

PLANNING FEES

Planning Division Fee Summary Sheet

Fee Type	Fee ID	Previous Adopted 2023 Fee	Amended 2023 Fee	Change (%)
Accessory Dwelling Unit (ADU) Permit	PL-35	\$219.00	\$219.00	0.00%
Appeal [per appeal] - Reduced Fee Adopted by City Council Assessed Per City Council Resolution 32-2021				
<i>Major Permit Appeal (Resident)</i>	PL-18	\$1,052.00	\$500.00	
<i>Major Permit Appeal (Non-Resident)</i>		\$2,630.00	\$1,000.00	
<i>Minor Permit Appeal (Resident & Non-Resident)</i>		\$526.00	\$500.00	Varies
Planning Staff Plan Review (Hourly)	PL-27	\$170.00	\$170.00	0.00%
Deferral Agreement	PL-14	\$901.00	\$901.00	0.00%
Demolition or Relocation, Deposit	PL-25	\$849.00	\$849.00	0.00%
Design Review - Landscaping Plan	PL-24	\$390.00	\$390.00	0.00%
Design Review (Modification or Extension)	PL-21	\$390.00	\$390.00	0.00%
Design Review (Major), Deposit	PL-23	\$1,172.00	\$1,172.00	0.00%
Design Review (Minor)	PL-22	\$633.00	\$633.00	0.00%
Environmental Review, Deposit *	PL-16	\$30,555.00	\$20,000.00	-34.54%
Environmental Review (Initial Study), REMOVE	PL-15	\$16,076.00	\$0.00	-100.00%
Peer Review, Deposit *	PL-15	\$0.00	\$5,000.00	New
Extension - Planning, Deposit	PL-28	\$578.00	\$578.00	0.00%
General Plan Amendment, Deposit	PL-12	\$17,433.00	\$17,433.00	0.00%
Home Occupation Permit	PL-26	\$81.00	\$81.00	0.00%
Hourly Planning Fee REMOVE	PL-41	\$106.00	\$0.00	-100.00%
Hourly Planning OT Fee REMOVE	PL-42	\$159.00	\$0.00	-100.00%
Planning Inspection (Hourly)	PL-32	\$170.00	\$170.00	0.00%
Interpretation	PL-30	\$155.00	\$155.00	0.00%
Lot Line Adjustment/Lot Merger/Certificate of Compliance, Deposit	PL-17	\$1,318.00	\$1,318.00	0.00%
Lot Split into Two Units Permit, Deposit	PL-34	\$438.00	\$1,642.00	274.89%

Planning Division Fee Summary Sheet

Fee Type	Fee ID	Previous Adopted 2023 Fee	Amended 2023 Fee	Change (%)
Modification of an Approved Plan, Deposit	PL-13	\$2,007.00	\$2,007.00	0.00%
Music License (Annual Fee)	PL-04	\$1,293	\$1,293.00	0.00%
Planned Development Permit, Deposit	PL-09	\$10,341.00	\$10,341.00	0.00%
Prezoning/Annexation, Deposit	PL-11	\$15,823.00	\$15,823.00	0.00%
Public Notice (Fixed Fee)	PL-01	\$366.00	\$366.00	0.00%
Misc. Planning Services	PL-31	\$170.00	\$170.00	0.00%
Rezoning, Deposit	PL-10	\$1,032.00	\$17,443.00	1590.21%
Sidewalk Seating/Outdoor Display Permit	PL-29	\$390.00	\$390.00	0.00%
Sidewalk Seating/Outdoor Display Permit - Annual Renewal	PL-29	\$196.00	\$196.00	0.00%
Sign Review - Design Review Commission (DRC), Deposit	PL-20	\$390.00	\$390.00	0.00%
Sign Review (Administrative)	PL-19	\$229.00	\$229.00	0.00%
Tentative Parcel Map (four lots or fewer) Deposit	PL-02	\$3,929.00	\$3,929.00	0.00%
Tentative Subdivision Map (five or more lots) Deposit	PL-03	\$11,026.00	\$11,026.00	0.00%
Landscape Plan Review - Administrative	PL-39	\$219.00	\$219.00	0.00%
Tree Removal, Alteration, or Relocation Permit	PL-38	\$219.00	\$219.00	0.00%
Use Permit - Conditional - Major, Deposit	PL-07	\$11,187.00	\$11,187.00	0.00%
Use Permit - Conditional, Temporary	PL-05	\$552.00	\$552.00	0.00%
Use Permit/Exception - Minor, Deposit	PL-06	\$2,099.00	\$2,099.00	0.00%
Variance, Deposit	PL-08	\$2,398.00	\$2,398.00	0.00%
Wine Tasting Use Permit, Deposit	PL-37	\$2,087.00	\$2,087.00	0.00%
Wireless Telecommunications Permit, Deposit	PL-36	\$2,087.00	\$2,087.00	0.00%
Zoning Permit REMOVE	PL-33	\$81.00	\$0.00	-100.00%

* Plus 15 percent administrative fee

Planning Division

FEE COST WORKSHEET

NUMBER : PL-35
100-00000-000-30102

SERVICE: Accessory Dwelling Unit (ADU) Permit

DESCRIPTION OF SERVICE: Processing of an application for an Accessory Dwelling Unit (ADU) permit.

REFUND POLICY: No refund after application has been processed. Full refund minus calculated staff costs based on time expended between time of application and issuance of refund if application is withdrawn prior to approval.

PROCESS OF COSTING SERVICE: This fee is based upon an average allocation of the costs of personnel, services and supplies associated with the activity.
Round down to the nearest dollar.

CALCULATION OF FEE

		Hours	Rate	
Salaries:	Associate Planner	2.00	\$ 57.64	\$115.29
				Total Salary <u>\$115.29</u>
		Salary	Percent	
Benefits:		\$115.29	44.28%	\$51.04
Operating Expenses:		\$115.29	24.08%	\$27.76
Overhead:		\$115.29	21.62%	\$24.93
				Total <u><u>\$219.01</u></u>
				Previous Fee 2023: \$219.00
				Fee Effective 2023: \$219.00 <i>per application</i>
				% Change: \$0.00

Planning Division

FEE COST WORKSHEET

NUMBER : PL-18
100-00000-000-30102**SERVICE:** Appeal**DESCRIPTION OF SERVICE:** Processing and administration of major and minor appeals for residents and non-residents.**REFUND POLICY:** No refund after application has been processed. Full refund minus calculated staff costs based on time expended between time of application and issuance of refund if application is withdrawn prior to any Planning Commission hearing on the item.**PROCESS OF COSTING SERVICE:** This fee is based upon an average allocation of the costs of personnel, services and supplies associated with the activity.
Round down to the nearest dollar.

