

CITY OF STREETSBORO, OHIO

BOARD OF CONTROL MEETING MINUTES

Wednesday, December 11, 2024

This Board of Control meeting was called to order on Wednesday, December 11, 2024 at 9:34 a.m. by Mayor Broska. Mayor Broska led the Pledge of Allegiance.

PRESENT: David Nott, Bill Miller, Mayor Broska, Matt Miller

ALSO PRESENT: Greg Mytinger, Parks and Rec.
Lieutenant Ed McCormack, Fire Dept.
Katie Harrison, Water Dept.
Bridget Pavlick, Deputy Clerk

Disposition of Minutes

Board of Control Meeting of November 13, 2024.

MOTION: TO APPROVE THE BOARD OF CONTROL MEETING MINUTES OF November 13, 2024 AS WRITTEN.

Moved by Bill Miller, seconded by Matt Miller. Upon voice vote, **motion carried.**

Contract with Harner Plumbing for 6 water meter replumbing.

Mr. Bill Miller stated that these were the last of the commercial meters that EJP and the other company could not get to. We would not be charged by them and Harner would get them done and we would pay them. We are coming to the end, other than the vacant buildings.

MOTION: TO APPROVE THE CONTRACT WITH HARNER PLUMBING.

Moved by Mr. Matt Miller, seconded by Mr. Bill Miller. Upon voice vote, **motion carried.**

2025 Ohio EPA Water System License

Katie Harrison stated that this is the invoice for the 2025 Ohio EPA Public Water System License Notice. She asked that the Board approve \$7,267.56 to be paid out of 501.52.5339 so that this could be paid in January 2025.

MOTION: TO APPROVE THE INVOICE FOR THE 2025 OHIO EPA PUBLIC WATER SYSTEM LICENSE NOTICE.

Moved by Mr. Bill Miller, seconded by Mr. Matt Miller. Upon voice vote, **motion carried.**

Contract with Direct Market Solutions

Ms. Harrison said that this is a contract for the water billing mailings. This covers the water bills mailing, the delinquent water bill mailings and any flyers or other information that gets mailed out. This contract is not to exceed \$9,000 and will come out of 501.52.5338

MOTION: TO APPROVE THE CONTRACT WITH DIRECT MARKET SOLUTIONS.

Moved by Bill Miller, seconded by Matt Miller. Upon voice vote, **motion carried.**

Contract with US Postmaster Kent

Ms. Harrison stated that this contract is for postage/fee costs for the postage for 2025. This will cover the postage for mailing out the water bills, delinquent notices, the Annual Permit fee and postage associated with the return of parts and supplies for 2025. This will come out of 501.52.5532.

MOTION: TO APPROVE THE CONTRACT WITH US POSTMASTER KENT.

Moved by Bill Miller, seconded by Matt Miller. Upon voice vote, **motion carried.**

Contract with Thomson Reuters/Westlaw for 2025

Mr. Nott advised that this is a one-year contract with Thomson Reuters for Westlaw Proflex for 2 users. The amount is not to exceed \$7,119.00. This will come out of 101.74.5596. This reflects a small increase from last year.

MOTION: TO APPROVE THE CONTRACT THOMSON REUTERS/WESTLAW.

Moved by Bill Miller, seconded by Matt Miller. Upon voice vote, **motion carried.**

Purchase Positive Pressure Electric Fan from Atlantic Emergency Solutions

Lieutenant Ed McCormack stated that this would replace an old fan at the Fire Department. They are not used often, but they are still used and the department needs to replace the old fan. This will come out of 402.12.5745 in the amount of \$5,700.00.

MOTION: TO APPROVE THE PURCHASE OF A POSITIVE PRESSURE ELECTRIC FAN FROM ATLANTIC EMERGENCY SOLUTIONS.

Moved by Bill Miller, seconded by Matt Miller. Upon voice vote, **motion carried.**

Purchase of EMS Supplies from Medline Industries, Inc.

Lieutenant McCormack stated that this item is for non-reimbursed supplies. The amount of the expenditure will be \$5,400.00 out of 101.12.5615.

MOTION: TO APPROVE THE PURCHASE OF EMS SUPPLIES FROM MEDLINE, INC.

Moved by Bill Miller, seconded by Matt Miller. Upon voice vote, **motion carried.**

Purchase of Equipment from Fire Force, Inc.

Lieutenant McCormack said this was for boots, helmets and helmet fronts for the new hire firefighters. This is not to exceed \$11,000.00 from lines 101.12.5745 and 402.12.5745.

[The Finance Director will meet with Chief Reinholz to clarify where these expenditures will come from. The Board will approve the purchase while the financial details are worked out.

MOTION: TO APPROVE THE PURCHASE OF EQUIPMENT FROM FIRE FORCE, INC.

