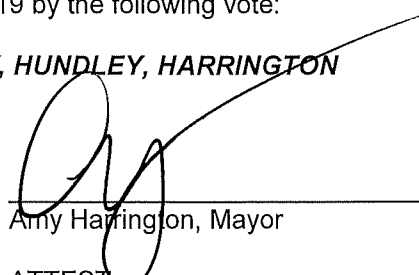
**RESOLVED AND ADOPTED** this 19<sup>th</sup> day of August 2019 by the following vote:

**AYES:** *AGRIMONTI, COOK, HARVEY, HUNDLEY, HARRINGTON*

**NOES:**

**ABSENT:**

**ABSTAIN:**

  
\_\_\_\_\_  
Amy Harrington, Mayor

ATTEST:

  
\_\_\_\_\_  
Rebekah Barr, MMC, City Clerk



## Sonoma activist stands up for refugees

City Council to consider resolution calling for end to internment camps

By KATE WILLIAMS  
INDEX-TRIBUNE STAFF WRITER

It's one thing to hope for cultural change, to wish for new politics and a shift in the zeitgeist.

It's another thing entirely to be the change, to advocate and organize and persevere toward a new day.

Larry Barnett has long been a political animal, voted mayor twice during his 12 years on the Sonoma City Council. Now 71, and headed into the "final chapter" of his life, the urge to leave the right kind of legacy has motivated Barnett to step from the shadows of a quiet retirement, and into the fractious arena of the immigration debate.

At the Aug. 5 City Council meeting, Barnett submitted a Change.org resolution with nearly 500 signatures requesting that the council place discussion of his "resolution of support to disband internment camps for refugees" on a future agenda.

The request was unanimously supported by the council members, 5-0.

"An asylum seeker who shows up at a point of entry should be treated with dignity," Barnett said. "These are people who have committed no crime, but are locked up for saying, 'We're trying to escape.' The separation of infants from their mothers and families, the dirty, inadequate, unsafe facilities, the absence of even a decent place to sleep... In my mind, the good Americans who stand by and do nothing will be judged just like the good Germans who stood by in World War II."

Barnett's ancestors were Eastern European Jews, and his grandfather immigrated to America in 1910. He remembers many dinner table conversations about the Holocaust growing up, and easily connects that historical era with this.

"German people let the Holocaust happen because they didn't raise their voices," Barnett said. "They were too timid, and they let a small group of narrow-minded, bigoted, vicious people take control, which led to the worst genocide in human history."

Last year on the United States' southern border, according to the Department of Homeland Security, 50,036 asylum seekers from a total of 521,090 immigrants were

apprehended at U.S. ports of entry, many of them arriving in groups of 100 or more from the violent "northern triangle" of El Salvador, Guatemala and Honduras.

Historically, the United States has absorbed the greatest number of asylum seekers worldwide by far, tasked by the Immigration and Nationality Act (1965) to "respond to the urgent needs of persons subject to persecution in their homelands" after establishing "well-founded fear of persecution on account of race, religion, nationality, membership in a social group, or political opinion."

But the Trump administration has adopted a more rigid position on asylum, revising the standard for establishing "credible fear," and reversing the 2014 decision by the Board of Immigration Appeals that guaranteed all petitioners a judicial hearing. In a speech delivered in June, 2018, Trump alleged that asylum seekers were abusing the process and had devised various ways to "game the system."

For Barnett, Trump's rhetoric is at the root of the problem, and should be triggering alarms for all Americans. "The bottle of racial bigotry has been uncorked from the highest office in the land. This is how it starts. It's how fascism arose in Europe. The parallels are uncomfortably striking."

The City Council agreed to discuss Barnett's petition at a future meet-

ing. Even if the council embraces its adoption, the document will not produce legally binding changes in local policy, nor will it have any effect on federal law. But Barnett plans to advocate for its adoption in all nine Sonoma County cities, believing that when the petition's sentiments are officially embraced by the elected officials of a county with 500,000 citizens, the beginnings of a national movement can start to form.

