

THE CITY OF STREETSBORO, OHIO

**BOARD OF CONTROL MEETING AGENDA**

Wednesday, January 8, 2025

TIME: 9:30 a.m.  
PLACE: Council Chambers

1. **Call to Order**
2. **Pledge of Allegiance**
3. **Roll Call**
4. **Disposition of Minutes**  
Board of Control Meeting of December 11, 2024
5. **ICA-Krista Allison-after school fashion program (Mytinger)**
6. **ICA Megan Summers-general art instruction (Mytinger)**
7. **ICA Megan Summers-senior art classes (Mytinger)**
8. **ICA Ron Chumney-officiate youth sports (Mytinger)**
9. **ICA Rookie Sports Club, LLC-youth sports instruction (Mytinger)**
10. **ICA Elizabeth Lahm-instruct meditation classes (Mytinger)**
11. **ICA Anita Gontkovsky-Senior fitness, Tai Chi /fall prevention (Mytinger)**
12. **ICA Deana Evans-card making classes 2025 (Mytinger)**
13. **ICA Emma Chamberlain-score keeping, youth sports (Mytinger)**
14. **ICA Gopikumar Subramoniam-Silver Sneakers Yoga (Mytinger)**
15. **ICA Linda Solomon Substitute Silver Sneakers Instructor (Mytinger)**
16. **Contract with Discount Shred for Annual Streetsboro Shredding Event (Mytinger)**
17. **Approve Expenditure of to \$19,000.00 – K-Tech Specialty Coating (B. Miller)**

- 18. Adobe Contract renewal 2025 (Coffman)**
- 19. Verizon Connect contract renewal 2025 (Coffman)**
- 20. Adjournment**

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CLERK OF COUNCIL  
STREETSBORO, OHIO

## Independent Contractor Agreement

### Parks and Recreation Department

This Agreement is entered into by the City of Streetsboro (the "City") and Name of independent contractor: **Krista Allison, The Upcycle Academy, Address: 159 Main Street #1109 Akron, OH 44308, phone: 424-280-0254** (referred to as the "contractor").

(1) *Scope of Agreement* Contractor agrees to provide **lead a fashion after-school program**, through the City Parks and Recreation Department, under the terms and conditions in this agreement. All such services to be performed by the contractor must be pre-approved by Greg Mytinger, the Department Director.

(2) *Term* The contractor shall perform such services over or during the following determinate period of time **January 1 - December 31, 2025**. The hours and time of performance are to be as required by the Department Director.

(3) *Independent Contract* The contractor is an independent contractor and not an agent, officer, or employee of the City and has no authority to act as an agent of the City, nor enter into any agreement for or in behalf of the City. The contractor shall have control over the services and the manner and method of performance, for which he or she assumes all liability. The contractor shall be accountable to the City for his or her final work product only. The contractor is free to contract for similar services to be performed for other employers while he or she is under this agreement.

(4) *No Benefits to Contractor* As an independent contractor, the contractor understands and agrees that he or she will not be covered by the City's general liability, life, accident, or health insurance, worker's compensation, unemployment compensation, or any other insurance or employee benefit.

(5) *Payment* The contractor is to be compensated for the services to be performed under this agreement as follows: **Contractor will receive 80% of the registration fees per participant. An invoice will be provided which includes name, school grade, and current date, date of service, wage and total for the event.** A check will be mailed within 30 days of dated invoice. No other payment or remuneration of any kind is to be paid to the contractor. The City will not withhold income or FICA taxes from such compensation, nor provide any employee benefits of any type to the contractor.

(6) *Indemnity Requirements; Worker's Compensation; Assignment* the contractor agrees to defend and indemnify the City, its officers, agents, and employees, against any claims, charges, damages, costs, expenses (including counsel fees), fines, judgments, penalties, liabilities or losses of any kind or nature whatsoever resulting from injury to any person or damage to any property caused, negligently or otherwise, by the contractor in performing his or her obligations under this agreement. The contractor shall have a worker's compensation risk number before beginning any work under this agreement and is required to obtain and maintain worker's compensation through the term of this agreement. The contractor shall not assign this agreement without first obtaining written approval of the City.

(7) *Employment Eligibility Verification* Before commencing performance under this agreement, the contractor shall complete and return to the Department Director the attached form and any other form(s) required by the City, as required by law.

(8) *Payment of Local Taxes* The contractor shall file and pay all income taxes required by City ordinances (and RITA) and shall require the same of any subcontractor or employee the contractor may employ under this Agreement.

(9) *Early Termination* Either party may terminate this agreement by 10-days written notice to the other party. Any rights to compensation are to terminate at the time this agreement terminates.

(10) *Arbitration Provisions* Except for injunctive relief to protect the City, any controversy or claim arising out of or relating to this agreement is to be resolved by arbitration in accordance with the rules of the Portage County Court of Common Pleas and judgment upon the award rendered may be entered into by such court.


(11) *Integration Provision* This instrument contains the entire agreement of the parties, and it may be changed or modified only in a writing signed by the parties.

IN WITNESS WHEREOF, the parties have executed this agreement on DECEMBER 13th, 2024\_\_\_\_\_.

**City of Streetsboro**

**Contractor**

By \_\_\_\_\_  
Glenn M Broska, Mayor

  
Krista Allison, The Upcycle Academy

Certificate of Available Funds

In accordance with R.C. 5705.14(D), I certify that the amount required to meet this obligation is available in line item number 205 32 5369 (Other Recreation Contract Services)

By \_\_\_\_\_  
Finance Director

Date: \_\_\_\_\_, 20\_\_\_\_

Approved As to Form: \_\_\_\_\_  
Law Department

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DEC 11 2024

CLERK OF COUNCIL  
STREETSBO, OHIO

## Independent Contractor Agreement

### Parks and Recreation Department

This Agreement is entered into by the City of Streetsboro (the "City") and Name of independent contractor: **Megan Summers** (referred to as the "contractor"), 330-281-9559, 5993 Lakewood Road Ravenna, OH 44266.

(1) *Scope of Agreement* Contractor agrees to **instruct art classes the general public**, through the City Parks and Recreation Department & Senior Center, under the terms and conditions in this agreement. All such services to be performed by the contractor must be pre-approved by Greg Mytinger, the Department Director.