Moved by Bill Miller, seconded by Matt Miller. Upon voice vote, **motion carried.**

Contract with Amy Hoover for Evening Fitness Classes

Mr. Mytinger stated that this is a contract for one of the classes offered through Parks and Rec. Ms. Hoover offers evening fitness classes that are very popular.

MOTION: TO APPROVE THE CONTRACT WITH AMY HOOVER FOR EVENING FITNESS CLASSES

Moved by Mr. Bill Miller, seconded by Mr. Matt Miller. Upon voice vote, **motion carried.**

Contract with Suzanne Martin for Officiating Youth Basketball

Mr. Mytinger stated that this is a contract for officiating in the Youth Basketball Program. Ms. Martin has been with the department for a long time and is good officiating with the program.

MOTION: TO APPROVE THE CONTRACT WITH SUZANNE MARTIN TO OFFICIATE YOUTH BASKETBALL

Moved by Mr. Bill Miller, seconded by Mr. Matt Miller. Upon voice vote, **motion carried.**

Contract with Manny Dill to Officiate Youth Basketball

Mr. Mytinger stated that this is a contract for officiating in the Youth Basketball Program. Mr. Dill has been with the department for a long time.

MOTION: TO APPROVE THE CONTRACT WITH MANNY DILL TO OFFICIATE YOUTH BASKETBALL

Moved by Mr. Bill Miller, seconded by Mr. Matt Miller. Upon voice vote, **motion carried.**

Contract with Teri Reese (Mad Science of Northeast Ohio)

Mr. Mytinger stated that this is a contract for science enrichment programs offered by Parks and Recreation. This is an after-school program.

MOTION: TO APPROVE THE CONTRACT WITH TERI REESE FOR SCIENCE ENRICHMENT CLASSES.

Moved by Mr. Bill Miller, seconded by Mr. Matt Miller. Upon voice vote, **motion carried.**

Contract with Alexandra Hubbard (Yoga Squirrel)

Mr. Mytinger stated that this is a contract for science enrichment programs offered by Parks and Recreation. This is an after-school program.

MOTION: TO APPROVE THE CONTRACT WITH ALEXANDRA HUBBARD FOR BABY AND ME YOGA CLASSES

Moved by Mr. Bill Miller, seconded by Mr. Matt Miller. Upon voice vote, **motion carried.**

Contract with Treva Alleshouse for Yoga Classes

Mr. Mytinger stated that this is a contract for yoga classes offered through the department.

MOTION: TO APPROVE THE CONTRACT WITH ALEXANDRA HUBBARD FOR BABY AND ME YOGA CLASSES

Moved by Mr. Bill Miller, seconded by Mr. Matt Miller. Upon voice vote, **motion carried.**

Contract with Four Blessings Photography LLC (Kristen Luchka)

Mr. Mytinger stated that this is a contract for photography for the Father/Daughter dance. They are offering green screen that will allow for different backgrounds for the photos.

MOTION: TO APPROVE THE CONTRACT WITH KRISTEN LUCHKA (FOUR BLESSINGS PHOTOGRAPHY LLC)

Moved by Mr. Bill Miller, seconded by Mr. Matt Miller. Upon voice vote, **motion carried.**

Contract with Donala Anderson for Dance Classes

Mr. Mytinger stated that this is a contract for jazz dance classes offered through the Parks and Rec.

MOTION: TO APPROVE THE CONTRACT WITH DONALA ANDERSON FOR DANCE CLASSES

Moved by Mr. Bill Miller, seconded by Mr. Matt Miller. Upon voice vote, **motion carried.**

Contract with Cianci Electric LLC

Mr. Mytinger stated that this is a quote for electrical upgrade for new Parks service garage. Currently have 60 amp service and it will be upgraded to 100 amp. Cost is \$9,500.

MOTION: TO APPROVE THE QUOTE FROM CIANCI ELECTRIC LLC

Moved by Mr. Bill Miller, seconded by Mr. Matt Miller. Upon voice vote, **motion carried.**

Contract with Mrs Electric, Oscar Brugmann and Ohio Edison for Electrical Service at Floyd North Bicentennial Park

Mr. Mytinger stated that this what will be needed to get electricity to the pavilion and the park. Purchases will be from 401.32.5773. The expenditure will be in 2024 but the work will be done in 2025. The overall cost is \$13,000. Parks will work with the service department to run conduit and lines and then they wait on First Energy to drop the pole and pull the line up to a transformer and once it is up to the transformer then our contracted electrician can make the final connections.

MOTION: TO APPROVE THE EXPENDITURES FOR ELECTRICAL SERVICE AT FLOYD NORTH BICENTENNIAL PARK

Moved by Mr. Bill Miller, seconded by Mr. Matt Miller. Upon voice vote, **motion carried.**

There being no further business to come before this Board, and upon motion by Mr. Bill Miller, seconded by Mr. David Nott, this meeting adjourned at 9:59 a.m.

ATTEST:

APPROVED:

Bridget Pavlick, Deputy Clerk of Council

Glenn M. Broska, Mayor