

THE CITY OF STREETSBORO, OHIO
FINANCE COMMITTEE MEETING AGENDA

Monday, October 28, 2024

TIME: 7:00 p.m.
PLACE: Streetsboro City Council Chambers
CHAIR: Justin Ring 216-410-5267
VICE-CHAIR: Steve Michniak · 330-676-3056

1. **Call to Order**
2. **Invocation and Pledge of Allegiance**
3. **Roll Call**
4. **Disposition of Minutes**
Finance Committee Meeting Minutes September 23, 2024
5. **Monthly Financial Report**
Monthly Financial Review (M. Miller)
Quarterly Credit Card Review (M. Miller)
2025 Budget (preliminary) (M. Miller)
6. **Old Business**
 - a. T-7662 Approve PACE Loan Documents w/Portage County Port Authority (O'Malia).
7. **New Business**
 - a. T-7677 Lexipol Annual Contract and Billing Adjustment (Wain)
 - b. T-7678 Amend 2024 Annual Appropriation [#11] (M. Miller)
8. **Citizens' Comments**
9. **Announcements**
A Regular Council Meeting will immediately follow this meeting.
10. **Adjournment**

**City of Streetsboro
Credit Card Policy - Ordinance #2018-147**

Mayor's Office				
Card Type	Credit Card Number	Expiration	Credit Limit	Custodian
Huntington Credit Card (1)	XXXX 1040	February 2024	\$ 20,000.00	Melissa Procop
Huntington Credit Card (2)	XXXX 3046	February 2024	(shared)	Melissa Procop

With an approved PO in Place, all City Employees are able to use the Huntington Credit Card when requested.

Chase P Cards				
Card Type	Credit Card Number	Expiration	Credit Limit	Custodian
Chase- Finance AP	XXXX XXXX XXXX 2145	09/27	\$ 100,000.00	Matthew Miller
Chase - Service-Water Dept	XXXX XXXX XXXX 0660	09/27	\$ 10,000.00	Bill Miller
Chase - Police Dept	XXXX XXXX XXXX 2008	09/27	\$ 10,000.00	Patricia Wain
Chase - Fire Dept	XXXX XXXX XXXX 7320	09/27	\$ 10,000.00	Robert Reinholz
Chase - Parks & Rec Dept	XXXX XXXX XXXX 1480	09/27	\$ 10,000.00	Greg Mytinger
Chase - City Hall Travel	XXXX XXXX XXXX 5197	09/27	\$ 20,000.00	Melissa Procop
Chase - City Hall Dept	XXXX XXXX XXXX 8527	09/27	\$ 20,000.00	Melissa Procop

With an approved PO in Place, all City Employees are able to use the Credit Card when requested.

Fire Department				
Card Type	Account/Card Number	Expiration	Credit Limit	Custodian
Home Depot	XXXX 0003	N/A	\$ 3,200.00	Stacey Vadaj
Wal-Mart Community Card	XXXX 8295	08/25	\$ 5,000.00	Stacey Vadaj
Wal-Mart Community Card	XXXX 8030	08/25	\$ 5,000.00	Stacey Vadaj

With an approved PO in place, all Fire Department employees are able to use the Home Depot, Wal-Mart, and/or Super Fleet Cards. Super Fleet is only used for emergencies or out of town travel.

Police Department				
Card Type	Account/Card Number	Expiration	Credit Limit	Custodian
Home Depot	XXXX 0003	N/A	\$ 3,200.00	Sharon Gumm
Wal-Mart Community Card	XXXX 8212	08/25	\$ 5,000.00	Sharon Gumm
Wal-Mart Community Card	XXXX 7958	08/25	\$ 5,000.00	Sharon Gumm

With an approved PO in Place, all Police Department Employees are able to use the Home Depot and Wal-Mart Community Card when requested. An authorized PO must be in place before ordering from Amazon as well.

Parks and Recreation Department				
Card Type	Account/Card Number	Expiration	Credit Limit	Custodian
Wal-Mart Community Card	XXXX 7834	08/25	\$ 5,000.00	Office Safe - Parks & Rec
Wal-Mart Community Card	XXXX 8121	08/25	\$ 5,000.00	Office Safe - Parks & Rec

With an approved PO in Place, all Parks and Recreation Department Employees are able to use the Wal-Mart Community Card when requested.

Service Department				
Card Type	Account/Card Number	Expiration	Credit Limit	Custodian
Home Depot	XXXX 0004	N/A	\$ 3,200.00	Bill Miller

With an approved PO in Place, all Service Department Employees are able to use the Home Depot Card when requested.

Lowe's - City of Streetsboro Open Account - (No Physical Cards)				
Card Type	Account/Card Number	Expiration	Credit Limit	Custodian
Lowe's	XXXX 1240	N/A	\$ 22,000.00	N/A

With an approved PO in place, all City of Streetsboro Employees are able to use the open account at Lowe's.

Staples Business Credit - City of Streetsboro Open Account - (No Physical Cards)				
Card Type	Account/Card Number	Expiration	Credit Limit	Custodian
Staples Business Credit	XXXX 92 & XXXX 30	N/A	\$ 7,500.00	N/A

With an approved PO in place, all City of Streetsboro Employees are able to use the open account at Staples

Amazon - City of Streetsboro Online Account - (No Physical Cards)				
Card Type	Account/Card Number	Expiration	Credit Limit	Custodian
Amazon (Online)	XXXX 9396	N/A	\$ 34,000.00	Online Access - Matt Miller, Kara Dolansky, Sharon Gumm, Leslie Bair, Melissa Procop, Rachel Miller & Stacey Vadaj

With an approved PO in place, authorized users can login online and make purchases for the various city departments

RECORD OF ORDINANCES

GOVERNMENT FORMS & SUPPLIES 644-224-3338 FORM NO 50043

Ordinance No. _____ Passed _____, 20_____

AN ORDINANCE APPROVING THE PROJECT PETITION FOR SPECIAL ASSESSMENTS FOR SPECIAL ENERGY IMPROVEMENT PROJECTS RELATED TO THE ACQUISITION, CONSTRUCTION, INSTALLATION, AND IMPROVEMENT OF CERTAIN PUBLIC IMPROVEMENTS IN THE CITY OF STREETSBORO, OHIO AT 2094 STATE ROUTE 303, STREETSBORO, OHIO 44241 IN COOPERATION WITH THE SUFFIELD TOWNSHIP SPECIAL IMPROVEMENT DISTRICT, INC. D/B/A PORTAGE COUNTY ENERGY SPECIAL IMPROVEMENT DISTRICT; APPROVING THE NECESSITY OF THAT PROJECT; DETERMINING TO PROCEED WITH THAT PROJECT; LEVYING SPECIAL ASSESSMENTS FOR THE PURPOSE OF PAYING THE COSTS OF THAT PROJECT; APPROVING A COOPERATIVE AGREEMENT, A SPECIAL ASSESSMENT AGREEMENT, AND A SUPPLEMENT TO A STANDING PAYMENT AGREEMENT RELATED TO THAT PROJECT; AND DECLARING AN EMERGENCY TO ALLOW THE PROJECT TO BE TIMELY UNDERTAKEN UPON THE PROPERTY.

WHEREAS, as set forth in Ohio Revised Code Chapter 1710, the Ohio General Assembly has authorized property owners to include their properties within energy special improvement districts ("ESIDs") upon a petition to a municipal corporation or township, which ESIDs are voluntary organizations of property owners who undertake special energy improvement projects for their properties and finance such special energy improvement projects by way of voluntary special assessments; and

WHEREAS, the Suffield Township Special Improvement District, Inc. d/b/a Portage County Energy Special Improvement District (the "District") was created under Ohio Revised Code Chapters 1702 and 1710 as an ESID, and was originally established pursuant to Resolution 41, adopted by the Suffield Township Trustees on January 9, 2024 (the "Creation Resolution"); and

WHEREAS, by the Creation Resolution and under Ohio Revised Code Section 1710.02, articles of incorporation (the "Articles of Incorporation") were approved and filed with the Ohio Secretary of State by the board of director which govern the District; and

WHEREAS, by the Creation Resolution and under Ohio Revised Code Section 1710.06, the District's Energy Special Improvement District Project Plan (as duly amended and supplemented from time to time, the "Plan") was approved as a plan for public improvements and public services for the District; and

WHEREAS, as permitted under Ohio Revised Code Section 1710.02, the Plan and the Articles of Incorporation allow for real property within any "participating political subdivision" of the District to be added to the territory of the District by the approval of the municipal corporation or township in which that real property is located; and

WHEREAS, the City of Streetsboro, Ohio (the "Owner"), as the owner of certain real property located within the City, has identified certain real property owned by the Owner as appropriate property for a special energy improvement project, as more fully set forth below; and

WHEREAS, on _____, 2024, the Owner submitted to the Mayor and to the Council of the City a *Petition for Special Assessments for Special Energy Improvement Projects* (the "Project Petition"), together with the *Supplemental Plan to the Suffield Township Energy Special Improvement District dba Portage County Energy Special Improvement District Project Plan for the Streetsboro Service Garage PACE Project* (the "Supplemental Plan"), all in accordance with Ohio Revised Code Section 1710.06; and

WHEREAS, the Project Petition and Supplemental Plan, which are on file with the Clerk of this Council, (i) have been signed by the Owner, as the owner of one hundred percent (100%) of the real property affected by the Project Petition, said property being identified in

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GOVERNMENT FORMS & SUPPLIES 844-224-3338 FORM NO. 30943

Ordinance No. _____ Passed _____, 20__

the records of the Portage County Auditor as Parcel ID No. 35-059-00-00-011-000, more commonly known as 2094 State Route 303, within the City, and as further described in Exhibit A to the Project Petition (the "Property") and (ii) proposes the necessity of acquiring, constructing, and improving certain special energy improvement projects described in Supplemental Plan (the "Project"); and

WHEREAS, in the Project Petition, the Owner further requests that the Project be paid for by special assessments assessed upon the Property (the "Special Assessments") in an amount sufficient to pay the costs of the Project, said Special Assessments totaling \$3,059,98, which includes other related costs of financing the Project, including, without limitation, the payment of principal of and interest on obligations issued to pay the costs of the Project and other interest, financing, credit enhancement, and issuance expenses and ongoing trustee fees and District administrative fees and expenses, and requests that the Project be undertaken and financed cooperatively by the City, the District, and such other parties as the City may deem necessary or appropriate; and

WHEREAS, the Project Petition is for the purpose of developing and implementing special energy improvement projects in furtherance of the purposes set forth in Section 20 of Article VIII of the Ohio Constitution, including, without limitation, the Project, and further, the Project Petition identifies the amount and length of the Special Assessments to be imposed with respect to the Project; and

WHEREAS, this Council, as mandated by Ohio Revised Code Section 1710.02, must approve or disapprove the Project Petition and the Plan within 60 days of the submission of the Project Petition and the Plan; and

WHEREAS, this Council has determined to approve the Project Petition and the Supplemental Plan; and

WHEREAS, approving the Project Petition and the Supplemental Plan serves the public interest and promotes the public good; and

WHEREAS, the claims for damages alleged to result from any objections to the Project have been waived by one hundred percent (100%) of the affected property owners and no claims for damages have been filed; and

WHEREAS, the City intends to enter into a Cooperative Agreement (the "Cooperative Agreement") with the District, the Owner, and the Portage County Port Authority (the "Authority"), to provide for, among other things, (i) making of the proceeds of a certain loan from the Authority available to the Owner to pay the costs of the Project, and (ii) the application of the Special Assessments levied by this Ordinance to the Authority to pay debt service and certain administrative costs of said loan; and

WHEREAS, to provide security for the payment of the Special Assessments levied by this Ordinance, the City intends to enter into an agreement with the County of Portage, Ohio (the "County"), through the Portage County Treasurer, the District, the Authority and the Owner (the "Special Assessment Agreement"), and further a Supplement to the Standing Payment Agreement between the City, County, through the Portage County Auditor and Portage County Treasurer and the District (the "Standing Payment Agreement"); and

WHEREAS, it is necessary for the immediate preservation of public peace, property, health and safety, that this Ordinance take effect at the earliest possible date in order to allow the Project to be timely undertaken upon the Property;

NOW, THEREFORE, BE IT ORDAINED by the Council of the City of Streetsboro:

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GOVERNMENT FORMS & SUPPLIES 644-224-3338 FORM NO. 30043

Ordinance No. _____ Passed _____ 20____

Section 1. That each capitalized term not otherwise defined in this Ordinance or by reference to another document shall have the meaning assigned to it in the Project Petition.