(2) *Term* the contractor shall perform such services over or during the following determinate period of time **January 1 – December 31, 2025**. The hours and time of performance are to be as required by the Department Director.

(3) *Independent Contract* the contractor is an independent contractor and not an agent, officer, or employee of the City and has no authority to act as an agent of the City, nor enter into any agreement for or in behalf of the City. The contractor shall have control over the services and the manner and method of performance, for which he or she assumes all liability. The contractor shall be accountable to the City for his or her final work product only. The contractor is free to contract for similar services to be performed for other employers while he or she is under this agreement.

(4) *No Benefits to Contractor* as an independent contractor, the contractor understands and agrees that he or she will not be covered by the City's general liability, life, accident, or health insurance, worker's compensation, unemployment compensation, or any other insurance or employee benefit.

(5) *Payment* the contractor is to be compensated for the services to be performed under this agreement as follows: **Contractor will receive \$20 per participant. An invoice will be provided which includes name, current date, date of service, wage and total for the program.** A check will be mailed within 30 days of dated invoice at the end of each sports season. The City will not withhold income or FICA taxes from such compensation, nor provide any employee benefits of any type to the contractor. Payment will be paid within 30 days upon original invoice.

(6) *Indemnity Requirements; Worker's Compensation; Assignment* The contractor agrees to defend and indemnify the City, its officers, agents, and employees, against any claims, charges, damages, costs, expenses (including counsel fees), fines, judgments, penalties, liabilities or losses of any kind or nature whatsoever resulting from injury to any person or damage to any property caused, negligently or otherwise, by the contractor in performing his

or her obligations under this agreement. The contractor shall not assign this agreement without first obtaining written approval of the City.

(7) *Employment Eligibility Verification* before commencing performance under this agreement, the contractor shall complete and return to the Department Director the attached form and any other form(s) required by the City, as required by law.

(8) *Payment of Local Taxes* The contractor shall file and pay all income taxes required by City ordinances (and RITA) and shall require the same of any subcontractor or employee the contractor may employ under this Agreement.

(9) *Early Termination* Either party may terminate this agreement by 10-days written notice to the other party. Any rights to compensation are to terminate at the time this agreement terminates.

(10) *Arbitration Provisions* except for injunctive relief to protect the City, any controversy or claim arising out of or relating to this agreement is to be resolved by arbitration in accordance with the rules of the Portage County Court of Common Pleas and judgment upon the award rendered may be entered into by such court.

(11) *Integration Provision* this instrument contains the entire agreement of the parties, and it may be changed or modified only in a writing signed by the parties.

IN WITNESS WHEREOF, the parties have executed this agreement on \_\_\_\_\_, 20\_\_\_\_.

Certificate of Available Funds

In accordance with R.C. 5705.14(D), I certify that the amount required to meet this obligation is available in line-item number 205.32.5369 (Other Recreation Contract Services).

**City of Streetsboro:**

**Contractor:**

By: \_\_\_\_\_  
Glenn M Broska

\_\_\_\_\_  
Megan Summers

By: \_\_\_\_\_  
Finance Director

Date: \_\_\_\_\_, 20\_\_\_\_

Approved As To Form: \_\_\_\_\_  
Law Department

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DEC 11 2024

CLERK OF COUNCIL  
STREETSBORO, OHIO

## Independent Contractor Agreement

### Parks and Recreation Department

This Agreement is entered into by the City of Streetsboro (the "City") and Name of independent contractor: **Megan Summers, 5993 Lakewood Rd. Ravenna, OH 44266** (referred to as the "contractor").

(1) *Scope of Agreement* **Contractor agrees to provide instruction for Senior Art Classes** through the City Parks and Recreation Department, under the terms and conditions in this agreement. All such services to be performed by the contractor must be pre-approved by Greg Mytinger, the Department Director.

(2) *Term* The contractor shall perform such services over or during the following determinate period of time **January 2025 – December 2025**. The hours and time of performance are to be as required by the Department Director.

(3) *Independent Contract* The contractor is an independent contractor and not an agent, officer, or employee of the City and has no authority to act as an agent of the City, nor enter into any agreement for or in behalf of the City. The contractor shall have control over the services and the manner and method of performance, for which he or she assumes all liability. The contractor shall be accountable to the City for his or her final work product only. The contractor is free to contract for similar services to be performed for other employers while he or she is under this agreement.

(4) *No Benefits to Contractor* As an independent contractor, the contractor understands and agrees that he or she will not be covered by the City's general liability, life, accident, or health insurance, worker's compensation, unemployment compensation, or any other insurance or employee benefit.

(5) *Payment* The contractor is to be compensated for the services to be performed under this agreement as follows: **Contractor will receive \$15 per person registered for Senior Center classes. An invoice will be provided by the City. A check will be mailed within 30 days of invoice date.** Program supplies will be paid for by the city. No other payment or remuneration of any kind is to be paid to the contractor. The City will not withhold income or FICA taxes from such compensation, nor provide any employee benefits of any type to the contractor.

(6) *Indemnity Requirements; Worker's Compensation; Assignment* the contractor agrees to defend and indemnify the City, its officers, agents, and employees, against any claims, charges, damages, costs, expenses (including counsel fees), fines, judgments, penalties, liabilities or losses of any kind or nature whatsoever resulting from injury to any person or damage to any property caused, negligently or otherwise, by the contractor in performing his or her obligations under this agreement. The contractor shall have a worker's compensation risk number before beginning any work under this agreement and is required to obtain and maintain worker's compensation through the term of this agreement. The contractor shall not assign this agreement without first obtaining written approval of the City.

(7) *Employment Eligibility Verification* Before commencing performance under this agreement, the contractor shall complete and return to the Department Director the attached form and any other form(s) required by the City, as required by law.

(8) *Payment of Local Taxes* The contractor shall file and pay all income taxes required by City ordinances (and RITA) and shall require the same of any subcontractor or employee the contractor may employ under this Agreement.

(9) *Early Termination* Either party may terminate this agreement by 10-days written notice to the other party. Any rights to compensation are to terminate at the time this agreement terminates.

(10) *Arbitration Provisions* Except for injunctive relief to protect the City, any controversy or claim arising out of or relating to this agreement is to be resolved by arbitration in accordance with the rules of the Portage County Court of Common Pleas and judgment upon the award rendered may be entered into by such court.

