### City of Sonoma

Planning Department No. 1 The Plaza Sonoma, CA 95476



# Accessory Dwelling Unit Requirements

Revised 02/02/22

Phone: (707) 938-3681 Fax: (707) 938-8775 E-mail: cityhall@sonomacity.org Web: www.sonomacity.org

**Purpose:** This handout summarizes the regulations for accessory dwelling units and junior accessory dwelling units constructed within the City of Sonoma. See Municipal Code 19.50.090 (<a href="https://www.codepublishing.com/CA/Sonoma/#!/Sonoma19/Sonoma1950.html#19.50.090">https://www.codepublishing.com/CA/Sonoma/#!/Sonoma19/Sonoma1950.html#19.50.090</a>) for more information.

**Summary of Characteristics and Requirements** 

	Attached Accessory	Detached	Junior Accessory	Efficiency Unit
Unit Type	<b>Dwelling Unit</b>	Accessory Dwelling	<b>Dwelling Unit</b>	(EDU)
	(Attached ADU)	Unit	(JADU)	(an EDU is a subset
		(Detached ADU)		of an ADU)
Basic Requirement	ADU may be a Manufactured Home or Efficiency Unit. SMC <sup>1</sup> 19.50.090.A.1 and Govt. Code 65852.2.(i)(4)1	ADU may be a Manufactured Home or Efficiency Unit. SMC 19.50.090.A.1 and Govt. Code 65852.2.(i)(4)	Must be created from a bedroom within an existing or proposed dwelling unit only. Primary residence or JADU must be owner occupied.  Govt. Code <sup>2</sup> 65852.22.(a)(3)	May be attached to or detached from the primary dwelling unit.  SMC 19.50.090.A.1
Recordation of a deed restriction required?	Yes City of Sonoma Ord. 7- 2019	Yes City of Sonoma Ord. 7- 2019	Yes Govt. Code 65852.2(a)(3)	Yes City of Sonoma Ord. 7- 2019
Must be created within the interior walls of proposed or existing single-family residence including attached garage?	No	No	Yes SMC 19.50.090.C.3 and Govt. Code 65852.22.(a)(4)	No
Number of ADUs/JADUs allowed on single- family lot.	One ADU or one JADU. One ADU and one JADU is allowed if the ADU is a detached structure.  City of Sonoma Ord. 7-2019			
Number of ADUs allowed on mixed use or multi-family lot.	At least one converted ADU, up to 25% of existing multi-family units. Up to two detached ADUs.  City of Sonoma Ord. 7-2019			
10 ft. Minimum Separation from the Main Dwelling?	No	Yes SMC 19.50.090.B.3	Not Applicable	Yes, if detached. SMC 19.50.090.B.3

