

THE CITY OF STREETSBORO, OHIO  
**REGULAR COUNCIL MEETING AGENDA**

Monday, July 22, 2024

TIME: Immediately following the Finance Committee Meeting  
PLACE: Streetsboro City Council Chambers  
PRESIDENT: Steve Michniak 330-676-3056  
VICE PRESIDENT: Jon Hannan 330-931-5451

1. **Call to Order** President of Council
2. **Roll Call** Clerk of Council
3. **Disposition of Minutes**  
Regular Council Meeting of July 8, 2024
4. **Citizens' Comments**
5. **Reports/Communications from Depts/Boards/Commissions**
6. **Introduction of Legislation Containing Statement of Emergency**  
T-7632 Amend 2024 Annual Appropriations [#8]  
T-7633 Authorize Contract w/Cavanaugh as CMR and Accept GMP  
T-7634 Sundance Invoice for MFA Software License/Maintenance  
T-7635 Authorize Annual Invoice for Citizenserve/Online Solutions  
T-7636 Authorize Sale of Fire Engine 2616  
T-7637 Accept Amount and Rates  
T-7638 Amend Section 133.051(h) Increase Credit Card Limit
7. **First Reading**  
None.
8. **Second Reading**  
T-7630 Temporary Moratorium on Solar Electric Generation Facilities  
T-7631 Amend Code Section 1165 Site Development Regulations
9. **Third Reading**  
None.
10. **Mayor's Report**
11. **President of Council's Comments**
12. **Council Members' Comments**

13. **Announcements**  
Streetsboro Family Days is July 26-28, 2024 at City Park.  
There will be a Service Committee Work Session for T-7612 Amend Code Regarding Nuisance Properties on Monday, July 29, 2024, starting at 6:00 p.m.  
There will be a Public Hearing-Agricultural Placement, a Public Hearing-Sec 1165 Site Development Regulations, a Safety Committee, a Service Committee, and a Regular Council Meeting on Monday, August 12, 2024, starting at 7:00 p.m. in Council Chambers.
14. **Adjournment**

cc: Newspaper

# RECORD OF ORDINANCES

GOVERNMENT FORMS & SUPPLIES 844-224-3338 FORM NO. 30043

Ordinance No. \_\_\_\_\_ Passed \_\_\_\_\_, 20\_\_\_\_

AN ORDINANCE AMENDING ORDINANCE NO. 2023-156, THE 2024 ANNUAL APPROPRIATION ORDINANCE. [#8]

WHEREAS, it is necessary to amend certain 2024 appropriations provided for in the 2024 Annual Appropriations Ordinance in order to adequately administer the City's resources in accordance with financial requirements now known; and

WHEREAS, the 2024 appropriations were previously amended by Ordinance No. 2024-93 passed June 24, 2024, Ordinance No. 2024-84 passed May 20, 2024, Ordinance No. 2024-73 passed April 29, 2024, Ordinance No. 2024-60 passed April 22, 2024, Ordinance No. 2024-48 passed March 25, 2024, Ordinance No. 2024-31 passed February 26, 2024 and Ordinance No. 2024-06 passed January 22, 2024; and

WHEREAS, pursuant to Section 4.13 of the City Charter, this Ordinance will take effect immediately upon approval by the Mayor;

NOW, THEREFORE, BE IT ORDAINED by the Council of the City of Streetsboro, Portage County, Ohio, that:

SECTION 1: The 2024 Annual Appropriations Ordinance is hereby amended as set forth in Exhibits "A" and "B" hereto, which are attached and incorporated as if fully rewritten herein.

SECTION 2: It is found and determined that all formal actions of this Council concerning and relating to the adoption of this ordinance were adopted in an open meeting of this Council and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, to the extent applicable, including Chapter 107 of the Codified Ordinances.

SECTION 3: This Ordinance shall take effect immediately upon the signature of the Mayor pursuant to Section 4.13 of the City Charter.

PASSED: \_\_\_\_\_  
Date Steve Michniak, President of Council

ATTEST: \_\_\_\_\_  
Caroline L. Kremer, Clerk of Council

APPROVED: \_\_\_\_\_  
Date Glenn M. Broska, Mayor

Prepared and approved as to legal content by: \_\_\_\_\_  
David L. Nott, Law Director

Date Submitted to Mayor for Approval: \_\_\_\_\_ Returned: \_\_\_\_\_

Sponsored by: Finance Dept.

<b>INCREASE IN ESTIMATED RESOURCES:</b>		
Line Item	Description	Amount <b>Comment(s):</b>
102.91.4191	TRANSFER IN	\$ 2,000.00 Additional funds required to cover employees electing to go to H S A medical plan
	<b>Total Health Reimbursement Fund</b>	<b>\$ 2,000.00</b>
215.81.4116	HOTEL/MOTEL TAX	\$ 75,000.00 Additional budget required to cover remittance of hotel/motel receipts to Visitors Convention Bureau
	<b>Total VCB Fund</b>	<b>\$ 75,000.00</b>
702.81.4244	PARKS AND REC RENTAL DEPOSIT	\$ 10,000.00 Establishing budget for the receipt of Community Center Rentals
	<b>Total Escrow Fund</b>	<b>\$ 10,000.00</b>
	<b>Total Increase in Estimated Resources</b>	<b>\$ 87,000.00</b>
<b>DECREASE IN ESTIMATED RESOURCES:</b>		
	<b>Total Decrease in Estimated Resources</b>	<b>\$ -</b>
<b>INCREASE APPROPRIATIONS:</b>		
Line Item	Description	Amount <b>Comment(s):</b>
101.11.5733	SOFTWARE	\$ 3,200.00 Request from IT Director for additional funds for Police Dept software
101.11.5745	EQUIPMENT	\$ 1,000.00 Request from Police to move budget between Materials/Supplies to Equipment to cover appliance need. Nets to zero
101.44.5338	CONTRACTUAL SERVICES	\$ 12,500.00 Request from Econ Dev to cover TIF Legal Services
101.51.5438	STREET LIGHT MAINTENANCE	\$ 10,468.00 Covers light pole insurance settlement paid out of Service Dept per Ord 2024-88. Revenue budget adjustment in June #7 request.
101.73.5241	SCHOOLING	\$ 328.00 Request from Finance to move budget between PT Seasonal and Schooling. Nets to zero
101.73.5745	EQUIPMENT	\$ 500.00 Request from Finance to move budget between Materials/Supplies & Equipment. Nets to zero
101.75.5222	MEDICARE	\$ 16.00 Medicare portion for additional commission stipends
101.81.5971	TREE/BENCH PROGRAM	\$ 350.00 Request from Parks to cover remaining expenditures for memorial benches
101.81.5337	SOFTWARE	\$ 2,100.00 Citizen Serve license for general use
101.81.5523	INSURANCE DEDUCTIBLE/SETTLEMENT	\$ 5,000.00 HAS CLAIM NO: 10001989-C170 to cover City's deductible

Line Item	Description	Amount	Comment(s)
101.91.5911	TRANSFER OUT	\$ 2,000.00	Additional funds required to cover employees electing to go to H S A medical plan
	<b>Total General Fund</b>	<b>\$ 37,462.00</b>	
102.81.5212	HSA	\$ 2,000.00	Additional funds required to cover any new employees electing to go to H S A medical plan
	<b>Total Health Reimbursement Fund</b>	<b>\$ 2,000.00</b>	
201.61.5931	REFUNDS	\$ 5.00	Request to cover Road Fund refund issue
	<b>Total Road Fund</b>	<b>\$ 5.00</b>	
204.22.5931	REFUNDS	\$ 1,000.00	Request to cover Cemetery Fund refunds
	<b>Total Cemetery Fund</b>	<b>\$ 1,000.00</b>	
215.81.5352	VISITOR & CONVENTION BUREAU	\$ 75,000.00	Additional budget required to cover remittance of hotel/motel receipts to Visitors Convention Bureau
	<b>Total VCB Fund</b>	<b>\$ 75,000.00</b>	
503.52.5713	IOB - WATERLINE	\$ 48,230.00	Request from Service Director & City Engineer to cover costs for Aurora/Hudson Road Waterline line design for replacement
503.52.5750	CHEROKEE TRAIL AND APACHE PASS	\$ 9,100.00	Request from City Engineer for additional funds to split Arrowhead Waterline replacement design into two phases
	<b>Total Water Improvement Fund</b>	<b>\$ 57,330.00</b>	
702.81.5958	REFUND - PARKS & REC RENTAL DEPOSIT	\$ 10,000.00	Budget needs established to refund security deposits for Community Center
	<b>Total Deposit Escrow Fund</b>	<b>\$ 10,000.00</b>	
	<b>Total Increase to Appropriations</b>	<b>\$ 172,797.00</b>	
<b>DECREASE APPROPRIATIONS:</b>			
101.11.5611	MATERIALS AND SUPPLIES	\$ 1,000.00	Request from Police to move budget between Materials/Supplies to Equipment to cover appliance need. Nets to zero
101.73.5611	MATERIALS AND SUPPLIES	\$ 500.00	Request from Finance to move budget between Materials/Supplies & Equipment. Nets to zero
101.73.5146	PART TIME SEASONAL	\$ 328.00	Request from Finance to move budget between PT Seasonal and Schooling. Nets to zero
	<b>Total General Fund</b>	<b>\$ 1,828.00</b>	
	<b>Total Decrease in Appropriations</b>	<b>\$ 1,828.00</b>	

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Total Increases in Estimated Resources	\$ 87,000.00
Total Decrease in Estimated Resources	\$ -
Plus Decreases in Appropriations	\$ 1,828.00
Less Increases in Appropriations	\$ 172,797.00
<b>Net Change to 2023 Permanent Appropriations Budget</b>	<b>\$ 83,969.00</b>
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F-7632

Exhibit "B"

to come

RECORD OF ORDINANCES

GOVERNMENT FORMS & SUPPLIES 844-224-3338 FORM NO. 30043

Ordinance No. \_\_\_\_\_ Passed \_\_\_\_\_, 20\_\_\_\_\_

AN ORDINANCE NAMING CAVANAUGH BUILDING CORPORATION AS CONSTRUCTION MANAGER AT RISK ("CMR") AND AUTHORIZING THE MAYOR TO ENTER INTO A CONTRACT WITH CAVANAUGH BUILDING CORPORATION FOR CONSTRUCTION OF THE NEW STREETSBORO CITY HALL AND APPROVING RELATED COSTS AND DECLARING AN EMERGENCY TO PROCEED WITH THE EXECUTION OF THE CONTRACT AND BEGIN CONSTRUCTION.

WHEREAS, the City requested proposals to obtain a Construction Manager at Risk ("CMR") for construction of a new proposed Streetsboro City Hall; and

WHEREAS, the City received and reviewed qualifications, proposals, and conducted interviews through an evaluation committee; and

WHEREAS, the evaluation committee and the City found that Cavanaugh Building Corporation ("Cavanaugh") to be the best value to construct the new proposed Streetsboro City Hall; and

WHEREAS, Cavanaugh will construct the new proposed Streetsboro City Hall ("Project") at a Guaranteed Maximum Price ("GMP") of Seven Million, Fifty-two Thousand, Seven Hundred Thirty-nine Dollars and Zero Cents (\$7,052,739.00); and

WHEREAS, the City has accepted the proposal set forth in the July 17, 2024 letter attached hereto as Exhibit "A" and incorporated herein as if fully restated; and

WHEREAS, there are associated costs for the Project, the Owner's costs, which total Six Hundred Thirty-three Thousand, Seventy-nine Dollars and Zero Cents (\$633,079.00); and

WHEREAS, the Total Project cost including the GMP and the Owner's Costs, is Seven Million, Six Hundred Eighty-five Thousand, Eight-hundred Eighteen Dollars and Zero Cents (\$7,685,818.00).

NOW, THEREFORE, BE IT ORDAINED by the Council of the City of Streetsboro, Portage County, Ohio, (3/4) or more of its members concurring:

SECTION 1: The Mayor is hereby authorized to enter into an Agreement with Cavanaugh Building Corporation for construction of the new proposed Streetsboro City Hall at a Guaranteed Maximum Price ("GMP") of Seven Million, Fifty-two Thousand, Seven Hundred Thirty-nine Dollars and Zero Cents (\$7,052,739.00).

SECTION 2: The Director of Finance is hereby authorized and directed to pay the Guaranteed Maximum Price ("GMP") of Seven Million, Fifty-two Thousand, Seven Hundred Thirty-nine Dollars and Zero Cents (\$7,052,739.00) from the Capital Fund, Account Number 401-81-5752.

SECTION 3: The Owner's Costs related to the Project which total Six Hundred Thirty-three Thousand, Seventy-nine Dollars and Zero Cents (\$633,079.00) are hereby approved.

SECTION 4: The Director of Finance is hereby authorized and directed to pay the Owner's Costs of Six Hundred Thirty-three Thousand, Seventy-nine Dollars and Zero Cents (\$633,079.00) from the Capital Fund, Account Number 401-81-5752.

SECTION 5: The Total Cost for the Project, Seven Million, Six Hundred Eighty-five Thousand, Eight Hundred Eighteen Dollars and Zero Cents (\$7,685,818.00), is hereby approved.