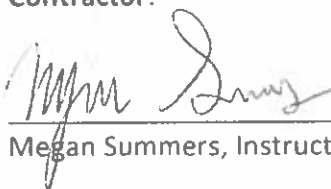
(11) *Integration Provision* This instrument contains the entire agreement of the parties, and it may be changed or modified only in a writing signed by the parties.

IN WITNESS WHEREOF, the parties have executed this agreement on \_\_\_\_\_, 20\_\_\_\_.

**City of Streetsboro:**

**Contractor:**

By: \_\_\_\_\_  
Glenn M Broska, Mayor

  
Megan Summers, Instructor

Certificate of Available Funds

In accordance with R.C. 5705.14(D), I certify that the amount required to meet this obligation is available in line item number 217.33.5338 (Senior Contract Services).

By: \_\_\_\_\_  
Matt Miller, Finance Director

Date: \_\_\_\_\_, 20\_\_\_\_

Approved As To Form: \_\_\_\_\_  
Law Department



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STREETSBORO, OHIO

## Independent Contractor Agreement

Parks and Recreation Department

This Agreement is entered into by the City of Streetsboro (the "City") and Name of independent contractor: **Ron Chumney** (referred to as the "contractor"). Cell 440.655.5857. 1169 Fireside, Trail Broadview Hts., Ohio 44147.

(1) *Scope of Agreement* Contractor agrees to officiate for youth sports leagues, through the City Parks and Recreation Department, under the terms and conditions in this agreement. All such services to be performed by the contractor must be pre-approved by Greg Mytinger, the Department Director.

(2) *Term* The contractor shall perform such services over or during the following determinate period of time **February 1 – December 31, 2025**. The hours and time of performance are to be as required by the Department Director.

(3) *Independent Contract* The contractor is an independent contractor and not an agent, officer, or employee of the City and has no authority to act as an agent of the City, nor enter into any agreement for or in behalf of the City. The contractor shall have control over the services and the manner and method of performance, for which he or she assumes all liability. The contractor shall be accountable to the City for his or her final work product only. The contractor is free to contract for similar services to be performed for other employers while he or she is under this agreement.

(4) *No Benefits to Contractor* As an independent contractor, the contractor understands and agrees that he or she will not be covered by the City's general liability, life, accident, or health insurance, worker's compensation, unemployment compensation, or any other insurance or employee benefit.

(5) *Payment* The contractor is to be compensated for the services to be performed under this agreement as follows: **Contractor will receive \$35.00 per game that is officiated. A monthly invoice will include name, address, current date, date of services, and referee fee. A check will be mailed within 30 days of dated invoice.** No other payment or remuneration of any kind is to be paid to the contractor. The City will not withhold income or FICA taxes from such compensation, nor provide any employee benefits of any type to the contractor. Payment will be paid within 30 days upon original invoice.

(6) *Indemnity Requirements; Worker's Compensation; Assignment* The contractor agrees to defend and indemnify the City, its officers, agents, and employees, against any claims, charges, damages, costs, expenses (including counsel fees), fines, judgments, penalties, liabilities or losses of any kind or nature whatsoever resulting from injury to any person or damage to any property caused, negligently or otherwise, by the contractor in performing his or her obligations under this agreement. The contractor shall have a worker's compensation risk number before beginning any work under this agreement and is required to obtain and maintain worker's compensation through the term of this agreement. The contractor shall not assign this agreement without first obtaining written approval of the City.

(7) *Employment Eligibility Verification* Before commencing performance under this agreement, the contractor shall complete and return to the Department Director the attached form and any other form(s) required by the City, as required by law.

(8) *Payment of Local Taxes* The contractor shall file and pay all income taxes required by City ordinances (and RITA) and shall require the same of any subcontractor or employee the contractor may employ under this Agreement.

(9) *Early Termination* Either party may terminate this agreement by 10-days written notice to the other party. Any rights to compensation are to terminate at the time this agreement terminates.

(10) *Arbitration Provisions* Except for injunctive relief to protect the City, any controversy or claim arising out of or relating to this agreement is to be resolved by arbitration in accordance with the rules of the Portage County Court of Common Pleas and judgment upon the award rendered may be entered into by such court.

(11) *Integration Provision* This instrument contains the entire agreement of the parties, and it may be changed or modified only in a writing signed by the parties.

IN WITNESS WHEREOF, the parties have executed this agreement on \_\_\_\_\_,  
20\_\_\_\_.

**Certificate of Available Funds**

In accordance with R.C. 5705.14(D), I certify that the amount required to meet this obligation is available in line item number 205.32.5362 (Basketball Contract Services).

**City of Streetsboro:**

**Contractor:**

By: \_\_\_\_\_  
Glenn M Broska

\_\_\_\_\_  
Ron Chumney

By: \_\_\_\_\_  
Matthew Miller, Finance Director

Date: \_\_\_\_\_, 20\_\_\_\_

Approved As To Form: \_\_\_\_\_

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STREETSBORO, OHIO

## Independent Contractor Agreement

### Parks and Recreation Department

This Agreement is entered into by the City of Streetsboro (the "City") and Name of independent contractor: **Rookie Sports Club, LLC, Address: 2242 Yerrick Circle, Akron, OH 44312, phone: 330-230-8929** (referred to as the "contractor").

(1) *Scope of Agreement* Contractor agrees to provide recreational youth sports instruction for sports such as floor hockey, lacrosse, tennis, etc., through the City Parks and Recreation Department, under the terms and conditions in this agreement. All such services to be performed by the contractor must be pre-approved by Greg Mytinger, the Department Director.

(2) *Term* The contractor shall perform such services over or during the following determinate period of time **January 1 - December 31, 2025**. The hours and time of performance are to be as required by the Department Director.

(3) *Independent Contract* The contractor is an independent contractor and not an agent, officer, or employee of the City and has no authority to act as an agent of the City, nor enter into any agreement for or in behalf of the City. The contractor shall have control over the services and the manner and method of performance, for which he or she assumes all liability. The contractor shall be accountable to the City for his or her final work product only. The contractor is free to contract for similar services to be performed for other employers while he or she is under this agreement.