CALCULATION OF FEE

Per City of Sonoma Resolution 32-2021

Previous Fee 2021:	Resident	Non-Resident
Major Permits Fee (Per appeal)	\$500.00	\$1,000.00
Minor Permits Fee (Per Appeal)	\$500.00	\$500.00

Fee Effective 2023:	Resident	Non-Resident
Major Permits Fee (Per appeal)	\$500.00	\$1,000.00
Minor Permits Fee (Per Appeal)	\$500.00	\$500.00

% Change:	Resident	Non-Resident
Major Permits Fee (Per appeal)	0.0%	0.0%
Minor Permits Fee (Per Appeal)	0.0%	0.0%

Planning Division

FEE COST WORKSHEET

NUMBER : PL-27
100-00000-000-30112**SERVICE:** Planning Staff Plan Review (Hourly)**DESCRIPTION OF SERVICE:** Review of building permit plans for compliance with zoning regulations and conditions of approval.**REFUND POLICY:** Non-refundable.**PROCESS OF COSTING SERVICE:** This fee is charged on an hourly basis with a 15 minute minimum at the time of issuance of a building permit. Due to the varied nature and requirements of building permit plans, the fee is charged at an hourly rate based on actual time expended.
Round down to the nearest dollar.**SPECIAL NOTES:** Charged in 15-minute increments

CALCULATION OF FEE

Per City of Sonoma Resolution 86-2018	Previous Fee 2023:	\$170.00
Establishing a Planning Cost-Based Fee Recovery System		
	Fee Effective 2023:	\$170.00
		<i>per hour*</i>
	% Change:	0.0%

Pursuant to City Council Resolution 86-2018, the Finance Director is authorized and directed to adjust the above fee not later than July 1 of each year based on the change if any, in the Consumer Price Index (CPI) for All Urban Consumers for the San Francisco-Oakland-San Jose Area published by the United States Department of Labor, Bureau of Labor Statistics for February of that year.

Planning Division

FEE COST WORKSHEET

NUMBER : PL-14
100-00000-000-30102**SERVICE:** Deferral Agreement**DESCRIPTION OF SERVICE:** Processing and administration of an application for the deferral of public improvements.**REFUND POLICY:** No refund after application has been processed. Full refund minus calculated staff costs based on time expended between time of application and issuance of refund if application is withdrawn prior to any Planning Commission hearing on the item.**PROCESS OF COSTING SERVICE:** This fee is based upon an average allocation of the costs of personnel, services, and supplies associated with the activity.**SPECIAL NOTES:** *Plus engineering time, which will be billed on an hourly basis. Deposit required (PW-15).

CALCULATION OF FEE

Per City of Sonoma Resolution 86-2018
Establishing a Planning Cost-Based Fee Recovery System

Previous Fee 2023: \$901.00

Fee Effective 2023: \$901.00
per application
% Change: 0.0%

Pursuant to City Council Resolution 86-2018, the Finance Director is authorized and directed to adjust the above fee not later than July 1 of each year based on the change, if any, in the Consumer Price Index (CPI) for All Urban Consumers for the San Francisco-Oakland-San Jose Area published by the United States Department of Labor, Bureau of Labor Statistics for February of that year.

Planning Division

FEE COST WORKSHEET

NUMBER : PL-25
100-00000-000-30102**SERVICE:** Demolition or Relocation, Deposit**DESCRIPTION OF SERVICE:** Processing and administration of an application for design review involving the demolition or relocation of an existing building.**REFUND POLICY:** No refund after application has been processed. Full refund minus calculated staff costs based on time expended between time of application and issuance of refund if application is withdrawn prior to any Planning Commission hearing on the item.**PROCESS OF COSTING SERVICE:** This deposit is an estimated amount and requires a funded deposit account to be set up with the City by the applicant. The City's estimate is based upon an average allocation of the costs of personnel, services and supplies associated with the activities to complete the requested services. Should the actual cost of these activities exceed the estimated deposit below, the applicant will be invoiced by the City for additional monies due. At completion of the permit, a refund of any unused monies will be returned to the applicant who paid the deposit for the services. Rounded down to the nearest dollar.

CALCULATION OF FEE

Per City of Sonoma Resolution 86-2018
Establishing a Planning Cost-Based Fee Recovery System

Previous Fee 2023: \$849.00

Fee Effective 2023: \$849.00
per application
% Change: 0.0%

Pursuant to City Council Resolution 86-2018, the Finance Director is authorized and directed to adjust the above fee not later than July 1 of each year based on the change, if any, in the Consumer Price Index (CPI) for All Urban Consumers for the San Francisco-Oakland-San Jose Area published by the United States Department of Labor, Bureau of Labor Statistics for February of that year.

Planning Division

FEE COST WORKSHEET

NUMBER : PL-24

100-00000-000-30102

SERVICE: Design Review - Landscaping Plan**DESCRIPTION OF SERVICE:** Processing and administration of an application for design review of a landscaping plan.**REFUND POLICY:** No refund after application has been processed. Full refund minus calculated staff costs based on time expended between time of application and issuance of refund if application is withdrawn prior to any Planning Commission hearing on the item.**PROCESS OF COSTING SERVICE:** This fee is based upon an average allocation of the costs of personnel, services and supplies associated with the activity.
Round down to the nearest dollar.

CALCULATION OF FEE

Per City of Sonoma Resolution 86-2018
Establishing a Planning Cost-Based Fee Recovery System

Previous Fee 2023: \$390.00

Fee Effective 2023: \$390.00
per application

% Change: 0.0%

Pursuant to City Council Resolution 86-2018, the Finance Director is authorized and directed to adjust the above fee not later than July 1 of each year based on the change, if any, in the Consumer Price Index (CPI) for All Urban Consumers for the San Francisco-Oakland-San Jose Area published by the United States Department of Labor, Bureau of Labor Statistics for February of that year.

Planning Division

FEE COST WORKSHEET

NUMBER : PL-21
100-00000-000-30102

SERVICE: Design Review (Modification or Extension)

DESCRIPTION OF SERVICE: Modification, revision, or time extension of an approved Design Review Application.

REFUND POLICY: No refund after application has been processed. Full refund minus calculated staff costs based on time expended between time of application and issuance of refund if application is withdrawn prior to any Planning Commission hearing on the item.

PROCESS OF COSTING SERVICE: This fee is based upon an average allocation of the costs of personnel, services and supplies associated with the activity.
Round down to the nearest dollar.

CALCULATION OF FEE

Per City of Sonoma Resolution 86-2018
Establishing a Planning Cost-Based Fee Recovery System

New Fee 2023: \$390.00

Fee Effective 2023: \$390.00

per application

% Change: 0.0%

Pursuant to City Council Resolution 86-2018, the Finance Director is authorized and directed to adjust the above fee not later than July 1 of each year based on the change, if any, in the Consumer Price Index (CPI) for All Urban Consumers for the San Francisco-Oakland-San Jose Area published by the United States Department of Labor, Bureau of Labor Statistics for February of that year.

Planning Division

FEE COST WORKSHEET

NUMBER : PL-23
100-00000-000-22920**SERVICE:** Design Review (Major), Deposit**DESCRIPTION OF SERVICE:** Processing and administration of an application for design review.**REFUND POLICY:** No refund after application has been processed. Full refund minus calculated staff costs based on time expended between time of application and issuance of refund if application is withdrawn prior to any Planning Commission hearing on the item.**PROCESS OF COSTING SERVICE:** This deposit is an estimated amount and requires a funded deposit account to be set up with the City by the applicant. The City's estimate is based upon an average allocation of the costs of personnel, services and supplies associated with the activities to complete the requested services. Should the actual cost of these activities exceed the estimated deposit below, the applicant will be invoiced by the City for additional monies due. At completion of the permit, a refund of any unused monies will be returned to the applicant who paid the deposit for the services. Round down to the nearest dollar.

CALCULATION OF FEE

Per City of Sonoma Resolution 86-2018
Establishing a Planning Cost-Based Fee Recovery System

Previous Fee 2023: \$1,172.00

Fee Effective 2023: \$1,172.00
per application
% Change: 0.0%

Pursuant to City Council Resolution 86-2018, the Finance Director is authorized and directed to adjust the above fee not later than July 1 of each year based on the change, if any, in the Consumer Price Index (CPI) for All Urban Consumers for the San Francisco-Oakland-San Jose Area published by the United States Department of Labor, Bureau of Labor Statistics for February of that year.