Section 2. That this Council approves the Project Petition and the Supplemental Plan in substantially the form now on file with the Clerk of the Council. Under the Creation Resolution, Plan, and the Articles of Incorporation, the Property is added to the territory of the District.

Section 3. That pursuant to Ohio Revised Code Section 1710.02(G)(4), this Council determines that the Project is not required to be owned exclusively by the City for its purposes, for uses determined by this Council, as the legislative authority of the City, as those that will promote the welfare of the people of such participating political subdivision: to improve the quality of life and the general and economic well-being of the people of the City; to better ensure the public health, safety, and welfare; to protect water and other natural resources; to provide for the conservation and preservation of natural and open areas and farmlands, including by making urban areas more desirable or suitable for development and revitalization; to control, prevent, minimize, clean up, or mediate certain contamination of or pollution from lands in the state and water contamination or pollution; or to provide for safe and natural areas and resources. This Council accordingly authorizes the board of directors of the District to act as its agent to sell, transfer, lease, or convey the Project. The consideration the board of directors of the District must obtain from any sale, transfer, lease, or conveyance of the special energy improvement project on the Property is any consideration greater than or equal to One Dollar and Zero Cents (\$1.00).

Section 4. That this Council declares necessary, and a vital and essential public purpose of the City, to improve the Property by providing for the acquisition, construction, and improvement of the Project by the Owner, as set forth in the Project Petition, and providing for the payment of the costs of the project, including any and all architectural, engineering, legal, insurance, consulting, energy auditing, planning, acquisition, installation, construction, surveying, testing, and inspection costs; the amount of any damages resulting from the Project and the interest on such damages; the costs incurred in connection with the preparation, levy and collection of the Special Assessments; the cost of purchasing and otherwise acquiring any real estate or interests in real estate; expenses of legal services, costs of labor and material; and other financing costs incurred in connection with the issuance, sale, and servicing of securities, nonprofit corporate obligations, or other obligations issued to provide a loan to the Owner or otherwise to pay costs of the Project in anticipation of the receipt of the Special Assessments, capitalized interest on, and financing reserve funds for, such securities, nonprofit corporate obligations, or other obligations so issued, including any credit enhancement fees, trustee fees, and District administrative fees and expenses; together with all other necessary expenditures, all as more fully described in the Project Petition and Supplemental Plan, all of which are on file with the Clerk of this Council and open to the inspection of all persons interested.

Section 5. That this Council determines that the Project's elements are so situated in relation to each other that in order to complete the acquisition and improvement of the Project's elements in the most practical and economical manner, they should be acquired and improved at the same time, with the same kind of materials, and in the same manner; and that the Project's elements shall be treated as a single improvement, pursuant to Ohio Revised Code Section 727.09, and the Project's elements shall be treated as a joint improvement to be undertaken cooperatively by the City and the District pursuant to Ohio Revised Code Section 9.482 and Ohio Revised Code Chapter 1710.

Section 6. That the Supplemental Plan, including the description of the Project and the total cost of the Project, now on file in the office of the Clerk of the Council is approved, subject to changes as permitted by Ohio Revised Code Chapter 727. The Project shall be made in accordance with the Supplemental Plan. Further, the plans and specifications of the Project now on file in with the Clerk of Council are approved, subject to changes as

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GOVERNMENT FORMS & SUPPLIES 844-224-3338 FORM NO. 50543

Ordinance No. _____ Passed _____, 20____

permitted by Ohio Revised Code Chapter 727. The Project shall be made in accordance with the plans and specifications.

Section 7. That this Council declares that the Project is an essential and vital public, governmental purpose of the City as a Special Energy Improvement Project, as defined in Ohio Revised Code Section 1710.01(1); and that in order to fulfill that essential and vital public purpose of the City, it is necessary and proper to provide, in cooperation with the District, for the acquisition, construction, and improvement of the Project in the manner contemplated by the Project Petition. This Council determines and declares that the Project is conducive to the public peace, health, safety and welfare of the City and the inhabitants of the City.

Section 8. That this Council declares that its intention is to proceed with the acquisition, construction, and improvement of the Project described in the Project Petition and the Supplemental Plan. The Project shall be made in accordance with the provisions of the Plan and Supplemental Plan.

Section 9. That pursuant to and subject to the provisions of the Petition, being signed by the owners of one hundred percent (100%) of the Property, the entire cost of the Project shall be paid by the Special Assessments levied against the Property, which is the benefited property. The portion of the costs of the Project allocable to the City will be zero percent (0%). The City does not intend to issue securities in anticipation of the levy of the Special Assessments.

Section 10. That the method of levying the Special Assessments shall be in proportion to the benefits received, allocated among the parcels constituting the Property, as set forth in the Project Petition.

Section 11. That the parcels of land to be assessed for the Project shall be the Property, all of which are determined to be specially benefited by the Project.

Section 12. That the list of Special Assessments to be levied and assessed on the Property in an amount sufficient to pay the costs of the Project, which is \$3,059.98 and which includes other related financing costs incurred in connection with the issuance, sale, and servicing of securities, nonprofit corporate obligations, or other obligations issued to provide a loan to the District or otherwise to pay costs of the Project in anticipation of the receipt of the Special Assessments, capitalized interest on, and financing reserve funds for, such securities, nonprofit corporate obligations, or other obligations so issued, including any credit enhancement fees, trustee fees, and District administrative fees and expenses, which costs were set forth in the Plan and previously reported to this Council and are now on file in the offices of the Clerk of the Council, is adopted and confirmed, and that the Special Assessments are levied and assessed on the Property. The interest portion of the Special Assessments, together with amounts used to pay administrative expenses, are determined to be substantially equivalent to the fair market rate or rates of interest that would have been borne by securities issued in anticipation of the collection of the Special Assessments if such securities had been issued by the City. In addition to the Special Assessments, the County Auditor of the County (the "County Auditor") may impose a special assessment collection fee with respect to each semi-annual payment, which amount will be added to the Special Assessments by the County Auditor.

The Special Assessments are assessed against the Property commencing in tax year 2025 for collection in 2026. The semi-annual installments of the Special Assessments shall be collected in each calendar year equal to the semi-annual amounts of Special Assessments as shown in Exhibit A, attached to and incorporated into this Ordinance.

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GOVERNMENT FORMS & SUPPLIES 844-224-3338 FORM NO. 32043

Ordinance No. _____

Passed _____, 20____

The Special Assessments shall be allocated among the parcels constituting the Property as set forth in the Project Petition and the List of Special Assessments attached to and incorporated into this Ordinance as Exhibit A.

The period over which the services and improvements provided pursuant to the Plan are useful is determined to be equal to or in excess of the length of the Special Assessments.

Section 13. That the City Finance Director or the City Finance Director's designee is authorized, pursuant to Ohio Revised Code Section 727.12, to cause the Special Assessments to be levied and collected at the earliest possible time including, if applicable, prior to the completion of the acquisition and construction of the Project.

Section 14. That this Council accepts and approves the waiver of all further notices, hearings, claims for damages, rights to appeal and other rights of property owners under the law, including but not limited to those specified in the Ohio Constitution, Ohio Revised Code Chapter 727, Ohio Revised Code Chapter 1710, and the Charter of the City of Streetsboro, Ohio, and consents to the immediate imposition of the Special Assessments upon the Property. This waiver encompasses, but is not limited to, waivers by the Owner of the following rights:

- (i) The right to notice of the adoption of the Resolution of Necessity and the filing of the estimated Special Assessments under Ohio Revised Code Sections 727.13 and 727.14;
- (ii) The right to limit the amount of the Special Assessments under Ohio Revised Code Sections 727.03 and 727.06;
- (iii) The right to file an objection to the Special Assessments under Ohio Revised Code Section 727.15;
- (iv) The right to the establishment of, and any proceedings by and any notice from an Assessment Equalization Board under Ohio Revised Code Sections 727.16 and 727.17;
- (v) The right to file any claim for damages under Ohio Revised Code Sections 727.18 through 727.22 and Ohio Revised Code Section 727.43;
- (vi) The right to notice that bids or quotations for the Project may exceed estimates by 15%;
- (vii) The right to seek a deferral of payments of Special Assessments under Ohio Revised Code Section 727.251;
- (viii) The right to notice of the passage of the assessing ordinance under Ohio Revised Code Section 727.26; and
- (ix) Any and all procedural defects, errors, or omissions in the Special Assessment process.

Section 15. That this Council finds and determines that the Special Assessments are in proportion to the special benefits received by the Property as set forth in the Project Petition and are not in excess of any applicable statutory limitation.

Section 16. That the Owner has waived its right to pay the Special Assessments in cash within 30 days after the passage of this Ordinance, and all Special Assessments and installments of the Special Assessments shall be certified by the County Auditor as provided by the Project Petition and Ohio Revised Code Section 727.33 to be placed by her on the tax list and duplicate and collected with and in the same manner as real property taxes are collected and as set forth in the Project Petition.

Section 17. That the Special Assessments will be used by the City to provide the Project in cooperation with the District in any manner, including assigning the Special Assessments actually received by the City to the District or to another party the City deems appropriate, and the Special Assessments are appropriated for such purposes.

Section 18. That the City Finance Director shall keep the Special Assessments on file in the Office of the City Finance Director.

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GOVERNMENT FORMS & SUPPLIES 844-224-3336 FORM NO. 30043

Ordinance No. _____ Passed _____, 20____

Section 19. That in compliance with Ohio Revised Code Section 319.61, the Clerk of the Council is directed to deliver a certified copy of this Ordinance to the County Auditor within 20 days after its passage.

Section 20. That this Council hereby approves the Cooperative Agreement, a copy of which is on file in the office of the Clerk of Council. The Mayor or his designee shall sign and deliver, in the name and on behalf of the City, the Cooperative Agreement, in substantially the form as is now on file with the Clerk of Council. The Cooperative Agreement is approved, together with any changes or amendments that are not inconsistent with this Ordinance and not substantially adverse to the City and that are approved by the Mayor or his designee, on behalf of the City, all of which shall be conclusively evidenced by the signing of the Cooperative Agreement or amendments thereto.

Section 21. That this Council hereby approves the Special Assessment Agreement, a copy of which is on file in the office of the Clerk of Council. The Mayor or his designee shall sign and deliver, in the name and on behalf of the City, the Special Assessment Agreement, in substantially the form as is now on file with the Clerk of Council. The Special Assessment Agreement is approved, together with any changes or amendments that are not inconsistent with this Ordinance and not substantially adverse to the City and that are approved by the Mayor or his designee, all of which shall be conclusively evidenced by the signing of the Special Assessment Agreement or amendments thereto.

Section 22. That this Council hereby approves the Supplement to the Standing Payment Agreement, a copy of which is on file in the office of the Clerk of Council. The Mayor or his designee shall sign and deliver, in the name and on behalf of the City, the Standing Payment Agreement, in substantially the form as is now on file with the Clerk of Council. The Standing Payment Agreement is approved, together with any changes or amendments that are not inconsistent with this Ordinance and not substantially adverse to the City and that are approved by the Mayor or his designee, all of which shall be conclusively evidenced by the signing of the Standing Payment Agreement or amendments thereto.