(4) *No Benefits to Contractor* As an independent contractor, the contractor understands and agrees that he or she will not be covered by the City's general liability, life, accident, or health insurance, worker's compensation, unemployment compensation, or any other insurance or employee benefit.

(5) *Payment* The contractor is to be compensated for the services to be performed under this agreement as follows: **Contractor will receive 80% of the registration fees per participant. An invoice will be provided which includes name, school grade, and current date, date of service, wage and total for the event.** A check will be mailed within 30 days of dated invoice. No other payment or remuneration of any kind is to be paid to the contractor. The City will not withhold income or FICA taxes from such compensation, nor provide any employee benefits of any type to the contractor.

(6) *Indemnity Requirements; Worker's Compensation; Assignment* the contractor agrees to defend and indemnify the City, its officers, agents, and employees, against any claims, charges, damages, costs, expenses (including counsel fees), fines, judgments, penalties, liabilities or losses of any kind or nature whatsoever resulting from injury to any person or damage to any property caused, negligently or otherwise, by the contractor in performing his or her obligations under this agreement. The contractor shall have a worker's compensation risk number before beginning any work under this agreement and is required to obtain and maintain worker's compensation through the term of this agreement. The contractor shall not assign this agreement without first obtaining written approval of the City.

(7) *Employment Eligibility Verification* Before commencing performance under this agreement, the contractor shall complete and return to the Department Director the attached form and any other form(s) required by the City, as required by law.

(8) *Payment of Local Taxes* The contractor shall file and pay all income taxes required by City ordinances (and RITA) and shall require the same of any subcontractor or employee the contractor may employ under this Agreement.

(9) *Early Termination* Either party may terminate this agreement by 10-days written notice to the other party. Any rights to compensation are to terminate at the time this agreement terminates.

(10) *Arbitration Provisions* Except for injunctive relief to protect the City, any controversy or claim arising out of or relating to this agreement is to be resolved by arbitration in accordance with the rules of the Portage County Court of Common Pleas and judgment upon the award rendered may be entered into by such court.

(11) *Integration Provision* This instrument contains the entire agreement of the parties, and it may be changed or modified only in a writing signed by the parties.

IN WITNESS WHEREOF, the parties have executed this agreement on \_\_\_\_\_, 20\_\_\_\_.

**City of Streetsboro:**

**Contractor:**

By: \_\_\_\_\_  
Glenn M Broska, Mayor

\_\_\_\_\_  
Amanda Rininger (Rookie Sports Club)

**Certificate of Available Funds**

In accordance with R.C. 5705.14(D), I certify that the amount required to meet this obligation is available in line item number 205.32.5369 (Other Recreation Contract Services).

By: \_\_\_\_\_  
Finance Director

Date: \_\_\_\_\_, 20\_\_\_\_

Approved As To Form: \_\_\_\_\_  
Law Department

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DEC 11 2024  
CLERK OF COUNCIL  
STREETSBO, OHIO

## Independent Contractor Agreement

### Parks and Recreation Department

This Agreement is entered into by the City of Streetsboro (the "City") and Name of independent contractor: **Elizabeth Lahm Address: 8360 Seasons Road Streetsboro, Ohio 44266, (330) 983-3021.** (referred to as the "contractor").

(1) *Scope of Agreement* Contractor agrees to **Instruct Meditation Classes**, through the City Parks and Recreation Department, under the terms and conditions in this agreement. All such services to be performed by the contractor must be pre-approved by Greg Mytinger, the Department Director.

(2) *Term* the contractor shall perform such services over or during the following determinate period of time **January 1 - December 31, 2025**. The hours and time of performance are to be as required by the Department Director.

(3) *Independent Contract* the contractor is an independent contractor and not an agent, officer, or employee of the City and has no authority to act as an agent of the City, nor enter into any agreement for or in behalf of the City. The contractor shall have control over the services and the manner and method of performance, for which he or she assumes all liability. The contractor shall be accountable to the City for his or her final work product only. The contractor is free to contract for similar services to be performed for other employers while he or she is under this agreement.

(4) *No Benefits to Contractor* as an independent contractor, the contractor understands and agrees that he or she will not be covered by the City's general liability, life, accident, or health insurance, worker's compensation, unemployment compensation, or any other insurance or employee benefit.

(5) *Payment* the contractor is to be compensated for the services to be performed under this agreement as follows: **\$7.50 per person per class. A session is 4 weeks, with 4 classes. A minimum of 5 participants is required to run the classes. An invoice will be provided by the City, which includes name, address, current date of services, class wage for the services and the number of classes for the services plus the total. A check will be mailed within 30 days of dated invoice.** No other payment or remuneration of any kind is to be paid to the contractor. The City will not withhold income or FICA taxes from such compensation, nor provide any employee benefits of any type to the contractor.

(6) *Indemnity Requirements; Worker's Compensation; Assignment* the contractor agrees to defend and indemnify the City, its officers, agents, and employees, against any claims charges, damages, costs, expenses (including counsel fees), fines, judgments, penalties, liabilities or losses of any kind or nature whatsoever resulting from injury to any person or damage to any property caused, negligently or otherwise, by the contractor in performing his or her obligations under this agreement. The contractor shall have a worker's compensation risk number before beginning any work under this agreement and is required to obtain and maintain worker's compensation through the term of this agreement. The contractor shall not assign this agreement without first obtaining written approval of the City.

(7) *Employment Eligibility Verification* before commencing performance under this agreement, the contractor shall complete and return to the Department Director the attached form and any other form(s) required by the City, as required by law.

(8) *Payment of Local Taxes* the contractor shall file and pay all income taxes required by City ordinances (and RITA) and shall require the same of any subcontractor or employee the contractor may employ under this Agreement.

(9) *Early Termination* either party may terminate this agreement by 10-days written notice to the other party. Any rights to compensation are to terminate at the time this agreement terminates.

(10) *Arbitration Provisions* except for injunctive relief to protect the City, any controversy or claim arising out of or relating to this agreement is to be resolved by arbitration in accordance with the rules of the Portage County Court of Common Pleas and judgment upon the award rendered may be entered into by such court.

(11) *Integration Provision* this instrument contains the entire agreement of the parties, and it may be changed or modified only in a writing signed by the parties.

IN WITNESS WHEREOF, the parties have executed this agreement on \_\_\_\_\_, 20\_\_\_\_.