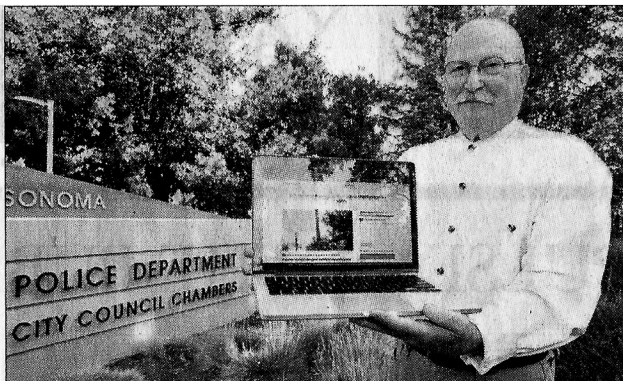
"People feel helpless and impotent in the face of really terrible shifts in national policy. They think, 'I'm just one individual. What can I do?'" Barnett said. "As modest as signing a petition to support a resolution is, it is a way that people can feel like they're doing something. I don't want to be remembered as a generation that stood by and watched something terrible happen. When will this become intolerable to enough people that they stand up and say, 'No, not anymore, this is too much?'"

Contact Kate at [kate.williams@sonomanews.com](mailto:kate.williams@sonomanews.com).

### THE REFUGEE ACT

Under the Refugee Act (1980), the President consults with Congress to establish a refugee admissions ceiling before each fiscal year. For 2017, the ceiling was increased to 110,000, a 29 percent increase over 2016, and a 57 percent increase from 2015. A pair of executive orders later lowered the 2017 ceiling to 50,000. This is the demographic breakdown of who was allowed in:

20,232 from Africa  
5,148 from East Asia  
5,205 from Europe/Central Asia  
1,688 from Latin America/Caribbean  
21,418 from Near East/South Asia



ROBBI PENGELLY/INDEX-TRIBUNE

Larry Barnett displays his online petition. He doesn't want to have 'stood by and let something terrible happen.'



## City Council comes out against refugee abuse

Petition to oppose border internment has 800 signatures, and counting

By KATE WILLIAMS  
INDEX-TRIBUNE STAFF WRITER

The Sonoma City Council on Aug. 19 adopted a resolution calling for an end to internment of refugees on the country's southern border. The resolution was submitted to the council for consideration by Sonoma resident Larry Barnett on Aug. 5, after he created a change.org petition to garner support for the resolution; the petition has gathered nearly 800 signatures.

The resolution was brought before the council by Councilmember Rachel Hundley and the council voted unanimously Aug. 19 to adopt the resolution.

"This is something that's directly affecting people in our own communities," said Councilmember Logan Harvey, in reference to the Valley's increasing Latino population. "The fear that you hear (is real)."

Councilmember David Cook described treatment of refugees at the border as "disgusting."

Barnett addressed the council at the meeting, saying, "We need to stand up for what's right."

"When issues or problems arise that are beyond our jurisdiction, sometimes the raising of that voice through our elected officials can be an effective way of building increased sentiment that ultimately can change policy," Barnett said.

Multiple council members said at the meeting they'd be urging other city councils in the area to adopt a similar resolution in the hopes of building a

groundswell of support for better human rights at the border. Barnett says he hopes they stick to their words.

"Mayor Amy Harrington indicated an interest and willingness to bring the resolution to other city councils, and we're hoping to start a bit of a snowball rolling. We get other cities on board, then the county, then the country," he told the *Index-Tribune*.

"Maybe this one little town will make a change," Councilmember Madolyn Agrimonti said at the meeting.

Barnett is disturbed by the Trump administration's poor treatment of asylum seekers, and by the dismal conditions re-

ported at refugee centers. "The separation of infants from their mothers and families, the dirty, inadequate, unsafe facilities, the

absence of even a decent place to sleep... In my mind, the good Americans who stand by and do nothing will be judged just like the good Germans who stood by in World War II," Barnett told the *Index-Tribune* in early August.

