



City of Sonoma

Building Department
#1 The Plaza
Sonoma, CA 95476-9000
Phone (707) 938-3681

Fax (707) 938-8775

Request for Building Inspection

To request a building inspection by fax machine, complete all of the following information and fax to the City of Sonoma - Building Department at (707) 938-8775. All faxed building inspection requests must be made on this form and must be received at least one business day prior to the requested inspection/s. Inspections will not be performed on City holidays (see reverse side).

Note: *The City of Sonoma reserves the right to modify the requested time and/or date of a requested inspection based on inspector scheduling and availability. If such modification is necessary, you will be notified by phone of the required change.*

(Please Print)

☐ Anytime

☐ early **a.m.**

☐ late **a.m.**

☐ early **p.m.**

Date for Inspection: _____

Requested By: _____

Phone: _____

Today's Date: _____

Subdivision Name: _____

Building Permit Number	Job Address	Lot #	Inspection Type

No inspections will be performed on the following City of Sonoma Holidays.

January 1 st (or closest Friday or Monday if it falls on a weekend)	New Year's Day
Third Monday in January	Martin Luther King Day
Third Monday in February	Presidents' Day
Last Monday in May	Memorial Day
July 4 th (or closest Friday or Monday if it falls on a weekend).....	Independence Day
First Monday in September	Labor Day
November 11 th (or closest Friday or Monday if it falls on a weekend).....	Veterans' Day
Fourth Thursday and Friday in November	Thanksgiving and the day after
December 24 th through January 1 st (or the closest Friday or Monday if it falls on a weekend)	Christmas Eve through New Year's Day
Every day proclaimed by the Mayor as a holiday	

NOTE: From time-to-time building inspections may not be available when requested on normal business days due to staffing limitations resulting from extraordinarily high demand for inspections, emergency callouts, unexpected investigations, inspector training or other staffing considerations.