

CITY OF STREETSBORO, OHIO

BOARD OF CONTROL MEETING MINUTES

Wednesday, March 27, 2024

This Board of Control meeting was called to order on Wednesday, March 27, 2024 at 9:30 a.m. by Mayor Broska. Mayor Broska led the Pledge of Allegiance.

PRESENT: Bill Miller, David Nott, Matt Miller, Mayor Broska

ABSENT: None.

ALSO PRESENT: Justin Czekaj, Municipal Engineer
Matt Coffman, IT Network Administrator
Caroline Kremer, Clerk

MOTION: TO ADD AN ITEM TO TODAY'S AGENDA FOR CENTRACS SOFTWARE.

Moved by Bill Miller, seconded by Matt Miller. Upon voice vote, **motion carried.**

Disposition of Minutes

MOTION: TO APPROVE THE BOARD OF CONTROL MEETING MINUTES OF MARCH 13, 2024 AS WRITTEN.

Moved by Bill Miller, seconded by Matt Miller. Upon voice vote, **motion carried.**

Replace Security Cameras at Fire Department

Matt Coffman explained the current cameras were having issues; they DVR that they report to was not backing up anything. Per the guidelines the video was to be stored for 30 days. This request was to replace the existing camera hardware and DVR with supported cameras that would give the 30-day minimum storage needed.

There was money available in the IT Equipment 101- account line, but the money had originally been budgeted for laptops and may cut the budget short to purchase laptops later in the year. Matt Miller thought the security cameras expenditure could come out of the FD 402- Capital Fund and probably still have enough budget in the line to make the expected purchases from that line this year. Mayor Broska also felt these cameras were capital equipment and not just an unexpected operating expense. Matt Miller would let Chief Reinholz know that the FD security cameras would come out of the 402-fund, and they could do an appropriation adjustment later in the year, if needed.

MOTION: TO APPROVE THE EXPENDITURE FOR SECURITY CAMERAS AT FIRE DEPARTMENT NOT TO EXCEED \$10,000 FROM #402-12-5745.

Moved by Bill Miller, seconded by Mr. Nott. Upon voice vote, **motion carried.**

Annual Purchase and Disposal of Oils and Fluids

Bill Miller said this was a normal expense for the year, not to exceed \$15,000 from #101-81-5628.

MOTION: TO APPROVE THE EXPENDITURE.

Moved by Matt Miller, seconded by Mr. Nott. Upon voice vote, **motion carried.**

Authorize Electrical Work at City Center Site

Mr. Czekaj said this was to have First Energy run the lines and hook up the transformer for the splashpad area. City Hall electrical work would be a future item. A budget adjustment had been approved by City Council earlier this week to cover this expenditure. The cost was \$11,585.43.

MOTION: TO APPROVE THE EXPENDITURE.

Moved by Bill Miller, seconded by Matt Miller. Upon voice vote, **motion carried.**

Expenditure for Centracs Software Maintenance Agreement for Traffic Signals

Mr. Coffman explained this unexpected bill just came in recently. It was for \$7,500 for 2023 and \$7,500 for 2004 (\$15,000 total). He said Centracs was the software that ran the traffic signals. When the city-wide signalization upgrade was done a few years ago, the Centracs maintenance agreement for the first few years was included in that project cost, so there had been no invoice received. That had expired at the end of 2022, but they never invoiced us for 2023 until now. This was to cover the cost for 2023 and 2024, then the amount would be budgeted for each year going forward.

Matt Miller said this expense for 2023 and 2024 could be paid out of the Streets Fund 201-61-5453 because there was some money in the Traffic Light Contract Repair line. A budget adjustment could be done later in the year, if needed. Matt Coffman clarified that the invoice needed to be paid right away and could not wait for a budget adjustment to be made at the end of April because if something happened to the traffic system, Centracs would not be able to work on it without this invoice having been paid; so, in the interest of public safety, this need to be approved now out of the 201- Fund that had money available.

MOTION: TO APPROVE THE EXPENDITURE FOR 2023 AND 2024 (\$15,000 TOTAL) FROM #201-61-5453.

Moved by Bill Miller, seconded by Matt Miller. Upon voice vote, **motion carried.**

There being no further business to come before this Board, and upon motion by Bill Miller, seconded by Matt Miller, this meeting adjourned at 9:42 a.m.

ATTEST:

APPROVED:

Caroline L. Kremer, Clerk of Council

Glenn M. Broska, Mayor