While Sonoma's adoption of the resolution is symbolic, Barnett believes protection for immigrants is an American value with national appeal. Recently in contact with a politically connected staffer from the administration of former New York City Mayor Michael Bloomberg,

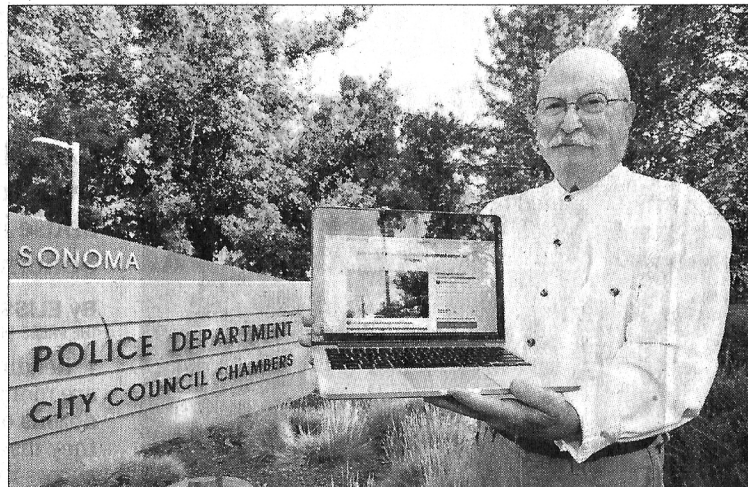
**'We're hoping to start a bit of a snowball rolling. We get other cities on board, then the county, then the country.'**

-Larry Barnett, change.org petition author

Barnett believes a version of his petition may be before New York City councilmembers soon.

Meanwhile, the chorus of voices in support of the petition grows ever louder in Sonoma. "Every day, there's somebody else lending their name to it," Barnett said.

Contact Kate at [kate.williams@sonomanews.com](mailto:kate.williams@sonomanews.com).



ROBBI PENGELLY/INDEX-TRIBUNE

Sonoma resident Larry Barnett displays his online petition.



EDITORIAL

# On Sonoma and the 'decency of a good society'

*City lends a voice for the asylum seekers who have none*

By JASON WALSH

*"Could it be that one small voice doesn't count in this world?" – REM, "Shaking Through"*

Four-year-old Leon clung to his mother's dress, crying, as he and his 10-year-old sister were separated from their parents by men with guns amid another harsh crackdown on immigrants.

While that may sound like a recent scene from the U.S.-Mexican border, where the Trump administration's policy of separating children from parents has oozed one of the darker stains upon the conscience of the nation, the story of Leon and his sister Rachel took place in a different place at a different time: Nazi-occupied France, 1942.

Leon and Rachel, now in their 80s, lived

**'There are too many of us who can't just be voiceless in this situation.'**

— Larry Barnett

to tell their tale to the *USA Today* earlier this summer in a story juxtaposing their plight against the current family separations taking place at the border. It was far worse back then: Their parents died in Auschwitz.

It's awful enough that the United States has established policies that draw comparisons to those of the Third Reich – which were clearly at a different level of cruelty than even the worst of the Trump administration's immigration indiscretions.

However, that such an admittedly false equivalency is being used as a defense of border separations – it's nothing like the Holocaust! – is an indication we've wandered into wholly new territory when it comes to what low deeds we're willing to tolerate in the name of "America first."

It's been a particularly harsh summer for beleaguered refugees seeking legal asylum from their crime, violence- and disease-ridden Central and South American countries.

The Trump administration has denied asylum applicants their legal access to ports of entry, instead rounding them into so-called "migrant detention centers" that have been described routinely in the media as sweltering, overcrowded cages reeking of urine and feces. "Nightmarish" and "a ticking time bomb" were the words of one high-level Department of Homeland Security official.

President Trump described them as "beautifully run" and tweeted they're getting "great reviews!"

Guess it's a matter of perspective.

This week the *Washington Post* broke the news that Trump has been promising presidential pardons to administration officials who break the law in efforts to realize his 2016 campaign promise to build a 2,000-mile long wall along the U.S.-Mexican border.

And the reasons the Democratic leadership in the House of Representatives have for not launching impeachment proceedings are dwindling faster than the odds the border wall ever gets built in the first place.