Section 23. That this Council hereby authorizes the Mayor or his designee to enter into such other agreements that are not inconsistent with this Ordinance and that are approved by the Mayor or his designee, all of which shall be conclusively evidenced by the signing of such agreements or any amendments thereto.

Section 24. This Council finds and determines that all formal actions of this Council concerning and relating to the passage of this Ordinance were taken in an open meeting of this Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action, were in meetings open to the public, in compliance with all legal requirements including Ohio Revised Code Section 121.22.

Section 25. That this ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health, safety, and welfare in order to allow the Project to be timely undertaken upon the Property, and provided this ordinance receives the affirmative vote of two-thirds of the members elected or appointed to Council, it shall take effect and be in force immediately upon its passage and approval by the Mayor, otherwise, its shall take effect and be in force at the earliest time allowed by law.

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GOVERNMENT FORMS & SUPPLIES 844-374-3338 FORM NO. 30043

Ordinance No. _____ Passed _____, 20____

PASSED: _____
Date _____ Steve Michniak, President of Council

ATTEST: _____
Bridget Pavlick, Deputy Clerk of Council

APPROVED: _____
Date _____ Glenn M. Broska, Mayor

Prepared and approved as to legal content by: _____
David L. Nott, Law Director

Date Submitted to Mayor for Approval: _____ Returned: _____

Sponsored by: Economic Development Director

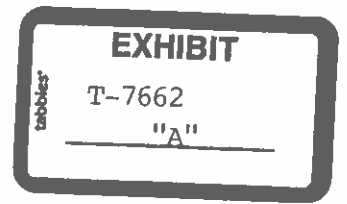


EXHIBIT A

**LIST OF SPECIAL ASSESSMENTS AND
SCHEDULE OF SPECIAL ASSESSMENTS**

LIST OF SPECIAL ASSESSMENTS

<u>Name</u>	<u>Assessed Properties Description</u>	<u>Portion of Benefit and Special Assessment</u>	<u>Amount of Special Assessments</u>
City of Streetsboro, Ohio	35-059-00-00 -011-000	100.0%	\$3,059.98

SCHEDULE OF SPECIAL ASSESSMENTS
FOR PORTAGE COUNTY PARCEL NOS.:

35-059-00-00-011-000*

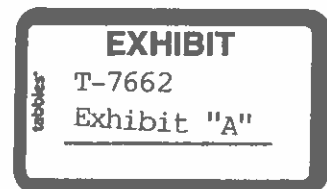
The following schedule of Special Assessment charges shall be certified for collection in 2 semi-annual installments to be collected with real property taxes in calendar year 2026:

Special Assessment Payment Date**	Special Assessment Installment Amount for Parcel 35-059- 00-00-011-000 (100.00%)**	Total Special Assessment Installment Amount***
January 31, 2026	\$1,529.99	\$1,529.99
July 31, 2026	\$1,529.99	\$1,529.99
Total Assessment	\$3,059.98	\$3,059.98

* As identified in the records of the County Auditor of the County of Portage, Ohio as of September 9, 2024.

** Pursuant to Ohio Revised Code Chapter 323, the Special Assessment Payment Dates identified in this Schedule of Special Assessments are subject to adjustment by the County Auditor of the County of Portage, Ohio under certain conditions.

*** The County Auditor of the County of Portage, Ohio may impose a special assessment collection fee with respect to each semi-annual Special Assessment payment. If imposed, this special assessment collection fee will be added by the County Auditor of the County of Portage, Ohio to each semi-annual Special Assessment payment.



**PETITION FOR SPECIAL ASSESSMENTS FOR
SPECIAL ENERGY IMPROVEMENT PROJECTS**

**A PETITION TO THE CITY OF STREETSBORO, PORTAGE COUNTY, OHIO
SEEKING THE IMPOSITION OF SPECIAL ASSESSMENTS AGAINST PROPERTY
OWNED BY THE PETITIONER TO PAY THE COSTS OF VARIOUS SPECIAL
ENERGY IMPROVEMENT PROJECTS WHICH SPECIALLY BENEFIT THE
PROPERTY, INCLUDING A WAIVER OF ALL RIGHTS TO NOTICES, HEARINGS,
AND APPEALS RELATED TO THE REQUESTED SPECIAL ASSESSMENTS**

To: The Council of the City of Streetsboro, Portage County, Ohio

City of Streetsboro, Ohio ("Petitioner") is the owner of 100% of the property described on **Exhibit A** to this Petition (the "Property").

The Suffield Township Energy Special Improvement District, Inc. d/b/a Portage County Energy Special Improvement District (the "Corporation"), an Ohio nonprofit corporation formed to govern the creation of the Portage County Energy Special Improvement District (the "District"), initially created within the boundaries of Suffield Township, Ohio, has approved a plan (the "Program Plan") for the purpose of developing and implementing special energy improvement projects as defined in Ohio Revised Code Section 1710.01(I).

The Corporation has caused special energy improvement projects to be provided from time to time under the Program Plan. Under Ohio Revised Code Chapter 1710 and the Program Plan, the Program Plan may be amended from time to time by supplemental plans (collectively, the "Supplemental Plans"). The Program Plan and the Supplemental Plans together constitute the "Plan." The purpose of each Supplemental Plan is to provide for additional special energy improvement projects. Under the Ohio Revised Code Chapter 1710 and the Plan, the District may be enlarged from time to time to include additional property so long as at least one special energy improvement project is designated for each parcel of real property within the additional territory added to the District.

The Board of Directors of the Corporation has received or will receive from the Petitioner the Supplemental Plan attached to this Petition as **Exhibit B**, including the description of the energy special improvement projects proposed to be constructed or installed on the Property (the "Authorized Improvements"), and related materials in support of the expansion of the District to include the Property.

As required by Ohio Revised Code Section 1710.02, the Petitioner, as the owner of the Property, being 100% of the area proposed to be assessed for the Authorized Improvements, hereby petitions the Council (the "Legislative Authority") of the City of Streetsboro, Portage County, Ohio (the "Political Subdivision") to: (1) approve the addition of the Property to the District; (2) approve the Authorized Improvements to be undertaken by the District; and (3) assess the total cost of those Authorized Improvements against the Property in proportion to the special benefits that will result from the Authorized Improvements.

In connection with this Petition, and to further its purposes, the Petitioner acknowledges that it has reviewed or caused to be reviewed (1) the Supplemental Plan related to the Authorized Improvements (the "Project Plan"), (2) the plans and specifications for the Authorized Improvements, (3) the estimate of cost for the Authorized Improvements included in **Exhibit B** and (4) the schedule of special assessments to be levied for the Authorized Improvements also included in **Exhibit B**. The Petitioner acknowledges that the estimated special assessments for each parcel are in proportion to the benefits that may result from the Authorized Improvements.

The Petitioner therefore petitions for the construction of the Authorized Improvements identified in this Petition and the Project Plan, attached as **Exhibit B**, as authorized under Ohio Revised Code Chapter 1710, and for the imposition of the special assessments identified in this Petition and authorized under Ohio Revised Code Chapters 727 and 1710 (the "Special Assessments") to pay the costs of the Authorized Improvements.

In consideration of the Political Subdivision's acceptance of this Petition and the imposition of the requested Special Assessments, the Petitioner consents and agrees that the Property as identified in **Exhibit A** shall be assessed for all of the costs of the Authorized Improvements, including any and all of the following costs: architectural, engineering, legal, insurance, consulting, energy auditing, planning, acquisition, installation, construction, survey, testing, and inspection costs; the amount of any damages resulting from the Authorized Improvements and the interest on the amount of damages; the costs incurred in connection with the preparation, levy, and collection of the special assessments; the cost of purchasing and otherwise acquiring any real estate or interests in real estate; expenses of legal services; costs of labor and material; trustee fees and financing costs incurred in connection with the issuance, sale, and servicing of securities nonprofit corporate obligations, or other obligations issued or incurred to provide a loan or to secure an advance of funds to the Petitioner or to otherwise pay costs of the Authorized Improvements in anticipation of the receipt of the Special Assessments, capitalized interest on, and financing reserve funds for, such securities and nonprofit corporate obligations, or other obligations so issued, including any credit enhancement fees, trustee fees, program administration fees, financing servicing fees, and District administrative fees and expenses; together with all other necessary expenditures. The Petitioner agrees to pay the Special Assessments in a timely manner whether or not the Petitioner receives annual and timely notices of the Special Assessments.

The Petitioner further acknowledges and confirms that the Special Assessments stated in this Petition and in **Exhibit B** are in proportion to, and do not exceed, the special benefits to be conferred on the Property by the Authorized Improvements. The Petitioner further consents to the levying of the Special Assessments against the Property by the Political Subdivision. The Petitioner acknowledges that these Special Assessments are fair, just, and equitable and being imposed at the specific request of the Petitioner. The Petitioner further consents to the Political Subdivision making appropriate adjustments to the Special Assessments stated in this Petition and in **Exhibit B** necessary to ensure that the Special Assessments are assessed against each parcel comprising the Property in proportion to the special benefits conferred to each parcel of the Property by the Authorized Improvements.

The Petitioner hereby waives notice and publication of all resolutions, legal notices, and hearings provided for in the Ohio Revised Code with respect to the Authorized Improvements and the Special Assessments, particularly those in Ohio Revised Code Chapters 727 and 1710 and consents to proceeding with the Authorized Improvements. Without limiting the foregoing, the Petitioner specifically waives any notices and rights under the following Ohio Revised Code Sections:

- The right to notice of the adoption of the Resolution of Necessity under Ohio Revised Code Sections 727.13 and 727.14;
- The right to limit the amount of the Special Assessments under Ohio Revised Code Sections 727.03 and 727.06;
- The right to file an objection to the Special Assessments under Ohio Revised Code Section 727.15;
- The right to the establishment of, and any proceedings by, and any notice from, an Assessment Equalization Board under Ohio Revised Code Sections 727.16 and 727.17;
- The right to file any claim for damages under Ohio Revised Code Sections 727.18 through 727.22 and Ohio Revised Code Section 727.43;
- The right to notice that bids or quotations for the Authorized Improvements may exceed estimates by 15%;
- The right to seek a deferral of payments of Special Assessments under Ohio Revised Code Section 727.251; and
- The right to notice of the passage of the Assessing Ordinance under Ohio Revised Code Section 727.26.

The Petitioner consents to the Political Subdivision immediately proceeding with all actions necessary to acquire, install, and construct the Authorized Improvements and impose the Special Assessments.

The Petitioner further agrees not to take any actions, or cause any actions to be taken, to place the Property in an agricultural district under Ohio Revised Code Chapter 929, and if the Property is in an agricultural district, the Petitioner, under Ohio Revised Code Section 929.03, grants permission to collect any Special Assessments levied against the Property.

The Petitioner acknowledges that the Special Assessments set forth in this petition and in **Exhibit B** are based upon an estimate of costs, including all financing and other costs described above, and that the final Special Assessments shall be calculated in the same manner, which, regardless of any statutory limitation, may be more or less than the estimated assessments for the Authorized Improvements. In the event the final assessments exceed the estimated assessments, the Petitioner, without limitation of the other waivers in this Petition, also waives any rights it may now or in the future have to object to those assessments, any notice provided for in Ohio Revised Code Chapters 727 and 1710, and any rights of appeal provided for in those Chapters or otherwise. The Petitioner further acknowledges and represents that the final assessments may be levied at any time determined by the Political Subdivision regardless of whether or not any of the parts or portions of the Authorized Improvements have been completed.

The Petitioner further acknowledges that the final assessments for the Authorized Improvements, when levied against the Property, will be payable in cash within 30 days from the date of passage of the ordinance confirming and levying the final assessments and that if any assessments are not paid in cash they will be certified to the Auditor of the County, as provided by law, to be placed on the tax list and duplicate and collected as other taxes are collected. The Petitioner hereby waives the right to pay the final assessments for the Authorized Improvements in cash within 30 days of the passage of the ordinance confirming and levying the final assessments and requests that the unpaid final assessments for the Authorized Improvements be payable in **two (2)** semi-annual special assessments in amounts necessary to pay the costs of the Authorized Improvements.