<sup>&</sup>lt;sup>1</sup> SMC means the Sonoma Municipal Code

<sup>&</sup>lt;sup>2</sup> Govt. Code means the California Government Code

G:\ Departments\Planning & Community Services\FORMS\Accessorydwellingunits.Docx

Unit Type	Attached Accessory Dwelling Unit (Attached ADU)	Detached Accessory Dwelling Unit (Detached ADU)	Junior Accessory Dwelling Unit (JADU)	Efficiency Unit (EDU) (an EDU is a subset of an ADU)
Lot Coverage and Floor Area Ratio shall be met?	Yes, but may not require detached unit to be less than 800 sq. ft. City of Sonoma Ord. 7-2019	Yes, but may not require detached unit to be less than 800 sq. ft. City of Sonoma Ord. 7-2019	No, if main dwelling was legally constructed.	Yes, but may not require detached unit to be less than 800 sq. ft. City of Sonoma Ord. 7-2019
Building Setbacks Required?	Yes See SMC Chapter 19 and SMC 19.50.090.B.4	4 ft. rear and side setbacks. Front setback must conform to zoning district.  City of Sonoma Ord. 7-2019	No, if main dwelling was legally constructed.	4 ft. rear and side setbacks. Front setback must conform to zoning district.  City of Sonoma Ord. 7-2019
ADU Setback from Main Dwelling	N/A	10 Feet Minimum.	Not Applicable	10 Feet Minimum (if detached).
Separate Entrance Required?	Yes CRC <sup>3</sup> R311.1	Yes CRC R311.1	Yes SMC 19.50.090.C.3	Yes CRC R311.1
Kitchen Required?	Yes SMC 19.92.020.A	Yes SMC 19.92.020.A	Efficiency Kitchen SMC 19.92.020.E	Yes SMC 19.92.020.A
Bathroom Required?	Yes SMC 19.92.020.A	Yes SMC 19.92.020.A	Yes May be Shared with Primary Dwelling. SMC 19.92.020.A	Yes SMC 19.92.020.A
Minimum Dwelling Unit Area	150 s.f. SMC 19.50.090.B.2.a	150 s.f. SMC 19.50.090.B.2.b	70 sq. ft. (except kitchens).  CRC R304.1	150 s.f. H&SC <sup>4</sup> 17958.1 and SMC 19.50.090.B.2.a.&b
Minimum Habitable Room Size	70 sq. ft. (except kitchens).  CRC R304.1	70 sq. ft. (except kitchens).  CRC R304.1	70 sq. ft. (except kitchens).  CRC R304.1	150 s.f. H&SC 17958.1, SMC 19.92.090.B.2.a.&b and SMC 19.20.020.E "Efficiency Unit"
Minimum Habitable Room Dimension	7 feet in any horizontal direction, (except kitchen).  CRC R304.2			
Maximum Floor Area	850 sq. ft. for a studio or one bedroom and 1,000 sq. ft. for a two bedroom. Also limited to 50% of existing dwelling unit. However, may not require unit to be less than 800 sq. ft. City of Sonoma Ord. 7-2019	850 sq. ft. for a studio or one bedroom and 1,000 sq. ft. For a two bedroom. If exceeding 650 sq. ft., limited to 50% of main dwelling. However, may not require unit to be less than 800 sq. ft. City of Sonoma Ord. 7-2019	500 s.f. SMC 19.50.090.C.2	500 s.f. City of Sonoma Ord. 7- 2019

 <sup>&</sup>lt;sup>3</sup> CRC means the California Residential Code
 <sup>4</sup> H&SC means the California Health & Safety Code

Unit Type	Attached Accessory Dwelling Unit (Attached ADU)	Detached Accessory Dwelling Unit (Detached ADU)	Junior Accessory Dwelling Unit (JADU)	Efficiency Unit (EDU) (an EDU is a subset of an ADU)
Maximum Building Height	16 ft. for a single- story ADU. Second story or two-story not to exceed height of primary dwelling. City of Sonoma Ord. 7-2019	16 ft. for a single- story ADU. City of Sonoma Ord. 7- 2019	See SMC 19.40.040 for max. ht.	16 ft. for a single- story ADU. City of Sonoma Ord. 7- 2019
Maximum Occupancy?	No specified	No specified	No specified	2 persons H&SC 17958.1
	requirement requirement requirement H&SC 17958.1  If for 30 days or more.			11&3C 17936.1
Can Be Rented?	SMC 19.50.090.A.3			
Owner Occupancy	Not required.	Not required.	Required.	Not required.
Parking	When parking spaces are eliminated due to conversion of garage or carport to an ADU, parking for the single-family residence does NOT have to be replaced, and ADU parking is not required.  City of Sonoma Ord. 7-2019			
Building Permit	Yes			
Required? Fire Sprinkler	CA Residential Code 106.1 as amended by the Sonoma Municipal Code			
System Required?	If installed or required in the primary dwelling.  Govt. Code 65852.2(e) and SMC 14.10.045 - 2016 California Fire Code amendment of section 903.2			
1-Hour Fire- Resistive Wall Separation Required Between Dwelling Units?	Yes, between dwelling units.  CRC R302.3	Not applicable	Not applicable	Yes, between dwelling units if attached.
Electrical Load Calculations Required?	Yes CEC Article 220	Yes CEC Article 220	Not usually if the main electrical service panel is listed for 100 amperes or larger.	Yes CEC Article 220
New or Separate Sewer Connection Required at Street Main?	No Govt. Code 65852.2(f)(2)(A)&(B) and 65852.2.(f)(2)	Possibly – Check with Sonoma County Permit Sonoma Engineering, Sanitation Sewer Section. Govt. Code 65852.2(f)(2)(B)	No Govt. Code 65852.22(e)	Possibly – Check with Sonoma County Permit Sonoma Engineering, Sanitation Sewer Section. Govt. Code 65852.2(f)(2)(B)
Sewer Connection or Capacity (ESD) Fees Required?	No Govt. Code 65852.2.(f)(2)	Possibly – Check with Permit Sonoma Engineering, Sanitation Sewer Section. Govt. Code 65852.2(f)(2)(B)	No Govt. Code 65852.22(e)	Possibly if a detached EDU – Check with Sonoma County PRMD.  Govt. Code 65852.2(f)(2)(B)
Sonoma County PRMD written authorization required?	Yes	Yes	No	Yes