Planning Division

FEE COST WORKSHEET

NUMBER : PL-22
100-00000-000-30102

SERVICE: Design Review (Minor)

DESCRIPTION OF SERVICE: Processing and administration of an application for design review.

REFUND POLICY: No refund after application has been processed. Full refund minus calculated staff costs based on time expended between time of application and issuance of refund if application is withdrawn prior to any Planning Commission hearing on the item.

PROCESS OF COSTING SERVICE: This fee is based upon an average allocation of the costs of personnel, services and supplies associated with the activity.
Round down to the nearest dollar.

CALCULATION OF FEE

Per City of Sonoma Resolution 86-2018
Establishing a Planning Cost-Based Fee Recovery System

Previous Fee 2023: \$633.00

Fee Effective 2023: \$633.00
per application
% Change: 0.0%

Pursuant to City Council Resolution 86-2018, the Finance Director is authorized and directed to adjust the above fee not later than July 1 of each year based on the change, if any, in the Consumer Price Index (CPI) for All Urban Consumers for the San Francisco-Oakland-San Jose Area published by the United States Department of Labor, Bureau of Labor Statistics for February of that year.

Planning Division

FEE COST WORKSHEET

NUMBER : PL-16

100-00000-000-22920

SERVICE: Environmental Review, Deposit ***DESCRIPTION OF SERVICE:** Preparation of an Initial Study and Negative Declaration, Mitigated Negative Declaration, or Environmental Impact Report in conformance with the requirements of CEQA, including 15 percent of final consultant cost for staff time for administration and support.**REFUND POLICY:** Not Refundable. Fees are charged as they occur.**PROCESS OF COSTING SERVICE:** This deposit is an initial deposit account required to process the required environmental review to be set up with the City by the applicant. The applicant is responsible for the full cost of the consultant contract plus 15 percent of the final consultant cost for the costs of personnel, services and supplies associated with the activities to complete the requested services.

* Plus 15 percent administrative fee

CALCULATION OF FEE

Per City of Sonoma Resolution 86-2018	Previous Fee 2023:	\$30,555.00
Establishing a Planning Cost-Based Fee Recovery System	Fee Effective 2023:	\$20,000.00
	% Change:	-34.5%

Pursuant to City Council Resolution 86-2018, the Finance Director is authorized and directed to adjust the above fee not later than July 1 of each year based on the change, if any, in the Consumer Price Index (CPI) for All Urban Consumers for the San Francisco-Oakland-San Jose Area published by the United States Department of Labor, Bureau of Labor Statistics for February of that year.

Planning Division

FEE COST WORKSHEET

NUMBER : PL-15

100-00000-000-22920

SERVICE: Peer Review, Deposit ***DESCRIPTION OF SERVICE:** Peer review of an applicant provided study (e.g. Historic Resource Evaluation.)**REFUND POLICY:** No refund after application has been processed. Full refund minus calculated staff costs based on time expended between time of application and issuance of refund if application is withdrawn prior to any Planning Commission hearing on the item.**PROCESS OF COSTING SERVICE:** This deposit is an initial deposit account required to process the peer review of applicant provided studies, as required, to be set up with the City by the applicant. The applicant is responsible for the full cost of the consultant contract plus 15 percent of the final consultant cost for the costs of personnel, services and supplies associated with the activities to complete the requested services.

* Plus 15 percent administrative fee

CALCULATION OF FEE

Previous Fee 2023: \$0.00

Fee Effective 2023: \$5,000.00

Pursuant to City Council Resolution 86-2018, the Finance Director is authorized and directed to adjust the above fee not later than July 1 of each year based on the change, if any, in the Consumer Price Index (CPI) for All Urban Consumers for the San Francisco-Oakland-San Jose Area published by the United States Department of Labor, Bureau of Labor Statistics for February of that year.

Planning Division

FEE COST WORKSHEET

NUMBER : PL-28

100-00000-000-22920

SERVICE: Extension - Planning, Deposit

DESCRIPTION OF SERVICE: Processing a request for an extension of an approved Use Permit.

REFUND POLICY: No refund after application has been processed. Full refund minus calculated staff costs based on time expended between time of application and issuance of refund if application is withdrawn prior to any Planning Commission hearing on the item.

PROCESS OF COSTING SERVICE: This deposit is an estimated amount and requires a funded deposit account to be set up with the City by the applicant. The City's estimate is based upon an average allocation of the costs of personnel, services and supplies associated with the activities to complete the requested services. Should the actual cost of these activities exceed the estimated deposit below, the applicant will be invoiced by the City for additional monies due. At completion of the permit, a refund of any unused monies will be returned to the applicant who paid the deposit for the services. Round down to the nearest dollar.

CALCULATION OF FEE

Per City of Sonoma Resolution 86-2018
Establishing a Planning Cost-Based Fee Recovery System

Previous Fee 2023: \$578.00

Fee Effective 2023: \$578.00
per request

% Change: 0.00%

Pursuant to City Council Resolution 86-2018, the Finance Director is authorized and directed to adjust the above fee not later than July 1 of each year based on the change, if any, in the Consumer Price Index (CPI) for All Urban Consumers for the San Francisco-Oakland-San Jose Area published by the United States Department of Labor, Bureau of Labor Statistics for February of that year.

Planning Division

FEE COST WORKSHEET

NUMBER : PL-12

100-00000-000-22920

SERVICE: General Plan Amendment, Deposit**DESCRIPTION OF SERVICE:** Processing and administration of an application for a General Plan Amendment.**REFUND POLICY:** No refund after application has been processed. Full refund minus calculated staff costs based on time expended between time of application and issuance of refund if application is withdrawn prior to any Planning Commission hearing on the item.**PROCESS OF COSTING SERVICE:** This deposit is an estimated amount and requires a funded deposit account to be set up with the City by the applicant. The City's estimate is based upon an average allocation of the costs of personnel, services and supplies associated with the activities to complete the requested services. Should the actual cost of these activities exceed the estimated deposit below, the applicant will be invoiced by the City for additional monies due. At completion of the permit, a refund of any unused monies will be returned to the applicant who paid the deposit for the services. Round down to the nearest dollar.

CALCULATION OF FEE

Per City of Sonoma Resolution 86-2018
Establishing a Planning Cost-Based Fee Recovery System

Previous Fee 2023: \$17,433.00

Fee Effective 2023: \$17,433.00
per application

% Change: 0.0%

Pursuant to City Council Resolution 86-2018, the Finance Director is authorized and directed to adjust the above fee not later than July 1 of each year based on the change, if any, in the Consumer Price Index (CPI) for All Urban Consumers for the San Francisco-Oakland-San Jose Area published by the United States Department of Labor, Bureau of Labor Statistics for February of that year.

Planning Division

FEE COST WORKSHEET

NUMBER : PL-26
100-00000-000-30102**SERVICE:** Home Occupation Permit**DESCRIPTION OF SERVICE:** Processing and administration of an application for a home occupation permit.**REFUND POLICY:** No refund after application has been processed. Full refund minus calculated staff costs based on time expended between time of application and issuance of refund if application is withdrawn prior to approval.**PROCESS OF COSTING SERVICE:** This fee is based upon an average allocation of the costs of personnel, services and supplies associated with the activity.
Round down to the nearest dollar.

CALCULATION OF FEE

Per City of Sonoma Resolution 86-2018
Establishing a Planning Cost-Based Fee Recovery System

Previous Fee 2023: \$81.00

Fee Effective 2023: \$81.00
per application

% Change: 0.0%

Pursuant to City Council Resolution 86-2018, the Finance Director is authorized and directed to adjust the above fee not later than July 1 of each year based on the change, if any, in the Consumer Price Index (CPI) for All Urban Consumers for the San Francisco-Oakland-San Jose Area published by the United States Department of Labor, Bureau of Labor Statistics for February of that year.

