

THE CITY OF STREETSBORO, OHIO
SERVICE COMMITTEE MEETING MINUTES

Monday, December 9, 2024

This Service Committee Meeting was called to order on Monday, December 9, 2024 at 7:18 p.m. by Marianne Glenn, Chairperson.

PRESENT: Jon Hannan, Anthony Lombardo, Lisa McDaniel, Jennifer Wagner, Marianne Glenn, Steve Michniak, Justin Ring

ABSENT: None

ALSO PRESENT: Glenn Broska, Mayor
David Nott, Law Director
Patricia Wain, Police Chief
Brian Novotny, Captain, Fire Department
Kara Dolansky, Assistant Finance Director
Bill Miller, Service Director
Justin Czekaj, Municipal Engineer
John Cieszkowski, Planning and Zoning Director
Patrick O'Malia, Economic Development Director
Greg Mytinger, Parks and Recreation Director
Matt Coffman, City IT Manager
Bridget Pavlick, Deputy Clerk of Council

Disposition of Minutes

Service Committee Meeting of 10-14-2024

Service Committee Meeting of 11-04-2024.

MOTION: TO ACCEPT THE REGULAR SERVICE COMMITTEE MEETING MINUTES OF OCTOBER 14, 2024, AND NOVEMBER 4, 2024 AS WRITTEN.

Moved by Mr. Michniak, seconded by Mrs. McDaniel. Upon voice vote, **motion carried. 7-0**

Old Business

None.

New Business

T-7686 Amend Building Permit Fees (D'Agostino)

Mr. Michniak inquired about how often are these rates looked at and increased. Is there a schedule, i.e., every three years, every five years. He also asked if the Mayor and Mr. D'Agostino sat down and looked at these and concluded that it was fair and in line with other communities.

The Mayor responded that there is no schedule and it has been quite a while since this was last undertaken and every fee was not increased the last time this was done. Meetings were had with the City's CBO, Jerry and Dennis. They looked at surrounding communities and decided that these new fees were fair and equitable and would keep us in the range of where they should be. There was a little more discussion, and it was decided that T-7686 should be moved to Regular Council for first reading and then moved on when Mr. D'Agostino could be available for questions and answers.

Ms. Glenn asked for a motion to move this to this evening's regular council meeting.

MOTION: TO MOVE T-7686 TO THE DECEMBER 9, 2024, REGULAR COUNCIL MEETING AS FIRST READING.

Moved by Mr. Michniak, seconded by Mr. Hannan. Upon voice vote, **motion carried. 7-0**

T-7696 Purchase of New Sewer Vac Truck

Mr. Miller said that his department has been doing demos on a few of these types of trucks. This is in the 5-year plan. The actual sewer jet on the front of the truck will be purchased by the Service Department because the Water Department would never use that piece of equipment. With our newer subdivisions aging, hydro-excavating is the way to go. Mr. Miller gave an example of how the machine could be utilized and how it would enhance safety and efficiency with his department.

Mr. Miller stated that they still dig with the machine, but it is much safer for the crew to go out and use this truck to find the gas lines, find the electric lines, and find the house service before we dig so we don't tear up things or put anybody in jeopardy. It is a huge savings in that, it makes us more efficient. The other part that we will get more efficient in is we use a trench box safety all the time. Now currently when we dig a hole, we dig down to the water main and we have to put the box in, we have to pull the box back out, we dig a little bit more, put the box back in. Once we get the first dig in and the box in with this machine, we actually use it like a huge vac. You spray water and you suck all the dirt away from the utilities. Then we can get in and do the repair. It makes this a much safer operation for us. It is well needed. It will be used all the time. In the winter when it's freezing it would only be used when needed.

This is in the budget, and we did plan on the lease agreement budget numbers for the next five years coming up.

MOTION: TO MOVE T-7696 TO THE DECEMBER 9, 2024, REGULAR COUNCIL MEETING.

Moved by Mr. Ring, seconded by Mr. Michniak. Upon voice vote, **motion carried. 7-0**

Citizens' Comments

None.

Announcements

A Regular Council Meeting will immediately follow this meeting.

There being no further business to be addressed by this committee, and upon motion by Mr. Hannan, seconded by Mr. Lombardo, this meeting adjourned at 7:38 p.m.

ATTEST:

Bridget Pavlick, Deputy Clerk of Council

Marianne Glenn, Chairperson