Unit Type	Attached Accessory Dwelling Unit (Attached ADU)	Detached Accessory Dwelling Unit (Detached ADU)	Junior Accessory Dwelling Unit (JADU)	Efficiency Unit (EDU) (an EDU is a subset of an ADU)
New or Separate Water Connection Required at Street Main?	No, if ADU is created within existing space. Required if larger water service lateral or water meter is needed due to inadequate water service size.  Govt. Code 65852.2(f)(2)(A)		Required only if larger water service lateral or water meter is needed due to inadequate water service size. Govt. Code 65852.22(e)	Required only if larger water service lateral or water meter is needed due to inadequate water service size.  Govt. Code 65852.2(f)(2)(A)
Water Connection Fee Required?	Only if new water meter is needed due to inadequate size. Meter charge only!  Govt. Code 65852.2(f)(2)(B)		No Govt. Code 65852.22(e)	Only if new water meter is needed due to inadequate size.  Meter charge only!  Govt. Code 65852.2(f)(2)(B)
Water Capacity (ESD) Fees Required?	No Govt. Code 65852.2(f)(2)(B <b>)</b>	No Govt. Code 65852.2(f)(2)(B <b>)</b>	No Govt. Code 65852.22(e)	No Govt. Code 65852.2(f)(2)(B)
School Impact Fees Required?	No fee if the ADU is less than 750 s.f.; If ADU is 750 s.f. or greater – fee shall be proportionate to main dwelling.  Govt. Code 65852.2(f)(3)(A&B)		Not applicable	
City Impact Fee	No fee if the ADU is less than 750 s.f.; If ADU is 750 s.f. or greater – fee shall be proportionate to main dwelling.  Govt. Code 65852.2(f)(3)(A&B)		Not applicable	
City Capital Improvement (bedroom) Tax	No fee if the ADU is less than 750 s.f.; If ADU is 750 s.f. or greater – fee shall be proportionate to main dwelling.  Govt. Code 65852.2(f)(3)(A&B)		Not applicable	
Zoning Districts Where Allowed?	R-HS, R-R, R-L, R-S, R-M, R-H, R-O, R-P, and MX			
Additional Parking Spaces Required?	Possibly SMC 19.50.090.E.	Possibly SMC 19.50.090.E	No SMC 19.50.090.C.7	Possibly SMC 19.50.090.E
Landscaping Required?	Not required.  City of Sonoma Ord. 7-2019			
Permit Application Review Period	60 days for a zoning clearance and 60 days for a building permit unless longer time frame requested by applicant.  City of Sonoma Ord. 7-2019			

#### What is an "accessory dwelling unit"?

An accessory dwelling unit is an attached or detached residential dwelling unit which provides complete independent living facilities for one or more persons, and includes separate permanent provisions for entry, living, sleeping, eating, cooking, and sanitation on the same parcel as a single-family dwelling. An accessory dwelling unit may also be provided as an efficiency dwelling unit and/or a manufactured home. (SMC 19.92.020.A)

#### What is a junior accessory dwelling unit?

A junior accessory dwelling unit is a living space not exceeding 500 sq. ft. in size and contained entirely within an existing single-family dwelling. A junior accessory dwelling unit shall include an efficiency kitchen and may include separate sanitation facilities or share sanitation facilities with the existing structure. (SMC 19.92.020.A)

#### What is an efficiency dwelling unit?

"Efficiency dwelling unit" means a small, self-contained dwelling unit (occupied by no more than two persons<sup>5</sup>) containing a (only one<sup>1</sup>) habitable room of not less than 150 square feet of floor area and a minimum horizontal dimension of seven feet. Bathrooms, toilet rooms, closets, halls, storage or utility spaces and similar areas are not considered habitable rooms [The City Planning Department considers "a small, self-contained dwelling unit" to be a dwelling unit not exceeding 850 square feet in floor area.]