Planning Division

FEE COST WORKSHEET

NUMBER : PL-41

100-00000-000-35005

SERVICE: Planning Fee hourly rate REMOVE

DESCRIPTION OF SERVICE: Estimated hourly fee for service. The fee is due and payable at time of service.

REFUND POLICY: No refunds available.

PROCESS OF COSTING SERVICE: Fee based upon allocation of the costs of personnel, services and supplies. Round down to the nearest dollar.

CALCULATION OF FEE

		Hours	Rate	
Salaries:	Planning and Community Services Director	1.00	\$50.27	\$50.27
	Senior Planner	1.00	\$56.76	\$56.76
	Associate Planner	1.00	\$77.57	\$77.57
	Administrative Assistant	1.00	\$37.71	\$37.71
	Development Services Supervisor	1.00	\$43.37	\$43.37
	City Planner	1.00	\$55.28	\$55.28
	Associate Planner	1.00	\$57.64	\$57.64
	Associate Planner/Planning Director	1.00	\$70.48	\$70.48
				Total Salary \$449.08
				Average of # positions \$ 56.13
		Salary	Percent	
Benefits:		\$56.13	44.28%	\$24.85
Operating Expenses:		\$56.13	24.08%	\$13.51
Overhead:		\$56.13	21.62%	\$12.14
				Total <u><u>\$ 106.64</u></u>
				Previous Fee 2023: \$106.00
				Fee Effective 2023: \$ -
				<i>per hour</i>
				% Change: -100.0%

Planning Division

FEE COST WORKSHEET

NUMBER : PL-41

100-00000-000-35005

SERVICE: Planning Fee overtime hourly rate REMOVE

DESCRIPTION OF SERVICE: Estimated overtime hourly fee for service. The fee is due and payable at time of service.

REFUND POLICY: No refunds available.

PROCESS OF COSTING SERVICE: Fee based upon allocation of the costs of personnel, services and supplies. Round down to the nearest dollar.

CALCULATION OF FEE

		Hours	Rate	
Salaries:	Planning and Community Services Director	1.00	\$75.40	\$75.40
	Senior Planner	1.00	\$85.14	\$85.14
	Associate Planner	1.00	\$116.35	\$116.35
	Administrative Assistant	1.00	\$56.56	\$56.56
	Development Services Supervisor	1.00	\$65.05	\$65.05
	City Planner	1.00	\$82.92	\$82.92
	Associate Planner	1.00	\$86.47	\$86.47
	Associate Planner/Planning Director	1.00	\$105.72	\$105.72
			Total Salary	\$673.62
			Average of # positions	\$ 84.20

	Salary	Percent	
Benefits:	\$84.20	44.28%	\$37.28
Operating Expenses:	\$84.20	24.08%	\$20.27
Overhead:	\$84.20	21.62%	\$18.21
			Total
			\$ 159.96

Previous Fee 2023: \$159.00

Fee Effective 2023: \$ -
per hour

% Change: -100.0%

Planning Division

FEE COST WORKSHEET

NUMBER : PL-32
100-00000-000-30118

SERVICE: Planning Inspection

DESCRIPTION OF SERVICE: Carrying out required field inspections to ensure compliance with zoning regulations and

REFUND POLICY: Non-refundable.

PROCESS OF COSTING SERVICE: Due to the varied nature and requirements of building permit plans, this fee is based upon actual time and material costs.
Round down to the nearest dollar.

SPECIAL NOTES: This fee is charged on an hourly basis with a 1 hour minimum at the time of issuance of a building permit. Charged in 15-minute increments

CALCULATION OF FEE

Per City of Sonoma Resolution 86-2018
Establishing a Planning Cost-Based Fee Recovery System

Previous Fee 2023: \$170.00

Fee Effective 2023: \$170.00
*per hour**

% Change: 0.0%

Pursuant to City Council Resolution 86-2018, the Finance Director is authorized and directed to adjust the above fee not later than July 1 of each year based on the change, if any, in the Consumer Price Index (CPI) for All Urban Consumers for the San Francisco-Oakland-San Jose Area published by the United States Department of Labor, Bureau of Labor Statistics for February of that year.

Planning Division

FEE COST WORKSHEET

NUMBER : PL-30
100-00000-000-30102**SERVICE:** Interpretation**DESCRIPTION OF SERVICE:** Processing and administration of an application for an interpretation (Planning Commission review).**REFUND POLICY:** No refund after application has been processed. Full refund minus calculated staff costs based on time expended between time of application and issuance of refund if application is withdrawn prior to any Planning Commission hearing on the item.**PROCESS OF COSTING SERVICE:** This fee is based upon an average allocation of the costs of personnel, services and supplies associated with the activity.
Round down to the nearest dollar.

CALCULATION OF FEE

Per City of Sonoma Resolution 86-2018
Establishing a Planning Cost-Based Fee Recovery System

Previous Fee 2023: \$155.00

Fee Effective 2023: \$155.00
per application

% Change: 0.0%

Pursuant to City Council Resolution 86-2018, the Finance Director is authorized and directed to adjust the above fee not later than July 1 of each year based on the change, if any, in the Consumer Price Index (CPI) for All Urban Consumers for the San Francisco-Oakland-San Jose Area published by the United States Department of Labor, Bureau of Labor Statistics for February of that year.

Planning Division

FEE COST WORKSHEET

NUMBER : PL-17

100-00000-000-22920

SERVICE: Lot Line Adjustment/Lot Merger/Certificate of Compliance, Deposit**DESCRIPTION OF SERVICE:** Processing and administration of an application for a lot line adjustment, lot merger, or certificate of compliance.**REFUND POLICY:** No refund after application has been processed. Full refund minus calculated staff costs based on time expended between time of application and issuance of refund if application is withdrawn prior to any Planning Commission hearing on the item.**PROCESS OF COSTING SERVICE:** This deposit is an estimated amount and requires a funded deposit account to be set up with the City by the applicant. The City's estimate is based upon an average allocation of the costs of personnel, services and supplies associated with the activities to complete the requested services. Should the actual cost of these activities exceed the estimated deposit below, the applicant will be invoiced by the City for additional monies due. At completion of the permit, a refund of any unused monies will be returned to the applicant who paid the deposit for the services. Round down to the nearest dollar.**SPECIAL NOTES:** *Plus engineering time, which will be billed on an hourly basis. Deposit required (PW-15).

CALCULATION OF FEE

Per City of Sonoma Resolution 86-2018
Establishing a Planning Cost-Based Fee Recovery System

Previous Fee 2023: \$1,318.00

Fee Effective 2023: \$1,318.00
per application

% Change: 0.0%

Pursuant to City Council Resolution 86-2018, the Finance Director is authorized and directed to adjust the above fee not later than July 1 of each year based on the change, if any, in the Consumer Price Index (CPI) for All Urban Consumers for the San Francisco-Oakland-San Jose Area published by the United States Department of Labor, Bureau of Labor Statistics for February of that year.

Planning Division

FEE COST WORKSHEET

NUMBER : PL-34
100-00000-000-30102

SERVICE: Lot Split into Two Units Permit, Deposit

DESCRIPTION OF SERVICE: Processing of an SB 9 application to split a lot into two units.

REFUND POLICY: No refund after application has been processed. Full refund minus calculated staff costs based on time expended between time of application and issuance of refund if application is withdrawn prior to approval.