# RECORD OF ORDINANCES

GOVERNMENT FORMS & SUPPLIES 844-224-3338 FORM NO. 30043

Ordinance No. \_\_\_\_\_ Passed \_\_\_\_\_, 20\_\_\_\_

**SECTION 6:** It is found and determined that all formal actions of this Council concerning and relating to the adoption of this ordinance were adopted in an open meeting of this Council and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, to the extent applicable, including Chapter 107 of the Codified Ordinances.

**SECTION 7:** This ordinance is hereby declared to be an emergency measure necessary for the preservation of the public peace, health, safety, convenience and welfare of the residents of this City for the reason that the contract must be entered into immediately so as to maximize the current construction season, and provided it receives the affirmative vote of three-fourths of the members elected or appointed to Council, it shall take effect and be in force immediately upon its passage and approval by the Mayor.

PASSED: \_\_\_\_\_  
Date Steve Michniak, President of Council

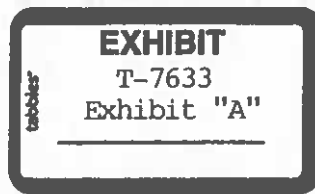
ATTEST: \_\_\_\_\_  
Caroline L. Kremer, Clerk of Council

APPROVED: \_\_\_\_\_  
Date Glenn M. Broska, Mayor

Prepared and approved as to legal content by: \_\_\_\_\_  
David L. Nott, Law Director

Date Submitted to Mayor for Approval: \_\_\_\_\_ Returned: \_\_\_\_\_

Sponsored by: Mayor Broska



July 17, 2024

**CAVANAUGH**  
**BUILDING**

City of Streetsboro  
555 Frost Road #100  
Streetsboro, OH 44241

Attention: Mayor Glenn Broska

Re: Final GMP Cost Presentation for Approval  
City of Streetsboro New City Hall

Dear Mr. Broska:

Please find below and attached our final construction cost presentation for the New Streetsboro City Hall. This cost presentation is based on the Construction Documents, dated June 11, 2024, and Addendum #1, dated June 28, 2021, and review comments received July 15, 2024.

**CONSTRUCTION GRAND TOTAL:**

**\$7,052,739.00**

Please refer to our attached detailed cost estimate spreadsheet which was utilized to develop this total construction cost.

Additionally, please find attached our list of general clarifications and assumptions that were also utilized in developing this total construction cost.

We appreciate the opportunity to provide our services for this project. We hope that you find this proposal to be acceptable and, if so, we will proceed with the CMR contract and GMP amendment. After which, we will proceed into subcontractor/supplier procurement with the intent of starting construction on or around August 28, 2024. Thank you again.

Sincerely,

Cavanaugh Building Corporation

A handwritten signature in blue ink, appearing to read "Christine Daily".

Christine A. Daily  
[christine@cavanaughbuilding.com](mailto:christine@cavanaughbuilding.com)  
330-753-6658 ext. 248

A handwritten signature in blue ink, appearing to read "Chad Davidson".

Chad A. Davidson  
[chad@cavanaughbuilding.com](mailto:chad@cavanaughbuilding.com)  
330-753-6658 ext. 226

CAD/pa

Attachments

1744 COLLIER ROAD, AKRON, OH 44320  
T: 330-753-6658 F: 330-753-0228  
[www.cavanaughbuilding.com](http://www.cavanaughbuilding.com)



**Streetsboro City Hall  
GMP Presentation  
General Clarifications & Assumptions  
July 17, 2024**

Thank you for the opportunity to provide our proposal for the subject project. The following clarifications and qualifications are to be included as part of our proposal. Please feel free to contact us with any questions. We look forward to working with you on this project.

**General Clarifications**

- Our proposal and general condition costs are based on a 14-month project duration. If the project is extended through no error of Cavanaugh, we reserve the right to seek additional compensation for extended general conditions.
- Pricing is based strictly on the provided contract documents dated June 11, 2024, and Addendum #1, dated June 28, 2024. No assumptions have been made for design intent.
- Pricing is based on 50% construction documents. Changes between these and 100% documents will be evaluated for potential cost change once received.
- We have included Builders Risk Insurance.
- We have not included any costs for testing services or special inspections. These are to be by owner. Cavanaugh will coordinate scheduling with the agency.
- We have included a 3.5% construction contingency in our proposal.
- We have excluded all winter conditions, temporary heat, temporary enclosures, cold weather requirements and costs for loss of productivity. Per discussions, these will be included in the owner's contingency.
- Pricing is based strictly on the provided contract documents dated June 11, 2024, and Addendum #1, dated June 28, 2024. No assumptions have been made for design intent.
- We exclude all work related to existing exam rooms, Cleveland Clinic, and healthcare applications included in the plans and specifications.
- All furnishings and equipment are excluded and to be by owner under a separate contract.
- Lids on waste removal containers are excluded. This should not be necessary on a new office building.
- Waste recycling is excluded.
- Waste management plan is excluded.
- If approved manufacturer warranties do not meet specified warranties, manufacturer warranties will override specifications.
- Many specification sections seem to be from previous projects. They are all inclusive of items, methods, requirements, etc. not used or not necessary for this project. A submittal schedule will be provided for approval of items that will be submitted. If additional submittals are required beyond what is typical, a cost will be provided to obtain those submittals.

General Clarifications & Assumptions

- Certificates requested as submittals that do not exist will not be submitted.
- Shop drawings for the following specifications are not typical and are excluded. If necessary, these can be added for a cost of \$5,000 each.
  - Concrete formwork
  - Hollow metal doors and frames. Standard manufacturer cut sheets for each type of frame will be submitted.
  - Wood doors. Standard manufacturer cut sheets for each style of door will be submitted.
  - Safety and security film
  - Acoustical ceilings. Ceilings will be installed per contract documents.
  - Wood panel ceilings
  - Wall coverings
  - Wall and door protection
  - Fire protection specialties
  - Entrance floor mats and frames
- A two-year manufacturer warranty for miscellaneous rough carpentry is excluded. This does not exist.
- We have included delegated design for the cold-formed metal trusses but not cold formed metal framing.
  - Shop drawings for cold form metal framing are excluded. Though the “delegated design” was removed from the specification, the requirements on the shop drawing submittal would require us to engage the same engineer to draw the plans. This should not be necessary; a complete design is included in the structural drawings. If shop drawings are required, this can be added at a cost of \$10,000.
- We have included shop drawings for the metal composite wall panels.
- Material specified for the adhered, Shouldice Bradford, is a through wall full depth unit, not an adhered stone veneer so a square foot unit price of \$7.00/s.f. was used for a manufactured stone.
- 5-year annual roof inspections by installer and manufacturer are excluded.
- We exclude engineered shop drawings and design calculations for roof accessories. Snow guards are not shown on the plans and are not included in the project.
- All work related to fire rated assemblies, penetration fire stopping, etc. as noted in the drawings is excluded. There are no firewalls shown.
- Field adhesion testing for joint sealants is not typical for this application. It is assumed all joint sealant field adhesion testing, planning, and quality control will be by the owner’s testing agency and can be coordinated by Cavanaugh.
- Door hardware pricing is based on the door and hardware schedules provided in the contract documents. No assumptions have been made for design intent or intended function.
- Interior and exterior signage is excluded from the proposal, including all traffic signs. This will be performed by the owner’s contractor under a separate contract.

General Clarifications & Assumptions

- The polished concrete system was specified with a basis of design manufacturer or alternate systems to match architect's sample, which was not available to bidders. Bid invites were sent to basis of design manufacturer recommended contractors, of which only one bid the basis of design, all others bid alternate systems. We included the one contractor that bid basis of design manufacturer at a middle range price since the sample was not available for other bidders.
- The glazing specification includes heat-soaked glass. This is not a typical process and eliminates the majority of the fabricators in the area. The heat soaking process is an additional step that eliminates the potential of spontaneous glass breakage after installation caused by nickel sulfide intrusions. We have not included this in our GMP. If it is required, there will be a change in glass fabricators with an additional cost of \$25,000.
- Window sills are not detailed. A \$10,000 allowance for window sills has been included.
- Dedication plaque shown on A-222 is excluded. Blocking will be provided.
- We have not included installation of the future wall graphic. Installation can be added for \$6,000 if design and artwork fees are paid by owner or design team.
- Finish Plan A-811 does not have a scale. Flooring quantities based on 1/8"=1' scale.
- Phenolic toilet compartments are excluded and are not shown in plans.
- Folding panel partitions are excluded and are not shown in plans.
- Air barrier is excluded. Per plans, contractor is opting to use kraft faced insulation in lieu of vapor barrier.
- Weather barriers are excluded; zip panels have their own weather barrier system.
- Access doors and panels are excluded and not shown in plans.
- We have included premium grade high performance grout in lieu of epoxy grout for the tile spec. The flooring subcontractor we have included in our bid does not install epoxy grout due to the fumes being hazardous to the installer's health. In addition, epoxy grout is over and above what is necessary for this application and would only be necessary in areas containing greases, acids, and harsh chemicals. If epoxy grout is required, we will have to switch to a higher priced contractor for the entire flooring package.
- Tile grout and sealing is excluded; porcelain tile cannot be sealed.
- We have not included any cost for waxing floors after installation.
- Painting the RTU's to match the ACM panels is excluded. This is not typical, and we need to obtain the unit manufacturer's approval and direction on how to coat the units before pricing can be provided.
- Emergency key cabinets are not shown in the plans, but we have included the cost for (1) knox box.
- Trane BAS system has been included in HVAC pricing. This was discussed and removed from the project in the design phase; however, with the (25) VAV's, this is the most cost-effective way to control the system.
- We have included the following Optional HVAC VE items. If they are necessary to the project, please add the following:
  - \$5,000 to add double wall construction on RTU's.

General Clarifications & Assumptions

- \$7,000 to add modulating reheat in RTU's.
- We have included the following Plumbing VE item. If necessary to the project, please add the following:
  - \$13,000 to use all cast iron in lieu of PVC.
    - Base bid pricing includes fire wrap of PVC in plenum ceilings.
- Technology and A/V – we have included rough-in only for the technology and A/V package. Technology package to be contracted by Streetsboro directly.
- We have included electrical rough-in only for Telephone, CCTV, Access control.

We would welcome the opportunity to further discuss our proposal with you and thank you again for the opportunity to provide a proposal for this project.



Job Name:	City Hall CMR	Estimator:	Cdally	
Owner:	City of Streetsboro	Job Budget:	\$7,300,000	
Architect:	Levelheads			
Construction Manager:	Cavanaugh			
Date:	July 17, 2024	Building Area:	14,550	SF
	CSI DIVISON	BUILDING COSTS	SITE COSTS	TOTALS
<b>BUILDING COSTS</b>				
BP 01A - General Trades	\$ 811,000.00		\$ 811,000.00	\$ 55.74
BP 01B - Shell and Interiors	\$ 1,203,350.00		\$ 1,203,350.00	\$ 82.70
BP 03A - Concrete	\$ 423,590.00		\$ 423,590.00	\$ 29.11
BP 04A - Masonry	\$ 190,380.00		\$ 190,380.00	\$ 13.08
BP 06A - Metals	\$ 150,350.00		\$ 150,350.00	\$ 10.33
BP 07A - Shingle Roof	\$ 34,719.00		\$ 34,719.00	\$ 2.39
BP 07B - Metal Panel Roofing and Metal Wall Panels	\$ 163,000.00		\$ 163,000.00	\$ 11.20
BP 07C - EPDM Roofing	\$ 170,200.00		\$ 170,200.00	\$ 11.70
BP 08A - Glass and Glazing	\$ 296,000.00		\$ 296,000.00	\$ 20.34
BP 09A - Flooring	\$ 136,435.00		\$ 136,435.00	\$ 9.38
BP 09B - Painting and Wall Covering	\$ 55,914.00		\$ 55,914.00	\$ 3.84
BP 21A - Fire Suppression	\$ 76,870.00		\$ 76,870.00	\$ 5.28
BP 22A - Plumbing	\$ 233,200.00		\$ 233,200.00	\$ 0.29
BP 23A - HVAC	\$ 503,000.00		\$ 503,000.00	\$ 1.19
BP 26A - Electrical and Communications	\$ 769,605.00		\$ 769,605.00	\$ 4.04
		<b>BUILDING COSTS SUBTOTAL</b>	<b>\$ 5,217,613.00</b>	<b>\$ 280.62</b>
<b>SITE WORK COSTS</b>				
BP 31A - Sitework and Utilities		\$ 564,000.00	\$ 564,000.00	\$ 38.76
BP 32A - Asphalt paving		\$ 94,125.00	\$ 94,125.00	\$ 6.47
BP 32C - Landscaping		\$ 76,312.00	\$ 76,312.00	\$ 5.24
		<b>SITE WORK COSTS SUBTOTAL</b>	<b>\$ 734,437.00</b>	<b>\$ 60.48</b>
<b>PROFESSIONAL SERVICES</b>				
01 - General Conditions			\$ 199,240.00	\$ 13.69
Project Staffing			\$ 378,000.00	\$ 25.98
Bonds & Insurance			\$ 93,000.00	\$ 6.39
Potential Permit Costs			\$ -	\$ -
Refer to GCs tab for further detail on above line items				
		<b>PROFESSIONAL SERVICES SUBTOTAL</b>	<b>\$ 670,240.00</b>	<b>\$ 48.06</b>
<b>CONTINGENCY COSTS</b>				
Construction Contingency		3.50%	\$ 231,780.15	\$ 15.93
		<b>CONTINGENCY COSTS SUBTOTAL</b>	<b>\$ 231,780.15</b>	<b>\$ 15.93</b>
	<b>CMR Fee</b>	<b>3%</b>	<b>\$ 198,668.70</b>	
<b>CONSTRUCTION TOTAL</b>			<b>\$ 7,052,738.85</b>	<b>\$ 484.72</b>