#### "Dwelling unit" defined.

"Dwelling," "dwelling unit," or "housing unit" means a room or group of internally connected rooms that have sleeping, cooking, eating, and sanitation facilities, but not more than one kitchen, which constitute an independent housekeeping unit, occupied by or intended for one household on a long-term basis. (SMC 19.92.020.D)

#### "Efficiency kitchen" defined.

"Efficiency kitchen" means a removable kitchen that contains a sink with a maximum [vertical] waste line diameter of 1.5 inches; appliances that do not require electrical service greater than 120 volts, or natural or propane gas; a limited food preparation counter; and storage cabinets. The entire kitchen shall not exceed six lineal feet, except that if existing counter space is being converted to efficiency kitchen use then the counter space shall not exceed eight lineal feet. [Examples of prohibited cooking appliances are: ranges, stoves, cook tops, and built-in ovens. Examples of cooking appliances that may be used are: microwave ovens, hot plates, and similar appliances intended for use on top of a countertop. Refrigerator size is not limited.]

#### Where are accessory dwelling units, junior accessory dwelling units or efficiency dwelling units allowed?

- Accessory dwelling units are allowed in the R-HS, R-R, R-L, R-S, R-M, R-H, R-O, R-P, and MX zones.
- A lot where there are currently multiple detached single-family dwellings is eligible for creation of one ADU per lot by converting space within the proposed or existing space of a single-family dwelling or existing structure and a new construction detached ADU subject to certain development standards.
- An accessory dwelling unit may be within, attached to, or detached from the primary dwelling unit. A
  detached accessory dwelling unit may take the form of a manufactured home on a permanent foundation.
  If detached, the accessory dwelling unit shall be separated from the main dwelling unit a minimum of 10
  feet.

#### Who can live in an accessory dwelling unit, junior accessory dwelling unit or an efficiency dwelling unit?

Anyone can live in an accessory dwelling unit, <u>junior accessory</u> dwelling unit or <u>efficiency</u> dwelling unit. The owner of the property shall reside on the property in either the main or junior accessory dwelling unit (upon construction). Accessory dwelling units, junior accessory dwelling units, or efficiency dwelling units may be rented for periods of 30 days or more. The rental of an accessory unit for periods of less than 30 days is prohibited.

#### How many parking spaces are required?

Parking shall be provided in compliance with Chapter 19.410.050 SMC, Parking and Loading Standards. No additional parking is required for Junior Accessible Dwelling Units.

## Is a building permit required for accessory dwelling units, junior accessory dwelling units or efficiency dwelling units?

Yes, a building permit is required for all proposed dwelling unit types.

#### • Fire-Resistive Construction.

Pursuant to Section R302of the CA Residential Code as amended by the City of Sonoma, Dwelling units in two-family dwellings shall be separated from each other by wall and floor assemblies having not less than a 1-hour fire-resistance rating where tested in accordance with ASTM E119 or UL

5

<sup>&</sup>lt;sup>5</sup> See CA Health & Safety Code 17958.1

- 263. Fire-resistance-rated floor/ceiling and wall assemblies shall extend to and be tight against the exterior wall, and wall assemblies shall extend from the foundation to the underside of the roof sheathing.
- <u>Automatic Fire Sprinkler Systems.</u> Pursuant to CA Govt. Code Section 65852.2(c) & (e) [Effective 1/1/17], CA State Fire Marshal Information Bulletin 17-001 and Chapter 14.10.045 of the Sonoma Municipal Code, an automatic fire sprinkler system is required for:
  - 1) New <u>detached</u> accessory dwelling units when:
    - a) The primary dwelling on the property has or will have as a result of the current project, an automatic fire sprinkler system installed; <u>or</u>
    - b) The <u>detached</u> accessory dwelling unit floor area exceeds 1,200 sq. ft.
  - 2) New <u>attached</u> accessory dwelling units constructed within or added to an existing primary residence when:
    - a) The existing primary dwelling on the property already has an automatic fire sprinkler system installed; or
    - b) The addition to or alteration of the existing primary dwelling to facilitate the creation of an attached accessory dwelling unit (including the subject ADU project), plus any other building permits issued for the building within any 36-month period, exceeds a total permit valuation of \$100,000.

## What are the size requirements for <u>accessory</u> dwelling units, <u>junior accessory</u> dwelling units and <u>efficiency</u> dwelling units?