That President Trump is ethically and cognitively unfit for office is an easy argument to make. The real challenge, in fact, is in justifying why he shouldn't be impeached by the House of Representatives and then convicted in the Senate.

At least, that is, with a straight face.

But a Democratic leadership that believes holding Trump accountable would cost them votes in 2020 and a Republican party that looks like the cat that ate the canary every time he belches out another falsity are essentially giving the president license to act with impunity at the expense of basic truths, common decency and the Pollyannaish notion that, despite our flaws, America has certain standards to which it will hold itself.

Perhaps even more spirit-crushing than the idea that a person of such low character would become leader of the free world – hey, we've elected duds to the White House before, and no doubt will again – is the fact that so many Americans are cool with it.

Thank goodness Sonoma isn't.

Last week, at the encouraging of Sonoma resident Larry Barnett, who waged a signature campaign of supporters 800 strong, the Sonoma City Council unanimously passed a resolution demanding an end to the ignominious wave of border inhumanities and that the rights and dignities of asylum seekers be restored immediately.

"Such asylum policies inflict cruel and non-judicial punishment upon an innocent population of refugees, including children, in violation of civil rights laws, international law and basic tenets of human decency,"

the resolution declares in its demand for the immediate decriminalization of asylum seekers and the reunification of children with their families. "It is incumbent upon the citizens of the United States and their elected representatives to stand up to justice, civil rights and human decency or be forever condemned for keeping silent in the face of injustice and unwarranted cruelty."

Barnett and the council members say they hope to enlist the support of other nearby cities and counties to build regional, statewide and eventually even national consensus in admonishing the shameful treatment of these tired, poor, wretched families yearning to breathe free.

The truth is, however, that the ripple effect of small town resolutions rarely extends beyond a city limit; expecting city council members to embark on an asylum-seekers-rights dial-a-thon across the state is a lot to ask.

And while Barnett concedes the issue is beyond the jurisdiction of the City of Sonoma, he's right when he adds that "it's not beyond the jurisdiction of the ethics and decency of a good society."

Donald Trump's stamp on American politics and the presidency is hopefully not as indelible as some people think. Because his particular indecency is singular; his opprobrium, epochal. Few share Trump's stamina for duplicity; his Nietzschean master-slave mentality is a flatulence he is prodigiously adapted to spew.

Hopefully, we will look back at these as uniquely troubling times.

Still, "there are too many of us who can't just be voiceless in this situation," Barnett insists.

"We're at an important point in the history of America where we need to stand up for what's right," Barnett said Aug. 19, recalling discussions around his childhood dinner table about "what happened in Germany."

Like Sunday dinner at the Barnetts, in the decades to come, when the full extent of the Trump administration's racism and corruption is brought more fully to light, certain Americans will look to each other and ask: Who knew? Why didn't somebody say something? Can you imagine that?!

At least then, the City of Sonoma can say: Uh huh. Saw it for what it was, and said so.

That, and \$4.75, will get asylum seekers a mondo frappacino at the Tex-Mex border Koffee Kiosk.

To Sonoma, it will mean something more.

And to the Leons and Rachels of the world? One can't even fathom.



## **Item 3.c**

### **Discussion and Possible Action on Leadership Council Representation**

(Assistant City Manager Don Schwartz)

#### **ATTACHMENTS**

June 13, 2019 Presentation Slides

August 8, 2019 Presentation Slides

# Homelessness in Sonoma County: Governance

June 13, 2019

Mayors and Councilmembers

## Background: Governance Structure

- “Entitlement jurisdictions”: populations > 50,000 receive Fed \$
  - Santa Rosa
  - Petaluma
  - “Urban County” - unincorporated County and medium/small cities
- Funding amounts based on homeless population
- “Urban County” funds include amounts for medium/small cities and unincorporated County