<b>OWNERS OTHER POTENTIAL PROJECTS COSTS</b>				
<b>AV Technology Package</b>				
Technology			\$ 200,000.00	
<b>Office Furnishings Package - ADD:</b>				
Furniture, Furnishings, Art & Décor to be by Owner			\$ 10,000.00	
<b>Owners Contingency - ADD:</b>				
Owner should carry a separate contingency in addition to construction contingency			\$ 275,000.00	
<b>OWNERS TOTAL</b>			<b>\$ 485,000.00</b>	

<b>ALTERNATE COST OPTIONS</b>				
<b>Alt #1 - Rt 43 Seating Plaza with Flag Poles</b>				
Includes concrete, benches, flagpoles, landscaping, electric			\$ 126,390.27	
<b>Alt #2 - Surface course asphalt along entrance to mayor's office</b>				
Add 72cy asphalt surface course			\$ 20,764.80	
<b>Alt #3 - Final Striping for Alt #2 Surface course</b>				
Add striping for Alt#2 surface course			\$ 2,060.00	
<b>Alt #4 - Demo Asphalt, install concrete curb island</b>				
Add 710sf concrete curb island			\$ 16,480.00	
<b>Alt #5 - install remaining curb for site access</b>				
Add 300' of concrete curb			\$ 11,742.00	
<b>Alt #6 - install remaining sidewalks</b>				
Add 465sy concrete sidewalk			\$ 22,031.70	
<b>ALTERNATES TOTAL</b>			<b>\$ 199,468.77</b>	



Job Name:		City Hall CMR				Estimator	Cdaily			
Owner:		City of Streetsboro				Job Budget	\$7,300,000			
Architect:		Levelheads				Date	Time			
Construction Manager:		Cavanaugh				Pre Bid				
Date:		July 17, 2024				Bid Date				
Description	Quantity	U.N.	Q			MATERIAL	LABOR/EQUIP	SUB	TOTAL	
			M	L	S					
						0	0	0	0	
BP 01A - General Trades						0	0	0	0	
DIVISION 03 - CONCRETE						0	0	0	0	
033540 - Polished Concrete						0	0	0	0	
Occurs in Gallery, Lobby, and entry corridors						0	0	0	0	
DIVISION 04 - WOOD, PLASTIC, COMPOSITES						0	0	0	0	
041053 - Miscellaneous Rough Carpentry						0	0	0	0	
Window/door/misc blocking, parapet cap						0	0	0	0	
041100 - Architectural Wood Casework						0	0	0	0	
Finish Carpentry						0	0	0	0	
Council chambers wood work, panels, etc						0	0	0	0	
Plastic Laminate Casework & Tops						0	0	0	0	
042200 - Wood Paneling						0	0	0	0	
Included with wood casework						0	0	0	0	
DIVISION 07 - THERMAL & MOISTURE PROTECTION						0	0	0	0	
071113 - Bituminous Dampproofing						0	0	0	0	
Below grade						0	0	0	0	
072100 - Thermal Insulation						0	0	0	0	
Sloped Roof Insulation						0	0	0	0	
072700 - Air Barriers						0	0	0	0	
Not used - Per plans contractor option to use kraft faced insulation						0	0	0	0	
in lieu of vapor barrier						0	0	0	0	
078400 - Fire Stopping						0	0	0	0	
Not used - no fire walls shown						0	0	0	0	
079200 - Joint Sealants						0	0	0	0	
Exterior caulking						0	0	0	0	
Sound caulking, fire caulking, misc arch. Sealants						0	0	0	0	
No fire caulking included						0	0	0	0	
DIVISION 08 - OPENINGS						0	0	0	0	
080671 - Door Hardware Schedule						0	0	0	0	
081113 - Hollow Metal Doors and Frames						0	0	0	0	
081416 - Flush Wood Doors						0	0	0	0	
083100 - Access Doors and Panels						0	0	0	0	
None Shown						0	0	0	0	
088723 - Glass Film						0	0	0	0	
Included in glazing package						0	0	0	0	
DIVISION 09 - FINISHES						0	0	0	0	
097600 - Interior Wall and Ceiling Paneling						0	0	0	0	
DIVISION 10 - SPECIALTIES						0	0	0	0	
101100 Visual Display Surfaces						0	0	0	0	
Included with casework above						0	0	0	0	
101400 - Signage						0	0	0	0	
Allowance per Addendum #1						0	0	0	0	
102113.17 - Phenolic Toilet Compartments						0	0	0	0	
None Shown						0	0	0	0	
102239 - Folding panel partitions						0	0	0	0	
None Shown						0	0	0	0	
102600 - Wall and Door Protection						0	0	0	0	
No wall protection shown, corner guards only						0	0	0	0	
102800 - Toilet, Bath, and Laundry Accessories						0	0	0	0	
7 restrooms						0	0	0	0	
104116 - Emergency Key Cabinets						0	0	0	0	
Knox box - not shown in plans, but 1 included						0	0	0	0	
104400 - Fire Protection Specialties						0	0	0	0	
FEC						0	0	0	0	
107500 - Flagpoles						0	0	0	0	
Included in alternate						0	0	0	0	
DIVISION 12 - FURNISHINGS						0	0	0	0	
123600 - Countertops						0	0	0	0	
Costs are calculated above in Division 6						0	0	0	0	
122400 - Window Shades						0	0	0	0	
Chambers and conference						0	0	0	0	
323119 - Decorative Metal Fences and Gates						0	0	0	0	
Dumpster gates						0	0	0	0	
						0	0	0	0	
DTJ Enterprises - \$851,000	1	bid			\$11000.00	0	0	\$11000	\$11000	
						0	0	0	0	
<b>PACKAGE TOTAL - \$811,000.00</b>						<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	
						0	0	0	0	
BP 01B - Shell and interiors						0	0	0	0	





Job Name:	City Hall CMR				Estimator	Cdaily			
Owner:	City of Streetsboro				Job Budget	\$7,300,000			
Architect:	Levelheads				Date	Time			
Construction Manager:	Cavanaugh				Pre Bid				
Date:	July 17, 2024				Bid Date				
Description	Quantity	unit	M			MATERIAL	LABOR/EQUIP	SUB	TOTAL
			M	L	S				
<b>DIVISION 05 - METALS</b>						0	0	0	0
054000 - Cold-Formed Metal Framing						0	0	0	0
CFMF ext bearing walls, joists, trusses						0	0	0	0
Delegated design, Removed per Levelheads - clarify submittal						0	0	0	0
054400 - Pre-Engineered Cold-Formed Steel Trusses						0	0	0	0
52' Trusses 16" oc						0	0	0	0
45' Trusses 16" oc						0	0	0	0
13' canopy Trusses 16" oc						0	0	0	0
Bracing, facia, outriggers, etc						0	0	0	0
<b>DIVISION 06 - WOOD, PLASTIC, COMPOSITES</b>						0	0	0	0
061613 - Sheathing (Zip System)						0	0	0	0
Sloped Roof Sheathing						0	0	0	0
Exterior wall sheathing - 2-1/2" Zip sheathing						0	0	0	0
072100 - Thermal Insulation						0	0	0	0
Exterior walls thermal insulation - R-19 Kraft Face						0	0	0	0
Interior Partition Sound Batts						0	0	0	0
<b>DIVISION 09 - FINISHES</b>						0	0	0	0
092116 - Gypsum Board Assemblies						0	0	0	0
LG Metal Framing						0	0	0	0
Interior walls, soffits, bulkheads, etc						0	0	0	0
Hard lids, life backer in r's, soffits, bulkheads, etc						0	0	0	0
095100 - Acoustical Ceilings						0	0	0	0
095100 - Wood Panel Ceilings						0	0	0	0
ACT-1 - Armstrong Ultima Prelude 15/16" grid						0	0	0	0
ACT-2 - Armstrong 2x6 (Optima 32617)						0	0	0	0
ACT-1S - same as ACT-1 with sound batts above						0	0	0	0
AWP-2 - Acoustic Wood Paneling Woodupp Akupanel English Walnut						0	0	0	0
AWP-3 - USG Illusions Metal Panel S37 Dark Jatoba						0	0	0	0
<b>DIVISION 10 - SPECIALTIES</b>						0	0	0	0
107316.13 - Metal Canopies						0	0	0	0
Mapes canopy at back door by service yard						0	0	0	0
						0	0	0	0
Competitive Interiors - \$1,203,350	1	bid			1203350.00	0	0	1203350	1203350
DTJ Enterprises - \$1,235,000						0	0	0	0
						0	0	0	0
<b>PACKAGE TOTAL - \$1,203,350.00</b>						0	0	0	0
						0	0	0	0
<b>BP 03A - Concrete</b>						0	0	0	0
<b>DIVISION 03 - CONCRETE</b>						0	0	0	0
033000 - Cast-in-Place Concrete						0	0	0	0
Trench footers & column pads, rebar, rigid ins						0	0	0	0
Stem wall						0	0	0	0
Frost slabs - 6 ea						0	0	0	0
Slab on grade 4", mesh, rigid ins perimeter, stone subbase, vapor barrier						0	0	0	0
Exterior courtyard pavement						0	0	0	0
Exterior sidewalks						0	0	0	0
Exterior curbs						0	0	0	0
Exterior flatwork						0	0	0	0
Bollards placed, dumpster area						0	0	0	0
099733 - Concrete Floor Sealers						0	0	0	0
Occurs in mechanical and electrical spaces						0	0	0	0
321313.1 - Exposed Aggregate Paving						0	0	0	0
Occurs in courtyard						0	0	0	0
						0	0	0	0
Credit for infrastructure concrete sidewalks	1	fs			-21390.00	0	0	-21390	-21390
Parsons Concrete Contractors - \$444,980	1	bid			444980.00	0	0	444980	444980
Xtreme Elements - \$581,625						0	0	0	0
						0	0	0	0
<b>PACKAGE TOTAL - \$423,590.00</b>						0	0	0	0
						0	0	0	0
<b>BP 04A - Masonry</b>						0	0	0	0
<b>DIVISION 04 - MASONRY</b>						0	0	0	0
042000 - Unit Masonry						0	0	0	0
Brick veneer around building						0	0	0	0
Add for reveals, working on roof at portion, generally cut up						0	0	0	0
044313.16 - Adhered Stone Masonry Veneer						0	0	0	0
Slack on faux stone at front elevation						0	0	0	0
Also occurs in Courtyard						0	0	0	0
Exterior Service Enclosure						0	0	0	0
CMU						0	0	0	0