Under Ohio Revised Code Section 1710.03(C), the Petitioner appoints as its designee to carry out the rights and responsibilities of District members under Ohio Revised Code Chapter 1710 such representative as may be duly appointed by the Petitioner from time to time. That designation shall not expire unless and until the Petitioner shall notify the Secretary of the District that the designation is no longer in effect or that the Petitioner has made a new designation to replace the designation.

The Petitioner further waives any and all questions as to the constitutionality of the laws under which Authorized Improvements shall be acquired, installed, or constructed or the related proceedings, the jurisdiction of the Political Subdivision to act in connection with the Authorized Improvements, all irregularities, errors, and defects, if any, procedural or otherwise, in the levying of the assessments or the undertaking of the Authorized Improvements, and specifically waives any and all rights of appeal, including any right of appeal as provided in Ohio Revised Code Title 7, and specifically but without limitation, Ohio Revised Code Chapters 727 and 1710, as well as all such similar rights under the Constitution of the State of Ohio or any other applicable source of law. The Petitioner will not contest, in a judicial or administrative proceeding, the undertaking of the Authorized Improvements, the estimated assessments, the final assessments, or any Special Assessments levied against the Property for the Authorized Improvements, or any other matters related to the foregoing.

The Petitioner acknowledges and understands that the Political Subdivision and the Corporation will be relying upon this Petition in taking actions and expending resources. This Petition therefore shall be irrevocable and shall be binding upon the Petitioner, any of its successors or assigns, the Property, and any of their grantees, mortgagees, lessees, or transferees. The Petitioner acknowledges that it has had an opportunity to be represented by legal counsel in making this Petition and has knowingly waived the rights waived by this Petition.

AS EVIDENCE OF ITS INTENT TO BE BOUND BY THIS PETITION, the
Petitioner has caused this petition to be executed by its authorized representatives.

PETITIONER:

THE CITY OF STREETSBORO, OHIO

By: *Glenn M. Broska*
Glenn M. Broska, Mayor

Address for notices to Property Owner:

The City of Streetsboro
555 Frost Road, #100
Streetsboro, OH 44241
Attention: Mayor

STATE OF OHIO)
)
COUNTY OF PORTAGE)

SS:

September The foregoing instrument was acknowledged before me this 17th day
2024 by Glenn M. Broska, Mayor, on behalf of City of Streetsboro, Ohio.

Melissa Procop
Notary Public



MELISSA PROCOP
Notary Public, State of Ohio
My Commission Expires:
December 16, 2024

EXHIBIT A

DESCRIPTION OF PROPERTY

The real property subject to this Petition is located at the commonly used mailing address 2094 State Route 303, Streetsboro, Ohio 44241 with Portage County Auditor Parcel ID No. 35-059-00-00-011-000, and consists of the following described real property:

Situated in the City of Streetsboro, County of Portage, State of Ohio and being part of Original Streetsboro Lot Numbers 58 and 59, and being a part of a parcel of land conveyed to the City of Streetsboro as recorded in Deed Volume 890, Page 1095 of Portage County Records and bounded and described as follows;

BEGINNING at a 5/8 inch rebar with cap "GPD" set at the southeast corner of said Lot 58, the southwest corner of said Lot 59, northeast corner of Original Streetsboro Lot Number 68 and the northwest corner of Original Streetsboro Lot Number 69, and on the northerly line of subplot 25 of the Valley Brook Village allotment as recorded in Plat Book 13, Page 16 of Portage County Records, being the **POINT OF BEGINNING** of the parcel hereinafter described:

1. Thence on the south line of said Lot 58, the north line of said Lot 68, and the north line of sublots 15 thru 25 of said Valley Brook Village, **North 89 degrees 29 minutes 28 seconds West** a distance of **1033.87 feet** to 5/8 inch rebar with cap "GPD" set at the southeast corner of a parcel of land conveyed to the Board of Education of the Streetsboro Local School District as recorded in Deed Volume 894, Page 970 of Portage County Records;

2. Thence on the east line of said Board of Education land, **North 00 degrees 46 minutes 59 seconds East** a distance of **1906.28 feet** to a 5/8 inch rebar found at the southeast corner of a parcel of land conveyed to Rinaldo A. Montgomery and Ruchelle Montgomery as recorded in Instrument Number 202116068 of Portage County Records;

3. Thence on the east line of said Montgomery land and the east line of a parcel of land conveyed to John J. Terlecky and Marna D. Terlecky as recorded in Instrument Number 200236582, **North 00 degrees 42 minutes 18 seconds West** a distance of **804.76 feet**, passing thru a 5/8 inch rebar found at **768.43 feet** to a point on the centerline of State Route 303 (Hudson-Braceville Road 66 feet wide) and the north line of said Lot 58;

4. Thence on the centerline of said State Route 303 and the north line of said Lots 58 and 59, **South 89 degrees 19 minutes 37 seconds East** a distance of **1869.88 feet** to a point at the northwest corner of a parcel of land conveyed David W. Byers and Tamara L. Byers as recorded in Deed Volume 1134, Page 308 of Portage County Records;

5. Thence on the west line of said Byers land, a parcel of land conveyed to Taylor N. Thompson and John T. Daniels as recorded in Instrument Number 201918153 of Portage County Records, a parcel of land conveyed to Frances P. Shinn, Trustee as recorded in Instrument Number 200109465 of Portage County Records, a parcel of land conveyed to Clyde W. Bish and Debbie Bish as recorded in Deed Volume 1147, Page 232 of Portage County Records, and a parcel of land conveyed to Terrence L. Horner and Moira R Horner as recorded in Instrument Number 200631123 of Portage County Records, **South 00 degrees 11 minutes 09 seconds East** a distance of **2705.68 feet**, passing over a pin set at 33.00 feet and passing over a 1" pipe found at 2702.43 feet, to a point on the north line of subplot 31 of said Valley Brook Village;

6. Thence on the north line of sublots 28 thru 31 of said Valley Brook Village, the south line of said Lot 59, and the north line of said Lot 69, **North 89 degrees 29 minutes 28 seconds West** a distance of **546.86 feet** to a 5/8 inch rebar with cap "GPD" set at the southeast corner of a parcel of land conveyed to Portage County Board of Commissioners as recorded in Deed Volume 973, Page 588 and Deed Volume 1001, Page 24 of Portage County Records;

7. Thence on the east line of said Portage County parcel, **North 00 degrees 30 minutes 32 seconds East** a distance of **100.00 feet** to a 5/8 inch rebar with cap "GPD" set;

8. Thence on the north line of said Portage County parcel, **North 89 degrees 29 minutes 28 seconds West** a distance of **50.00 feet** to a 5/8 inch rebar with cap "GPD" set;

9. Thence on the west line of said Portage County parcel, **South 00 degrees 30 minutes 32 seconds West** a distance of **100.00 feet** to a 5/8 inch rebar with cap "GPD" set on the north line of subplot 27 of said Valley Brook Village, the south line of said lot 59, and the north line of said Lot 69;

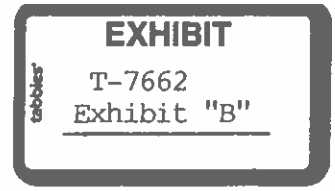
10. Thence on the north line of sublots 25, 26 and 27 of said Valley Brook Village, the south line of said Lot 59, and the north line of said Lot 69, **North 89 degrees 29 minutes 28 seconds West** a distance of **264.02 feet** to the Point of Beginning, containing **116.4515 acres** with **1.4165 acres** within right of way.

The above description was prepared and reviewed under the supervision of Travis D. McCarty, P.S. 8347 of Claus, Pyle, Schomer, Burns & DeHaven, Inc., dba GPD Group, and based on a survey made in November of 2022.

All bearings referred to herein, are relative to grid north of the Ohio State Plane Coordinate System, North Zone, NAD83 (2011), as determined from GNSS measurements tied to the Ohio Department of Transportation's VRS system.

EXHIBIT B
PROJECT PLAN

[See Attached]



**SUFFIELD TOWNSHIP ENERGY SPECIAL IMPROVEMENT DISTRICT
DBA
PORTAGE COUNTY ENERGY SPECIAL IMPROVEMENT DISTRICT
PROJECT PLAN**

**SUPPLEMENT TO PLAN FOR THE
STREETSBORO SERVICE GARAGE PACE PROJECT**

As more fully provided by the Suffield Township Energy Special Improvement District dba Portage County Energy Improvement District Program Plan (together with all previously approved supplemental plans, the "Plan"), the Suffield Township Special Improvement District, Inc. d/b/a Portage County Energy Special Improvement District, Inc. (the "District") has undertaken the administration of a property assessed clean energy ("PACE") program (the "Program"). The Program will provide financing secured by special assessments on real property for special energy improvement projects.

Through a Petition submitted in connection with this Supplemental Plan, the **City of Streetsboro, Ohio** (the "Property Owner") has requested and consented to certain special assessments by the City of Streetsboro, Portage County (the "Political Subdivision"), in cooperation with the District with respect to certain real property owned by the Property Owner and located at the commonly used addresses of **2094 State Route 303, Streetsboro, Ohio 44241** with Portage County Auditor Parcel ID No. **35-059-00-00-011-000** (the "Property"). A proposed schedule of special assessments to be assessed against the Property to pay the costs of the Authorized Improvements is attached to this Supplemental Plan as Attachment A. The Property Owner hereby consents and agrees that the schedule of special assessments represents the final hard costs of the Authorized Improvements described below, together with an assumed rate of interest on those costs in excess of the rate of interest expected to be available for financing the costs of the Authorized Improvements. The Property Owner hereby consents and agrees that final rate of interest will be determined before the Political Subdivision levies the special assessments, and hereby authorizes the Political Subdivision to levy the special assessments in amounts which, in aggregate, are less than or equal to the aggregate amount of the special assessments shown on Attachment A, and are in the amounts necessary to pay the costs of financing the Authorized Improvements. The Property Owner further consents to the Political Subdivision making appropriate adjustments to the Special Assessments stated in its Petition necessary to ensure that the Special Assessments are assessed against each parcel comprising the Property in proportion to the special benefits conferred to each parcel of the Property by the Authorized Improvements.

The Authorized Improvements applicable to the Property will include: **LED lighting upgrades**. As required by Ohio Revised Code Section 1710.01(K), said Authorized Improvements are anticipated to reduce or support the reduction of energy consumption, allow for reduction in demand, or support the production of clean, renewable energy. A detailed description of the Authorized Improvements is attached to this Supplemental Plan as Attachment B.

The Property Owner will cause this Supplemental Plan promptly to be filed with the Council of the Political Subdivision (the "Legislative Authority").

The undersigned owner of real property acknowledges that the District is subject to Ohio public records laws, including Ohio Revised Code Section 149.43 *et seq.* The undersigned property owner agrees to the disclosure of certain property owner information by the District to the extent required by law.

BY EXECUTING THIS SUPPLEMENTAL PLAN, THE PROPERTY OWNER IDENTIFIED BELOW HEREBY AUTHORIZES AND CONSENTS TO THIS SUPPLEMENTAL PLAN AND ALL DISTRICT DOCUMENTS (AS DEFINED IN THE PLAN) AND AGREES TO PERFORM THE OBLIGATIONS OF THE PROPERTY OWNERS CONTAINED IN THIS SUPPLEMENTAL PLAN.