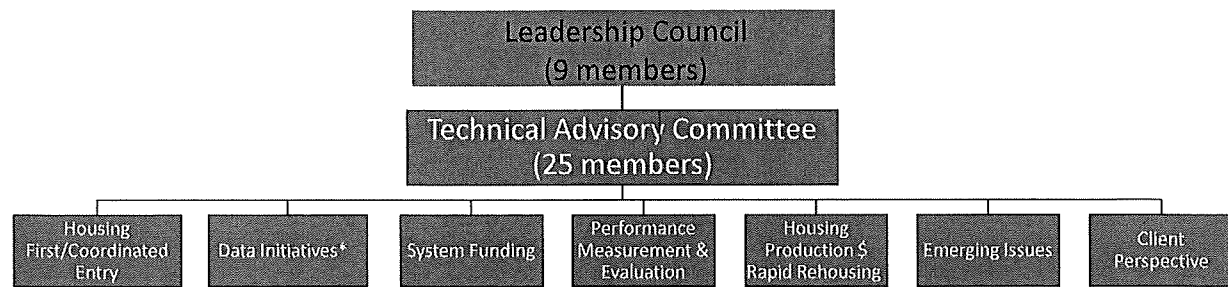
## Prior Governance Body: Sonoma County Continuum of Care

- Feds require “Continuum of Care” (CoC) to allocate funding & set policy
  - Included service providers, those with lived experience, and staff from County, Santa Rosa, and Petaluma (entitlement jurisdictions)
- Consequences
  - No role for elected officials
  - Fragmented system
  - Conflicts of interest
- 2018: Change from CoC to Home Sonoma County

## Home Sonoma County

- Designed by Ad Hoc from Board of Supervisors and Santa Rosa
- Petaluma invited to participate but declined
- Medium/small cities not included
  - To be represented by Board of Supervisors as entitlement jurisdiction

## New Governance Body: Home Sonoma County



\*Una Glass, Chair

## Home Sonoma County Leadership Council Members

- Two Board of Supervisors (Supervisors Hopkins and Gorin)
- Two Santa Rosa City Council (Mayor Schwedhelm and Councilmember Combs)
- One Petaluma City Council (Councilmember Kearney)
- Four Technical Advisory Committee on 1 year terms
  - Two lived experience
  - One non-profit developer
  - One medium/small city representative

No permanent representative for med/small cities:  
County is entitlement jurisdiction

## Distribution of Homeless Population (2018 count)

- Santa Rosa: 52%
- Unincorporated: 21%
- Medium/Small Cities: 17%
- Petaluma: 10%

## Funding Available

### Historic

- \$3 million from Feds for CoC to allocate
- Santa Rosa and County also used General Funds

### Recent

- Additional \$12 million in state \$ for Sonoma County
- Further state funding coming; sustainability unclear
- Some medium/small cities also using discretionary funds

## Recent Funding Decisions

- Geographic Equity:
  - All regions received state amount proportional to homeless population
  - Sonoma Valley received slight boost from County General Fund
- Two year funds all spent in first year
  - Particular concern for Outreach funding
- Few projects funded without clear plans or applications
- No mention of cities outside of districts by Supervisors
- One Supervisor led opposition to North County improvement
- Three of TAC appointees did not fully participate or prepare

## Question: Representation for Small/Medium Cities?

Option	Advantage	Disadvantage	Notes
1. Retain status quo	- Stability/predictability for providers	- No assurance of representation	Can try to mitigate by requiring geographic equity in funding
2. <i>One permanent seat for med/small cities</i>	- <i>One assured seat</i> - <i>Some support on current Lead. Council</i>	- <i>Somewhat under-represented</i>	<i>Can try to mitigate by requiring geographic equity in funding</i>
3. Two permanent seats for med/small cities	- Two assured seats - Close link between % of seats and % of homeless	- Slightly over-represented - Resistance from ent. Jurisdictions?	
4. Create JPA with more standard representation	- All Jurisdictions represented	- Significant admin - Resistance from ent. Jurisdictions?	
5. Med/small cities seek Entitlement Jurisdiction status from Feds/State	- Most direct control	- Higher admin costs - Med/small cities lack expertise	



## Other Considerations

- Board of Supervisors may want to require sharing of local discretionary funding to obtain Leadership Council seat
- Should allow alternates on Leadership Council
- Electeds or staff, or leave to appointing body?
- Complex issue so consistency is beneficial
- Outreach to other cities crucial