City of Streetsboro:

Contractor:

By: \_\_\_\_\_  
Glenn M Broska, Mayor

\_\_\_\_\_  
Elizabeth Lahm, Instructor

**Certificate of Available Funds**

In accordance with R.C. 5705.14(D), I certify that the amount required to meet this obligation is available in line item number 205.32.5369 (Other Recreation Contract Services).

By: \_\_\_\_\_  
Finance Director

Date: \_\_\_\_\_, 20\_\_\_\_

Approved As To Form:

\_\_\_\_\_  
Law Director

RECEIVED  
DEC 11 2024  
CLERK OF COUNCIL  
STREETSBORO, OHIO

## Independent Contractor Agreement

### Parks and Recreation Department

This Agreement is entered into by the City of Streetsboro (the "City") and Name of an independent contractor: Name: Anita Gontkovsky Address: 237 W. Oak St., Kent OH 44240  
Phone: 330-842-1768 (referred to as the "contractor").

(1) *Scope of Agreement* Contractor agrees to instruct a Senior fitness class: **Tai Chi Arthritis and Fall Prevention** (in accordance with Direct Home Akron/Canton Area Agency of Aging and Disabilities training), through the City Parks and Recreation Department, under the terms and conditions in this agreement. All such services to be performed by the contractor must be pre-approved by Greg Mytinger, the Department Director.

(2) *Term* the contractor shall perform such services over or during the following determinate period: **January 2025 - December 2025**. The hours and time of performance are to be as required by the Department Director.

(3) *Independent Contract* The contractor is an independent contractor and not an agent, officer, or employee of the City and has no authority to act as an agent of the City, nor enter into any agreement for or on behalf of the City. The contractor shall have control over the services and the manner and method of performance, for which he or she assumes all liability. The contractor shall be accountable to the City for his or her final work product only. The contractor is free to contract for similar services to be performed for other employers while he or she is under this agreement.

(4) *No Benefits to Contractor* as an independent contractor, the contractor understands and agrees that he or she will not be covered by the City's general liability, life, accident, or health insurance, worker's compensation, unemployment compensation, or any other insurance or employee benefit.

(5) *Payment* The contractor is to be compensated for the services to be performed under this agreement as follows: **\$50 per class in a workshop. A workshop consists of 2 classes per week for 8 consecutive weeks. Session and class times will be agreed upon by the contractor and City.** A check will be mailed within 30 days of the dated invoice. No other payment or remuneration of any kind is to be paid to the contractor. The City will not withhold income or FICA taxes from such compensation, nor provide any employee benefits of any type to the contractor.

(6) *Indemnity Requirements; Worker's Compensation; Assignment* the contractor agrees to defend and indemnify the City, its officers, agents, and employees, against any claims charges, damages, costs, expenses (including counsel fees), fines, judgments, penalties, liabilities or losses of any kind or nature whatsoever resulting from injury to any person or damage to any property caused, negligently or otherwise, by the contractor in performing his or her obligations under this agreement. The contractor shall have a worker's compensation risk number before beginning any work under this agreement and is required to obtain and maintain worker's compensation through the term of this agreement. The contractor shall not assign this agreement without first obtaining written approval from the City.

(7) *Employment Eligibility Verification* Before commencing performance under this agreement, the contractor shall complete and return to the Department Director the attached form and any other form(s) required by the City, as required by law.

(8) *Payment of Local Taxes* The contractor shall file and pay all income taxes required by City ordinances (and RITA) and shall require the same of any subcontractor or employee the contractor may employ under this Agreement.

(9) *Early Termination* either party may terminate this agreement with a 10-day written notice to the other party. Any rights to compensation are to terminate at the time this agreement terminates.

(10) *Arbitration Provisions* except for injunctive relief to protect the City, any controversy or claim arising out of or relating to this agreement is to be resolved by arbitration in accordance with the rules of the Portage County Court of Common Pleas and judgment upon the award rendered may be entered into by such court.

(11) *Integration Provision* This instrument contains the entire agreement of the parties, and it may be changed or modified only in writing and signed by the parties.

IN WITNESS WHEREOF, the parties have executed this agreement on \_\_\_\_\_, 20\_\_\_\_.

City of Streetsboro:

By: \_\_\_\_\_  
Glenn M Broska, Mayor

Contractor:

  
Anita Gontkovsky

**Certificate of Available Funds**

In accordance with R.C. 5705.14(D), I certify that the amount required to meet this obligation is available in line item number 205.32.5369 (Rec Contract Services) AND 217.33.5338 (Senior Contract Services).

By: \_\_\_\_\_  
Finance Director

Date: \_\_\_\_\_, 20\_\_\_\_

Approved As To Form:

\_\_\_\_\_  
Law Director



RECEIVED  
DEC 11 2024  
CLERK OF COUNCIL  
STREETSBORO, OHIO

## Independent Contractor Agreement

### Parks and Recreation Department

This Agreement is entered into by the City of Streetsboro (the "City") and Name of independent contractor: **Deana Evans** (referred to as the "contractor") Address: 10354 Wellington Rd. Streetsboro OH 44241; Phone: 234-237-1712

(1) *Scope of Agreement* Contractor agrees to provide materials and instruct card making classes to the general public, through the City Parks and Recreation Department & Senior Center, under the terms and conditions in this agreement. All such services to be performed by the contractor must be pre-approved by Greg Mytinger, the Department Director.

(2) *Term* the contractor shall perform such services over or during the following determinate period of time **January 1 – December 31, 2025**. The hours and time of performance are to be as required by the Department Director.

(3) *Independent Contract* the contractor is an independent contractor and not an agent, officer, or employee of the City and has no authority to act as an agent of the City, nor enter into any agreement for or in behalf of the City. The contractor shall have control over the services and the manner and method of performance, for which he or she assumes all liability. The contractor shall be accountable to the City for his or her final work product only. The contractor is free to contract for similar services to be performed for other employers while he or she is under this agreement.

(4) *No Benefits to Contractor* as an independent contractor, the contractor understands and agrees that he or she will not be covered by the City's general liability, life, accident, or health insurance, worker's compensation, unemployment compensation, or any other insurance or employee benefit.