PROPERTY OWNER:

THE CITY OF STREETSBORO, OHIO

By:



Glenn M. Broska, Mayor

Address for notices to Property Owner:

The City of Streetsboro
555 Frost Road, #100
Streetsboro, OH 44241
Attention: Mayor

Description of Real Property Subject to this Supplemental Plan:

The real property subject to this Petition is located at the commonly used mailing address 2094 State Route 303, Streetsboro, Ohio 44241 with Portage County Auditor Parcel ID No. 35-059-00-00-011-000 . and consists of the following described real property:

Situated in the City of Streetsboro, County of Portage, State of Ohio and being part of Original Streetsboro Lot Numbers 58 and 59, and being a part of a parcel of land conveyed to the City of Streetsboro as recorded in Deed Volume 890, Page 1095 of Portage County Records and bounded and described as follows;

BEGINNING at a 5/8 inch rebar with cap "GPD" set at the southeast corner of said Lot 58, the southwest corner of said Lot 59, northeast corner of Original Streetsboro Lot Number 68 and the northwest corner of Original Streetsboro Lot Number 69, and on the northerly line of subplot 25 of the Valley Brook Village allotment as recorded in Plat Book 13, Page 16 of Portage County Records, being the **POINT OF BEGINNING** of the parcel hereinafter described:

1. Thence on the south line of said Lot 58, the north line of said Lot 68, and the north line of sublots 15 thru 25 of said Valley Brook Village, **North 89 degrees 29 minutes 28 seconds West** a distance of **1033.87 feet** to 5/8 inch rebar with cap "GPD" set at the southeast corner of a parcel of land conveyed to the Board of Education of the Streetsboro Local School District as recorded in Deed Volume 894, Page 970 of Portage County Records;

2. Thence on the east line of said Board of Education land, **North 00 degrees 46 minutes 59 seconds East** a distance of **1906.28 feet** to a 5/8 inch rebar found at the southeast corner of a parcel of land conveyed to Rinaldo A. Montgomery and Ruchelle Montgomery as recorded in Instrument Number 202116068 of Portage County Records;

3. Thence on the east line of said Montgomery land and the east line of a parcel of land conveyed to John J. Terlecky and Marna D. Terlecky as recorded in Instrument Number 200236582, **North 00 degrees 42 minutes 18 seconds West** a distance of **804.76 feet**, passing thru a 5/8 inch rebar found at **768.43 feet** to a point on the centerline of State Route 303 (Hudson-Braceville Road 66 feet wide) and the north line of said Lot 58;

4. Thence on the centerline of said State Route 303 and the north line of said Lots 58 and 59, **South 89 degrees 19 minutes 37 seconds East** a distance of **1869.88 feet** to a point at the northwest corner of a parcel of land conveyed David W. Byers and Tamara L. Byers as recorded in Deed Volume 1134, Page 308 of Portage County Records;

5. Thence on the west line of said Byers land, a parcel of land conveyed to Taylor N. Thompson and John T. Daniels as recorded in Instrument Number 201918153 of Portage County Records, a parcel of land conveyed to Frances P. Shinn, Trustee as recorded in Instrument Number 200109465 of Portage County Records, a parcel of land conveyed to Clyde W. Bish and Debbie Bish as recorded in Deed Volume 1147, Page 232 of Portage County Records, and a parcel of land conveyed to Terrence L. Horner and Mairu R Horner as recorded in Instrument Number 200631123 of Portage County Records, **South 00 degrees 11 minutes 09 seconds East** a distance of **2705.68 feet**, passing over a pin set at **33.00 feet** and passing over a 1" pipe found at **2702.43 feet**, to a point on the north line of subplot 31 of said Valley Brook Village;

6. Thence on the north line of sublots 28 thru 31 of said Valley Brook Village, the south line of said Lot 59, and the north line of said Lot 69, North 89 degrees 29 minutes 28 seconds West a distance of 546.86 feet to a 5/8 inch rebar with cap "GPD" set at the southeast corner of a parcel of land conveyed to Portage County Board of Commissioners as recorded in Deed Volume 973, Page 588 and Deed Volume 1001, Page 24 of Portage County Records;

7. Thence on the east line of said Portage County parcel, North 00 degrees 30 minutes 32 seconds East a distance of 100.00 feet to a 5/8 inch rebar with cap "GPD" set;

8. Thence on the north line of said Portage County parcel, North 89 degrees 29 minutes 28 seconds West a distance of 50.00 feet to a 5/8 inch rebar with cap "GPD" set;

9. Thence on the west line of said Portage County parcel, South 00 degrees 30 minutes 32 seconds West a distance of 100.00 feet to a 5/8 inch rebar with cap "GPD" set on the north line of subplot 27 of said Valley Brook Village, the south line of said lot 59, and the north line of said Lot 69;

10. Thence on the north line of sublots 25, 26 and 27 of said Valley Brook Village, the south line of said Lot 59, and the north line of said Lot 69, North 89 degrees 29 minutes 28 seconds West a distance of 264.02 feet to the Point of Beginning, containing 116.4515 acres with 1.4165 acres within right of way.

The above description was prepared and reviewed under the supervision of Travis D. McCarty, P.S. 8347 of Glaus, Pyle, Schomer, Burns & DeHaven, Inc., dba GPD Group, and based on a survey made in November of 2022.

All bearings referred to herein, are relative to grid north of the Ohio State Plane Coordinate System, North Zone, NAD83 (2011), as determined from GNSS measurements tied to the Ohio Department of Transportation's VRS system.

SUPPLEMENTAL PLAN—ATTACHMENT A

Schedule of Special Assessments

Special Assessment Payment Date*	Special Assessment Installment Amount for Parcel 35-059-00-00-011-000 (100.00%)**	Total Special Assessment Installment Amount**
January 31, 2026	\$1,529.99	\$1,529.99
July 31, 2026	\$1,529.99	\$1,529.99
Total Assessment	\$3,059.98	\$3,059.98

The Property will be subject to special assessments for the Authorized Improvements in accordance with Ohio Revised Code Chapter 1710.

Total assessment costs: \$3,059.98

Estimated average semi-annual special assessments for 1 year: \$1,529.99

Number of semi-annual assessments: 2

First semi-annual installment due: January 31, 2026

Anticipated annual savings \$1,290.72+/- over comparable non-efficient system.

The schedule of Special Assessments for the Authorized Improvements is as follows:

* Pursuant to Ohio Revised Code Chapter 323, the Special Assessment Payment Dates identified in this Attachment A are subject to adjustment by the Portage County Auditor under certain conditions.

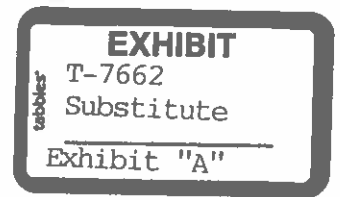
** Pursuant to Ohio Revised Code Section 727.36, the Portage County Auditor may charge and collect a fee in addition to the amounts listed in this Attachment A.

SUPPLEMENTAL PLAN—ATTACHMENT B

Description of Authorized Improvements

The Authorized Improvements are expected to consist of the following special energy improvement projects:

LED Lighting Upgrade



**PETITION FOR SPECIAL ASSESSMENTS FOR
SPECIAL ENERGY IMPROVEMENT PROJECTS**

**A PETITION TO THE CITY OF STREETSBORO, PORTAGE COUNTY, OHIO
SEEKING THE IMPOSITION OF SPECIAL ASSESSMENTS AGAINST PROPERTY
OWNED BY THE PETITIONER TO PAY THE COSTS OF VARIOUS SPECIAL
ENERGY IMPROVEMENT PROJECTS WHICH SPECIALLY BENEFIT THE
PROPERTY, INCLUDING A WAIVER OF ALL RIGHTS TO NOTICES, HEARINGS,
AND APPEALS RELATED TO THE REQUESTED SPECIAL ASSESSMENTS**

To: The Council of the City of Streetsboro, Portage County, Ohio

City of Streetsboro, Ohio ("Petitioner") is the owner of 100% of the property described on **Exhibit A** to this Petition (the "Property").

The Suffield Township Energy Special Improvement District, Inc. d/b/a Portage County Energy Special Improvement District (the "Corporation"), an Ohio nonprofit corporation formed to govern the creation of the Portage County Energy Special Improvement District (the "District"), initially created within the boundaries of Suffield Township, Ohio, has approved a plan (the "Program Plan") for the purpose of developing and implementing special energy improvement projects as defined in Ohio Revised Code Section 1710.01(I).

The Corporation has caused special energy improvement projects to be provided from time to time under the Program Plan. Under Ohio Revised Code Chapter 1710 and the Program Plan, the Program Plan may be amended from time to time by supplemental plans (collectively, the "Supplemental Plans"). The Program Plan and the Supplemental Plans together constitute the "Plan." The purpose of each Supplemental Plan is to provide for additional special energy improvement projects. Under the Ohio Revised Code Chapter 1710 and the Plan, the District may be enlarged from time to time to include additional property so long as at least one special energy improvement project is designated for each parcel of real property within the additional territory added to the District.

The Board of Directors of the Corporation has received or will receive from the Petitioner the Supplemental Plan attached to this Petition as **Exhibit B**, including the description of the energy special improvement projects proposed to be constructed or installed on the Property (the "Authorized Improvements"), and related materials in support of the expansion of the District to include the Property.

As required by Ohio Revised Code Section 1710.02, the Petitioner, as the owner of the Property, being 100% of the area proposed to be assessed for the Authorized Improvements, hereby petitions the Council (the "Legislative Authority") of the City of Streetsboro, Portage County, Ohio (the "Political Subdivision") to: (1) approve the addition of the Property to the District; (2) approve the Authorized Improvements to be undertaken by the District; and (3) assess the total cost of those Authorized Improvements against the Property in proportion to the special benefits that will result from the Authorized Improvements.

In connection with this Petition, and to further its purposes, the Petitioner acknowledges that it has reviewed or caused to be reviewed (1) the Supplemental Plan related to the Authorized Improvements (the "Project Plan"), (2) the plans and specifications for the Authorized Improvements, (3) the estimate of cost for the Authorized Improvements included in **Exhibit B** and (4) the schedule of special assessments to be levied for the Authorized Improvements also included in **Exhibit B**. The Petitioner acknowledges that the estimated special assessments for each parcel are in proportion to the benefits that may result from the Authorized Improvements.

The Petitioner therefore petitions for the construction of the Authorized Improvements identified in this Petition and the Project Plan, attached as **Exhibit B**, as authorized under Ohio Revised Code Chapter 1710, and for the imposition of the special assessments identified in this Petition and authorized under Ohio Revised Code Chapters 727 and 1710 (the "Special Assessments") to pay the costs of the Authorized Improvements.

In consideration of the Political Subdivision's acceptance of this Petition and the imposition of the requested Special Assessments, the Petitioner consents and agrees that the Property as identified in **Exhibit A** shall be assessed for all of the costs of the Authorized Improvements, including any and all of the following costs: architectural, engineering, legal, insurance, consulting, energy auditing, planning, acquisition, installation, construction, survey, testing, and inspection costs; the amount of any damages resulting from the Authorized Improvements and the interest on the amount of damages; the costs incurred in connection with the preparation, levy, and collection of the special assessments; the cost of purchasing and otherwise acquiring any real estate or interests in real estate; expenses of legal services; costs of labor and material; trustee fees and financing costs incurred in connection with the issuance, sale, and servicing of securities nonprofit corporate obligations, or other obligations issued or incurred to provide a loan or to secure an advance of funds to the Petitioner or to otherwise pay costs of the Authorized Improvements in anticipation of the receipt of the Special Assessments, capitalized interest on, and financing reserve funds for, such securities and nonprofit corporate obligations, or other obligations so issued, including any credit enhancement fees, trustee fees, program administration fees, financing servicing fees, and District administrative fees and expenses; together with all other necessary expenditures. The Petitioner agrees to pay the Special Assessments in a timely manner whether or not the Petitioner receives annual and timely notices of the Special Assessments.