Job Name:	City Hall CMR					Estimator	Cdally			
Owner:	City of Streetsboro					Job Budget	\$7,300,000			
Architect:	Levelheads					Date	Time			
Construction Manager:	Cavanaugh					Pre Bid				
Date:	July 17, 2024					Bid Date				
Description	Quantity	U.M.	Q			MATERIAL	LABOR/EQUIP	SUB	TOTAL	
			M	L	S					
Brick Veneer						0	0	0	0	
<b>047200 - Cast stone Masonry</b>										
Stone Cap at Service enclosure						0	0	0	0	
						0	0	0	0	
Duer Construction Company - \$190,350	1	bid				190350.00	0	190350	190350	
Pricing was revised to include Split Face for Service Enclosure						0	0	0	0	
						0	0	0	0	
<b>PACKAGE TOTAL - \$190,350.00</b>						0	0	0	0	
						0	0	0	0	
<b>BP 66A - Metals</b>										
<b>051200 - Structural Steel Framing</b>										
Pipe columns and beams, canopy framing per S1.2						0	0	0	0	
<b>053100 - Steel Decking</b>										
Occurs over all roof structures						0	0	0	0	
<b>055000 - Metal Fabrications</b>										
						0	0	0	0	
Pro-Fab, Inc. - \$150,350	1	bid				150350.00	0	150350	150350	
Epic Steel - \$198,000						0	0	0	0	
Columbia Building Products - \$246,000						0	0	0	0	
						0	0	0	0	
<b>PACKAGE TOTAL - \$150,350.00</b>						0	0	0	0	
						0	0	0	0	
<b>BP 67A - Shingle Roofing</b>										
<b>073113 - Asphalt Shingles</b>										
Occurs at 2 pitched roof/metal truss areas						0	0	0	0	
<b>077123 - Manufactured Gutters and Downspouts</b>										
						0	0	0	0	
Master Renovations - \$34,719	1	bid				34719.00	0	34719	34719	
ASTAR - \$50,841						0	0	0	0	
Tussing Builders - \$59,800						0	0	0	0	
						0	0	0	0	
<b>PACKAGE TOTAL - \$34,719.00</b>						0	0	0	0	
						0	0	0	0	
<b>BP 67B - Metal Panel Roofing and Metal Wall Panels</b>										
<b>074113 - Metal Roof Panels</b>										
Occurs at canopy roof						0	0	0	0	
<b>074213.23 - Metal Composite Material Wall Panels</b>										
<b>076200 - Sheet Metal Flashing &amp; Trim</b>										
General spec						0	0	0	0	
						0	0	0	0	
ASTAR - \$183,000	1	bid				183000.00	0	183000	183000	
DJS - \$265,200						0	0	0	0	
						0	0	0	0	
<b>PACKAGE TOTAL - \$183,000.00</b>						0	0	0	0	
						0	0	0	0	
<b>BP 67C - EPDM Roofing</b>										
<b>075300 - Elastomeric Membrane Roofing</b>										
Black adhered membrane flat roof						0	0	0	0	
Includes non-tapered rigid insulation to meet new energy code						0	0	0	0	
Includes coverboard						0	0	0	0	
<b>077200 - Roof Accessories</b>										
Roof Hatch						0	0	0	0	
						0	0	0	0	
Tussing Builders - \$170,200	1	bid				170200.00	0	170200	170200	
Master Renovations - \$183,667						0	0	0	0	
ASTAR - \$252,598						0	0	0	0	
						0	0	0	0	
<b>PACKAGE TOTAL - \$170,200.00</b>						0	0	0	0	
						0	0	0	0	
<b>BP 68A - Glass and Glazing</b>										
<b>084126 - All Glass Entrances and storefront</b>										
Conference room						0	0	0	0	
<b>084313 - Aluminum-Framed Storefronts</b>										
Windows						0	0	0	0	
SF occurs around Courtyard						0	0	0	0	
SF occurs around Mayor						0	0	0	0	
SF occurs around Drinking Fountain						0	0	0	0	
Occurs at NE corner by Gallery Room						0	0	0	0	
Interior Storefront						0	0	0	0	
Occurs at Conference, building dept, water dept.						0	0	0	0	



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Architect:		Levelheads				Date	Time				
Construction Manager:		Cavanaugh				Pre Bid					
Date:		July 17, 2024				Bid Date					
Description	Quantity	u.m.	M	L	S	MATERIAL	LABOR/EQUIP	SUB	TOTAL	⑥	
085650 - Interior Transaction Windows						0	0	0	0		
Water Department						0	0	0	0		
088000 - Glazing						0	0	0	0		
Occurs at locations above						0	0	0	0		
Bonfert Glass Company - \$205,195						0	0	0	0		
- No Hardware						0	0	0	0		
- Missing scope						0	0	0	0		
- Heat soaked glass						0	0	0	0		
TeamOne - \$296,000	1	bid				296000.00	0	0	296000	296000	
<b>PACKAGE TOTAL - \$296,000.00</b>						0	0	0	0	0	
BP 09A - Flooring						0	0	0	0		
090561 - Common Work Results for Flooring Preparation						0	0	0	0		
Minimal floor prep, ardex leveling within 1/8"						0	0	0	0		
093000 - Tiling						0	0	0	0		
T-1 - Large Format - Restrooms & RR Wet walls						0	0	0	0		
T-2, T-3 - Wall Tile						0	0	0	0		
Patella Carpet and Tile - \$33,320	1	bid				33320.00	0	0	33320	33320	
- No Epoxy grout, High performance grout instead						0	0	0	0		
- Tile and grout sealing is excluded - Porcelain tile cannot be sealed						0	0	0	0		
- T-3 is not available in a 1'x24" mosaic. Price based on 3'x3"						0	0	0	0		
Messina Floor Covering - \$40,832						0	0	0	0		
096500 - Resilient Flooring						0	0	0	0		
LVT - Corridors mainly						0	0	0	0		
Base throughout						0	0	0	0		
Patella Carpet and Tile - \$103,115	1	bid				103115.00	0	0	103115	103115	
Messina Floor Covering - \$113,510						0	0	0	0		
The Company - \$120,000						0	0	0	0		
Corporate Floors - \$161,000 full package						0	0	0	0		
096813 - Tile Carpeting						0	0	0	0		
Carpet tile						0	0	0	0		
Patella Carpet and Tile - Included above						0	0	0	0		
Messina Floor Covering - Included above						0	0	0	0		
124813 - Entrance Floor Mats and Frames						0	0	0	0		
Walkoff mat						0	0	0	0		
Patella Carpet and Tile - Included above						0	0	0	0		
Messina Floor Covering - Included above						0	0	0	0		
<b>PACKAGE TOTAL - \$136,435.00</b>						0	0	0	0	0	
BP 09B - Painting and Wall Coverings						0	0	0	0		
097200 - Wall Coverings						0	0	0	0		
WC-1 - Wall Covering						0	0	0	0		
099113 - Exterior Painting						0	0	0	0		
099123 - Interior Painting						0	0	0	0		
Frank Novak and Sons - \$55,914	1	bid				55914.00	0	0	55914	55914	
Yermen and Young Painting - \$83,425						0	0	0	0		
<b>PACKAGE TOTAL - \$55,914.00</b>						0	0	0	0	0	
BP 21A - Fire Suppression						0	0	0	0		
Fire Fee - \$76,870	1	bid				76870.00	0	0	76870	76870	
SA Komunale - \$83,245						0	0	0	0		
<b>PACKAGE TOTAL - \$76,870.00</b>						0	0	0	0	0	
BP 22A - Plumbing						0	0	0	0		
Mechanical room work						0	0	0	0		
Small rest rooms						0	0	0	0		
Drinking fountain area						0	0	0	0		
Kitchen type areas						0	0	0	0		
Gas piping						0	0	0	0		
roof hydrant						0	0	0	0		
Accurate Plumbing - \$246,200	1	bid				246200.00	0	0	246200	246200	
- Cavanaugh to excavate and backfill						0	0	0	0		
Additional VE Items						0	0	0	0		



Job Name:		City Hall CMR				Estimator	Cdañy			
Owner:		City of Streetsboro				Job Budget	\$7,300,000			
Architect:		Levelheads				Date	Time			
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Date:		July 17, 2024				Bid Date				
Description	Quantity	u.m.	M			S	MATERIAL	LABOR/EQUIP	SUB	TOTAL
			M	L	S					
Eliminate all cast iron and use PVC for DWV	1	bid				-13000.00	0	0	-13000	-13000
Hamer Plumbing - \$309,200							0	0	0	0
- Has excavation did not bid cast iron							0	0	0	0
<b>PACKAGE TOTAL - \$233,200.00</b>							0	0	0	0
<b>BP 23A - HVAC</b>							0	0	0	0
The K Company - \$515,000	1	bid				515000.00	0	0	515000	515000
- Includes Trane BAS system because of VAVs							0	0	0	0
Additional VE Items							0	0	0	0
Eliminate double wall construction on RTU's, it is not necessary	1	bid				-5000.00	0	0	-5000	-5000
Eliminate modulating rheostat in RTU's, it is not necessary	1	bid				-7000.00	0	0	-7000	-7000
<b>PACKAGE TOTAL - \$497,000.00</b>							0	0	0	0
<b>BP 26A - Electrical and Communications</b>							0	0	0	0
<b>DIVISION 26 - ELECTRICAL</b>							0	0	0	0
<b>DIVISION 28 - FIRE &amp; SECURITY</b>							0	0	0	0
Speelman Electric - \$769,605	1	bid				769605.00	0	0	769605	769605
- Includes telephone rough-in							0	0	0	0
- Includes access control rough-in							0	0	0	0
- Includes CCTV rough-in							0	0	0	0
<b>DIVISION 27- COMMUNICATIONS</b>							0	0	0	0
Rough in only with Electrical subcontractor							0	0	0	0
By Owner							0	0	0	0
<b>PACKAGE TOTAL - \$769,605.00</b>							0	0	0	0
<b>BP 31A - Sitework and Utilities</b>							0	0	0	0
<b>DIVISION 31 - EARTHWORK</b>							0	0	0	0
311000 - Site Clearing							0	0	0	0
Minimal, misc curb cuts, digout debris							0	0	0	0
No Spec # - Erosion Control							0	0	0	0
Silt fence, inlet protection, temp seeding, SWPPP inspections							0	0	0	0
312000 - Earth Moving							0	0	0	0
312200 - Grading							0	0	0	0
312333 - Trenching and Backfill							0	0	0	0
313210 - Geotextile Fabric							0	0	0	0
Strip topsoil, cut/fills, fine grading							0	0	0	0
<b>DIVISION 33 - UTILITIES</b>							0	0	0	0
Sanitary Sewer							0	0	0	0
334000 - Storm Utility Drainage Piping							0	0	0	0
334100 - Subdrainage Piping							0	0	0	0
Underground Storage Chambers							0	0	0	0
331300 - Disinfecting of Water Utility Distribution							0	0	0	0
331400 - Water Utility Transmission and Distribution							0	0	0	0
DTJ Enterprises - \$564,000	1	bid				564000.00	0	0	564000	564000
<b>PACKAGE TOTAL - \$564,000.00</b>							0	0	0	0
<b>BP 32A - Asphalt Paving</b>							0	0	0	0
321216 - Asphalt Paving							0	0	0	0
HD asphalt pavement & base							0	0	0	0
SD asphalt pavement & base							0	0	0	0
304 base included under pavement assemblies							0	0	0	0
321723 - Pavement Marking							0	0	0	0
Striping							0	0	0	0
Infinite Paving - \$94,125							0	0	0	0
Perrin Asphalt and Concrete - \$108,000 - buy with Perrin	1	bid				94125.00	0	0	94125	94125
<b>PACKAGE TOTAL - \$94,125.00</b>							0	0	0	0
<b>BP 32C - Landscaping</b>							0	0	0	0
323115 - Soil Preparation							0	0	0	0
329200 - Turf and Grasses							0	0	0	0
329300 - Plants							0	0	0	0



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Architect:	Lavelheads					Date	Time			
Construction Manager:	Cavanaugh					Pre Bid				
Date:	July 17, 2024					Bid Date				
Description	②					MATERIAL	LABOR/EQUIP	SUB	TOTAL	
	Quantity	u.m.	M	L	\$					
Seeding plants, boulders, mulch, courtyard						0	0	0	0	
Down to Earth Landscaping \$76,312	1	bid			76312.00	0	0	76312	76312	
RB Stout \$84,800						0	0	0	0	
Lake Erie Landscape \$89,635						0	0	0	0	
<b>PACKAGE TOTAL - \$76,312.00</b>						<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	
<b>TOTAL COSTS</b>						<b>0</b>	<b>0</b>	<b>5952050</b>	<b>5952050</b>	

TOTALS \$ \$ \$ 5,952,050.00 \$ 5,952,050.00



Job Name:	City Hall CMR					Estimator	Cdaily			
Owner:	City of Streetsboro					Job Estimate	\$ 7,300,000.00			
Architect:	Levelheads					Date	Time			
Construction Manager:	Cavanaugh					Pre Bid				
Date:						Bid Date				
Description	Quantity	u.m.	②			MATERIAL	LABOR EQUIP	SUB	TOTAL	
			M	L	S					
						0	0	0	0	
						0	0	0	0	
<b>Alt #1 - Rt 43 Flag Pole Plaza</b>						0	0	0	0	
ADD Option						0	0	0	0	
Occur at seating area off SR43, 30'						0	0	0	0	
						0	0	0	0	
Benches						0	0	0	0	
Flag Poles						0	0	0	0	
DTJ Enterprises - 52 920	1	bid			52982.00	0	0	52982	52982	
						0	0	0	0	
Concrete						0	0	0	0	
Parsons Concrete - \$30 925	1	bid			30925.00	0	0	30925	30925	
						0	0	0	0	
Landscaping						0	0	0	0	
Down to earth - \$8 062	1	bid			8062.00	0	0	8062	8062	
						0	0	0	0	
Sitework						0	0	0	0	
DTJ Enterprises - \$15,000	1	bid			15000.00	0	0	15000	15000	
						0	0	0	0	
Exterior Monument Sign on SR43 - Excluded						0	0	0	0	
						0	0	0	0	
Electric						0	0	0	0	
Speelman Electric - 15 740	1	bid			15740.00	0	0	15740	15740	
						0	0	0	0	
<b>SUBTOTAL</b>						0	0	0	0	
<b>FEE - 3%</b>						0	0	0	0	
<b>TOTAL</b>						0	0	0	0	
						0	0	0	0	
						0	0	0	0	
<b>Alt #2 - Surface course asphalt along entrance to mayor's office</b>						0	0	0	0	
ADD Option						0	0	0	0	
Add 72cy @ \$280/cy						0	0	0	0	
DTJ Enterprises - \$20,160	1	bid			20160.00	0	0	20160	20160	
						0	0	0	0	
						0	0	0	0	
<b>SUBTOTAL</b>						0	0	0	0	
<b>FEE - 3%</b>						0	0	0	0	
<b>TOTAL</b>						0	0	0	0	
						0	0	0	0	
						0	0	0	0	
<b>Alt #3 - Final Striping for Alt #2 Surface course</b>						0	0	0	0	
ADD Option						0	0	0	0	
Add final striping for added surface course						0	0	0	0	
DTJ Enterprises - \$2,000	1	bid			2000.00	0	0	2000	2000	
						0	0	0	0	
						0	0	0	0	
<b>SUBTOTAL</b>						0	0	0	0	
<b>FEE - 3%</b>						0	0	0	0	
<b>TOTAL</b>						0	0	0	0	
						0	0	0	0	
						0	0	0	0	
<b>Alt #4 - Demo Asphalt, install concrete curb island</b>						0	0	0	0	
ADD Option						0	0	0	0	
710sf curb island						0	0	0	0	
DTJ Enterprises - \$16,000	1	bid			16000.00	0	0	16000	16000	
						0	0	0	0	
						0	0	0	0	
<b>SUBTOTAL</b>						0	0	0	0	