(5) *Payment* the contractor is to be compensated for the services to be performed under this agreement as follows: **Contractor will receive \$7 per participant. An invoice will be provided which includes name, current date, date of service, wage and total for the program.** A check will be mailed within 30 days of dated invoice at the end of each sports season. The City will not withhold income or FICA taxes from such compensation, nor provide any employee benefits of any type to the contractor. Payment will be paid within 30 days upon original invoice.

(6) *Indemnity Requirements; Worker's Compensation; Assignment* The contractor agrees to defend and indemnify the City, its officers, agents, and employees, against any claims, charges, damages, costs, expenses (including counsel fees), fines, judgments, penalties, liabilities or losses of any kind or nature whatsoever resulting from injury to any person or

damage to any property caused, negligently or otherwise, by the contractor in performing his or her obligations under this agreement. The contractor shall not assign this agreement without first obtaining written approval of the City.

(7) *Employment Eligibility Verification* before commencing performance under this agreement, the contractor shall complete and return to the Department Director the attached form and any other form(s) required by the City, as required by law.

(8) *Payment of Local Taxes* The contractor shall file and pay all income taxes required by City ordinances (and RITA) and shall require the same of any subcontractor or employee the contractor may employ under this Agreement.

(9) *Early Termination* Either party may terminate this agreement by 10-days written notice to the other party. Any rights to compensation are to terminate at the time this agreement terminates.

(10) *Arbitration Provisions* except for injunctive relief to protect the City, any controversy or claim arising out of or relating to this agreement is to be resolved by arbitration in accordance with the rules of the Portage County Court of Common Pleas and judgment upon the award rendered may be entered into by such court.

(11) *Integration Provision* this instrument contains the entire agreement of the parties, and it may be changed or modified only in a writing signed by the parties.

IN WITNESS WHEREOF, the parties have executed this agreement on \_\_\_\_\_, 20\_\_\_\_.

Certificate of Available Funds

In accordance with R.C. 5705.14(D), I certify that the amount required to meet this obligation is available in line-item number 217.33.5338 (Senior Center Contract Services).

**City of Streetsboro:**

**Contractor:**

By: \_\_\_\_\_  
Glenn M Broska

Deana Evans  
Deana Evans

By: \_\_\_\_\_  
Finance Director

Date: \_\_\_\_\_, 20\_\_\_\_

Approved As To Form: \_\_\_\_\_  
Law Department

RECEIVED  
DEC 11 2024  
CLERK OF COUNCIL  
STREETSBORO, OHIO

Independent Contractor Agreement  
Parks and Recreation Department

This Agreement is entered into by the City of Streetsboro (the "City") and  
Name of independent contractor: **Emma Chamberlain** 1517 Clover Court Streetsboro Ohio  
44241 (referred to as the "contractor").

(1) Scope of Agreement Contractor agrees to **score keeping for youth sports**, through the City Parks and Recreation Department, under the terms and conditions in this agreement. All such services to be performed by the contractor must be pre-approved by Greg Mytinger, the Department Director.

(2) Term the contractor shall perform such services over or during the following determinate period of time **February 1 - December 31, 2025**. The hours and time of performance are to be as required by the Department Director.

Independent Contract the contractor is an independent contractor and not an agent, officer, or employee of the City and has no authority to act as an agent of the City, nor enter into any agreement for or in behalf of the City. The contractor shall have control over the services and the manner and method of performance, for which he or she assumes all liability. The contractor shall be accountable to the City for his or her final work product only. The contractor is free to contract for similar services to be performed for other employers while he or she is under this agreement.

No Benefits to Contractor as an independent contractor, the contractor understands and agrees that he or she will not be covered by the City's general liability, life, accident, or health insurance, worker's compensation, unemployment compensation, or any other insurance or employee benefit.

Payment the contractor is to be compensated for the services to be performed under this agreement as follows: **Contractor will receive \$11.00 per game. A check will be mailed within 30 days of dated invoice.** The City will not withhold income or FICA taxes from such compensation, nor provide any employee benefits of any type to the contractor. Payment will be paid within 30 days upon original invoice.

Indemnity Requirements; Worker's Compensation; Assignment The contractor agrees to defend and indemnify the City, its officers, agents, and employees, against any claims, charges, damages, costs, expenses (including counsel fees), fines, judgments, penalties, liabilities or losses of any kind or nature whatsoever resulting from injury to any person or damage to any property caused, negligently or otherwise, by the contractor in performing his or her obligations under this agreement. The contractor shall have a worker's compensation risk number before beginning any work under this agreement and is required to obtain and maintain worker's compensation through the term of this agreement. The contractor shall not assign this agreement without first obtaining written approval of the City.

(7) Employment Eligibility Verification before commencing performance under this agreement, the contractor shall complete and return to the Department Director the attached form and any other form(s) required by the City, as required by law.

**Payment of Local Taxes** The contractor shall file and pay all income taxes required by City ordinances (and RITA) and shall require the same of any subcontractor or employee the contractor may employ under this Agreement.

**Early Termination** Either party may terminate this agreement by 10-days written notice to the other party. Any rights to compensation are to terminate at the time this agreement terminates.

(10) Arbitration Provisions except for injunctive relief to protect the City, any controversy or claim arising out of or relating to this agreement is to be resolved by arbitration in accordance with the rules of the Portage County Court of Common Pleas and judgment upon the award rendered may be entered into by such court.

(11) Integration Provision this instrument contains the entire agreement of the parties, and it may be changed or modified only in a writing signed by the parties.

IN WITNESS WHEREOF, the parties have executed this agreement on \_\_\_\_\_, 20\_\_\_\_.

**Certificate of Available Funds**

In accordance with R.C. 5705.14(D), I certify that the amount required to meet this obligation is available in line item number 205.32.5362 (Basketball Contract Services).

**City of Streetsboro:**

**Contractor:**

By: \_\_\_\_\_  
Glenn M Broska

\_\_\_\_\_  
Emma Chamberlain

By: \_\_\_\_\_  
Finance Director

Date: \_\_\_\_\_, 20\_\_\_\_

Approved As To Form: \_\_\_\_\_  
Law Department

## Independent Contractor Agreement

### Parks and Recreation Department

This Agreement is entered into by the City of Streetsboro (the "City") and Name of independent contractor: Name: Gopikumar Subramoniam Address: 9556 Old Pond Ln, Twinsburg Oh 44087 Phone: 330-410-3660 (referred to as the "contractor").