The Petitioner further acknowledges and confirms that the Special Assessments stated in this Petition and in **Exhibit B** are in proportion to, and do not exceed, the special benefits to be conferred on the Property by the Authorized Improvements. The Petitioner further consents to the levying of the Special Assessments against the Property by the Political Subdivision. The Petitioner acknowledges that these Special Assessments are fair, just, and equitable and being imposed at the specific request of the Petitioner. The Petitioner further consents to the Political Subdivision making appropriate adjustments to the Special Assessments stated in this Petition and in **Exhibit B** necessary to ensure that the Special Assessments are assessed against each parcel comprising the Property in proportion to the special benefits conferred to each parcel of the Property by the Authorized Improvements.

The Petitioner hereby waives notice and publication of all resolutions, legal notices, and hearings provided for in the Ohio Revised Code with respect to the Authorized Improvements and the Special Assessments, particularly those in Ohio Revised Code Chapters 727 and 1710 and consents to proceeding with the Authorized Improvements. Without limiting the foregoing, the Petitioner specifically waives any notices and rights under the following Ohio Revised Code Sections:

- The right to notice of the adoption of the Resolution of Necessity under Ohio Revised Code Sections 727.13 and 727.14;
- The right to limit the amount of the Special Assessments under Ohio Revised Code Sections 727.03 and 727.06;
- The right to file an objection to the Special Assessments under Ohio Revised Code Section 727.15;
- The right to the establishment of, and any proceedings by, and any notice from, an Assessment Equalization Board under Ohio Revised Code Sections 727.16 and 727.17;
- The right to file any claim for damages under Ohio Revised Code Sections 727.18 through 727.22 and Ohio Revised Code Section 727.43;
- The right to notice that bids or quotations for the Authorized Improvements may exceed estimates by 15%;
- The right to seek a deferral of payments of Special Assessments under Ohio Revised Code Section 727.251; and
- The right to notice of the passage of the Assessing Ordinance under Ohio Revised Code Section 727.26.

The Petitioner consents to the Political Subdivision immediately proceeding with all actions necessary to acquire, install, and construct the Authorized Improvements and impose the Special Assessments.

The Petitioner further agrees not to take any actions, or cause any actions to be taken, to place the Property in an agricultural district under Ohio Revised Code Chapter 929, and if the Property is in an agricultural district, the Petitioner, under Ohio Revised Code Section 929.03, grants permission to collect any Special Assessments levied against the Property.

The Petitioner acknowledges that the Special Assessments set forth in this petition and in **Exhibit B** are based upon an estimate of costs, including all financing and other costs described above, and that the final Special Assessments shall be calculated in the same manner, which, regardless of any statutory limitation, may be more or less than the estimated assessments for the Authorized Improvements. In the event the final assessments exceed the estimated assessments, the Petitioner, without limitation of the other waivers in this Petition, also waives any rights it may now or in the future have to object to those assessments, any notice provided for in Ohio Revised Code Chapters 727 and 1710, and any rights of appeal provided for in those Chapters or otherwise. The Petitioner further acknowledges and represents that the final assessments may be levied at any time determined by the Political Subdivision regardless of whether or not any of the parts or portions of the Authorized Improvements have been completed.

The Petitioner further acknowledges that the final assessments for the Authorized Improvements, when levied against the Property, will be payable in cash within 30 days from the date of passage of the ordinance confirming and levying the final assessments and that if any assessments are not paid in cash they will be certified to the Auditor of the County, as provided by law, to be placed on the tax list and duplicate and collected as other taxes are collected. The Petitioner hereby waives the right to pay the final assessments for the Authorized Improvements in cash within 30 days of the passage of the ordinance confirming and levying the final assessments and requests that the unpaid final assessments for the Authorized Improvements be payable in ~~two~~ (2) semi-annual special assessments in amounts necessary to pay the costs of the Authorized Improvements.

Under Ohio Revised Code Section 1710.03(C), the Petitioner appoints as its designee to carry out the rights and responsibilities of District members under Ohio Revised Code Chapter 1710 such representative as may be duly appointed by the Petitioner from time to time. That designation shall not expire unless and until the Petitioner shall notify the Secretary of the District that the designation is no longer in effect or that the Petitioner has made a new designation to replace the designation.

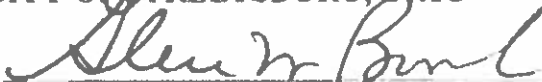
The Petitioner acknowledges and understands that the Political Subdivision and the Corporation will be relying upon this Petition in taking actions and expending resources. This Petition therefore shall be irrevocable and shall be binding upon the Petitioner, any of its successors or assigns, the Property, and any of their grantees, mortgagees, lessees, or transferees. The Petitioner acknowledges that it has had an opportunity to be represented by legal counsel in making this Petition and has knowingly waived the rights waived by this Petition.

AS EVIDENCE OF ITS INTENT TO BE BOUND BY THIS PETITION, the Petitioner has caused this petition to be executed by its authorized representatives.

PETITIONER:

THE CITY OF STREETSBORO, OHIO

By:



Glenn M. Broska, Mayor

Address for notices to Property Owner:

The City of Streetsboro
555 Frost Road, #100

Streetsboro, OH 44241
Attention: Mayor

STATE OF OHIO)
)
COUNTY OF PORTAGE) SS:

October The foregoing instrument was acknowledged before me this 11th day
, 2024 by Glenn M. Broska, Mayor, on behalf of City of Streetsboro, Ohio.

Melissa Procop
Notary Public



MELISSA PROCOP
Notary Public, State of Ohio
My Commission Expires:
December 16, 2024

EXHIBIT A

DESCRIPTION OF PROPERTY

The real property subject to this Petition is located at the commonly used mailing address 2094 State Route 303, Streetsboro, Ohio 44241 with Portage County Auditor Parcel ID No. 35-059-00-00-011-000, and consists of the following described real property:

Situated in the City of Streetsboro, County of Portage, State of Ohio and being part of Original Streetsboro Lot Numbers 58 and 59, and being a part of a parcel of land conveyed to the City of Streetsboro as recorded in Deed Volume 890, Page 1095 of Portage County Records and bounded and described as follows;

BEGINNING at a 5/8 inch rebar with cap "GPD" set at the southeast corner of said Lot 58, the southwest corner of said Lot 59, northeast corner of Original Streetsboro Lot Number 68 and the northwest corner of Original Streetsboro Lot Number 69, and on the northerly line of subplot 25 of the Valley Brook Village allotment as recorded in Plat Book 13, Page 16 of Portage County Records, being the **POINT OF BEGINNING** of the parcel hereinafter described:

1. Thence on the south line of said Lot 58, the north line of said Lot 68, and the north line of sublots 15 and 25 of said Valley Brook Village, North 89 degrees 29 minutes 28 seconds West a distance of 1033.87 feet to 5/8 inch rebar with cap "GPD" set at the southeast corner of a parcel of land conveyed to the Board of Education of the Streetsboro Local School District as recorded in Deed Volume 894, Page 970 of Portage County Records;

2. Thence on the east line of said Board of Education land, North 00 degrees 46 minutes 59 seconds East a distance of 1906.28 feet to a 5/8 inch rebar found at the southeast corner of a parcel of land conveyed to Rinaldo A. Montgomery and Rochelle Montgomery as recorded in Instrument Number 202116068 of Portage County Records;

3. Thence on the east line of said Montgomery land and the east line of a parcel of land conveyed to John J. Terlecky and Marna D. Terlecky as recorded in Instrument Number 200236582, North 00 degrees 42 minutes 18 seconds West a distance of 804.76 feet, passing thru a 5/8 inch rebar found at 768.43 feet to a point on the centerline of State Route 303 (Hudson-Braceville Road 66 feet wide) and the north line of said Lot 58;

4. Thence on the centerline of said State Route 303 and the north line of said Lots 58 and 59, South 89 degrees 19 minutes 37 seconds East a distance of 1869.88 feet to a point at the northwest corner of a parcel of land conveyed David W. Byers and Tamara L. Byers as recorded in Deed Volume 1134, Page 308 of Portage County Records;

5. Thence on the west line of said Byers land, a parcel of land conveyed to Taylor N. Thompson and John T. Daniels as recorded in Instrument Number 201918153 of Portage County Records, a parcel of land conveyed to Frances P. Shinn, Trustee as recorded in Instrument Number 200109465 of Portage County Records, a parcel of land conveyed to Clyde W. Bish and Debbie Bish as recorded in Deed Volume 1147, Page 232 of Portage County Records, and a parcel of land conveyed to Terrence L. Horner and Mairu R Horner as recorded in Instrument Number 200631123 of Portage County Records, South 00 degrees 11 minutes 09 seconds East a distance of 2705.68 feet, passing over a pin set at 33.00 feet and passing over a 1" pipe found at 2702.43 feet, to a point on the north line of subplot 31 of said Valley Brook Village;

6. Thence on the north line of sublots 28 thru 31 of said Valley Brook Village, the south line of said Lot 59, and the north line of said Lot 69, North 89 degrees 29 minutes 28 seconds West a distance of 546.86 feet to a 5/8 inch rebar with cap "GPD" set at the southeast corner of a parcel of land conveyed to Portage County Board of Commissioners as recorded in Deed Volume 973, Page 588 and Deed Volume 1001, Page 24 of Portage County Records;

7. Thence on the east line of said Portage County parcel, North 00 degrees 30 minutes 32 seconds East a distance of 100.00 feet to a 5/8 inch rebar with cap "GPD" set;

8. Thence on the north line of said Portage County parcel, North 89 degrees 29 minutes 28 seconds West a distance of 50.00 feet to a 5/8 inch rebar with cap "GPD" set;

9. Thence on the west line of said Portage County parcel, South 00 degrees 30 minutes 32 seconds West a distance of 100.00 feet to a 5/8 inch rebar with cap "GPD" set on the north line of subplot 27 of said Valley Brook Village, the south line of said lot 59, and the north line of said Lot 69;

10. Thence on the north line of sublots 25, 26 and 27 of said Valley Brook Village, the south line of said Lot 59, and the north line of said Lot 69, North 89 degrees 29 minutes 28 seconds West a distance of 264.02 feet to the Point of Beginning, containing 116.4515 acres with 1.4165 acres within right of way.

The above description was prepared and reviewed under the supervision of Travis D. McCarty, P.S. 8347 of Glaus, Pyle, Schomer, Burns & DeHaven, Inc., dba GPD Group, and based on a survey made in November of 2022.

All bearings referred to herein, are relative to grid north of the Ohio State Plane Coordinate System, North Zone, NAD83 (2011), as determined from GNSS measurements tied to the Ohio Department of Transportation's VRS system.

EXHIBIT B
PROJECT PLAN

[See Attached]

**SUFFIELD TOWNSHIP ENERGY SPECIAL IMPROVEMENT DISTRICT
DBA
PORTAGE COUNTY ENERGY SPECIAL IMPROVEMENT DISTRICT
PROJECT PLAN**

**SUPPLEMENT TO PLAN FOR THE
STREETSBORO SERVICE GARAGE PACE PROJECT**

As more fully provided by the Suffield Township Energy Special Improvement District dba Portage County Energy Improvement District Program Plan (together with all previously approved supplemental plans, the "Plan"), the Suffield Township Special Improvement District, Inc. d/b/a Portage County Energy Special Improvement District, Inc. (the "District") has undertaken the administration of a property assessed clean energy ("PACE") program (the "Program"). The Program will provide financing secured by special assessments on real property for special energy improvement projects.