Job Name:	City Hall CMR					Estimator	Cdally			
Owner:	City of Streetsboro					Job Estimate	\$ 7,300,000.00			
Architect:	Levelheads						Date	Time		
Construction Manager:	Cavanaugh					Pre Bid				
Date:						Bid Date				
Description	Quantity	u.m.	①			MATERIAL	LABOR EQUIP	SUB	TOTAL	
			M	L	S					
FEE - 3%	\$ 480.00					0	0	0	0	
TOTAL	\$ 16,480.00					0	0	0	0	
						0	0	0	0	
						0	0	0	0	
<b>Alt #5 - Install remaining curb for site access</b>						0	0	0	0	
ADD Option						0	0	0	0	
300' curb @ \$38/LF								0	0	
DTJ Enterprises - \$11,400	1	bid			11400.00	0	0	11400	11400	
						0	0	0	0	
						0	0	0	0	
<b>SUBTOTAL</b>	\$ 11,400.00					0	0	0	0	
FEE - 3%	\$ 342.00					0	0	0	0	
<b>TOTAL</b>	\$ 11,742.00					0	0	0	0	
						0	0	0	0	
						0	0	0	0	
<b>Alt #8 - Install remaining sidewalks</b>						0	0	0	0	
ADD Option						0	0	0	0	
400sy @ \$46/sy								0	0	
DTJ Enterprises - \$21,390	1	bid			21390.00	0	0	21390	21390	
						0	0	0	0	
						0	0	0	0	
<b>SUBTOTAL</b>	\$ 21,390.00					0	0	0	0	
FEE - 3%	\$ 641.70					0	0	0	0	
<b>TOTAL</b>	\$ 22,031.70					0	0	0	0	
						0	0	0	0	
						0	0	0	0	



Job Name:		GENERAL CONDITIONS PAGE					Estimator	Cdaily	
Owner:		City of Streetsboro					Job Estimate	\$ 7,300,000.00	
Architect:		Levelheads					Date	Time	
Construction Manager:		Cavanaugh					Pre Bid		
Date:							Bid Date		
DESCRIPTION	QUANTITY	u.m.	@			MATERIAL	LABOR EQUIP	SUB	TOTAL
			M	L	S				
<b>GENERAL CONDITIONS</b>						0	0	0	0
Telehandler/Forklift Budget	1	ls		40,000.00		0	40000	0	40000
Job Trailer (Stocked, Computers, Printers)	14	mons		2,000.00		0	28000	0	28000
Job Phones	14	mons		100.00		0	1400	0	1400
Job Toilets	14	mons			260.00	0	0	3640	3640
Temp. Electric Service & Power						0	0	0	0
To be included in owner contingency						0	0	0	0
New Service Fee by Owner						0	0	0	0
Temp. Heat Fuel & Units						0	0	0	0
To be included in owner contingency						0	0	0	0
Temp. Lighting						0	0	0	0
With the electrician						0	0	0	0
Temp. Water						0	0	0	0
To be included in owner contingency						0	0	0	0
Layout and Surveying	1	ls			20,000.00	0	0	20000	20000
Testing						0	0	0	0
Wertz by Owner						0	0	0	0
Weekly Clean-up	60	wks		500.00		0	30000	0	30000
Final Clean-up	14500	sf		1.00		0	14500	0	14500
Dumpster	20	ea			750.00	0	0	15000	15000
Temp. Fence/Barricades/Signs	1	ls			20,000.00	0	0	20000	20000
Access Road - Laydown	177	cy	50.00	50.00		8850	8850	0	17700
Temp. Enclosures						0	0	0	0
To be included in owner contingency						0	0	0	0
Project Sign/Bulletin Board	1	ls			5,000.00	0	0	5000	5000
Photographs/Video Tape						0	0	0	0
Schedule Preparation Cost						0	0	0	0
Covered by PM						0	0	0	0
Concrete Washouts						0	0	0	0
With concrete contractor						0	0	0	0
Safety Resources of Ohio Inspections	1	ls			4,000.00	0	0	4000	4000
<b>PROJECT STAFFING</b>						0	0	0	0
Superintendent	60	wks		3,600.00		0	216000	0	216000
Project Manager	60	wks		2,700.00		0	162000	0	162000
<b>BONDS &amp; INSURANCE</b>						0	0	0	0
Performance Bond	73000	\$	1.00			73000	0	0	73000
Builder's Risk Budget	1	ls	20,000.00			20000	0	0	20000
<b>PERMITS</b>						0	0	0	0
Building Permits						0	0	0	0
Other Permits & Tap Fees						0	0	0	0
All permits, tape fees, etc. will be handles with owners contingency as previously discussed						0	0	0	0
						0	0	0	0
<b>TOTAL COSTS</b>						<b>101850</b>	<b>500750</b>	<b>67640</b>	<b>670240</b>





# RECORD OF ORDINANCES

GOVERNMENT FORMS & SUPPLIES 644-224-3338 FORM NO. 30043

Ordinance No. \_\_\_\_\_ Passed \_\_\_\_\_, 20\_\_\_\_

AN ORDINANCE AUTHORIZING THE MAYOR TO ENTER INTO AN AGREEMENT WITH SUNDANCE SYSTEMS, INC. FOR THE PURCHASE OF MULTI-FACTOR AUTHENTICATION LICENSE MAINTENANCE FOR USE BY THE STREETSBORO POLICE DEPARTMENT, AND DECLARING AN EMERGENCY TO EXPEDITE THE AGREEMENT.

WHEREAS, the City of Streetsboro is desirous of purchasing multi-factor authentication License Maintenance along with the server setup and configuration from Sundance Systems, Inc. for use by Streetsboro police personnel and other authorized users on Police Department computers; and

WHEREAS, Sundance Systems is a cloud-based platform utilized by all Police Department personnel that is necessary for all day to day activities and Sundance is requiring Multi-Factor Authentication to be enabled on all active user accounts to protect access to all applications, from anywhere and verifies users' identities with strong multi-factor authentication. The licensing agreement will be authorized for a one-year period at a cost not to exceed \$3,200.00; and

WHEREAS, the City of Streetsboro will be utilizing the Multi-Factor Authentication licenses and tokens already approved by the Council of the City of Streetsboro under ordinances 2024-10 and 2024-11 respectively.

NOW, THEREFORE, BE IT ORDAINED by the Council of the City of Streetsboro, Portage County, Ohio, three-fourths (3/4) or more of the members elected or appointed thereto concurring:

SECTION 1: That Council hereby authorizes the Mayor to enter an Agreement, attached as Exhibit "A", with Sundance Systems, Inc for the purchase of Multi-Factor Authentication License Maintenance and Setup for use by the Streetsboro Police Department for an amount not to exceed \$3,200.00.

SECTION 2: The Director of Finance is hereby authorized and directed to make payment for the same from Account No. 101.11.5733.

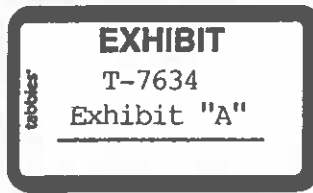
SECTION 3: It is found and determined that all formal actions of this Council concerning and relating to the adoption of this ordinance were adopted in an open meeting of this Council and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, to the extent applicable, including Chapter 107 of the Codified Ordinances.

SECTION 4: This ordinance is hereby declared to be an emergency measure necessary for the preservation of the public peace, health, safety, convenience and welfare of the residents of this City for the reason that it is immediately necessary to enable multi-factor authentication on all computers used by the Police Department, and provided it receives the affirmative vote of three-fourths of the members elected or appointed to Council, it shall take effect and be in force immediately upon its passage and approval by the Mayor.

PASSED: \_\_\_\_\_  
Date Steve Michniak, President of Council

ATTEST: \_\_\_\_\_  
Caroline L. Kremer, Clerk of Council

APPROVED: \_\_\_\_\_  
Date Glenn M. Broska, Mayor



# Quotation

Valid Till: Jul 31, 2024  
Quote Number : 20240620a  
Modified Time: Jun 20, 2024 11:28 AM

Sundance Systems, Inc.  
8001 Sweet Valley Rd. Suite 5  
Valley View, OH 44125  
Phone: (216) 328-8551 Fax:

**Quotation Description:**  
CJIS Compliant MFA Feitian Bundle: Streetsboro

**Quotation For:**  
Patricia Wain  
Streetsboro Police Dept  
2080 State Route 303  
Streetsboro, Ohio 44241

**Payment Terms:**

Product Name	Description	Qty	List Price	Total
MFA Software License / Maintenance (\$100.00 x 12Mths)	The customer is using DUO server for MFA	1	\$ 1,200.00	\$ 1,200.00
MFA Server Setup and Configuration	The customer is using DUO server for MFA	1	\$ 2,000.00	\$ 2,000.00
			Sub Total	\$ 3,200.00
			Discount	\$ 0.00
			Tax	\$ 0.00
			Adjustment	\$ 0.00
			<b>Grand Total</b>	<b>\$ 3,200.00</b>

**Comments or Special Instructions:**

Workstations and MDTs must be Windows 10 and above. Prices quoted are for the first year.

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

PO#: \_\_\_\_\_

RECEIVED

JUL 10 2024

CLERK OF COUNCIL  
STREETSBORO, OHIO

# RECORD OF ORDINANCES

GOVERNMENT FORMS & SUPPLIES 844-224-3338 FORM NO. 90043

Ordinance No. \_\_\_\_\_ Passed \_\_\_\_\_ 20\_\_\_\_

AN ORDINANCE AUTHORIZING THE MAYOR TO RENEW AN ANNUAL SUBSCRIPTION WITH ONLINE SOLUTIONS LLC (AKA CITIZENSERVE) FOR A WEB-BASED SOFTWARE FOR VARIOUS CITY DEPARTMENTS AND DECLARING AN EMERGENCY IN ORDER TO MAINTAIN CONTINUITY OF SERVICES.

WHEREAS, this Council previously adopted Resolution No. 2023-105, which authorized the Mayor to enter into a contract without competitive bidding with Online Solutions LLC (aka Citizenserve) for the purchase of a web-based law software subscription service, for a period of one year, for use by multiple City of Streetsboro Departments; and

WHEREAS, Citizenserve has submitted an invoice for the renewal of the service for an additional year, in the amount of \$27,300.00.

NOW, THEREFORE, BE IT ORDAINED by the Council of the City of Streetsboro, Portage County, Ohio, (3/4) or more of its members concurring:

SECTION 1: The Mayor is hereby authorized to renew a contract without competitive bidding with Online Solutions LLC (aka Citizenserve) for the use of a web-based law software subscription service, for a period of one year, in an amount not to exceed \$27,300.00, for use by multiple City of Streetsboro Departments.

SECTION 2: The Director of Finance is hereby authorized and directed to make payment for the same from Account Nos. 101-41-5337, 101-42-5337, 101-43-5337 and 101-81-5337.

SECTION 3: It is found and determined that all formal actions of this Council concerning and relating to the adoption of this ordinance were adopted in an open meeting of this Council and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, to the extent applicable, including Chapter 107 of the Codified Ordinances.

SECTION 4: This ordinance is hereby declared to be an emergency measure necessary for the preservation of the public peace, health, safety, convenience and welfare of the residents of this City for the reason that the Council wishes to maintain continuity of web based software subscription services for the various city departments, and provided it receives the affirmative vote of three-fourths of the members elected or appointed to Council, it shall take effect and be in force immediately upon its passage and approval by the Mayor.

PASSED: \_\_\_\_\_  
Date Steve Michniak, President of Council

ATTEST: \_\_\_\_\_  
Caroline L. Kremer, Clerk of Council

APPROVED: \_\_\_\_\_  
Date Glenn M. Broska, Mayor

Prepared and approved as to legal content by: \_\_\_\_\_  
David L. Nott, Law Director

Date Submitted to Mayor for Approval: \_\_\_\_\_ Returned: \_\_\_\_\_

Sponsored by: Mayor

# RECORD OF ORDINANCES

GOVERNMENT FORMS & SUPPLIES 644-224-3336 FORM NO. 30043

Ordinance No. \_\_\_\_\_ Passed \_\_\_\_\_, 20\_\_\_\_\_

AN ORDINANCE DECLARING FIRE ENGINE NO. 2616 NO LONGER NEEDED FOR ANY MUNICIPAL PURPOSE. AUTHORIZING THE MAYOR TO ENTER INTO A CONTRACT FOR THE SALE OF SAID FIRE ENGINE WITHOUT PUBLIC BIDS. AUTHORIZING THE MAYOR TO ENTER INTO A REFERRAL AGREEMENT WITH BRINDLEE MOUNTAIN FIRE APPARATUS, LLC TO PUBLICIZE THE SALE OF FIRE ENGINE 2616; AND DECLARING AN EMERGENCY TO EXPEDITE THE SALE PROCESS.