PROCESS OF COSTING SERVICE: This deposit is an estimated amount and requires a funded deposit account to be set up with the City by the applicant. The City's estimate is based upon an average allocation of the costs of personnel, services and supplies associated with the activities to complete the requested services. Should the actual cost of these activities exceed the estimated deposit below, the applicant will be invoiced by the City for additional monies due. At completion of the permit, a refund of any unused monies will be returned to the applicant who paid the deposit for the services. Round down to the nearest dollar.

SPECIAL NOTES: *Plus engineering time, which will be billed on an hourly basis. Deposit required (PW-15).

CALCULATION OF FEE

		Hours	Rate	
Salaries:	Associate Planner	15.00	\$ 57.64	\$864.66
				Total Salary
				\$864.66
		Salary	Percent	
Benefits:		\$864.66	44.28%	\$382.83
Operating Expenses:		\$864.66	24.08%	\$208.17
Overhead:		\$864.66	21.62%	\$186.95
				Total
				\$1,642.61
				Previous Fee 2023: \$438.00
				Fee Effective 2023: \$1,642.00
				<i>per application</i>
				% Change: 274.9%

Planning Division

FEE COST WORKSHEET

NUMBER : PL-13

100-00000-000-22920

SERVICE: Modification of an Approved Plan, Deposit**DESCRIPTION OF SERVICE:** Modification or revision to a development proposal that was previously approved by the Planning Commission.**REFUND POLICY:** No refund after application has been processed. Full refund minus calculated staff costs based on time expended between time of application and issuance of refund if application is withdrawn prior to any Planning Commission hearing on the item.**PROCESS OF COSTING SERVICE:** This deposit is an estimated amount and requires a funded deposit account to be set up with the City by the applicant. The City's estimate is based upon an average allocation of the costs of personnel, services and supplies associated with the activities to complete the requested services. Should the actual cost of these activities exceed the estimated deposit below, the applicant will be invoiced by the City for additional monies due. At completion of the permit, a refund of any unused monies will be returned to the applicant who paid the deposit for the services. Round down to the nearest dollar.

CALCULATION OF FEE

Per City of Sonoma Resolution 86-2018	Previous Fee 2023:	\$2,007.00
Establishing a Planning Cost-Based Fee Recovery System		
	Fee Effective 2023:	\$2,007.00
	<i>per request for modification or revision</i>	
	% Change:	0.0%

Pursuant to City Council Resolution 86-2018, the Finance Director is authorized and directed to adjust the above fee not later than July 1 of each year based on the change, if any, in the Consumer Price Index (CPI) for All Urban Consumers for the San Francisco-Oakland-San Jose Area published by the United States Department of Labor, Bureau of Labor Statistics for February of that year.

Planning Division

FEE COST WORKSHEET

NUMBER : PL-04
100-00000-000-30102**SERVICE:** Music License (Annual Fee)**DESCRIPTION OF SERVICE:** Processing and administration of an application for a Music License. This is an annual fee for amplified or outdoor music in an establishment.**REFUND POLICY:** No refund after application has been processed. Full refund minus calculated staff costs based on time expended between time of application and issuance of refund if application is withdrawn prior to any Planning Commission hearing on the item.**PROCESS OF COSTING SERVICE:** This fee is based upon an average allocation of the costs of personnel, services, and supplies associated with the activity.
Round down to the nearest dollar.

CALCULATION OF FEE

Per City of Sonoma Resolution 86-2018
Establishing a Planning Cost-Based Fee Recovery System

Previous Fee 2023: \$1,293.00

Fee Effective 2023: \$1,293.00
per application

% Change: 0.0%

Pursuant to City Council Resolution 86-2018, the Finance Director is authorized and directed to adjust the above fee not later than July 1 of each year based on the change, if any, in the Consumer Price Index (CPI) for All Urban Consumers for the San Francisco-Oakland-San Jose Area published by the United States Department of Labor, Bureau of Labor Statistics for February of that year.

Planning Division

FEE COST WORKSHEET

NUMBER : PL-09

100-00000-000-22920

SERVICE: Planned Development Permit, Deposit**DESCRIPTION OF SERVICE:** Processing and administration of an application for Planned Unit Development (PUD) approval.**REFUND POLICY:** No refund after application has been processed. Full refund minus calculated staff costs based on time expended between time of application and issuance of refund if application is withdrawn prior to any Planning Commission hearing on the item.**PROCESS OF COSTING SERVICE:** This deposit is an estimated amount and requires a funded deposit account to be set up with the City by the applicant. The City's estimate is based upon an average allocation of the costs of personnel, services and supplies associated with the activities to complete the requested services. Should the actual cost of these activities exceed the estimated deposit below, the applicant will be invoiced by the City for additional monies due. At completion of the permit, a refund of any unused monies will be returned to the applicant who paid the deposit for the services. Round down to the nearest dollar.

CALCULATION OF FEE

Per City of Sonoma Resolution 86-2018
Establishing a Planning Cost-Based Fee Recovery System

Previous Fee 2023: \$10,341.00

Fee Effective 2023: \$10,341.00
per application

% Change: 0.0%

Pursuant to City Council Resolution 86-2018, the Finance Director is authorized and directed to adjust the above fee not later than July 1 of each year based on the change if any, in the Consumer Price Index (CPI) for All Urban Consumers for the San Francisco-Oakland-San Jose Area published by the United States Department of Labor, Bureau of Labor Statistics for February of that year.

Planning Division

FEE COST WORKSHEET

NUMBER : PL-11

100-00000-000-22920

SERVICE: Prezoning/Annexation, Deposit**DESCRIPTION OF SERVICE:** Processing and administration of an application for a Prezoning and related activities associated with the annexation of property.**REFUND POLICY:** No refund after application has been processed. Full refund minus calculated staff costs based on time expended between time of application and issuance of refund if application is withdrawn prior to any Planning Commission hearing on the item.**PROCESS OF COSTING SERVICE:** This deposit is an estimated amount and requires a funded deposit account to be set up with the City by the applicant. The City's estimate is based upon an average allocation of the costs of personnel, services and supplies associated with the activities to complete the requested services. Should the actual cost of these activities exceed the estimated deposit below, the applicant will be invoiced by the City for additional monies due. At completion of the permit, a refund of any unused monies will be returned to the applicant who paid the deposit for the services. Round down to the nearest dollar.

CALCULATION OF FEE

Per City of Sonoma Resolution 86-2018
Establishing a Planning Cost-Based Fee Recovery System

Previous Fee 2023: \$15,823.00

Fee Effective 2023: \$15,823.00
per application

% Change: 0.0%

Pursuant to City Council Resolution 86-2018, the Finance Director is authorized and directed to adjust the above fee not later than July 1 of each year based on the change, if any, in the Consumer Price Index (CPI) for All Urban Consumers for the San Francisco-Oakland-San Jose Area published by the United States Department of Labor, Bureau of Labor Statistics for February of that year.

Planning Division

FEE COST WORKSHEET

NUMBER : PL-01
100-00000-000-30102

SERVICE: Public Notice (Fixed Fee)

DESCRIPTION OF SERVICE: Processing, administration and direct costs associated with preparing and posting public notices for planning applications.

REFUND POLICY: Full refund minus calculated staff costs based on time expended notice has not been issued. Non-refundable after notices have been issued.

PROCESS OF COSTING SERVICE: This fee is based upon an average allocation of the costs of personnel, services, and supplies associated with the activity.
Round down to the nearest dollar.