Through a Petition submitted in connection with this Supplemental Plan, the **City of Streetsboro, Ohio** (the "Property Owner") has requested and consented to certain special assessments by the City of Streetsboro, Portage County (the "Political Subdivision"), in cooperation with the District with respect to certain real property owned by the Property Owner and located at the commonly used addresses of **2094 State Route 303, Streetsboro, Ohio 44241** with Portage County Auditor Parcel ID No. **35-059-00-00-011-000** (the "Property"). A proposed schedule of special assessments to be assessed against the Property to pay the costs of the Authorized Improvements is attached to this Supplemental Plan as Attachment A. The Property Owner hereby consents and agrees that the schedule of special assessments represents the final hard costs of the Authorized Improvements described below, together with an assumed rate of interest on those costs in excess of the rate of interest expected to be available for financing the costs of the Authorized Improvements. The Property Owner hereby consents and agrees that final rate of interest will be determined before the Political Subdivision levies the special assessments, and hereby authorizes the Political Subdivision to levy the special assessments in amounts which, in aggregate, are less than or equal to the aggregate amount of the special assessments shown on Attachment A, and are in the amounts necessary to pay the costs of financing the Authorized Improvements. The Property Owner further consents to the Political Subdivision making appropriate adjustments to the Special Assessments stated in its Petition necessary to ensure that the Special Assessments are assessed against each parcel comprising the Property in proportion to the special benefits conferred to each parcel of the Property by the Authorized Improvements.

The Authorized Improvements applicable to the Property will include: **LED lighting upgrades**. As required by Ohio Revised Code Section 1710.01(K), said Authorized Improvements are anticipated to reduce or support the reduction of energy consumption, allow for reduction in demand, or support the production of clean, renewable energy. A detailed description of the Authorized Improvements is attached to this Supplemental Plan as Attachment B.

The Property Owner will cause this Supplemental Plan promptly to be filed with the Council of the Political Subdivision (the "Legislative Authority").


The undersigned owner of real property acknowledges that the District is subject to Ohio public records laws, including Ohio Revised Code Section 149.43 *et seq.* The undersigned property owner agrees to the disclosure of certain property owner information by the District to the extent required by law.

BY EXECUTING THIS SUPPLEMENTAL PLAN, THE PROPERTY OWNER IDENTIFIED BELOW HEREBY AUTHORIZES AND CONSENTS TO THIS SUPPLEMENTAL PLAN AND ALL DISTRICT DOCUMENTS (AS DEFINED IN THE PLAN) AND AGREES TO PERFORM THE OBLIGATIONS OF THE PROPERTY OWNERS CONTAINED IN THIS SUPPLEMENTAL PLAN.

PROPERTY OWNER:

THE CITY OF STREETSBORO, OHIO

By:


Glenn M. Broska, Mayor

Address for notices to Property Owner:

The City of Streetsboro
555 Frost Road, #100
Streetsboro, OH 44241
Attention: Mayor

Description of Real Property Subject to this Supplemental Plan:

The real property subject to this Petition is located at the commonly used mailing address: 2094 State Route 303, Streetsboro, Ohio 44241 with Portage County Auditor Parcel ID No. 35-059-00-00-011-000 , and consists of the following described real property:

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3. Thence on the east line of said Montgomery land and the east line of a parcel of land conveyed to John J. Terlecky and Marna D. Terlecky as recorded in Instrument Number 200236582, North 00 degrees 42 minutes 18 seconds West a distance of 804.76 feet, passing thru a 5/8 inch rebar found at 768.43 feet to a point on the centerline of State Route 303 (Hudson-Braceville Road 66 feet wide) and the north line of said Lot 58;

4. Thence on the centerline of said State Route 303 and the north line of said Lots 58 and 59, South 89 degrees 19 minutes 37 seconds East a distance of 1869.88 feet to a point at the northwest corner of a parcel of land conveyed David W. Byers and Tamara L. Byers as recorded in Deed Volume 1134, Page 308 of Portage County Records;

5. Thence on the west line of said Byers land, a parcel of land conveyed to Taylor N. Thompson and John T. Daniels as recorded in Instrument Number 201918153 of Portage County Records, a parcel of land conveyed to Frances P. Shinn, Trustee as recorded in Instrument Number 200109465 of Portage County Records, a parcel of land conveyed to Clyde W. Bish and Debbie Bish as recorded in Deed Volume 1147, Page 232 of Portage County Records, and a parcel of land conveyed to Terence L. Horner and Moira R Horner as recorded in Instrument Number 200631123 of Portage County Records, South 00 degrees 11 minutes 09 seconds East a distance of 2705.68 feet, passing over a pin set at 33.00 feet and passing over a 1" pipe found at 2702.43 feet, to a point on the north line of subplot 31 of said Valley Brook Village;

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8. Thence on the north line of said Portage County parcel, North 89 degrees 29 minutes 28 seconds West a distance of 50.00 feet to a 5/8 inch rebar with cap "GPD" set;

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10. Thence on the north line of sublots 25, 26 and 27 of said Valley Brook Village, the south line of said Lot 59, and the north line of said Lot 69, North 89 degrees 29 minutes 28 seconds West a distance of 264.02 feet to the Point of Beginning, containing 116.4515 acres with 1.4165 acres within right of way.

The above description was prepared and reviewed under the supervision of Travis D. McCarty, P.S. 8347 of Glaus, Pyle, Schomer, Burns & DeHaven, Inc., dba GPD Group, and based on a survey made in November of 2022.

All bearings referred to herein, are relative to grid north of the Ohio State Plane Coordinate System, North Zone, NAD83 (2011), as determined from GNSS measurements tied to the Ohio Department of Transportation's VRS system.

SUPPLEMENTAL PLAN—ATTACHMENT A

Schedule of Special Assessments

Special Assessment Payment Date*	Special Assessment Installment Amount for Parcel 35-059-00-00-011-000 (100.00%)**	Total Special Assessment Installment Amount**
January 31, 2026	\$1,529.99	\$1,529.99
July 31, 2026	\$1,529.99	\$1,529.99
Total Assessment	\$3,059.98	\$3,059.98

The Property will be subject to special assessments for the Authorized Improvements in accordance with Ohio Revised Code Chapter 1710.

Total assessment costs: \$3,059.98

Estimated average semi-annual special assessments for 1 year: \$1,529.99

Number of semi-annual assessments: 2

First semi-annual installment due: January 31, 2026

Anticipated annual savings \$1,290.72+/- over comparable non-efficient system.

The schedule of Special Assessments for the Authorized Improvements is as follows:

* Pursuant to Ohio Revised Code Chapter 323, the Special Assessment Payment Dates identified in this Attachment A are subject to adjustment by the Portage County Auditor under certain conditions.

** Pursuant to Ohio Revised Code Section 727.36, the Portage County Auditor may charge and collect a fee in addition to the amounts listed in this Attachment A.

SUPPLEMENTAL PLAN—ATTACHMENT B

Description of Authorized Improvements

The Authorized Improvements are expected to consist of the following special energy improvement projects:

LED Lighting Upgrade

RECORD OF ORDINANCES

GOVERNMENT FORMS & SUPPLIES 844-224-3338 FORM NO. 30043

Ordinance No. _____ Passed _____, 20_____

AN ORDINANCE AUTHORIZING THE MAYOR TO ENTER INTO A CONTRACT WITHOUT COMPETITIVE BIDDING WITH LEXIPOL, LLC FOR THE PURCHASE OF A WEB-BASED LAW ENFORCEMENT POLICY MANUAL SUBSCRIPTION SERVICE FOR THE POLICE DEPARTMENT AND DECLARING AN EMERGENCY IN ORDER TO MAINTAIN CONTINUITY OF SERVICES.

NOW, THEREFORE, BE IT ORDAINED by the Council of the City of Streetsboro, Portage County, Ohio, that:

SECTION 1: The Mayor is hereby authorized to enter into a contract without competitive bidding with Lexipol, LLC for the purchase of a web-based law enforcement policy manual subscription service, for a period of one year, at a cost not to exceed \$11,957.35, for use by the Police Department.

SECTION 2: The Director of Finance is hereby authorized and directed to make payment for the same from the General Fund, Account No. 101.11.5733.

SECTION 3: It is found and determined that all formal actions of this Council concerning and relating to the adoption of this ordinance were adopted in an open meeting of this Council and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, to the extent applicable, including Chapter 107 of the Codified Ordinances.

SECTION 4: This ordinance is hereby declared to be an emergency measure necessary for the preservation of the public peace, health, safety, convenience and welfare of the residents of this City for the reason that the Council wishes to maintain continuity of policy manual subscription services for the Police Department, and provided it receives the affirmative vote of three-fourths of the members elected or appointed to Council, it shall take effect and be in force immediately upon its passage and approval by the Mayor.

PASSED: _____
Date Steve Michniak, President of Council

ATTEST: _____
Bridget Pavliek, Deputy Clerk of Council

APPROVED: _____
Date Glenn M. Broska, Mayor

Prepared and approved as to legal content by: _____
David L. Nott, Law Director

Date Submitted to Mayor for Approval: _____ Returned: _____

Sponsored by: Safety Director



STREETSBORO POLICE DEPARTMENT

2080 State Route 303
Streetsboro OH 44241-1707
www.streetsboropolice.org

Patricia J. Wain
Chief of Police
Phone: 330.626.4976
Fax: 330.626.5239
info@streetsboropolice.com

RECEIVED

OCT 18 2024

CLERK OF COUNCIL
STREETSBORO, OHIO

TO: Council

FROM: Chief Patricia Wain

DATE: October 18, 2024

REFERENCE: Council Meeting October 28, 2024

1. Amount: **\$11,957.35**
Vendor(s): **Lexipol**
Account(s): **101.11.5733, Software**
Description: **Lexipol Annual Support**

Our department currently uses the Lexipol policy management system and the daily training briefs, which is a way to train our officers on policy. By using their system, we get policy updates from them based on legislation, case law and best practices. They also provide legal support in the case of lawsuits related to department policy. The use of Lexipol is also seen favorably by the Ohio Plan, our current insurance carrier as a risk management tool.

When we originally started using Lexipol (before 2014), the billing cycle was never lined up correctly. We receive the invoice for the upcoming year in October or November and it is due before January. Each year we receive multiple email messages regarding the payment being late because it isn't paid until the end of January. I spoke with Finance Matt Miller, and he agreed to do a budget adjustment so we can get our invoice/billing year within the same cycle and prevent repeated overdue notices.

I would ask that this be placed on Finance and the Full Council meeting on October 28, 2024 as emergency legislation so the bill can be paid in a timely manner.

Thank you,

Patricia Wain

Patricia Wain
Chief of Police



RECEIVED

OCT 18 2024

CLERK OF COUNCIL
STREETSBORO, OHIO

Invoice

#INVLEX11242524

11/1/2024

Bill To
Streetsboro Police Department
2080 SR# 303
Streetsboro OH 44241
United States

End User
Streetsboro Police Department

Terms	Due Date	PO #	Contract Term
Net 30	12/1/2024		12/1/2024 to 11/30/2025

Description	Qty	Rate	Amount
Annual Law Enforcement Policy Manual & Daily Training Bulletins	1	\$11,957.35	\$11,957.35

Your invoice includes a 10 % discount.

Subtotal	\$11,957.35
Tax Total (%)	\$0.00
Invoice Total	\$11,957.35
Amount Paid	\$0.00
Amount Due	\$11,957.35

[Click here to submit your accounting inquiry](#)

Lexipol now has an easier way for you to view/pay your invoices. Please set up/login to your account today at LEXIPOL CUSTOMER PORTAL. If you have difficulty logging in, please click on the reset password link, reset your password, and attempt logging in again.