NOW, THEREFORE, BE IT ORDAINED by the Council of the City of Streetsboro, Portage County, Ohio, (3/4) or more of its members concurring:

SECTION 1: This Council finds and determines that Fire Engine No. 2616, VIN# 4EN3AAA85X1001072 is no longer needed for any municipal purpose and authorizes the Mayor to enter into a contract for the sale of said fire engine without public bids, pursuant to Sections 949.03(a) and (c) of the Codified Ordinances, at a price not less than fair market value as determined by the Fire Chief in advance of the sale.

SECTION 2: The Mayor is authorized to enter into a contract with Brindlee Mountain Fire Apparatus, LLC to publicize the sale of Fire Engine No. 2616 and to refer potential buyers to the City.

SECTION 3: The Director of Finance is hereby directed to deposit the proceeds of the sale of Fire Engine No. 2616 into Account No. 402.12.4181. The Director of Finance is further directed to pay Brindlee Mountain Fire Apparatus LLC any and all fees due said company from the sale of Fire Engine No. 2616 from Account No. 402.12.5338.

SECTION 4: It is found and determined that all formal actions of this Council concerning and relating to the adoption of this ordinance were adopted in an open meeting of this Council and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, to the extent applicable, including Chapter 107 of the Codified Ordinances.

SECTION 5: This ordinance is hereby declared to be an emergency measure necessary for the preservation of the public peace, health, safety, convenience and welfare of the residents of this City for the reason that the City wishes to expedite the sale of Fire Engine No. 2616, and provided it receives the affirmative vote of three-fourths of the members elected or appointed to Council, it shall take effect and be in force immediately upon its passage and approval by the Mayor.

PASSED: \_\_\_\_\_  
Date Steve Michniak, President of Council

ATTEST: \_\_\_\_\_  
Caroline L. Kremer, Clerk of Council

APPROVED: \_\_\_\_\_  
Date Glenn M. Broska, Mayor

Prepared and approved as to legal content by: \_\_\_\_\_  
David L. Nott, Law Director

Date Submitted to Mayor for Approval: \_\_\_\_\_ Returned: \_\_\_\_\_

Sponsored by: Fire Chief

RESOLUTION ACCEPTING THE AMOUNTS AND RATES AS DETERMINED BY THE BUDGET COMMISSION AND AUTHORIZING THE NECESSARY TAX LEVIES AND CERTIFYING THEM TO THE COUNTY AUDITOR

(CITY COUNCIL)
Revised Code, Secs. 5705.34 & 5705.35

The Council of the City of Streetsboro, Portage County, Ohio, met in regular session on the 22nd day of July, 2024 at the office of City Council with the following members present:

Seven horizontal lines for listing council members present.

Mr. \_\_\_\_\_ moved the adoption of the following Resolution:

WHEREAS, This Council in accordance with the provisions of law has previously adopted a Tax Budget for the next succeeding fiscal year commencing January 1st, 2025; and

WHEREAS, The Budget Commission of Portage County, Ohio, has certified its action thereon to this Council together with an estimate by the County Auditor of the rate of each tax necessary to be levied by this Council, and what part thereof is without, and what part within, the ten mill tax limitation; therefore, be it

RESOLVED, By the Council of the City of Streetsboro, Portage County, Ohio, that the amounts and rates, as determined by the Budget Commission in its certification, be and the same are hereby accepted; and be it further

RESOLVED, That there be and is hereby levied on the tax duplicate of said City the rate of each tax necessary to be levied within and without the ten mill limitation as follows:

**SCHEDULE A**

SUMMARY OF AMOUNTS REQUIRED FROM GENERAL PROPERTY TAX  
APPROVED BY BUDGET COMMISSION AND COUNTY AUDITOR'S  
ESTIMATED TAX RATES

Fund	Amount Approved by Budget Commission Inside 10 Mill Limit	Amount to Be Derived from Levies Outside 10 Mill Limit	County Auditor's Estimate of Tax Rate to be Levied	
			Inside 10 Mill Limit	Outside 10 Mill Limit
General Fund	\$1,141,247		1.90	
Road & Bridge				
Police Protection	\$ 180,197		.30	
Fire Protection				
Recreation Levy				
Bond Retirement	\$ 420,459		.70	
Capital Improvement Fire Station & Service Garage		\$ 480,525		.80

**SCHEDULE B**

**LEVIES OUTSIDE 10 MILL LIMITATION**

Levy Purpose	Date of Vote & Duration of Levy	Maximum Rate Authorized to be Levied	County Auditor's Estimate of Yield of Levy
Capital Improvements - Construct New Fire Station and New Service Garage	May 7, 2019 20 years	0.80 mills	\$480,525

and be it further

RESOLVED, That the Clerk of this Council be, and is hereby directed to certify a copy of this Resolution to the County Auditor of said County.

Mr. \_\_\_\_\_ seconded the Resolution and the roll being called upon its adoption the vote resulted as follows:

- Mr. \_\_\_\_\_, \_\_\_\_\_
- Mr. \_\_\_\_\_, \_\_\_\_\_
- Mr. \_\_\_\_\_, \_\_\_\_\_
- Mr. \_\_\_\_\_, \_\_\_\_\_
- Mr. \_\_\_\_\_, \_\_\_\_\_
- Mr. \_\_\_\_\_, \_\_\_\_\_
- Mr. \_\_\_\_\_, \_\_\_\_\_

Adopted the \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_

Attest:

\_\_\_\_\_  
President of Council

\_\_\_\_\_  
Clerk of Council



CERTIFICATE OF COPY  
ORIGINAL ON FILE

The State of Ohio, Portage County.

I, \_\_\_\_\_, Clerk of the Council of the City of  
\_\_\_\_\_, in said County, and in whose custody the Files and Records of  
said Council are required by the laws of the State of Ohio to be kept, do hereby certify  
that the foregoing is taken and copied from the original \_\_\_\_\_

\_\_\_\_\_ now on file, that the foregoing has been compared by me with said original document,  
and that the same is a true and correct copy thereof.

WITNESS my signature, this \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_

\_\_\_\_\_  
Clerk of Council

\_\_\_\_\_  
City  
Portage County, Ohio

RESOLUTION ACCEPTING THE  
AMOUNTS AND RATES AS DETERMINED  
BY THE BUDGET COMMISSION AND  
AUTHORIZING THE NECESSARY TAX  
LEVIES AND CERTIFYING THEM TO THE  
COUNTY AUDITOR.

(City Council)

Filed \_\_\_\_\_, \_\_\_\_\_

\_\_\_\_\_  
County Auditor

## RECORD OF ORDINANCES

GOVERNMENT FORMS & SUPPLIES 844-224-3338 FORM NO. 30043

Ordinance No. \_\_\_\_\_ Passed \_\_\_\_\_, 20\_\_\_\_\_

AN ORDINANCE AMENDING SECTION 133.051 OF TITLE FIVE, PART ONE (ADMINISTRATIVE CODE) OF THE CODIFIED ORDINANCES, RELATING TO CREDIT CARD, ONLINE AND OPEN ACCOUNT PURCHASES, AND DECLARING AN EMERGENCY SO THE AMENDMENT CAN TAKE EFFECT AS SOON AS POSSIBLE.

WHEREAS the City of Streetsboro wishes to capture potential rebate opportunities by utilizing a credit card for larger and high-volume purchases instead of payment by check, Electronic Funds Transfer or Automatic Clearing House; and

WHEREAS, Mayor Broska recommends that Section 133.051 of the Codified Ordinances be amended to increase the credit card limit from \$20,000 to \$150,000;

NOW, THEREFORE, BE IT ORDAINED by the Council of the City of Streetsboro, Portage County, Ohio, (3/4) or more of its members concurring:

SECTION 1: Section 133.051 of the Codified Ordinances of the City of Streetsboro is hereby amended:

**133.051 CREDIT CARD, ONLINE AND OPEN ACCOUNT PURCHASES.**

(a) As used in this Section:

(1) "Credit card account" means any line of credit made available to the City by a financial institution or other entity, documented by a physical card and a unique account number, allowing the possessor of the card to purchase goods or services on credit or to engage in other financial transactions using the account information. For the purposes of this Section, "Credit card accounts" includes merchant cards and fleet cards.

(2) "Merchant card" means a credit card that can be used only at a designated merchant.

(3) "Fleet card" means a credit card that can be used to purchase only one type of service or commodity (e.g., gasoline).

(4) "Open account" means any arrangement with a vendor, including an online vendor, under which the vendor will fill orders from City employees without verifying the employee's purchasing authority or the existence of an applicable purchase order.

(b) Credit card accounts, under which the City bears liability for purchases, will be established only in the name of the City and will be used only for authorized City purchases and only in conformance with this Section. New credit card accounts will be authorized only on written approval of the Mayor and the Finance Director. The Finance Director shall process the issuance, reissuance and cancellation of credit card accounts.

(c) The Mayor will from time to time specify in writing those employees or positions that are authorized to have custody of City credit cards ("card custodians"), and the Mayor shall promptly revise the list of card custodians when personnel changes occur. A current roster of card custodians and the credit cards they are permitted to possess will be kept in the Finance Director's office at all times. Card custodians will be responsible for the security of the credit card(s) issued to them and will immediately notify the Finance Director in the event a card is lost or stolen. A card custodian who separates from City employment shall immediately return possession of all credit cards to the Finance Director. Separation payments may be withheld until credit cards are returned.

(d) Credit card and open account purchases may be made only in conformance with a valid, previously approved purchase order. Any employee making a purchase in violation of this requirement will be subject to disciplinary action.

(e) No persons other than the card custodians will execute credit card purchases, except that card custodians may transfer possession of credit cards to authorized employees to make off-site purchases from retail merchants, or to pay for

# RECORD OF ORDINANCES

GOVERNMENT FORMS & SUPPLIES 644-224-3336 FORM NO. 30043

Ordinance No. \_\_\_\_\_ Passed \_\_\_\_\_, 20\_\_\_\_

travel expenses when out of town on official business. The card custodian will retake possession of the card immediately thereafter. Receipts for credit card and open account purchases will be supplied to the Finance Department no later than the business day next following the purchase or, if the employee is out of town, the next business day in which the employee is at his or her City office or workplace. Whenever possible, the receipts supplied to support the purchase shall include documentation from the vendor showing the vendor's name, items purchased, date, location and price; not merely the credit card transaction receipt.

(f) To the extent the City possesses credit card accounts that earn affinity "points" or other rewards, such rewards will remain the property of the City. Products, services or money obtained through redemption of any such rewards are the property of the City. Redemption of points or rewards will be made only on written request of a department head with approval of the Finance Director and the Mayor.

(g) No checks shall be written against a credit card account and no cash advances shall be authorized. If blank checks are received from a card issuer, they will be immediately submitted to the Finance Director for destruction.

(h) The requirements of Section 133.05 apply to all credit card and open account purchases. No credit card issued in the name of the City shall have a credit limit in excess of ~~twenty thousand dollars (\$20,000)~~ one hundred fifty thousand dollars (\$150,000).

(i) The Financial Assistant will, quarterly, review the number of credit cards and accounts issued, the number of active cards and accounts issued, the cards' and accounts' expiration dates, and the cards' and accounts' credit limits. The Financial Assistant will provide a report of each such review to the Mayor, Finance Director, and the Clerk of Council.

**SECTION 2:** It is found and determined that all formal actions of this Council concerning and relating to the adoption of this ordinance were adopted in an open meeting of this Council and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, to the extent applicable, including Chapter 107 of the Codified Ordinances.

**SECTION 3:** This ordinance is hereby declared to be an emergency measure necessary for the preservation of the public peace, health, safety, convenience and welfare of the residents of this City for the reason that it is necessary to allow a higher limit for city credit cards as soon as possible. For this reason and other reasons manifest to this Council this ordinance shall take effect and be in force immediately upon proper passage by Council and approval by the Mayor.

PASSED: \_\_\_\_\_  
Date Steve Michniak, President of Council

ATTEST: \_\_\_\_\_  
Caroline L. Kremer, Clerk of Council

APPROVED: \_\_\_\_\_  
Date Glenn M. Broska, Mayor

Prepared and approved as to legal content by: \_\_\_\_\_  
David L. Nott, Law Director

Date Submitted to Mayor for Approval: \_\_\_\_\_ Returned: \_\_\_\_\_

Sponsored by: Finance Director

## Caroline Kremer

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**From:** Paul Janis  
**Sent:** Tuesday, July 16, 2024 1:30 PM  
**To:** John Cieszkowski; David Nott  
**Cc:** Caroline Kremer  
**Subject:** T-7630a Solar Installation moratorium REVISED  
**Attachments:** T-7630a Solar Installations moratorium REVISED.doc

Attached is my proposed revision to the Solar Moratorium Ordinance. Because the ordinance is already pending, this revision (or whatever is finally agreed to) will need to be moved on the floor of Council.