CALCULATION OF FEE

Per City of Sonoma Resolution 86-2018
Establishing a Planning Cost-Based Fee Recovery System

Previous Fee 2023: \$366.00

Fee Effective 2023: \$366.00
per hearing noticed
% Change: 0.0%

Pursuant to City Council Resolution 86-2018, the Finance Director is authorized and directed to adjust the above fee not later than July 1 of each year based on the change, if any, in the Consumer Price Index (CPI) for All Urban Consumers for the San Francisco-Oakland-San Jose Area published by the United States Department of Labor, Bureau of Labor Statistics for February of that year.

Planning Division

FEE COST WORKSHEET

NUMBER : PL-31

100-00000-000-30118

SERVICE: Misc. Planning Services**DESCRIPTION OF SERVICE:** Hourly rate for miscellaneous planning services not associated with an active entitlement**REFUND POLICY:** Non-refundable.**PROCESS OF COSTING SERVICE:** This fee is based upon the hourly rate (after overhead and expenses) of the staff person performing the review.
Round down to the nearest dollar.**SPECIAL NOTES:** This fee is charged on an hourly basis, in 15 minute increments, with a 15 minute minimum.

CALCULATION OF FEE

Per City of Sonoma Resolution 86-2018	Previous Fee 2023:	\$170.00
Establishing a Planning Cost-Based Fee Recovery System		
	Fee Effective 2023:	\$170.00
		<i>per hour*</i>
	% Change:	0.0%

Pursuant to City Council Resolution 86-2018, the Finance Director is authorized and directed to adjust the above fee not later than July 1 of each year based on the change, if any, in the Consumer Price Index (CPI) for All Urban Consumers for the San Francisco-Oakland-San Jose Area published by the United States Department of Labor, Bureau of Labor Statistics for February of that year.

Planning Division

FEE COST WORKSHEET

NUMBER : PL-10

100-00000-000-22920

SERVICE: Rezoning, Deposit**DESCRIPTION OF SERVICE:** Processing and administration of an application for a rezoning.**REFUND POLICY:** No refund after application has been processed. Full refund minus calculated staff costs based on time expended between time of application and issuance of refund if application is withdrawn prior to any Planning Commission hearing on the item.**PROCESS OF COSTING SERVICE:** This deposit is an estimated amount and requires a funded deposit account to be set up with the City by the applicant. The City's estimate is based upon an average allocation of the costs of personnel, services and supplies associated with the activities to complete the requested services. Should the actual cost of these activities exceed the estimated deposit below, the applicant will be invoiced by the City for additional monies due. At completion of the permit, a refund of any unused monies will be returned to the applicant who paid the deposit for the services. Round down to the nearest dollar.

CALCULATION OF FEE

Per City of Sonoma Resolution 86-2018

Establishing a Planning Cost-Based Fee Recovery System

Previous Fee 2021: \$16,581.00

INCORRECT Previous Fee 2023: \$1,032.00

Fee Effective 2023: \$17,443.00*per application*

% Change: 1590.2%

Pursuant to City Council Resolution 86-2018, the Finance Director is authorized and directed to adjust the above fee not later than July 1 of each year based on the change, if any, in the Consumer Price Index (CPI) for All Urban Consumers for the San Francisco-Oakland-San Jose Area published by the United States Department of Labor, Bureau of Labor Statistics for February of that year.

Planning Division

FEE COST WORKSHEET

NUMBER : PL-29

100-00000-000-30102

SERVICE: Sidewalk Seating/Outdoor Display Permit**DESCRIPTION OF SERVICE:** Processing of an application for a sidewalk seating permit or an outdoor display permit.**REFUND POLICY:** No refund after application has been processed. Full refund minus calculated staff costs based on time expended between time of application and issuance of refund if application is withdrawn prior to approval.**PROCESS OF COSTING SERVICE:** This fee is based upon an average allocation of the costs of personnel, services and supplies associated with the activity.
Round down to the nearest dollar.

CALCULATION OF FEE

Per City of Sonoma Resolution 86-2018	Previous Fee 2023:	\$390.00
Establishing a Planning Cost-Based Fee Recovery System	Previous Annual Renewal Fee 2023:	\$196.00
	Fee Effective 2023:	\$390.00
	Annual Renewal Fee Effective 2023:	\$196.00
	<i>per application</i>	
	% Change:	0.0%
	%Change Renewal Fee:	0.0%

Pursuant to City Council Resolution 86-2018, the Finance Director is authorized and directed to adjust the above fee not later than July 1 of each year based on the change, if any, in the Consumer Price Index (CPI) for All Urban Consumers for the San Francisco-Oakland-San Jose Area published by the United States Department of Labor, Bureau of Labor Statistics for February of that year.

Planning Division

FEE COST WORKSHEET

NUMBER : PL-20

100-00000-000-30102

SERVICE: Sign Review - Design Review Commission (DRC), Deposit**DESCRIPTION OF SERVICE:** Processing and administration of an application for sign review subject to the review of the Design Review Commission (DRC).**REFUND POLICY:** No refund after application has been processed. Full refund minus calculated staff costs based on time expended between time of application and issuance of refund if application is withdrawn prior to approval.**PROCESS OF COSTING SERVICE:** This deposit is an estimated amount and requires a funded deposit account to be set up with the City by the applicant. The City's estimate is based upon an average allocation of the costs of personnel, services and supplies associated with the activities to complete the requested services. Should the actual cost of these activities exceed the estimated deposit below, the applicant will be invoiced by the City for additional monies due. At completion of the permit, a refund of any unused monies will be returned to the applicant who paid the deposit for the services. Round down to the nearest dollar.

CALCULATION OF FEE

Per City of Sonoma Resolution 86-2018
Establishing a Planning Cost-Based Fee Recovery System

Previous Fee 2023: \$390.00

Fee Effective 2023: \$390.00*per application*

% Change: 0.0%

Pursuant to City Council Resolution 86-2018, the Finance Director is authorized and directed to adjust the above fee not later than July 1 of each year based on the change if any, in the Consumer Price Index (CPI) for All Urban Consumers for the San Francisco-Oakland-San Jose Area published by the United States Department of Labor, Bureau of Labor Statistics for February of that year.

Planning Division

FEE COST WORKSHEET

NUMBER : PL-19

100-00000-000-30118

SERVICE: Sign Review (Administrative)**DESCRIPTION OF SERVICE:** Processing of an application for administrative sign review.**REFUND POLICY:** No refund after application has been processed. Full refund minus calculated staff costs based on time expended between time of application and issuance of refund if application is withdrawn prior to approval.**PROCESS OF COSTING SERVICE:** This fee is based upon an average allocation of the costs of personnel, services, and supplies associated with the activity.
Round down to the nearest dollar.

CALCULATION OF FEE

Per City of Sonoma Resolution 86-2018
Establishing a Planning Cost-Based Fee Recovery System

Previous Fee 2023: \$229.00

Fee Effective 2023: \$229.00
per application

% Change: 0.0%

Pursuant to City Council Resolution 86-2018, the Finance Director is authorized and directed to adjust the above fee not later than July 1 of each year based on the change, if any, in the Consumer Price Index (CPI) for All Urban Consumers for the San Francisco-Oakland-San Jose Area published by the United States Department of Labor, Bureau of Labor Statistics for February of that year.

Planning Division

FEE COST WORKSHEET

NUMBER : PL-02

100-00000-000-22920

SERVICE: Tentative Parcel Map (four lots or fewer) Deposit

DESCRIPTION OF SERVICE: Processing and administration of an application for a tentative parcel map (four lots or fewer).

REFUND POLICY: No refund after application has been processed. Full refund minus calculated staff costs based on time expended between time of application and issuance of refund if application is withdrawn prior to the first Planning Commission hearing on the item.