Please Make Checks Payable to:
Lexipol LLC
PO Box 676232
Dallas, TX 75267-6232

RECORD OF ORDINANCES

GOVERNMENT FORMS & SUPPLIES 644-224 3338 FORM NO. 30043

Ordinance No. _____ Passed _____ 20_____

AN ORDINANCE AMENDING ORDINANCE NO. 2023-156, THE 2024 ANNUAL APPROPRIATION ORDINANCE. [#11]

WHEREAS, it is necessary to amend certain 2024 appropriations provided for in the 2024 Annual Appropriations Ordinance in order to adequately administer the City's resources in accordance with financial requirements now known; and

WHEREAS, the 2024 appropriations were previously amended by Ordinance No. 2024-134 passed September 23, 2024, Ordinance No. 2024-118 passed August 26, 2024, Ordinance No. 2024-103 passed July 22, 2024, Ordinance No. 2024-93 passed June 24, 2024, Ordinance No. 2024-84 passed May 20, 2024, Ordinance No. 2024-73 passed April 29, 2024, Ordinance No. 2024-60 passed April 22, 2024, Ordinance No. 2024-48 passed March 25, 2024, Ordinance No. 2024-31 passed February 26, 2024 and Ordinance No. 2024-06 passed January 22, 2024; and

WHEREAS, pursuant to Section 4.13 of the City Charter, this Ordinance will take effect immediately upon approval by the Mayor;

NOW, THEREFORE, BE IT ORDAINED by the Council of the City of Streetsboro, Portage County, Ohio, that:

SECTION 1: The 2024 Annual Appropriations Ordinance is hereby amended as set forth in Exhibit "A" hereto, which is attached and incorporated as if fully rewritten herein.

SECTION 2: It is found and determined that all formal actions of this Council concerning and relating to the adoption of this ordinance were adopted in an open meeting of this Council and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, to the extent applicable, including Chapter 107 of the Codified Ordinances.

SECTION 3: This Ordinance shall take effect immediately upon the signature of the Mayor pursuant to Section 4.13 of the City Charter.

PASSED: _____
Date Steve Michniak, President of Council

ATTEST: _____
Bridget Pavlick, Deputy Clerk of Council

APPROVED: _____
Date Glenn M. Broska, Mayor

Prepared and approved as to legal content by: _____
David L. Nott, Law Director

Date Submitted to Mayor for Approval: _____ Returned: _____

Sponsored by: Finance Dept.

RECORD OF ORDINANCES

GOVERNMENT FORMS & SUPPLIES 844-224-3338 FORM NO. 30043

Ordinance No. _____ Passed _____, 20____

AN ORDINANCE AMENDING ORDINANCE NO. 2023-156, THE 2024 ANNUAL APPROPRIATION ORDINANCE. [#11]

WHEREAS, it is necessary to amend certain 2024 appropriations provided for in the 2024 Annual Appropriations Ordinance in order to adequately administer the City's resources in accordance with financial requirements now known; and

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PASSED: _____
Date Steve Michniak, President of Council

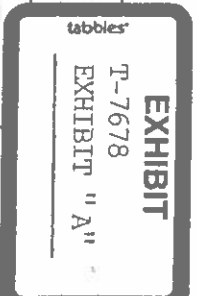
ATTEST: _____
Bridget Pavlick, Deputy Clerk of Council

APPROVED: _____
Date Glenn M. Broska, Mayor

Prepared and approved as to legal content by: _____
David L. Nott, Law Director

Date Submitted to Mayor for Approval: _____ Returned: _____

Sponsored by: Finance Dept.



INCREASE IN ESTIMATED RESOURCES:		Amount	Comment(s):
Line Item	Description		
702.81.4197	PLAN EXAMINER DEPOSITS	\$ 8,000.00	Additional funds needed for CBO deposits and remittance.
	Total Deposit Escrow Fund	\$ 8,000.00	
Total Increase in Estimated Resources		\$ 8,000.00	
DECREASE IN ESTIMATED RESOURCES:			
Total Decrease in Estimated Resources		\$ -	
INCREASE APPROPRIATIONS:			
Line Item	Description	Amount	Comment(s):
101.12.5745	EQUIPMENT	\$ 7,000.00	Request from Fire Dept to move budget from Software to Equipment. Nets to zero
101.12.5338	CONTRACTUAL SERVICE	\$ 6,000.00	Request from Fire Dept to move budget from Travel to Contractual. Nets to zero
101.12.5232	PENSION	\$ 2,400.00	For Budget Adj #9 - \$10,000 was requested to be moved from PT Fire. A corresponding entry for Pension needs to occur since FT Fire is on OP&F at 24% employer contribution, while PT Fire is 6.2% contribution from Social Security. Lowering PT FIRE to net to zero
101.12.5316	AMBULANCE BILLING SERVICES	\$ 13,650.00	Request from Fire: Ambulance billing, we are averaging about \$65K a month revenue in both the 101 & 402 combined. We have three more months of billing left in 2024 for an estimated total revenue of \$195K. Taking 7% for Life Force Billing fees brings us to \$13,650, which is the amount we need to move to Ambulance Billing to cover Life Force.
101.32.5190	OVERTIME	\$ 6,000.00	Additional funds for OT expense in Parks. Netted against Beautification to zero effect
101.32.5222	MEDICARE	\$ 87.00	Medicare effect of additional OT. Netted against Beautification to zero effect
101.32.5231	PERS	\$ 840.00	Pension effect of additional OT. Netted against Beautification to zero effect
101.32.5581	TRAVEL	\$ 200.00	Request from Parks Dept to move budget between Special Fees and Travel. Nets to zero
101.32.5241	SCHOOLING	\$ 575.00	Request from Parks Dept to move budget between Equipment and Schooling. Nets to zero

101.73.5241	SCHOOLING	Total General Fund	\$ 740.00	\$ 37,492.00	Request from Finance to move budget between Travel & Equipment to Schooling. Nets to zero
201.61.5225	INSURANCE OPT-OUT	Total Road Fund	\$ 1,286.00	\$ 1,286.00	Additional funds required to cover insurance opt-out expenses for 4th QI
205.32.5369	OTHER REC PROGRAM CONTRACT SERVICES	Total Recreation Fund	\$ 10,000.00	\$ 10,000.00	Request from Parks to move budget between Summer Camp and Rec Program Services. Nets to zero
217.33.5609	SENIOR PROGRAM MATERIALS/SUPPLIES	Total Senior Fund	\$ 1,500.00	\$ 1,500.00	Request from Parks to move budget between Program Materials/Supplies and Contractual. Nets to zero
301.81.5828	2024 BOND INTEREST-CITY HALL - 9192UONS	Total General Bond Retirement	\$ 82,785.00	\$ 82,785.00	Half year pro-rated interest payment for City Hall Bond. Principal is not due for first December due to timing of bond sale. Will fall into normal debt service schedule in 2025
401.11.5751	CITY CENTER IMPROVEMENT		\$ (11,600.00)		Correction from Budget Adj #10. Should have been Police Capital account 5704 and not 5751
401.11.5704	BUILDING		\$ 11,600.00		Correction from Budget Adj #10. Should have been Police Capital account 5704 and not 5751
401.81.5751	CITY CENTER IMPROVEMENT		\$ 25,000.00		Request from Engineering for fence construction for City Center areas
401.81.5751	CITY CENTER IMPROVEMENT	Total Capital Projects Fund	\$ 1,650.00	\$ 26,650.00	Request from Engineering for property pin project for City Center boundary
402.12.5745	EQUIPMENT		\$ 25,000.00		Per Chief request: move \$30K from 402.12.5742 Vehicles but need to split it up: \$5K to 402.12.5704 Building Improvements and \$25K to 402.12.5745 Equipment. Nets to zero
402.12.5704	BUILDING IMPROVEMENTS	Total Fire Capital Projects Fund	\$ 5,000.00	\$ 30,000.00	Per Chief request: move \$30K from 402.12.5742 Vehicles but need to split it up: \$5K to 402.12.5704 Building Improvements and \$25K to 402.12.5745 Equipment. Nets to zero

405.81.5704	BUILDING		\$	16,000.00	Community Center budget adjustment for Building expense
		Total Community Center Fund	\$	16,000.00	
501.52.5174	MECHANIC		\$	20,245.00	Additional funds needed for Mechanic wage costs. Nets against Water Operator GL to zero
501.52.5190	OVERTIME		\$	14,215.00	Additional funds needed for OT wage costs. Nets against Water Operator GL to zero
501.52.5222	MEDICARE		\$	207.00	Additional funds needed for OT wage costs for Medicare portion. Nets against Water Operator GL to zero
501.52.5231	PERS		\$	1,995.00	Additional funds needed for OT wage costs for Pension portion. Nets against Water Operator GL to zero
501.52.5199	COMPENSATED ABSENCES		\$	200.00	Additional funds needed for severance pay
		Total Water Improvement Fund	\$	36,862.00	
503.52.5750	CHEROKEE TRAIL AND APACHE PASS		\$	445,000.00	Additional funds needed for Arrowhead Phase 1 per Construction Estimate vs original budget of \$1,230,014
		Total Water Capital Fund	\$	445,000.00	
702.81.5953	PLAN EXAMINER FEES		\$	8,000.00	Additional funds needed for CBO deposits and remittance.
		Total Deposit Escrow Fund	\$	8,000.00	
704.81.5591	SPECIAL FEES AND DUES		\$	60.00	Additional funds needed for RLF banking fees
		Total Revolving Loan Fund	\$	60.00	
		Total Increase to Appropriations	\$	695,635.00	
DECREASE APPROPRIATIONS:					
Line Item	Description			Amount	Comment(s):
101.12.5166	PART TIME FIREMEN		\$	2,400.00	For Budget Adj #9 - \$10,000 was requested to be moved from PT Fire. A corresponding entry for Pension needs to occur since FT Fire is on OP&F at 24% employer contribution, while PT Fire is 6.2% contribution from Social Security. Lowering PT FIRE to net to zero
101.12.5733	SOFTWARE		\$	7,000.00	Request from Fire Dept to move budget from Software to Equipment Nets to zero
101.12.5581	TRAVEL		\$	6,000.00	Request from Fire Dept to move budget from Travel to Contractual. Nets to zero
101.32.5616	CITY BEAUTIFICATION		\$	6,927.00	Movement of budget between OT/Medicare/Pension against City Beautification. Nets to zero

101.32.5591	SPECIAL FEES AND DUES	\$	200.00	Request from Parks Dept to move budget between Special Fees and Travel. Nets to zero
101.32.5745	EQUIPMENT	\$	575.00	Request from Parks Dept to move budget between Equipment and Schooling. Nets to zero
101.41.5343	INSPECTOR SERVICES	\$	500.00	Correction from Budget Adj #10. Should have been Building account 5343 and not 5334
101.41.5334	PLAN REVIEW SERVICES	\$	(500.00)	Correction from Budget Adj #10. Should have been Building account 5343 and not 5334
101.73.5581	TRAVEL	\$	500.00	Request from Finance to move budget between Travel & Equipment to Schooling. Nets to zero
101.73.5745	EQUIPMENT	\$	240.00	Request from Finance to move budget between Travel & Equipment to Schooling. Nets to zero
	Total General Fund	\$	23,842.00	
205.32.5666	SUMMER CAMP	\$	10,000.00	Request from Parks to move budget between Summer Camp and Rec Program Services. Nets to zero
	Total Recreation Fund	\$	10,000.00	
217.33.5338	CONTRACTUAL SERVICES	\$	1,500.00	Request from Parks to move budget between Program Materials/Supplies and Contractual. Nets to zero
	Total Senior Fund	\$	1,500.00	
402.12.5742	FIRE VEHICLES	\$	30,000.00	Per Chief request: move \$30K from 402.12.5742 Vehicles but need to split it up: \$5K to 402.12.5704 Building Improvements and \$25K to 402.12.5745 Equipment. Nets to zero
	Total Fire Capital Improvement Fund	\$	30,000.00	
501.52.5176	WATER OPERATOR 1/CREW LEADER	\$	36,862.00	Additional funds needed for Mechanic wage costs. Nets against Water Operator GL to zero
	Total Water Improvement Fund	\$	36,862.00	
	Total Decrease in Appropriations	\$	102,204.00	
	Total Increases in Estimated Resources	\$	8,000.00	
	Total Decrease in Estimated Resources	\$	-	
	Plus Decreases in Appropriations	\$	102,204.00	
	Less Increases in Appropriations	\$	695,635.00	
	Net Change to 2023 Permanent Appropriations Budget	\$	585,431.00	