- <u>Attached accessory dwelling unit.</u> The minimum floor area is 150 s.f. The minimum dimension of any habitable room, except kitchens, is 7 feet in any horizontal direction (CA Residential Code R304.2). The minimum ceiling height shall comply with the CA Residential Code. The maximum size is 30 percent of the existing living area of the main dwelling.
- <u>Detached accessory dwelling unit.</u> The minimum size is 150 sq. ft. The minimum dimension of any habitable room, except kitchens, is 7 feet in any horizontal direction (CA Residential Code R304.2). The minimum ceiling height shall comply with the CA Residential Code. The maximum floor area is 850 sq. ft. Any detached accessory dwelling unit exceeding 650 sq. ft. shall not exceed 50 percent of the existing living area of the main dwelling.
- <u>Junior accessory dwelling unit</u>. The minimum size of habitable rooms, except kitchens, is 70 sq. ft. (CA Residential Code R304.1). The minimum dimension of any habitable room, except kitchens, is 7 feet in any horizontal direction (CA Residential Code R304.2). The minimum ceiling height shall comply with the CA Residential Code. The maximum floor area is 500 sq. ft. and all applicable residential zoning district requirements regarding coverage and floor area ration shall be met.
- <u>Efficiency dwelling unit</u>. The habitable room shall be not less than 150 s.f. of floor area with a minimum horizontal dimension in any direction of 7 feet. Bathrooms, toilet rooms, closets, halls, storage or utility spaces and similar areas are not considered habitable rooms. The minimum dimension of any habitable room, except kitchens, is 7 feet in any horizontal direction (CA Residential Code R304.2). The minimum ceiling height shall comply with the CA Residential Code. The maximum floor area of an efficiency dwelling unit is 500 s.f.

#### What are the height limitations for buildings containing accessory dwelling units?

Each accessory dwelling unit, junior accessory dwelling unit, and efficiency dwelling unit shall comply with the height limitations established in the zoning district where the structure is located. Detached accessory dwelling units shall be limited to a single story and shall comply with height restrictions for accessory structures. Attached accessory dwelling units shall comply with height restrictions for primary structures.

#### Permit fees for dwelling units.

<u>Building Permit Fees.</u> Permit application fees can vary depending upon the nature of the proposed project.
 Prior to issuance of the building permit for a dwelling unit, building permit fees, school impact fees, sewer

- fees, and water fees may need to be paid. To obtain a rough estimate of building permit fees, contact the City building department and provide all requested project information.
- School Impact Fees. School Impact Fees apply to dwelling units where newly created habitable space exceeds 500 s.f. in area. In the case of an ADU, no fee is applicable if the ADU is less than 750 s.f.; If the ADU is 750 s.f. or greater fee shall be proportionate, based on square footage, to the main dwelling (Govt. Code 65852.2(f)(3)(A&B)). Contact the Sonoma Valley Unified School District for more information.
- Sewer Fees. Sewer connection and capacity fees do not apply to attached accessory dwelling units, junior accessory dwelling units, or attached efficiency dwelling units. Separate sewer utility connections and sewer connection (ESD) capacity charges and inspection fees may apply to detached accessory dwelling units or detached efficiency dwelling units (CA Government Code 65852.2(g)(2)(B)). ESD's for accessory dwelling units and efficiency dwelling units must be calculated by Sonoma County Permit Sonoma Engineering, Sanitation Sewer Section prior to issuance of a building permit. Contact Sonoma County Permit Sonoma Engineering, Sanitation Sewer Section at (707) 565-3628 or Keith.Hanna@sonoma-county.org for more information regarding sewer fees and connections.
- <u>Water Fees.</u> Water capacity fees do not apply to attached accessory dwelling units, junior accessory dwelling units or attached efficiency dwelling units. Water capacity fees apply to detached accessory dwelling units or detached efficiency dwelling units (CA Government Code 65852.2(g)(2)(B)). Water connection fees apply if a new water service is needed due to an inadequately sized existing water service. Contact the City of Sonoma Water Department at (707) 938-3681 for more information regarding water fees.
- <u>City Impact Fee.</u> No fee if the ADU is less than 750 s.f.; If ADU is 750 s.f. or greater fee shall be proportionate, based on square footage, to the main dwelling (Govt. Code 65852.2(f)(3)(A&B)). The impact fee for a main dwelling is \$966. As an example, if the main dwelling unit has a habitable space of 2,000 s.f. and the proposed ADU has 1,000 s.f. of habitable space, the applicable Impact Fee would be \$966 times 1,000 s.f. divided by 2,000 s.f. = \$483.
- <u>City Capital Improvement (Bedroom) Tax.</u> No fee if the ADU is less than 750 s.f.; fee shall be proportionate, based on square footage, to the main dwelling (Govt. Code 65852.2(f)(3)(A&B)).