PROCESS OF COSTING SERVICE: This deposit is an estimated amount and requires a funded deposit account to be set up with the City by the applicant. The City's estimate is based upon an average allocation of the costs of personnel, services and supplies associated with the activities to complete the requested services. Should the actual cost of these activities exceed the estimated deposit below, the applicant will be invoiced by the City for additional monies due. At completion of the permit a refund of any unused monies will be returned to the applicant who paid the deposit for the services. Round down to the nearest dollar.

SPECIAL NOTES: *\$415.00 per lot deposit is charged, in addition to the base deposit of \$3,929
* In addition to the base deposit, engineering time will be billed on an hourly basis. A deposit required (PW-15)

CALCULATION OF FEE

Per City of Sonoma Resolution 86-2018
Establishing a Planning Cost-Based Fee Recovery System

Previous Fee 2023: \$3,929.00

Fee Effective 2023: \$3,929.00 *
per application + \$415 per lot
% Change: 0.0%

Pursuant to City Council Resolution 86-2018, the Finance Director is authorized and directed to adjust the above fee not later than July 1 of each year based on the change, if any, in the Consumer Price Index (CPI) for All Urban Consumers for the San Francisco-Oakland-San Jose Area published by the United States Department of Labor, Bureau of Labor Statistics for February of that year.

Planning Division

FEE COST WORKSHEET

NUMBER : PL-03

100-00000-000-22920

SERVICE: Tentative Subdivision Map (five or more lots) Deposit**DESCRIPTION OF SERVICE:** Processing and administration of an application for a tentative subdivision map (five or more lots).**REFUND POLICY:** No refund after application has been processed. Full refund minus calculated staff costs based on time expended between time of application and issuance of refund if application is withdrawn prior to the first Planning Commission hearing on the item.**PROCESS OF COSTING SERVICE:** This deposit is an estimated amount and requires a funded deposit account to be set up with the City by the applicant. The City's estimate is based upon an average allocation of the costs of personnel, services and supplies associated with the activities to complete the requested services. Should the actual cost of these activities exceed the estimated deposit below, the applicant will be invoiced by the City for additional monies due. At completion of the permit, a refund of any unused monies will be returned to the applicant who paid the deposit for the services. Round down to the nearest dollar.**SPECIAL NOTES:** *\$763.00 per lot fee is charged , in addition to the
* In addition to the base fee, engineering time will be billed on an hourly basis. A deposit is required (PW-15)

CALCULATION OF FEE

Per City of Sonoma Resolution 86-2018
Establishing a Planning Cost-Based Fee Recovery System

Previous Fee 2023: \$11,026.00

Fee Effective 7/1/22: \$11,026.00
per application + \$763 per lot
% Change: 0.0%

Pursuant to City Council Resolution 86-2018, the Finance Director is authorized and directed to adjust the above fee not later than July 1 of each year based on the change, if any, in the Consumer Price Index (CPI) for All Urban Consumers for the San Francisco-Oakland-San Jose Area published by the United States Department of Labor, Bureau of Labor Statistics for February of that year.

Planning Division

FEE COST WORKSHEET

NUMBER : PL-39

100-00000-000-30102

SERVICE: Landscape Plan Review - Administrative

DESCRIPTION OF SERVICE: Administrative processing and administration of an application for a landscaping plan.

REFUND POLICY: No refund after application has been processed. Full refund minus calculated staff costs based on time expended between time of application and issuance of refund if application is withdrawn prior to approval.

PROCESS OF COSTING SERVICE: This fee is based upon an average allocation of the costs of personnel, services and supplies associated with the activity.
Round down to the nearest dollar.

CALCULATION OF FEE

		Hours	Rate	
Salaries:	Associate Planner	2.00	\$ 57.64	\$115.29
				Total Salary <u>\$115.29</u>
		Salary	Percent	
Benefits:		\$115.29	44.28%	\$51.04
Operating Expenses:		\$115.29	24.08%	\$27.76
Overhead:		\$115.29	21.62%	\$24.93
				Total <u><u>\$219.01</u></u>
				Previous Fee 2023: \$219.00
				Fee Effective 2023: \$219.00 <i>per application</i>
				% Change: 0.0%

Planning Division

FEE COST WORKSHEET

NUMBER : PL-38

100-00000-000-30102

SERVICE: Tree Removal, Alteration, or Relocation Permit

DESCRIPTION OF SERVICE: Processing of an application for a Tree Removal, Alteration, or Relocation Permit

REFUND POLICY: No refund after application has been processed. Full refund minus calculated staff costs based on time expended between time of application and issuance of refund if application is withdrawn prior to approval.

PROCESS OF COSTING SERVICE: This fee is based upon an average allocation of the costs of personnel, services and supplies associated with the activity.
Round down to the nearest dollar.

CALCULATION OF FEE

		Hours	Rate	
Salaries:	Associate Planner	2.00	\$ 57.64	\$115.29
				Total Salary <u>\$115.29</u>
		Salary	Percent	
Benefits:		\$115.29	44.28%	\$51.04
Operating Expenses:		\$115.29	24.08%	\$27.76
Overhead:		\$115.29	21.62%	\$24.93
				Total <u><u>\$219.01</u></u>
				Previous Fee 2023: \$219.00
				Fee Effective 2023: \$219.00 <i>per application</i>
				% Change: 0.0%

Planning Division

FEE COST WORKSHEET

NUMBER : PL-07

100-00000-000-22920

SERVICE: Use Permit - Conditional - Major, Deposit**DESCRIPTION OF SERVICE:** Processing and administration of an application for a Major Use permit approval.**REFUND POLICY:** No refund after application has been processed. Full refund minus calculated staff costs based on time expended between time of application and issuance of refund if application is withdrawn prior to any Planning Commission hearing on the item.**PROCESS OF COSTING SERVICE:** This deposit is an estimated amount and requires a funded deposit account to be set up with the City by the applicant. The City's estimate is based upon an average allocation of the costs of personnel, services and supplies associated with the activities to complete the requested services. Should the actual cost of these activities exceed the estimated deposit below, the applicant will be invoiced by the City for additional monies due. At completion of the permit, a refund of any unused monies will be returned to the applicant who paid the deposit for the services. Round down to the nearest dollar.

CALCULATION OF FEE

Per City of Sonoma Resolution 86-2018 Establishing a Planning Cost-Based Fee Recovery System	Previous Fee 2023:	\$11,187.00
	Fee Effective 2023:	\$11,187.00
		<i>per permit</i>
	% Change:	0.0%

Pursuant to City Council Resolution 86-2018, the Finance Director is authorized and directed to adjust the above fee not later than July 1 of each year based on the change, if any, in the Consumer Price Index (CPI) for All Urban Consumers for the San Francisco-Oakland-San Jose Area published by the United States Department of Labor, Bureau of Labor Statistics for February of that year.

Planning Division

FEE COST WORKSHEET

NUMBER : PL-05
100-00000-000-22920

SERVICE: Use Permit - Conditional, Temporary

DESCRIPTION OF SERVICE: Processing and administration of an application for Temporary Use permit approval.
(Note: this is typically an administrative action.)

REFUND POLICY: No refund after application has been processed. Full refund minus calculated staff costs based on time expended between time of application and issuance of refund if application is withdrawn prior to any Planning Commission hearing on the item.

PROCESS OF COSTING SERVICE: This fee is based upon an average allocation of the costs of personnel, services and supplies associated with the activity.
Round down to the nearest dollar.