(1) *Scope of Agreement* Contractor agrees to **Instruct Silver Sneakers Yoga Classes**, through the City Parks and Recreation Department, under the terms and conditions in this agreement. All such services to be performed by the contractor must be pre-approved by Greg Mytinger, the Department Director.

(2) *Term* the contractor shall perform such services over or during the following determinate period of time **January 2025 - December 2025**. The hours and time of performance are to be as required by the Department Director.

(3) *Independent Contract* the contractor is an independent contractor and not an agent, officer, or employee of the City and has no authority to act as an agent of the City, nor enter into any agreement for or in behalf of the City. The contractor shall have control over the services and the manner and method of performance, for which he or she assumes all liability. The contractor shall be accountable to the City for his or her final work product only. The contractor is free to contract for similar services to be performed for other employers while he or she is under this agreement.

(4) *No Benefits to Contractor* as an independent contractor, the contractor understands and agrees that he or she will not be covered by the City's general liability, life, accident, or health insurance, worker's compensation, unemployment compensation, or any other insurance or employee benefit.

(5) *Payment* the contractor is to be compensated for the services to be performed under this agreement as follows: **\$40 per classes. An invoice will be provided by the City, which includes name, address, current date of services, class wage for the services and the number of classes for the services plus the total. A check will be mailed within 30 days of dated invoice.** No other payment or remuneration of any kind is to be paid to the contractor. The City will not withhold income or FICA taxes from such compensation, nor provide any employee benefits of any type to the contractor.

(6) *Indemnity Requirements; Worker's Compensation; Assignment* the contractor agrees to defend and indemnify the City, its officers, agents, and employees, against any claims charges, damages, costs, expenses (including counsel fees), fines, judgments, penalties, liabilities or losses of any kind or nature whatsoever resulting from injury to any person or damage to any property caused, negligently or otherwise, by the contractor in performing his or her obligations under this agreement. The contractor shall have a worker's compensation risk number before beginning any work under this agreement and is required to obtain and maintain worker's compensation through the term of this agreement. The contractor shall not assign this agreement without first obtaining written approval of the City.

(7) *Employment Eligibility Verification* before commencing performance under this agreement, the contractor shall complete and return to the Department Director the attached form and any other form(s) required by the City, as required by law.

(8) *Payment of Local Taxes* the contractor shall file and pay all income taxes required by City ordinances (and RITA) and shall require the same of any subcontractor or employee the contractor may employ under this Agreement.

(9) *Early Termination* either party may terminate this agreement by 10-days written notice to the other party. Any rights to compensation are to terminate at the time this agreement terminates.

(10) *Arbitration Provisions* except for injunctive relief to protect the City, any controversy or claim arising out of or relating to this agreement is to be resolved by arbitration in accordance with the rules of the Portage County Court of Common Pleas and judgment upon the award rendered may be entered into by such court.

(11) *Integration Provision* this instrument contains the entire agreement of the parties, and it may be changed or modified only in a writing signed by the parties.

IN WITNESS WHEREOF, the parties have executed this agreement on Decem 12<sup>th</sup>, 2024

City of Streetsboro:

Contractor:

By: \_\_\_\_\_  
Glenn M Broska, Mayor

  
\_\_\_\_\_  
Instructor

Certificate of Available Funds

In accordance with R.C. 5705.14(D), I certify that the amount required to meet this obligation is available in line item number 217.33.5338 (senior contract services).

By: \_\_\_\_\_  
Finance Director

Date: \_\_\_\_\_, 20\_\_\_\_

Approved As To Form:

\_\_\_\_\_  
Law Director

# Independent Contractor Agreement

## Parks and Recreation Department

This Agreement is entered into by the City of Streetsboro (the "City") and Name of independent contractor:

Name: Linda Solomon

Address:

Phone:  (referred to as the "contractor").

(1) *Scope of Agreement* Contractor agrees to serve as a **substitute instructor for Silver Sneakers Yoga Classes**, through the City Parks and Recreation Department, under the terms and conditions in this agreement. All such services to be performed by the contractor must be pre-approved by Greg Mytinger, the Department Director.

(2) *Term* the contractor shall perform such services over or during the following determinate period of time **Jan 2025 – Dec. 2025**. The hours and time of performance are to be as required by the Department Director.

(3) *Independent Contract* the contractor is an independent contractor and not an agent, officer, or employee of the City and has no authority to act as an agent of the City, nor enter into any agreement for or in behalf of the City. The contractor shall have control over the services and the manner and method of performance, for which he or she assumes all liability. The contractor shall be accountable to the City for his or her final work product only. The contractor is free to contract for similar services to be performed for other employers while he or she is under this agreement.

(4) *No Benefits to Contractor* as an independent contractor, the contractor understands and agrees that he or she will not be covered by the City's general liability, life, accident, or health insurance, worker's compensation, unemployment compensation, or any other insurance or employee benefit.

(5) *Payment* the contractor is to be compensated for the services to be performed under this agreement as follows: **\$40 per classes. An invoice will be provided by the City, which includes name, address, current date of services, class wage for the services and the number of classes for the services plus the total. A check will be mailed within 30 days of dated invoice.** No other payment or remuneration of any kind is to be paid to the contractor. The City will not withhold income or FICA taxes from such compensation, nor provide any employee benefits of any type to the contractor.

(6) *Indemnity Requirements; Worker's Compensation; Assignment* the contractor agrees to defend and indemnify the City, its officers, agents, and employees, against any claims charges, damages, costs, expenses (including counsel fees), fines, judgments, penalties, liabilities or losses of any kind or nature whatsoever resulting from injury to any person or damage to any property caused, negligently or otherwise, by the contractor in performing his or her obligations under this agreement. The contractor shall have a worker's compensation risk number before beginning any work under this agreement and is required to obtain and maintain worker's compensation through the term of this agreement. The contractor shall not assign this agreement without first obtaining written approval of the City.

(7) *Employment Eligibility Verification* before commencing performance under this agreement, the contractor shall complete and return to the Department Director the attached form and any other form(s) required by the City, as required by law.

(8) *Payment of Local Taxes* the contractor shall file and pay all income taxes required by City ordinances (and RITA) and shall require the same of any subcontractor or employee the contractor may employ under this Agreement.