## Next Steps

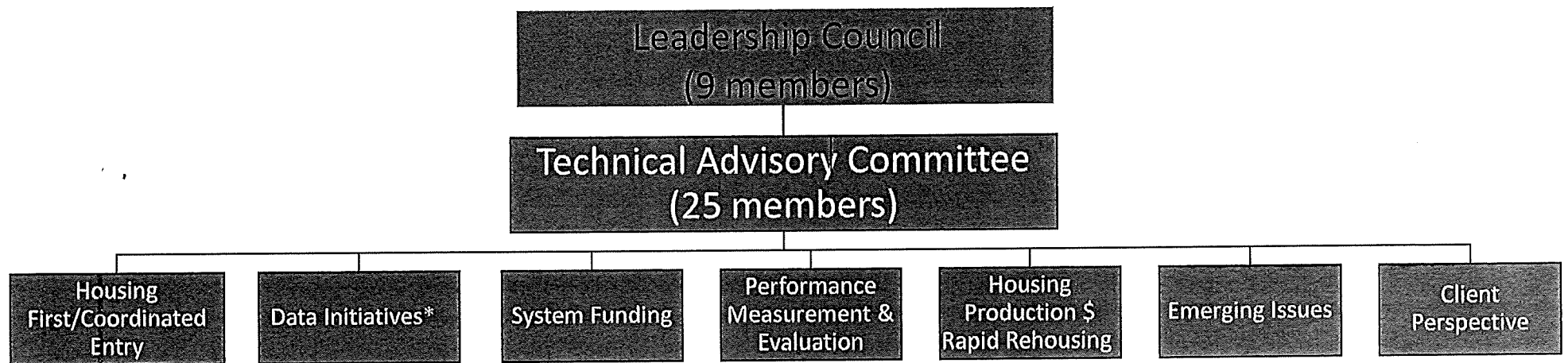
- 2019 Homeless Count Results Coming Soon
- Leadership Council Meeting July 8
- Governance Charter subject to annual review
- Next major round of funding decisions early 2020

# Homelessness in Sonoma County: Governance

August 8, 2019

Mayors and Councilmembers

# New Governance Body: Home Sonoma County



\*Una Glass, Chair

# Home Sonoma County Leadership Council Members

- Two Board of Supervisors (Supervisors Hopkins and Gorin)
- Two Santa Rosa City Council (Mayor Schwedhelm and Councilmember Combs)
- One Petaluma City Council (Councilmember Kearney)
- Four Technical Advisory Committee
  - Two lived experience
  - One non-profit developer
  - One medium/small city representative

Some County interest in requiring \$ contributions to have a  
seat

## Distribution of Homeless Population (2018 count)

- Santa Rosa: 56%
- Unincorporated: 17%
- Medium/Small Cities: 17%
- Petaluma: 9%

## Question: Representation for Small/Medium Cities?

Option	Advantage	Disadvantage	Notes
1. One permanent seat for med/small cities	<ul style="list-style-type: none"><li>- One assured seat</li><li>- Some support on current Lead. Council</li></ul>	<ul style="list-style-type: none"><li>- Somewhat under-represented</li></ul>	Can try to mitigate by requiring geographic equity in funding
2. Two permanent seats for med/small cities	<ul style="list-style-type: none"><li>- Two assured seats</li><li>- Close link between % of seats and % of homeless</li></ul>	<ul style="list-style-type: none"><li>- Slightly over-represented</li><li>- Resistance?</li></ul>	
3. All cities represented	<ul style="list-style-type: none"><li>- More involvement = more commitment</li></ul>	<ul style="list-style-type: none"><li>-</li></ul>	Could increase Santa Rosa representation

# Recommendations

- Provide direction on representation
- Support the following additional direction:
  - No \$ contribution required for representation
  - Electeds or staff allowed as representatives
  - Alternates allowed
- Note for representatives:
  - Highly complex issue; recommend not changing representatives often
  - With one or two seats, need to reach out to other cities