CALCULATION OF FEE

Per City of Sonoma Resolution 86-2018
Establishing a Planning Cost-Based Fee Recovery System

Previous Fee 2023: \$552.00

Fee Effective 2023: \$552.00
per permit

% Change: 0.0%

Pursuant to City Council Resolution 86-2018, the Finance Director is authorized and directed to adjust the above fee not later than July 1 of each year based on the change, if any, in the Consumer Price Index (CPI) for All Urban Consumers for the San Francisco-Oakland-San Jose Area published by the United States Department of Labor, Bureau of Labor Statistics for February of that year.

Planning Division

FEE COST WORKSHEET

NUMBER : PL-06
100-00000-000-22920**SERVICE:** Use Permit/Exception - Minor, Deposit**DESCRIPTION OF SERVICE:** Processing and administration of an application for Minor Use permit approval and Exceptions.**REFUND POLICY:** No refund after application has been processed. Full refund minus calculated staff costs based on time expended between time of application and issuance of refund if application is withdrawn prior to any Planning Commission hearing on the item.**PROCESS OF COSTING SERVICE:** This deposit is an estimated amount and requires a funded deposit account to be set up with the City by the applicant. The City's estimate is based upon an average allocation of the costs of personnel, services and supplies associated with the activities to complete the requested services. Should the actual cost of these activities exceed the estimated deposit below, the applicant will be invoiced by the City for additional monies due. At completion of the permit, a refund of any unused monies will be returned to the applicant who paid the deposit for the services. Round down to the nearest dollar.

CALCULATION OF FEE

Per City of Sonoma Resolution 86-2018
Establishing a Planning Cost-Based Fee Recovery System

Previous Fee 2023: \$2,099.00

Fee Effective 2023: \$2,099.00
per permit

% Change: 0.0%

Pursuant to City Council Resolution 86-2018, the Finance Director is authorized and directed to adjust the above fee not later than July 1 of each year based on the change, if any, in the Consumer Price Index (CPI) for All Urban Consumers for the San Francisco-Oakland-San Jose Area published by the United States Department of Labor, Bureau of Labor Statistics for February of that year.

Planning Division

FEE COST WORKSHEET

NUMBER : PL-08
100-00000-000-22920**SERVICE:** Variance, Deposit**DESCRIPTION OF SERVICE:** Processing of an application for a Variance.**REFUND POLICY:** No refund after application has been processed. Full refund minus calculated staff costs based on time expended between time of application and issuance of refund if application is withdrawn prior to any Planning Commission hearing on the item.**PROCESS OF COSTING SERVICE:** This deposit is an estimated amount and requires a funded deposit account to be set up with the City by the applicant. The City's estimate is based upon an average allocation of the costs of personnel, services and supplies associated with the activities to complete the requested services. Should the actual cost of these activities exceed the estimated deposit below, the applicant will be invoiced by the City for additional monies due. At completion of the permit, a refund of any unused monies will be returned to the applicant who paid the deposit for the services. Round down to the nearest dollar.

CALCULATION OF FEE

Per City of Sonoma Resolution 86-2018
Establishing a Planning Cost-Based Fee Recovery System

Previous Fee 2023: \$2,398.00

Fee Effective 2023: \$2,398.00
per application

% Change: 0.0%

Pursuant to City Council Resolution 86-2018, the Finance Director is authorized and directed to adjust the above fee not later than July 1 of each year based on the change if any, in the Consumer Price Index (CPI) for All Urban Consumers for the San Francisco-Oakland-San Jose Area published by the United States Department of Labor, Bureau of Labor Statistics for February of that year.

Planning Division

FEE COST WORKSHEET

NUMBER : PL-37

100-00000-000-30102

SERVICE: Wine Tasting Use Permit, Deposit

DESCRIPTION OF SERVICE: Processing of an application for an Wine Tasting Use permit.

REFUND POLICY: No refund after application has been processed. Full refund minus calculated staff costs based on time expended between time of application and issuance of refund if application is withdrawn prior to approval.

PROCESS OF COSTING SERVICE: This deposit is an estimated amount and requires a funded deposit account to be set up with the City by the applicant. The City's estimate is based upon an average allocation of the costs of personnel, services and supplies associated with the activities to complete the requested services. Should the actual cost of these activities exceed the estimated deposit below, the applicant will be invoiced by the City for additional monies due. At completion of the permit, a refund of any unused monies will be returned to the applicant who paid the deposit for the services. Round down to the nearest dollar.

CALCULATION OF FEE

		Hours	Rate	
Salaries:	Associate Planner	18.75	\$57.64	\$1,080.82
				Total Salary \$1,080.82
		Salary	Percent	
Benefits:		\$1,080.82	44.28%	\$478.54
Operating Expenses:		\$1,080.82	26.64%	\$287.90
Overhead:		\$1,080.82	21.62%	\$233.68
Publication Fee, postage and materials				\$7.00
				Total <u><u>\$2,087.95</u></u>

Previous Fee 2023: \$2,087.00

Fee Effective 2023: \$2,087.00
per permit

% Change: 0.0%

Planning Division

FEE COST WORKSHEET

NUMBER : PL-36

100-00000-000-30102

SERVICE: Wireless Telecommunications Permit, Deposit

DESCRIPTION OF SERVICE: Processing of an application for wireless telecom permit is to add, relocate or modify a wireless facility to an existing utility pole or to add a new pole with a telecom facility.

REFUND POLICY: No refund after application has been processed. Full refund minus calculated staff costs based on time expended between time of application and issuance of refund if application is withdrawn prior to approval. Actual Costs are assessed on a hourly basis.

PROCESS OF COSTING SERVICE: This deposit is an estimated amount and requires a funded deposit account to be set up with the City by the applicant. The City's estimate is based upon an average allocation of the costs of personnel, services and supplies associated with the activities to complete the requested services. Should the actual cost of these activities exceed the estimated deposit below, the applicant will be invoiced by the City for additional monies due. At completion of the permit, a refund of any unused monies will be returned to the applicant who paid the deposit for the services. Round down to the nearest dollar.

CALCULATION OF FEE

		Hours	Rate	
Salaries:	Associate Planner	18.75	\$57.64	\$1,080.82
				Total Salary \$1,080.82
		Salary	Percent	
Benefits:		\$1,080.82	44.28%	\$478.54
Operating Expenses:		\$1,080.82	26.64%	\$287.90
Overhead:		\$1,080.82	21.62%	\$233.68
Publication Fee, postage and materials				\$7.00
				Total <u><u>\$2,087.95</u></u>

Previous Fee 2023: \$2,087.00

Fee Effective 2023: **\$2,087.00**
per permit

% Change: 0.0%

Planning Division

FEE COST WORKSHEET

NUMBER : PL-33
100-00000-000-30102

SERVICE: Zoning Permit REMOVE

DESCRIPTION OF SERVICE: Processing of an application for a Zoning Permit.

REFUND POLICY: No refund after application has been processed. Full refund minus calculated staff costs based on time expended between time of application and issuance of refund if application is withdrawn prior to approval.

PROCESS OF COSTING SERVICE: This fee is based upon an average allocation of the costs of personnel, services and supplies associated with the activity.
Round down to the nearest dollar.

CALCULATION OF FEE

Per City of Sonoma Resolution 86-2018
Establishing a Planning Cost-Based Fee Recovery System

Previous Fee 2023: \$81.00

Fee Effective 2023: \$0.00
per application
% Change: -100.0%

Pursuant to City Council Resolution 86-2018, the Finance Director is authorized and directed to adjust the above fee not later than July 1 of each year based on the change, if any, in the Consumer Price Index (CPI) for All Urban Consumers for the San Francisco-Oakland-San Jose Area published by the United States Department of Labor, Bureau of Labor Statistics for February of that year.