Paul A. Janis  
Prosecutor  
City of Streetsboro  
Ph.: 330-626-4942  
Direct: 330-422-2067

Postal address:

9184 State Route 43  
Streetsboro, Ohio 44241

# DRAFT

AN ORDINANCE PLACING A TEMPORARY MORATORIUM ON THE ISSUANCE OF PLANNING, ZONING AND BUILDING PERMITS, APPROVALS AND CERTIFICATES RELATED TO SOLAR ELECTRIC GENERATION FACILITIES.

WHEREAS, this Council finds that continued unrestrained development of solar generation facilities in the absence of updated commercial development policies is not in the best interest of the City or its residents; and

WHEREAS, the City is authorized by Article 18, Section 3 of the Ohio Constitution to regulate land use in furtherance of the public health, safety and welfare, including by establishing policies that control certain land uses in furtherance of sound urban development strategies; and

WHEREAS, the Streetsboro Planning and Zoning Commission, on June 11, 2024, adopted a motion recommending that the City place a temporary moratorium on the issuance of planning, zoning and building permits related to solar electric generation facilities until such time as the City adjusts its development policies in relation to these uses.

NOW, THEREFORE, BE IT ORDAINED by the Council of the City of Streetsboro, Portage County, Ohio, that:

SECTION 1: As of the effective date of this Ordinance, no building permits, site plan approvals, conditional use permits, zoning certificates, variances or other land use regulatory approvals shall be granted or issued for any homeowner, business, organization, endeavor or land use wherein the proposed principal, conditional or accessory use includes solar electric generation facilities, excepting

(a) any of these uses that have acquired initial Planning Commission approval for a development or construction on or before the effective date of this ordinance.

(b) roof-mounted single-family residential solar installations serving only the residence upon which they are sited, and

(c) any solar electric generation facility that is a "major utility facility" as defined in Ohio Revised Code §4906.01(B)(1).

This moratorium shall be in effect from the effective date of this Ordinance for a period of one year, to allow the City to assess its policy options and implement permanent zoning changes. This moratorium shall be renewable at the discretion of the Council.

SECTION 2: It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Ordinance were adopted in an open meeting of this Council and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, to the extent applicable, including Chapter 107 of the Codified Ordinances.

SECTION 3: This ordinance shall take effect and be in force at the earliest period allowed by law upon its passage and approval by the Mayor.

PASSED: \_\_\_\_\_  
Date Steve Michniak, President of Council

ATTEST: \_\_\_\_\_  
Caroline L. Kremer, Clerk of Council

APPROVED: \_\_\_\_\_  
Date Glenn M. Broska, Mayor

Prepared and approved as to legal content by: \_\_\_\_\_  
David L. Nott, Law Director

## Caroline Kremer

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**From:** Lisa McDaniel  
**Sent:** Wednesday, July 10, 2024 12:59 PM  
**To:** council; Caroline Kremer; David Nott; John Cieszkowski; Glenn Broska  
**Subject:** Amendment to Solar Ordinance

All,

I would like to suggest the following amendment to the proposed solar moratorium text to allow for personal solar on private property/at a dwelling while we get specific regulations figured out:

### Amendment to Section 1:

"As of the effective date of this Ordinance, no building, permits, site plan, approvals, conditional use permits, zoning certificates, variances or other land use regulatory approvals shall be granted or issued for any homeowner, business, organization, endeavor or land use wherein the proposed principal, conditional or accessory use includes solar electric generation facilities, excepting any of these uses that:

1. Are for personal use, located on the same parcel as the homeowner's dwelling, and is in compliance with the Ordinances in Chapter 1151;
2. Have acquired initial Planning Commission approval for a development or construction on or before the effective date of this ordinance; or
3. Any solar electric generation facility that is a "major utility facility" as defined in Ohio Revised Code §4906.01(B)(1).

This moratorium shall be in effect from the effective date of this Ordinance for period of one year to allow the City to assess its policy options and implement permanent zoning changes. This moratorium shall be renewable at the discretion of the Council."

Please do not reply all to this email.

Thank you,  
Lisa McDaniel  
*Streetsboro City Council Ward 4*

GOVERNMENT FORMS & SUPPLIES 844-224-3338 FORM NO. 30043

Ordinance No. \_\_\_\_\_ Passed \_\_\_\_\_, 20\_\_\_\_\_

AN ORDINANCE PLACING A TEMPORARY MORATORIUM ON THE ISSUANCE OF PLANNING, ZONING AND BUILDING PERMITS, APPROVALS AND CERTIFICATES RELATED TO SOLAR ELECTRIC GENERATION FACILITIES.

WHEREAS, this Council finds that continued unrestrained development of solar electric generation facilities in the absence of updated commercial development policies is not in the best interest of the City or its residents; and

WHEREAS, the City is authorized by Article 18, Section 3 of the Ohio Constitution to regulate land use in furtherance of the public health, safety and welfare, including by establishing policies that control certain land uses in furtherance of sound urban development strategies; and

WHEREAS, the Streetsboro Planning and Zoning Commission, on June 11, 2024, adopted a motion recommending that the City place a temporary moratorium on the issuance of planning, zoning and building permits related to solar electric generation facilities until such time as the City adjusts its development policies in relation to these uses.

NOW, THEREFORE, BE IT ORDAINED by the Council of the City of Streetsboro, Portage County, Ohio, that:

SECTION 1: As of the effective date of this Ordinance, no building permits, site plan approvals, conditional use permits, zoning certificates, variances or other land use regulatory approvals shall be granted or issued for any homeowner, business, organization, endeavor or land use wherein the proposed principal, conditional or accessory use includes solar electric generation facilities, excepting any of these uses that have acquired initial Planning Commission approval for a development or construction on or before the effective date of this ordinance, and further excepting any solar electric generation facility that is a "major utility facility" as defined in Ohio Revised Code §4906.01(B)(1). This moratorium shall be in effect from the effective date of this Ordinance for a period of one year, to allow the City to assess its policy options and implement permanent zoning changes. This moratorium shall be renewable at the discretion of the Council.

SECTION 2: It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Ordinance were adopted in an open meeting of this Council and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, to the extent applicable, including Chapter 107 of the Codified Ordinances.

SECTION 3: This ordinance shall take effect and be in force at the earliest period allowed by law upon its passage and approval by the Mayor.

PASSED: \_\_\_\_\_  
Date Steve Michniak, President of Council

ATTEST: \_\_\_\_\_  
Caroline L. Kremer, Clerk of Council

APPROVED: \_\_\_\_\_  
Date Glenn M. Broska, Mayor

Prepared and approved as to legal content by: \_\_\_\_\_  
David L. Nott, Law Director

Date Submitted to Mayor for Approval: \_\_\_\_\_ Returned: \_\_\_\_\_

Sponsored by: Mayor Broska

# RECORD OF ORDINANCES

GOVERNMENT FORMS & SUPPLIES 644-224-3338 FORM NO. 30043

Ordinance No. \_\_\_\_\_ Passed \_\_\_\_\_, 20\_\_\_\_\_

AN ORDINANCE AMENDING CHAPTER 1165 OF TITLE FIVE, PART ELEVEN (PLANNING AND ZONING CODE) OF THE CODIFIED ORDINANCES, TO GUARANTEE THE PERFORMANCE OF A BUILDER THROUGH THE REQUIREMENT OF A SURETY BOND.

WHEREAS, Chapter 1165 of Title Five, Part Eleven (Planning and Zoning Code) currently requires a cash deposit from a builder as a guarantee that all requirements and standards of the ordinance are satisfied upon completion of a project; and

WHEREAS, there are increasing instances where the builder is requiring the homeowner to pay for this cash deposit, which effectively lessens the city's ability to hold the builder to the standards of Chapter 1165; and

WHEREAS, the proposed changes to Chapter 1165, attached hereto as Exhibit "A" and incorporated herein as if fully restated, guarantee the performance of the builder, not the homeowner, through a surety bond instead of a cash deposit; and

WHEREAS, requiring a surety bond ensures that the builder will remain responsible for completing the project in accordance with the Codified Ordinances and better protect the City's new residents; and

WHEREAS, at its meeting held on June 11, the City of Streetsboro Planning Commission approved the aforementioned amendments, which are subject to the approval of this Council.

NOW, THEREFORE, BE IT ORDAINED by the Council of the City of Streetsboro, Portage County, Ohio, that:

SECTION 1: Existing Sections 1165.06 and 1165.07 are hereby amended as set forth in Exhibit "A," attached hereto and incorporated herein as if fully restated.

SECTION 2: It is found and determined that all formal actions of this Council concerning and relating to the adoption of this ordinance were adopted in an open meeting of this Council and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, to the extent applicable, including Chapter 107 of the Codified Ordinances.

SECTION 3: This ordinance shall take effect and be in force at the earliest period allowed by law upon its passage and approval by the Mayor.

PASSED: \_\_\_\_\_  
Date Steve Michniak, President of Council

ATTEST: \_\_\_\_\_  
Caroline L. Kremer, Clerk of Council

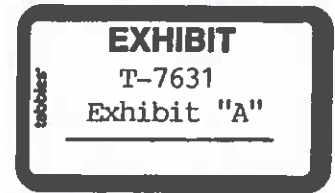
APPROVED: \_\_\_\_\_  
Date Glenn M. Broska, Mayor

Prepared and approved as to legal content by: \_\_\_\_\_  
David L. Nott, Law Director

Date Submitted to Mayor for Approval: \_\_\_\_\_ Returned: \_\_\_\_\_

Sponsored by: Engineering Department





CHAPTER 1165  
Site Development Regulations

- 1165.01 General requirements.
- 1165.02 Surveying.
- 1165.03 Topographical site plan and approvals required for all buildings.
- 1165.04 Topographical site plan requirements for single, two and three family dwellings.
- 1165.05 Topographical site plan requirements for other development.
- 1165.06 Requirements for all topographical site plans.
- 1165.07 ~~Deposits and fees~~ Performance Bond and Fees.
- 165.08 Conflict.
- 1165.09 Injunction proceedings.
- 1165.99 Penalty.

**1165.01 GENERAL REQUIREMENTS.**

The site on which any new structure other than accessory structures is constructed shall be improved in a manner appropriate to the intended use of the structure, and to the condition of the site and the surrounding land according to the provisions of these regulations. Regulations applicable to such site are also hereby enacted and appear below in the form of items to be shown upon the plan or simply as required construction. All such regulations, and all items established by the below listed approving authorities as items to be shown upon the site plan, shall be implemented as the site is developed.

(Ord. 2021-118. Passed 8-9-21.)

**1165.02 SURVEYING.**

(a) **Surveying Standards.** All surveying for land development shall be done in accordance with Ohio A.C. 4733.37, "Minimum Standards for Boundary Surveys in the State of Ohio" and shall be based on the relevant survey monumentation system.

(b) **Markers.** Markers shall be located in the ground to the final grade at all lot corners. Such markers shall be of solid ferrous metal, three-fourths inch in diameter and shall be at least thirty inches long.

(Ord. 2021-118. Passed 8-9-21.)

## 1165.03 TOPOGRAPHICAL SITE PLAN AND APPROVALS REQUIRED FOR ALL BUILDINGS.

All applications for building permits for new structures other than accessory structures shall include a topographical site plan prepared by a surveyor licensed to practice in the State of Ohio. The site plan shall be prepared on a sheet 11" x 17" in size, at a nominal scale of 1" = 10', 1" = 20' or 1" = 30' and, generally, shall include the following:

(a) Plan date, survey date, scale, direction of north, names of: property owner; development; and builder, subplot or permanent parcel number, building front and side setback dimensions and name, certification and registration seal of the surveyor.

(b) The site plan is to also include a survey of the subject lot or parcel. Survey information shall include the bearing and length of all property lines, all recorded or proposed easements, and survey monuments found or set.

(c) All topographical survey data shall be done to the datum of the United States Geological Survey (USGS). A description of the "source" bench mark is to be shown. A suitable "site" bench mark (TBM) is to be established on or near the subject lot and shown on the plan.

(d) Existing site topography is to be shown for the subject lot and is to extend a minimum of twenty-five feet onto the adjoining properties. Contours, if used, are to be at one-foot intervals. "Spot" elevations, if used, are to be established on a minimum fifty-foot grid and at all intermediate points necessary to define existing topography. In addition, "spot" elevations are to be established (or interpolated) at the corners of the proposed building and at the near face of buildings on the adjoining properties. All existing drainage courses and swales are to be shown.

(1) All existing planimetric information is to be located and shown, i.e., pavements, drives, walks, parking areas, buildings, fences, ponds, poles, etc. Paving material type is to be noted. Elevations are to be established on: the sidewalks, gutter and street center line at maximum intervals of fifty feet along their length fronting the property; all other hard surface areas; and the first floor of adjoining buildings.

(2) The size and location of all existing utility mains (i.e., sanitary, storm, water, gas, electric, telephone, etc.) and appurtenances (i.e., culverts, catch basins, manholes, hydrants, headwalls, miscellaneous drainage piping, etc.) is to be shown. Elevations are to be established on: the rim and invert of all manholes; the invert of all drainage piping; and catch basin rims.