(9) *Early Termination* either party may terminate this agreement by 10-days written notice to the other party. Any rights to compensation are to terminate at the time this agreement terminates.

(10) *Arbitration Provisions* except for injunctive relief to protect the City, any controversy or claim arising out of or relating to this agreement is to be resolved by arbitration in accordance with the rules of the Portage County Court of Common Pleas and judgment upon the award rendered may be entered into by such court.

(11) *Integration Provision* this instrument contains the entire agreement of the parties, and it may be changed or modified only in a writing signed by the parties.

IN WITNESS WHEREOF, the parties have executed this agreement on \_\_\_\_\_, 20\_\_\_\_.

City of Streetsboro:

Contractor:

By: \_\_\_\_\_  
Glenn M Broska, Mayor

\_\_\_\_\_  
Instructor

Certificate of Available Funds

In accordance with R.C. 5705.14(D), I certify that the amount required to meet this obligation is available in line item number 101.33.5338 (senior contract services).

By: \_\_\_\_\_  
Finance Director

Date: \_\_\_\_\_, 20\_\_\_\_

Approved As To Form:

\_\_\_\_\_  
Law Director



**Streetsboro Parks &  
Recreation**

# Memo

RECEIVED  
JAN 03 2025  
CLERK OF COUNCIL  
STREETSBO, OHIO

**To:** Board of Control  
**From:** Rachel Miller  
**cc:** Greg Mytinger  
**Date:** 1/3/2025  
**Re:** Discount Shred

---

The Parks and Recreation Department is requesting the city's approval for a contract with Discount Shred for the annual Streetsboro Shredding Event. Scheduled for Saturday, June 7, 2025, from 9:00 AM to 12:00 PM at City Hall (555 Frost Road), the event will cost \$1,200. This amount will come from line item 101.81.5314 (Contract Services) and will feature a shredding truck that can process 9,000 pounds.

Thank you,

Rachel Miller

**Administrative Offices**  
9184 St. Rt. 43  
Streetsboro, Ohio 44241-5322  
(330) 626-4942

# City of Streetsboro



**Service Department**  
2094 St. Rt. 303  
Streetsboro, Ohio 44241-1707  
(330) 626-2856

**RECEIVED**  
JAN 06 2025  
CLERK OF COUNCIL  
STREETSBORO, OHIO

## CITY OF STREETSBORO MEMORANDUM

**TO:** Board of Control

**FROM:** Bill Miller  
Service Director

**DATE:** January 8, 2025

**RE:** Beet Heet

**Vendor:** K-Tech Specialty Coating Inc.

**Cost:** Not to exceed \$19000.00 (State Contract)

**Line Item:** 101.51.5657  
201.61.5657  
202.61.5657  
203.61.5657

---

The Service Department is requesting approval of expenditures up to \$19000.00 for Beet Heet/ Brine Mixture.

Should you have any questions, please feel free to contact me.

# City of Streetsboro

Mayor Glenn M. Broska



Administrative Offices  
555 Frost Rd  
Streetsboro, Ohio 44241  
(330) 422-2095  
(330) 626-6087 Fax

To: Mayor & Board of Control Members  
From: Matthew Coffman  
City IT Administrator  
Date: January 6, 2025  
Re: Annual Adobe Renewal for 2025

Mayor & B.O.C. Members:

I am requesting approval to proceed with our annual renewal for our City Wide Adobe licenses. The total amount of this renewal is \$5,583.22 and our subscription will auto-renew on January 20<sup>th</sup>, 2025.

We have budgeted for this renewal under my Network Department Software Line, utilizing GL 101.80.5733.

Please, if you have any questions, do not hesitate to either send me an e-mail at [mcoffman@cityofstreetsboro.com](mailto:mcoffman@cityofstreetsboro.com) or give me a call at 330-422-2095. Thank you!

Sincerely,

Matthew E. Coffman  
City of Streetsboro IT Administrator

# Update renewal plan

Start chat

## Some things to keep in mind

Changes to your renewal

Any changes will be reflected on your next invoice date of January 20, 2025. Removing licenses now will not immediately affect your users. [Learn more](#)

**Payment due**  
Your total for 15 licenses is **US\$5,583.22** incl. tax due on January 20, 2025.

Your payment method:

[Manage](#)

**Mastercard ending in 1040**  
Expires 02/27 | Glenn Broska

## You're adding

Subscription

Annual prepaid

**Creative Cloud All Apps + Adobe Stock**

Current

0/2 licenses to be assigned

Renewing licenses

2

US\$1,439.76/yr per license

**Acrobat Standard DC**

Current

0/11 licenses to be assigned

Close

Previous

All licenses are subject to the [subscription and cancellation terms](#) and the [terms of use](#)



Save changes

1/6/25, 12:12 PM

Add Product Mini app

Renewing licenses	US\$179.88/yr per license
13	
<hr/>	
Subtotal	US\$5,217.96/yr
Tax 7%	US\$365.26/yr
TOTAL	US\$5,583.22/yr
	starting Jan 20, 2025

All licenses are subject to the [subscription and cancellation terms](#) and the [terms of use](#)



# City of Streetsboro

Mayor Glenn M. Broska



Administrative Offices  
555 Frost Rd  
Streetsboro, Ohio 44241  
(330) 422-2095  
(330) 626-6087 Fax

To: Mayor & Board of Control Members  
From: Matthew Coffman  
City IT Administrator  
Date: January 6, 2025  
Re: Verizon Connect Annual

Mayor & B.O.C. Members:

I am requesting approval to proceed with our annual renewal for our Verizon Connect licenses. These are the licenses that we utilize at the Service Department for tracking our salt, plow up/down and camera's on our trucks. This is a monthly invoice that runs around \$750.00 per month, for an annual total of \$9000.00 annually. We have budgeted for this renewal under 81 Telephone/Internet/Cell Phone Line, utilizing GL 101.81.5531.

Please, if you have any questions, do not hesitate to either send me an e-mail at [mcoffman@cityofstreetsboro.com](mailto:mcoffman@cityofstreetsboro.com) or give me a call at 330-422-2095. Thank you!

Sincerely,

Matthew E. Coffman  
City of Streetsboro IT Administrator