

City of Sonoma

Planning and Community
Development
No. 1 The Plaza
Sonoma, CA 95476



Sidewalk Seating Permit

Revised 07/30/20

Phone: (707) 938-3681 Fax: (707) 938-8775 E-mail: cityhall@sonomacity.org Web: www.sonomacity.org

Applicant Information

Name: _____ Phone: _____

Address: _____

Property Owner Information

Name: _____ Phone: _____

Address: _____

Project Information

Restaurant Name: _____

Restaurant Address: _____

Number of indoor seats: _____

Number of existing sidewalk seats: _____

Number of proposed sidewalk seats: _____

Submittal Requirements

- Seating Plan (may be drawn on reverse of application form or provided on a separate sheet).
- Application Fee.
- Proof of Insurance (naming City as additional insured; providing a minimum aggregate coverage of \$2 million per occurrence and \$3 million per claim).

Terms and Limitations

Basic Requirements: This permit is granted subject to the requirements set forth in Chapter 12.06 of the Sonoma Municipal Code (summarized on the reverse of this form). Failure to comply with these requirements may result in revocation of the permit.

Term and Renewal: Sidewalk Seating permits are valid for one year only and must be renewed annually.

Suspension: This permit may be suspended by the City at any time in order to avoid conflicts with activities in the public right-of-way such as parades and construction work.

Other Agreements: The issuance of this permit does not alter or supersede other limitations or agreements which may pertain to the right-of-way, such as easements, or the requirements of other agencies which may have authority.

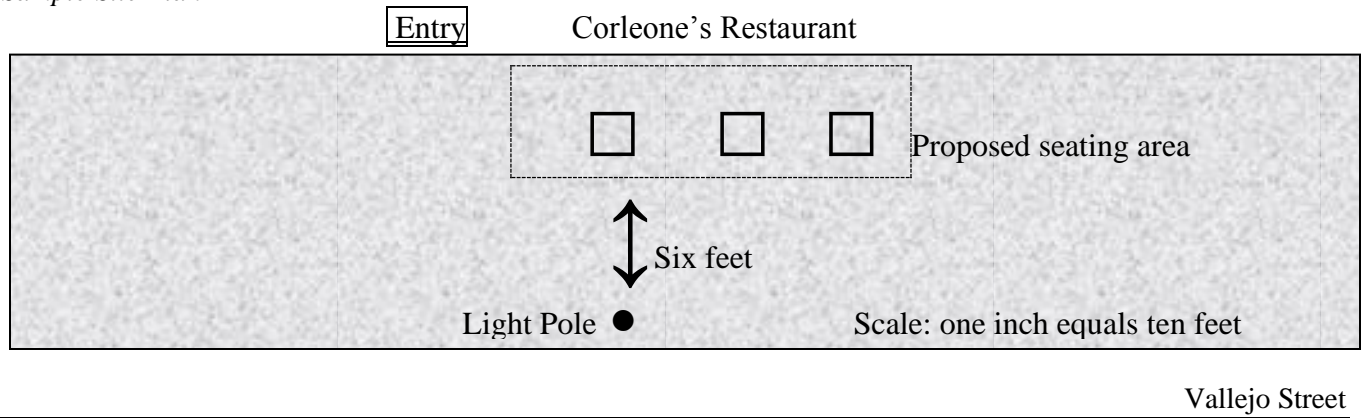
Caltrans: This permit does not substitute for or obviate the need for a Caltrans encroachment permit, when applicable (sidewalks along State Highway 12 may be subject to Caltrans requirement).

<i>Reviewed By:</i>	
Planning Department:	
Zoning Designation: _____	
_____	_____
Signature	Date
Public Works Department:	
_____	_____
Signature	Date
Fire Department:	
_____	_____
Signature	Date

I, the undersigned, hereby state that I am the owner of record or a duly authorized agent of the business for which the outdoor display is proposed. (Note: property owner authorization is required for outdoor seating on private property.)

Signature: _____ Date: _____

Sample Site Plan



Applicant's Site Plan



Please indicate the following: Location and extent of the outdoor seating area in relation to the adjacent storefront/building; locations of any driveway cuts or doors within ten feet of the outdoor seating area; location of any phone or light poles, newsstands, planter boxes, or other obstructions within ten feet of the outdoor seating area.

Show the scale and indicate the distances between the seating area and any nearby permanent obstructions, including the curb. A minimum six-foot clear area must be maintained for pedestrian and handicapped access.

Requirements and Limitations of Sidewalk Seating Permits

The following conditions are the minimum requirements that apply to sidewalk, as set forth in Chapter 12.06 of the Sonoma Municipal Code. Failure to comply with these conditions may result in the revocation of the permit.

1. Sidewalk seating shall only be allowed in commercial zoning districts and only in conjunction with and directly adjacent to an indoor restaurant which operates the seating. The sidewalk seating area shall extend no further than the actual street frontage of the indoor restaurant space. The sidewalk seating associated with an indoor restaurant shall be confined to a single area as designated on an approved permit.
2. The total amount of outdoor seating associated with an indoor restaurant, whether on the sidewalk or on private property, shall not exceed 25 percent of the indoor seating of the restaurant, unless a greater amount is approved by use permit as set forth in Chapter 19.03 SMC.
3. Outdoor seating areas shall only be allowed where there is adequate room to accommodate both normal pedestrian and handicapped traffic and the seating area. A minimum six-foot clear area of sidewalk between the seating area and any curb or obstruction shall be provided.
4. All outdoor seating furniture, including tables, chairs, planters and umbrellas, shall be moveable. Umbrellas must be secured with a minimum base of not less than 60 pounds. Outdoor heaters, music and speakers are prohibited.
5. The Operator shall not permit the following outside the building: food preparation; tables preset with utensils glasses, napkins or condiments; busing stations or storage; trash receptacles. All exterior surfaces shall be easily cleanable and shall be kept clean at all times by the permittee. The permittee shall be responsible for maintaining the outdoor seating area in a clean and safe condition at all times.
6. Compliance with all applicable regulations of the department of alcoholic beverage control shall be required.