(e) Finished site topography is to be shown for the subject lot. Finished site topography is to be superimposed over existing site topography by including a finished grade elevation for each "spot" elevation shown to describe the existing grade, as described above. Additional "spot" elevations are to be shown to establish positive drainage control. Arrows are to be added to indicate the direction of slope of finished grade. All proposed drainage ditches or swales are to be shown, including finished grade elevations at the center line and top of slope. All proposed planimetric information is to be shown, i.e., buildings, building

additions, parking areas, drive, aprons, fences, etc. Buildings and/or additions are to be dimensioned.

(f) All requirements of the Building Code, Zoning Code, Fire Code and other requirements of the City pertaining to building sites shall be required by the City and not waived by the City's approval of the plans unless specifically waived by the Planning Commission and/or the Board of Zoning and Building Appeals.

(g) Topographical site plans shall be submitted digitally and shall be returned as "Issued for Construction" to the applicant upon acceptance by the City.

(h) If, in the opinion of the Planning, Zoning and Building Director and/or the City Engineer, the site plan lacks sufficient information, requires additions and/or corrections, the applicant shall revise the site plan accordingly including the required information and resubmit for reviews.

(i) Approvals required:

- (1) Planning and Zoning Director
- (2) Residential Building Official
- (3) City Engineer.

(Ord. 2021-118. Passed 8-9-21.)

#### 1165.04 TOPOGRAPHICAL SITE PLAN REQUIREMENTS FOR SINGLE, TWO AND THREE FAMILY DWELLINGS.

The site plan requirements for single, two and three family dwellings shall include the following:

(a) The plan shall show the existing topography of the lot and land adjacent thereto as indicated: buildings adjacent thereto, proposed finished yard elevations at points indicated, proposed finished floor elevations, proposed basement floor elevation, proposed drainage swales, driveway, driveway catch basin(s), walks, building storm sewer, sanitary sewer, water line, electric service line, telephone service line, rear-yard basin, when required, and any other utilities. If the lot is in a development or subdivision, this plan shall be in addition to the mass grading plan and the existing elevations shown shall be those elevations as existing at the time of application for building permit. The final lot grading shall be in general conformance with the surrounding lots and mass grading plan. An elevation at the building setback line shall show the front elevations of the house in relation to the existing or proposed grading of the adjacent lots and their houses either existing or under construction. In addition to the elevations shown, the plan shall also show the existing and proposed contours at one-foot intervals. For large size lots, the existing elevations and contours need not be shown more than 100 feet beyond construction limits and the required sheet size of the plan may be larger.

(b) Each lot shall be shown to be graded so that the front yard slopes toward the street and that the ground slopes away from the building. Side yard swales shall be constructed and maintained between all houses to a minimum depth of three inches below finished grade at the lowest adjacent house, and shall be deep enough to drain any swale at the rear of the house.

(c) Where the rear yard slopes towards the house, a swale shall be constructed at least thirteen feet to the rear of the house to a minimum depth of three inches below the finished building grade of that house and shall drain to the side yard swales.

(d) In a case where lots behind the subject lot are higher in elevation and the rear yards of the high lots slope toward the rear of the subject lot, swales on the lower lots or lots shall be constructed along the side lot lines with an average depth of three inches below the lowest adjacent lot surface at the building and shall extend from the front lot line to the rear lot line. In this case, drainage from no more than two high rear lots shall accumulate to outlet along a side line of a given low lot.

(e) Where the rear yards slope toward the rear of the lot and the method of grading described above is not possible, a catch basin shall be constructed in a swale constructed along the rear lot line. In subdivisions, the maximum distance between catch basins along the length of any such rear swale shall be 100 feet and each lot shall have a catch basin at its rear lot line. Catch basins shall be either constructed during the development phase or the building phase, but shall exist prior to the issuance of an occupancy permit. Each such swale and catch basin shall be maintained by the property owner to ensure effective and total storm water control. In a development, the center of the swale may be along the property line and in any other case it shall be at least six feet, but not more than ten feet, onto the property being developed and a minimum of four inches below the lower property.

(f) For additions to existing dwellings and detached garage construction on an existing site, site drainage shall be maintained in accordance with the above.

(g) No yard slope shall exceed a one-foot rise vertically for a five-foot horizontal distance when possible.

(h) All sanitary sewer house connections shall be indicated on the site plans as follows:

(1) From the curb connection to the front of the dwelling or to the individual waste water system, if approved, shall be shown.

(2) If a central collection system (street sanitary sewer) is to be used, the elevation of the invert of the nearest manhole and the estimated invert elevation of the curb connection invert shall be shown. If an individual waste water system approved by the County Board of Health is to be used, the elevations and sizes of the septic tank tops, bottoms, inlets and outlets shall be shown, including splitter box inlets and outlets, distribution boxes inlets and outlets, inspection ports and all pipe lines, including materials and sizes or evaporation-transpiration trench and filters or, details of, other approved system shall be shown in detail.

(3) The site plan shall show the location of the test tee, two feet minimum in the front yard from the street right-of-way and the invert elevation at the front of the building, which shall be below the building footing.

(4) The grade of the house connection shall be a minimum of one percent (1%).

(i) All roof drainage shall be collected by downspouts and directed into the storm sewer drainage system, unless otherwise approved.

(j) All construction in designated floodplain areas shall be in accordance with the requirements of the National Flood Insurance Program.

(k) Prior to the issuance of an occupancy permit, iron lot pins shall be installed on all lot corners by the builder as shown on the building site plan and verified by the Residential Building Official and/or City Engineer.

(l) The site plan shall indicate all existing curbs, walks, water service connector boxes, water line valve hydrants and manholes located in the street right-of-way adjacent to the lot. All such appurtenances shall be protected by the builder during construction, and any damage to them shall be repaired by the builder and where repaired, such existing appurtenances reset by the builder to proper grade prior to the issuance of an occupancy permit.

(Ord. 2021-118. Passed 8-9-21.)

#### 1165.05 TOPOGRAPHICAL SITE PLAN REQUIREMENTS FOR OTHER DEVELOPMENT.

The site plan requirements for all types of development other than single family dwellings, two family dwellings and three family dwellings including but not limited to, industrial, commercial, business, office and apartment districts and similar uses shall conform with those requirements set forth above for single family dwellings, two family dwellings and three family dwellings, where applicable.

(Ord. 2021-118. Passed 8-9-21.)

#### 1165.06 REQUIREMENTS FOR ALL TOPOGRAPHICAL SITE PLANS.

(a) All topographical site plans submitted for the purpose of obtaining a building permit for residential building construction shall be reviewed for appropriateness by the City Engineer. A ~~cash deposit surety bond shall be provided by the homebuilder or prime contractor as principal to the City as obligee~~, in the amount of ten thousand dollars (\$10,000) is required for all topographical site plans. ~~This amount~~ The surety bond shall be ~~deposited with provided to~~ the City as a ~~requirement condition~~ of the site plan application. Once the ~~deposit and surety bond and~~ application are received, the City Engineer will review the topographical site plan for compliance with this regulation. The City Engineer

will issue the site plan for construction and the Building Department will release the necessary building permits.

(b) As a requirement of construction, the building permit holder shall provide verification of the footer subgrade elevation to the Resident Building Official. This verification shall be provided by a surveyor licensed to practice in the State of Ohio and will be necessary prior to the building permit holder proceeding beyond this point in construction. The verification shall be accompanied by a certification statement and shall be stamped by the surveyor. The Director of Planning and Zoning and/or Residential Building Official shall determine whether the submitted elevation is within one-foot tolerance of the City issued topographical site plan. If the elevation is within the tolerance, the Director of Planning and Zoning and/or Residential Building Official shall notify the permit holder that construction work can continue. If the elevation is out of tolerance the subgrade elevation shall be re-established according to the City issued topographical site plan. No construction work beyond the subgrade can continue until the certified elevation is within tolerance.

(c) Upon finished grade being established at the site, the building permit holder, through a surveyor licensed to practice in Ohio, shall certify to the City Engineer that the construction and site improvement have been built per the City issued topographical site plan. The completed "as-built" topographical site plan shall be as described in subsection (d) below and shall be submitted to the City Engineer to begin the final grade inspection process.

(d) Record (As-Built) Topographical Site Plan. Record (as-built) measurements to be obtained shall include, but not necessarily be limited to the following:

(1) The location of any dwelling, and any "out" buildings on the lot. Obtain front and side yard set-back dimensions;

(2) Perimeter dimensions of the dwelling and any "out" buildings;

(3) Finished first floor and garage floor elevations of the dwelling;

(4) Finished grade elevation at the corners of the dwelling;

(5) Finished grade elevation of the driveway, parking areas and sidewalk (in right-of-way only);

(6) Location and pipe material of all new drainage facilities such as manholes; inlet basins; piping; head walls; retaining walls; yard drains; cleanouts; water shut off valves, etc.;

(7) Centerline and invert elevation of all new drainage ditches and swales;

(8) Finished grade elevation at the property lines opposite to the corners of the dwelling;

(9) Finished grade elevation at a sufficient number of points to define the change in grade from the condition which existed prior to construction and to confirm that the approved grading scheme has been established;

(10) Location of all facilities at or above grade which pertain to an on-site sanitary sewage system, such as manholes, tanks, splitter or distribution boxes, vents, etc.;

(11) Location of any water well casing;

(12) Location of any swimming pool or pond;

(13) Location of all perimeter fences;

(14) Confirmation that survey monuments have been set at all property corners; and

(15) A description of the bench mark used to obtain the "as-built" elevations. The following certification is to be included on the "as-built" submittal:

"I hereby certify that I have made the survey of record (as-built) measurements shown hereon and that the information shown is a true representation of the conditions which existed at the time of said survey".

The surveyor is to sign, seal and date the revised topographical plan and include his/her registration number.

(e) The City shall perform final grade inspection upon receipt of the as-built topographical site plan. If the inspection reveals that the site does not satisfy the final grade requirements, the City shall notify the permit holder of deficiencies identified during the inspection. Following notification by the permit holder, the City shall perform re-inspection of previously deficient final grade. If all deficiencies are not corrected and/or the if City identifies new items during the re-inspection, the City shall notify the permit holder. Each re-inspection conducted by the City shall carry fees as specified in Section 1165.07. If the site is determined to meet the requirements for the final grade, the requirements were met within the 6-month period following issuance of the building occupancy permit, and no violations exist, the ~~cash deposit-surety bond submitted pursuant to subsection (a) above for the site, minus any fees,~~ shall be ~~refunded~~ returned.

(f) Whenever the City determines it to be appropriate either during construction or after its completion, the City may examine a construction site for which the topography site plan has been submitted, to ensure no violations beyond the established tolerances exist.

(Ord. 2021-118. Passed 8-9-21.)

#### 1165.07 ~~DEPOSITS~~ PERFORMANCE BOND AND FEES.

(a) A ~~cash deposit-surety bond shall be provided by homebuilder or prime contractor as principal to the City as oblige,~~ in the amount of ten thousand dollars (\$10,000), is required ~~as a condition of review~~ for all topographical site plans ~~and is required to be submitted by the direct or prime contractor. This amount shall be deposited with~~ The surety bond shall



be provided to the City prior to the issuance of a building permit. The deposit-surety bond will be refunded, minus any fees, returned upon acceptance of the final grade and as-built inspection. Failure to pass the final grade inspection after six months following issuance of the building occupancy permit shall result in the forfeiture of deposit in call of the bond and completion of the project by the City under support of the bond.

(b) The fee to review and inspect the herein described topographical site plan, record drawings and final grade by the City Engineer is five hundred dollars (\$500.00). This fee is due and payable with the Building Permit.

(c) The first final grade inspection review is included in the above referenced fee. If additional inspections are required, a five hundred dollar (\$500.00) re-inspection fee shall be deducted from the site plan deposit for each subsequent inspection.

(Ord. 2021-118. Passed 8-9-21.)

#### 1165.08 CONFLICT.

It is hereby declared that the intent of these regulations is to supplement (not conflict with) any provision(s) of the Regional Dwelling House Code or the Ohio Basic Building Code. Where a conflict may arise, the more restrictive language shall apply.

(Ord. 2021-118. Passed 8-9-21.)

#### 1165.09 INJUNCTION PROCEEDINGS.

Whenever any person, firm or corporation fails, neglects or refuses to comply with any order of the City Engineer under the provisions of this Chapter, or whenever any subdivision site or other area is used or occupied so as to be in violation of or not in conformity with any provision of this Chapter, the Law Director may, in his discretion, institute and maintain in the name of the City an appropriate action at law or in equity to restrain the execution in violation of this Chapter, to prevent the occupation or use of such building or other structure and to prevent or terminate any violation of this Chapter.

(Ord. 2021-118. Passed 8-9-21.)

#### 1165.99 PENALTY.

Any building permit holder violating any provisions of this Chapter shall, upon conviction, be found guilty of a misdemeanor and shall be fined up to two hundred fifty dollars (\$250.00) per day for each day that the violation continues to exist after the building permit holder has been notified.

(Ord. 2021-118. Passed 8-9-21.)